

# Draft Minutes - Town of Spring Lake

## Council Meeting Agenda

### Meeting to be Held

January 21, 2026 – 6:00 P.M.

3744 West 12240 South

Spring Lake, Utah 84651

NOTICE IS HEREIN GIVEN THAT THE COUNCIL OF THE TOWN OF SPRING LAKE WILL HOLD A TOWN COUNCIL MEETING ON WEDNESDAY JANUARY 21, 2026, AT 6:00 PM. JOIN US DIGITALLY AT

<https://us06web.zoom.us/j/86531183658?pwd=MOsnBaF1EEcgPF1Fxx45C8nNflTnB7.1>

#### 1. CALL THE MEETING TO ORDER/ROLL CALL: MAYOR WADE MENLOVE

**Council Members present:** Mayor Menlove, Council member Bascom, Council member Judd, Council member March.

**Council Members absent:** Council member Charles.

**Staff present:** Temporary Town Recorder, Spencer Foster.

**Public present:** Sign-in sheet uploaded as attachment to the minutes.

**Mayor Menlove:** Opened the meeting at 6:03 and asked whether to do roll call as Council member Charles is not in attendance. Spencer Foster said he should. Roll call completed.

#### 2. OPENING CEREMONIES

##### a. PLEDGE OF ALLEGIANCE: BY INVITATION

**Layne Batty:** Led those in attendance in the Pledge of Allegiance.

##### b. PRAYER/MOMENT OF SILENCE: BY INVITATION

**Robert Bascom:** Offered a prayer to begin the meeting.

### **PUBLIC COMMENT**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO BRING FORWARD TO THE COUNCIL ANY ITEM THAT THEY WISH TO DISCUSS. PLEASE KEEP YOUR COMMENTS TO THREE MINUTES MAXIMUM.

**Mayor Menlove:** Asked whether he can update the public and council on a few items before moving ahead in the meeting. Spencer Foster said that he should wait for the reports section of the meeting to bring those items up and that the training they will be having will explain why.

**Citizen Comment Layne Batty:** Brought up the fact that there is a lot of construction going on nearby. There are a lot of big trucks that are going down Spring Lake roads that are very heavy. These trucks could go down other roads that aren't Spring Lake roads instead as they are for Payson development. Explained the path of the trucks and the path he thinks they could use.

**Citizen Comment:** They don't have to go down Spring Lake roads; there is another road in Payson they can use. There is another option for them.

**Mayor Menlove:** Has had the same question pop up in his head. The council will investigate what can be done. Some people complained about this before the Town was officially incorporated. Back then the County said they would investigate this and make sure the trucks had the right kind of permits.

**Council member Judd:** Stated that this may not be what everyone wants to hear, but he thinks that rather than putting a regulation in place for the roads and weight that they should contact the developer about the situation. They could discuss this with the developer and see if they would be willing to utilize a different route before the council enacts something that they don't know how it will affect the town. He is nervous about enacting something that they don't know what the result will be long term. If the developer isn't willing to discuss the situation, the town will have to do something different, but the council should try and discuss this with them first.

**Citizen comment Layne Batty:** Stated that this makes sense. Also brought up the fact that they have only swept the roads one time. They have only swept one side of the road.

Mayor Menlove: Stated that he will contact Payson City to discuss this with them.

**Council member Bascom:** Expressed concern about who should do this as everyone is so busy.

Mayor Menlove: Stated that he is willing to do this and that he will talk to Payson to get the developer's information. He will report back on this afterwards.

**Councilmember Marsh:** Brought up the question of road ownership and whether ½ of the road is Spring Lake's and ½ isn't. He explained that he looked at a map that showed which roads were Spring Lake's and there were little gaps in the map. The other thing he brought up is that there are trucks in his part of the town that are destroying the road. The county was contacted and told him that there is an actual truck route that these trucks are supposed to use. The trucks aren't using that route all the time even though the road in that route is designed for the bigger trucks.

### **\*\*AGENDA ACTION ITEMS\*\***

TOWN COUNCIL MAY TAKE ACTION ON THE FOLLOWING AGENDA ITEMS

#### 3. DISCUSSION AND POTENTIAL ACTION – APPROVAL OF MINUTES FROM THE DECEMBER 23, 2025 AND JANUARY 7, 2026 TOWN COUNCIL MEETINGS.

**Mayor Menlove:** Didn't print the minutes for everyone but asked if everyone was able to review them in the packet/website/email from Spencer. He didn't see any glaring errors. He did see one thing that needed to be fixed. The name of Donna Judd needs to be changed rather than Vonna Judd. Otherwise, the minutes look good.

**Spencer Foster:** This can be fixed easily. All you must do when approving the minutes is to mention that you will approve the minutes upon specific changes being made.

**Mayor Menlove:** Thanked Spencer for typing up the minutes.

**Spencer Foster:** Stated that until we get some type of recording device that hooks directly into the computer and do it for the town recorder, they will need to be typed up.

**Council member Judd:** Motioned that the minutes be adopted as they are written up with the correction that Mayor Menlove brought up.

**Council member Marsh:** Seconded.

**Vote:** All in favor. Unanimous. Council member Charles excused. Minutes approved.

#### 4. DISCUSSION AND POTENTIAL ACTION – ORDINANCE CREATING A PLANNING COMMISSION AND ESTABLISHING AN EFFECTIVE DATE (ORDINANCE NO. 26-02).

**Mayor Menlove:** Explained the ordinance to the council.

**Council member Judd:** Talked with another town member that was worried about the Planning Commissioners eventually gaining so much power that the Council wouldn't have as much power after some time. After that conversation he was worried that the town needs to not create an entity that has so much power that they become an entity unto themselves and can't be regulated by the Council. He doesn't want the future elected officials to have a hard time overcoming this problem.

**Council member Bascom:** Pointed to the ordinance and that the commission will do all the discussion and legwork while the Council makes the final decisions. The town council has the final say.

**Mayor Menlove:** Asked Spencer to clarify.

**Spencer Foster:** Brought up Utah Code and what it says about the Planning Commission's authority as an advisory board in relation to the Council. The Council almost always has final say over things unless giving the authority by the council to decide. The legislature did put one process in place that the Planning Commission oversees and that is Subdivision

administration after adoption of a subdivision ordinance. Almost everything that the commission does is advisory. The Council has power over them to make the final decision.

**Mayor Menlove:** Explained that the ordinance creates a Planning Commission of 7 members. 5 voting members and 2 alternates. Provided a list of the names of 9 applicants for the commission:

Vaughn Menlove

Richard Behling

Greg McDavit

Robert Bascom

Jordy Smith

Ryan Moore

Joy Benson

Layne Batty

Jason Knapp

Explained that he hated interviewing people for jobs during his career. He is happy that the council must help him with this process. He told Spencer to go ahead and put 7 in the ordinance. Now he wishes he would have put in 9.

**Council member Judd:** Asked Spencer to explain what the conflict-of-interest violations would be.

**Spencer Foster:** Explained situations that would qualify for conflict-of-interest. The town will also put in place a conflict-of-interest policy.

**Council member March:** Asked what it takes to amend an ordinance.

**Spencer Foster:** Explained the amendment process to the council. The council has the right to amend ordinances.

**Mayor Menlove:** Asked if the conflict-of-interest policy needs to be an ordinance.

**Spencer Foster:** Explained that this can simply be an administrative policy and doesn't have to be an ordinance, but it can be an ordinance if the council desires.

**Citizen Comment:** Asked if there are nepotism policies in Utah that protect the town.

**Spencer Foster:** Explained the rules and that there are carveouts for small towns that make the rules a bit laxer and allow for closer relations as a result. If there is a vote that has to do with relatives, there would be recusal processes that they need to follow. Towns don't always have as many participants for their councils and boards. The town will put in place a nepotism policy as well. In the policy you will point out how close of a relationship the nepotism policy covers.

**Mayor Menlove:** Pointed out that almost anyone who is on the Planning Commission could potentially

**Spencer Foster:** Explained the conflict-of-interest form that is required by the State that needs to be signed each year.

**Mayor Menlove:** Brought up development, businesses, companies, etc.

**Council member Marsh:** Asked how long the town is accepting applications for the commission.

**Mayor Menlove:** Through the 31<sup>st</sup> of January. The ordinance doesn't have to say anything about it.

**Spencer Foster:** The ordinance sets up the planning commission. The town can do the selection process how it sees fit.

**Mayor Menlove:** Need to discuss how to do the interview process for selection.

**Spencer Foster:** Does need to be in an open meeting so that the council selects the commission.

**Mayor Menlove:** Also stated that there is one applicant for each recorder and treasurer position at this point. Encouraged people to get the word out. Started discussing the planning commission ordinance again and pointed out that there are 3, 4-year members and 2, 2-year members.

**Spencer Foster:** Pointed out that the alternates are also discussed in the ordinance as 2-year members but without voting rights unless acting as a voting member in a meeting.

**Mayor Menlove:** Asked what the sense is of having only 5 voting members instead of 7 voting members.

**Spencer Foster:** Talked about achieving a quorum and a vote and it being more difficult with more voting members. It's more common to have a smaller commission with alternates. Explained the rules of quorum. It says in the ordinance that the alternates depend on the seating of the commission. The council will designate the 1<sup>st</sup> and 2<sup>nd</sup> alternate as well.

**Council member Marsh:** Pointed out that usually if there are non-residents who are on the commission, they would be designated as the non-voting alternates as well. But in this case, he argued that the commission all has voting ability because otherwise what motivation is there to attend and be involved every time.

**Mayor Menlove:** Brought up that there was a discussion in the last meeting about non-residents being on the commission. There are reasons for it, but that instead these types of people can be consultants and don't have to be on the commission.

Wanted to discuss the 5 versus 7 on the commission a bit more and the reasons for and against it. Does 7 complicate the commission more.

**Council member Bascom:** Brought up the fact that the alternates would need to be designated as voting members at the meeting.

**Council member Judd:** Recommended that the council adopt a commission of just 5 members at this time and move forward from there because they don't want to postpone this any longer than needed.

**Spencer Foster:** The other option is that the council passes the ordinance with any changes they'd like to make.

**Mayor Menlove:** Pointed out that there are three options. As written, 5 voting members no alternates, or 7 voting members no alternates.

**Council member Marsh:** If the council passes the ordinance as written, they will just amend the ordinance at a future date.

**Council member Judd:** Another thing to think about is that the town is small and they will have other boards and units that they are going to create, it will make it hard to fill these boards if they put too many people on the commission as well.

**Spencer Foster:** Anything the town creates; they will have to pull people from those who are willing to in the town. This is limited in these small towns.

**Mayor Menlove:** Asked for clarification on if someone wants to be pulled off one board and go to another.

**Spencer Foster:** The council would look for other people who would be willing to serve in the vacant position. You can fill this position however you see fit. The person of course must be willing.

**Mayor Menlove:** Worried about the alternates in this situation.

**Spencer Foster:** Good things about having 5, 7, alternates, etc.

#### a. PUBLIC COMMENT

**Citizen Comment:** Pointed out that the council can amend the ordinance later if they need to.

**Citizen Comment:** Coming from a small town in Texas, the planning commissioner's get good experience being on the commission. Be careful of confidentiality agreements for development and having more being having access to these agreements. Pointed out that growth is a concern to this area and that the council needs to consider all the people who may want to be involved in the commission. He likes the 5 and 2 alternates for the fact that more people get to be involved.

**Council member Marsh:** Brought up a ranch of 150 acres that is either going to join Payson or Spring Lake in the future. This is consideration that the future Planning Commission needs to be aware of and keep in their minds for the future.

**Citizen Comment:** Told the story of Salem and the struggles they are facing with developers and the fight between cities allowing county property owners to annex if the timing and situation is right.

**Mayor Menlove:** Made a motion to adopt this ordinance as it is written.

**Council member Marsh:** Seconded the motion.

**Vote:** Unanimous. Council member Charles excused. Ordinance passes.

### **WORK SESSION**

TOWN COUNCIL MAY NOT TAKE ACTION ON ITEMS DISCUSSED DURING A WORK SESSION

#### 5. OPEN AND PUBLIC MEETINGS ACT TRAINING – LED BY SPENCER FOSTER FROM MOUNTAINLAND ASSOCIATION OF GOVERNMENTS (MAG)

**Mayor Menlove:** Contacted by MAG that they must sign a document so that they must be trained on OPMA. Spencer is going to do the training currently. Asked how Council member Charles should be trained.

**Spencer Foster:** Slides will be available and the recording for David. Started the OPMA training. Explained the purpose of the act. Exceptions to the rules = closed meeting. Public bodies explained.

**Mayor Menlove:** Committee to discuss an Easter Egg hunt. Would this qualify as a body.

**Council member Marsh:** Any situations that wouldn't require them to have a public meeting.

**Spencer Foster:** Chance social gatherings explained. Wallsburg situation explained with church members in the same congregation.

**Council member Marsh:** Law and ordinances clarification requested.

**Spencer Foster:** City ordinances are the law of the town. Ordinances can have fines for disobeying the laws. You will put laws in place. Discussed Quorums. Emergency Meetings explained. Electronic Meetings reviewed.

**Council member Marsh:** Clarified the rules of virtual quorums.

**Spencer Foster:** Closed meetings and the reasons for them discussed. The planning commission interviews don't qualify for this.

**Mayor Menlove:** Argued that planning commission discussion could be for competence so could they be done in a closed session.

**Spencer Foster:** Explained that the decision needs to be made in a public setting so no.

**Mayor Menlove:** What about holding the interviews, should those be done in an open meeting?

**Spencer Foster:** They should if it's going to be held with all the council.

**Mayor Menlove:** Brought up confidentiality and concerns with this.

**Spencer Foster:** Recommended that only 2 of the council do the interviews and then update the public on who they are going to choose.

**Council member Marsh:** Thinks these interviews are needed and that the Mayor should be the one who interviews them.

**Mayor Menlove:** Resumes. Are these open and public?

**Spencer Foster:** No. Continued closed meeting explanation.

**Council member Judd:** Does a closed meeting have to be noticed.

**Spencer Foster:** Yes. That's why the closed meeting item has always been on the agenda as drafted.

**Mayor Menlove:** Wanted instructions on how to go into the closed meeting.

**Spencer Foster:** Process explained.

**Citizen Comment Jason Knapp:** There is a room at the back of the building the council could use for this.

**Spencer Foster:** Discussed Closed Meeting rules and "don't dos". Depending on what the closed meeting is about, it may need to be recorded. Annual meeting schedules explained. All minutes are posted on the Utah Public Notice Website. Notices and content of notices discussed. Postings discussed. Public hearings discussed and explained (land use and budget hearings). Creating a Planning Commission doesn't require a public hearing. Land use plans, a general plan, a roads plan, other land use plans require a public hearing.

**Mayor Menlove:** Adopting a zoning code will require public hearing?

**Spencer Foster:** Yes. Public hearings for this will be held before the planning commission and town council as well.

**Council member Marsh:** Wanted to recheck the quorum details for the planning commission that was just created.

**Spencer Foster:** Quorum details discussed and clarified. Meeting minutes and required details of those minutes discussed. Roll call vote details discussed. Electronic meeting votes need to be done via roll call vote. Virtual and audio recordings must be complete and unedited. Retention of files and audio/virtual recordings discussed. Minutes timelines discussed and uploading of minutes to the Utah Public Notice Website explained. Enforcement of the act explained. GRAMA and OPMA and their relationship explained. GRAMA will be another training that will need to be done in the future. Recordings and minutes are public records, and they can be requested under GRAMA. Be careful about having side conversations during the meeting and talking nicely about someone.

**Council member Judd:** If you take a phone call during a meeting, is that GRAMA-able?

**Spencer Foster:** Explained the rules for GRAMA-able phone calls, text, and email chains. Avoid text and email chains, utilize BCC emails to send out emails to all so you don't have a reply all for town business. Best practices discussed. Ask questions early. You will make mistakes but try your best not to make them and do better next time. Use staff and council for questions. When you are unsure if you should send notice or not, you probably should. Wallsburg situation shared with uploading files into google drive. Noticing rules explained for this situation.

**Citizen Comment:** Serial meetings question about going from one to one telling each other what you talked about.

**Spencer Foster:** Serial meetings discussion and how these would work so that the Town Council can avoid these.

## **REPORTS**

### 6. MAYOR

**Mayor Menlove:** How does the council want to determine who's on the Planning Commission? Idea to send follow up questions via email to the applicants. Share this with the council members. They then have a discussion at the next council meeting.

**Spencer Foster:** During the discussion the council would put forth the names of those individuals who they think should be on the commission. They would then vote for them.

**Council member Marsh:** Likes the Mayor's idea but reemphasized the fact that the council should do interviews and his concerns/reasoning for this.

**Mayor Menlove:** How do you share with the council what happened in the interviews? One on one? I don't understand how this would play out.

**Spencer Foster:** Clarification on the process. If interviews are held, all applicants should be interviewed.

**Citizen Comment:** Concern brought up about the interview process and OPMA rules.

**Mayor Menlove:** Is it appropriate to have each applicant stand up in front of the council and take two minutes to give their reasons for wanting to be on the commission?

**Spencer Foster:** That would be allowed. Fate Texas process of a workshop setting explained to the council.

**Mayor Menlove:** Doesn't like the interview process and how that would work with this.

**Council member Marsh:** Can a list of questions be sent out

**Spencer Foster:** Yes, that is allowed. These Planning Commission members are going to be representing the people in the town of Spring Lake anyway so they should be willing to be interviewed in a public meeting.

**Mayor Menlove:** Concerns about the after-interview process and

**Citizen Comment:** Explain the workshop idea a bit more.

**Spencer Foster:** Explanation on planning commission roles, a meet and greet in different sections of the room, and then a rotating gets to know your session in different sections of the room. They would explain why they want to serve on the commission.

**Council member Judd:** If you are doing that open forum method, are you allowing the public to mingle with them as well?

**Spencer Foster:** It's up to the council, but the ideal way to do it is to have the council be the ones asking the questions and the public be the listeners. There will be a public comment section for the meeting where the public can say things as well. That's how I would do it if you had a work session.

**Mayor Menlove:** Suggested that they do something like this rather than private interviews. Likes the idea of doing the workshop kind of thing. They were given all the job descriptions, so they know what their responsibilities are. Like the idea of sending out an email that asks some specific questions. Can they do all three of them or is that too much?

**Citizen Comments:** They would rather just do the talking one time rather than say the same thing repeatedly. Give us two minutes and just do that once.

**Council member Marsh:** Two-minute idea is great. Wants to have an opportunity to ask the applicants questions. The council would then have an opportunity to decide at that meeting or wait until the next meeting to pick the commission members.

**Spencer Foster:** Yep, they can wait to decide if they would like to.

**Mayor Menlove:** If we like what we've heard, we can decide, if not, then we can table the decision until next time.

**Citizen Comment:** Likes the idea of tabling it to decide on who to be on the commission to give it time.

**Council member Marsh:** Wanted to know if they could provide specific questions for the applicants and how that would work.

**Spencer Foster:** That would be allowed if each council member sent questions individually to the mayor.

**Mayor Menlove:** Specific question ideas discussed by all council members. Questions in the application process were discussed and how those were sent out to the community.

**Citizen Comment Jason Knapp:** Explained how this was done on the website.

**Mayor Menlove:** Asked the public to provide their thoughts on the time commitment for commission members.

**Citizen Comment Layne Batty:** Stated that it will be busy in the beginning with getting all the ordinances adopted and getting everything set up.

**Citizen Comment Jason Knapp:** Compared the time to what he has seen the council spend so far and said that it will probably be a similar commitment as of now.

**Council member Judd:** So probably like 15-20 hours, a month.

**Citizen Comment:** Does the Recorder work for the commission as well?

**Spencer Foster:** Depends on how the town sets it up. If the recorder takes care of the council and the treasurer takes care of the commission that's fine. Or if the council wants the recorder to take care of all meetings that's ok too.

**Mayor Menlove:** Questions re-emphasized. Time frame for questions and sending out these questions to the applicants discussed and the process going forward.

**Spencer Foster:** Will investigate if a closed session is allowed for discussing the planning commission applicants.

**Mayor Menlove:** Discussed having the applicants for the recorder and treasurer attend the meeting as well.

**Council member Marsh:** Would think yes as well to this.

**Mayor Menlove:** Been in this meeting a long time, let's move on. Asked council member Bascom to share her idea.

**Council member Bascom:** Would like to appoint some members to have an events planning committee. Wants to have an Easter event and have some ideas of who would be willing to do it.

**Mayor Menlove:** Asked how this would work and if they could call three people to make a committee.

**Spencer Foster:** Explained how this would work and how a committee would be organized by ordinance. They would also be subject to OPMA for their meetings.

**Citizen Comment Jason Knapp:** Asked if this can be simpler.

**Mayor Menlove:** Doesn't make sense to have this as a committee and be subject to OPMA and rules and such.

**Citizen Comment:** Can this just be volunteers?

**Spencer Foster:** Yes, this can just be done as volunteers rather than having a specific committee for this kind of thing. Unless the Town wants official town events for this type of thing, they can just volunteer for this type of thing.

**Mayor Menlove:** This year they will just have volunteers get together to plan events for the town. The incorporation is official. The Lt. Governor's office sent the official certificate to the town. Now they can move forward with getting bank accounts and PTIF accounts from the state.

**Spencer Foster:** You should consider putting the certificate in a frame and putting it up on the wall of the building you are going to meet in.

**Council member Judd:** Asked if the state gave the town a different zip code.

**Spencer Foster:** No, right now, it's the same zip code. If you decide you need a new zip code, you can go forward by contacting the post office and requesting this.

**Mayor Menlove:** This is not a current priority on the list now. Brought up the citizen ornaments that were going to go on the town Christmas tree. 3 of them were interesting. 1 said "No traffic lights ever". Another said, "I wish that Spring Lake would freeze hard enough that we could skate on it". Told stories about the lake freezing and that it was super fun. Another one said that they wish the people in the fields were considered as Spring Lakers. Last piece of business was that he reached out to other Mayors around the county. Asked them questions about population, sewer, garbage, law enforcement, judge, building inspectors, etc. Almost every town provides water, but about half are still on septic systems. This might be something that the planning commission needs to discuss. Law enforcement is interesting. Genola contracts with Santaquin. Goshen shares a contract with Utah County sheriff. Elk Ridge has a full-time county sheriff for the year. David and the Mayor met County Sheriff, and they said they can provide the same services they are currently offering to the town but can't guarantee specific weekly hours for the town. The mayor reached out to the county to see if they could calculate how much taxes are collected for sheriff services currently. The sheriff's office said that they would offer the same services for that amount that is already being collected for the town if the town is willing to just pay that amount to the county sheriff. They can't guarantee a specific number of hours. The town can still talk to Santaquin to see how that would be.

**Council member Judd:** Pointed out that the contract Genola has with Santaquin is for \$16k/month which would be over \$200k/year.

**Mayor Menlove:** This is a good point. Also stated that this service also includes the judge and court and his services to the Town as well. A lot of the towns use Utah County for judge and court services. This is an option for the town as well. Two last things. There was training that ULCT did for small towns. The Mayor attended and said that the purpose of the training was to get to know the LAA program.

**Spencer Foster:** The only other thing that they did in the training was that they did a section on Strategic Planning. We should do something like that soon to decide mission, vision, values. What are the goals and priorities for the next 1-3 years for the town and what do they want to accomplish.

**Mayor Menlove:** There are some other training opportunities that are archived on the ULCT YouTube channel that he recommended the council watch. Some are about budgeting and that process, planning, etc.

**Spencer Foster:** You will be going through the Truth in Taxation process to set your first tax rate this year so your process will be a bit different. That process is due in August. Maybe getting someone from ULCT or the Ombudsman to do training on budgeting and the Truth in Taxation process. This would be helpful for the town.

Mayor Menlove: The last thing was that he created a map for the town that says everyone's names who owns each piece of property. The map is kind of hard to read, but the mayor explained the details of the map and how to read it to those in attendance. Provide copies of these maps to the council members and will provide to the Planning Commission members upon appointment.

Citizen Comment: A copy should be put up for the citizens to see as well.

Mayor Menlove: Agreed. Comments made about the lake and who owns it and who should be taking care of it. Asked for a motion to adjourn the meeting.

7. TOWN COUNCIL
8. STAFF MEMBERS
9. OTHER

#### **CLOSED MEETING**

POSSIBLE MOTION TO ENTER INTO CLOSED MEETING FOR THE PURCHASE, EXCHANGE, OR LEASE OF PROPERTY; PENDING OR REASONABLY IMMINENT LITIGATION; THE CHARACTER, PROFESSIONAL COMPETANCE, OR THE PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; OR THE DEPLOYMENT OF SECURITY PERSONNEL, DEVICES, OR SYSTEMS.

#### **ADJOURNMENT**

Council member Marsh: Made a motion to adjourn.

Council member Bascom: Seconded the motion.

Vote: Unanimous. Vote passed. Council member Charles excused from the vote. Meeting adjourned.



Spencer Foster, Temporary Town Recorder

In compliance with the Americans with Disabilities Act, persons needing special accommodations, including auxiliary communicative aids and services, for this meeting should notify the Town at 801-310-9632 or by email at [sfoster@magutah.gov](mailto:sfoster@magutah.gov) at least 48 hours in advance of the meeting.

#### **CERTIFICATE OF POSTING**

The Town does hereby certify that the above notice and agenda has been posted at the designated meeting place, the [springlakeutah.gov](http://springlakeutah.gov) website, and the Utah Public Notice Website.