

**Weber State University Charter Academy
Governing Board Meeting - DRAFT Minutes**

Tuesday, January 20, 2026 5:30pm -7:00pm

This meeting will be held in person at the WSU Charter Academy
Moench Conference Room (room 258)
1351 Edvalson Street 1301, Ogden, Utah 84408

Governing Board Directors

- Julie Rich, WSU Dean, Board Chair - Present
- Kelli Booth, Director Nuames School - Present
- Brent Horn, Interim Provost - Present
- Alex Johnson, Parent Representative - Present
- Roy Kwon, Vice Provost - Present
- Cheri Walker, Community Representative - Present

Invited Participants

- Debbie Vaughn, WSUCA Executive Director - Present
- Melanie Feser, WSUCA Administrative Assistant - Present
- Laura Banda, Consultant - Present via Google Meet
- Jeneille Larsen, Director of the MSL Children’s School - Present
- Tanner Boyd, University Legal Counsel - Present
- Abel Mkina, WSU Accounting Services - Absent
- Lindsay Baird - Present

Item	Action
At 5:30pm Julie Rich Welcomed New Board members and Introductions were held.	No
<p>Review of Minutes The Governing Board reviewed the Sept. 30th, 2025 minutes.</p> <ul style="list-style-type: none"> • Governing Board Meeting Draft Minutes September 30, 2025 <p>Motion to Approve Governing Board Sept. 30th, 2025 minutes. M / S: Brent Horn / Roy Kwon Vote: Aye 6 / Nay 0 Motion: Pass</p>	Yes
<p>Public Comment (Limited total of 10 minutes, 2 minutes/speaker) There was no public comment presented.</p>	No
<p>Review of School Budget</p> <ul style="list-style-type: none"> • SY25 Budget Update (December 2025) • Financial Summary 	Yes No

<p>Debbie Vaughn reviewed the School Budget. The Governing Board participated in discussion and review of the school budget, including student enrollment status, Year to Date, YTD, budget expenditures compared to End of Year, EOY, forecast, budget funding sources and expenditure details.</p> <p>Motion to Approve School Budget M / S: Cheri Walker / Roy Kwon Vote: Aye 6 / Nay 0 Motion: Pass</p>	
<p>School/Executive Director Update</p> <p>Debbie Vaughn reviewed the Executive Director Report and highlighted two celebrations:</p> <p>1) Student Acadience Beginning of Year, BOY to Middle of Year, MOY, % of students on grade level has increased: ELA 64% to 73% of students and Math 45% to 73% of students</p> <p>2) Debbie welcomed Lindsay Baird, Executive Director Elect. Debbie shared SY27 marketing / enrollment interest update, and next year’s expansion to include 1st grade.</p> <ul style="list-style-type: none"> • WSUCA Executive Director Report <p>The Executive Director report also included updates on enrollment, school marketing and USBE funding status.</p> <p>Lindsay Baird reviewed SY27 Proposed School calendar. She shared that she has reviewed the calendar with parent groups and published a parent survey to gain input. The Governing Board discussed WSU breaks and the alignment of WSUCA spring break to the WSU calendar is appreciated. The Board noted that WSU fall break is a week earlier than traditionally held. The calendar will continue to be reviewed by educational partners and will be brought to the next Board meeting for approval.</p> <ul style="list-style-type: none"> • Review of Proposed SY27 School Calendar 	<p>No</p> <p>No</p>
<p>Board Business For Discussion</p> <ul style="list-style-type: none"> • Governing Board Organizational Activities <ul style="list-style-type: none"> ◦ Julie Rich informed the Board they are in need of a Vice - Board Chair and asked for volunteers. Roy Kwon volunteered to be Vice - Board Chair. <p>Motion to Approve Roy Kwon as Vice Board Chair M / S: Kelli Booth / Alex Johnson Vote: Aye 5 / Nay 0 / Abstain 1 Motion: Pass</p> <ul style="list-style-type: none"> • Governing Board Meeting Schedule <ul style="list-style-type: none"> ◦ The Board discussed their meeting schedule and there was agreement to schedule the monthly Governing Board meetings on the Third Tuesday of each month at 5:30pm. 	<p>No</p> <p>Yes</p> <p>No</p>

<ul style="list-style-type: none"> ● Hiring of WSUCA Executive Director <ul style="list-style-type: none"> ○ The Board discussed the hiring of the Executive Director. <p>Motion to Appoint Lindsay Baird as the WSUCA Executive Director M / S: Roy Kwon / Cheri Walker Vote: Aye 6 / Nay 0 Motion: Pass</p>	<p>Yes</p>
<p>Board Training</p> <p>Julie Rich discussed the Board’s training requirements and asked that they be completed via viewing the training links provided.</p> <ul style="list-style-type: none"> ● Governing Board Training Requirements ● R277-123 <i>Process for Members of the Public to Report Violations of Statute and Board Rule</i> 	<p>No</p> <p>No</p>
<p>Consent Agenda (There was no items contained on the Consent Agenda)</p>	<p>Yes</p>
<p>Closed Session (optional) There was no Closed Session held.</p> <ul style="list-style-type: none"> ● A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues. ● Action, if any, from closed session 	<p>Yes</p> <p>Yes</p>
<p>Gina James from UAPCS attended the meeting and provided an overview of UAPCS services.</p> <p>Julie Rich expressed a thank you to the Board Members.</p> <p>Motion to Adjourn the Meeting M / S: Brent Horn / Kelli Booth Vote: Aye 6 / Nay 0 Motion: Pass</p>	<p>Yes</p>