

DAGGETT COUNTY MUNICIPAL BUILDING AUTHORITY AGENDA
Tuesday, February 10, 2025 AT 9:30 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjgt-axg

9:30 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Summary
- H. MBA Correspondence – Discussion Only
- I. MBA Calendar Review

POLICY AND LEGISLATION

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, February 3, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippet, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallesen attended in person. Attorney Kent Snider attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:31 am by Board Member Tippetts.

Present In Person: Peggy White, Jordynn Hewitt, Chad Reed with the Road & Transportation District, Laurie Brummond, Kevin Yack & Nate Zilles with Uintah Basin Association Of Government (UBAOG), Mayor of Manila Kathi Knight, Steve Forbes with the Flaming Gorge Fire & EMS, Sheriff Eric Bailey Gary Boyd, Mayor of Dutch Johns Butch Johns, Bret Reynolds

Present Online or by Phone: Lori Haslem & August Graneth with Governor's Office of Economic Opportunity (GOEO), Lynn Sitterud Representative with Senator John Curtis

Approve MBA Minutes: The MBA minutes from Tuesday, January 27, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for January 27, 2025. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:			X	
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Things are still moving forward.

New Clinic: The water line into the building is being installed.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Cash Summary Dated January 29, 2026 and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the MBA Open Invoice Register dated January 30, 2026 in the amount of \$61,599.00 for the County. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

Yes	No	Abstained	Absent
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Board Member Tippets: X
Board Member Lytle: X
Board Member Asay: X

The motion carried.

MBA Disbursement Summary: The MBA Disbursement Summary was provided by the Auditor’s Office and reviewed by the Board Members. Board Member Lytle motioned to approve the MBA Disbursement Summary dated January 30, 2026 in the amount of \$15,927.40. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

Correspondence / Calendar: Board Member Lytle will be going to different meetings regarding the legislature.

There was no need for a closed session.

With nothing further to consider, Board Member Tippets adjourned the meeting by acclamation at 9:41 am.

DRAFT

**County of Daggett
Cash Summary
All Bank Accounts as of 02/06/2026**

Bank Account	Account No.	Account Name	Amount
Zions Checking	10.1122	Zions Checking - General	\$47,598.98
Zions Checking	11.1122	Cash - checking - Zions Fd 11	\$1,311,423.76
Zions Checking	12.1122	Cash - checking - Zions Fd 12	\$175,232.19
Zions Checking	13.1122	Cash - checking - Zions Fd 13	\$345,109.95
Zions Checking	15.1122	Zions Checking - General	\$6,302.46
Zions Checking	17.1122	Cash - Checking - Zions Fd 17	\$10,928.87
Zions Checking	18.1122	Cash - Checking - Zions Fd 18	\$30,849.22
Zions Checking	19.1122	Zions Checking - General	\$267,073.10
Zions Checking	20.1122	Cash-Checks-Zions fd 20	\$3,667.26
Zions Checking	22.1122	Cash - checking Zions Fd 22	\$506,245.78
Zions Checking	23.1122	Cash - checking - Zions Fd 23	\$634,118.66
Zions Checking	24.1122	Cash - checking - Zions Fd 24	\$4,514.54
Zions Checking	25.1122	Cash - checking - Zions Fd 25	\$645,384.39
Zions Checking	27.1122	Cash - checking - Zions Fd 27	\$3,745.51
Zions Checking	28.1122	Cash - checking - Zions Fd 28	\$578,867.62
Zions Checking	30.1122	Cash - Checking - Zions Fd 30	\$14,037.93
Zions Checking	32.1122	Cash - checking Zions FD 32	\$8,463.86
Zions Checking	33.1122	Cash - checking - Zions Fd	\$5,101.54
Zions Checking	34.1122	Cash-Checking-Zions Fd 34	\$1,011,116.38
Zions Checking	35.1122	Zions Checking	(\$18,137.13)
Zions Checking	37.1122	Zions Checking - Combined	\$24,787.35
Zions Checking	40.1122	Cash - checking - Zions Fd 40	\$261,807.09
Zions Checking	45.1122	Cash - Checking - Zions Fd 45	(\$1,630,595.86)
Zions Checking	47.1122	Zions Checking - General	\$19,791.16
Zions Checking	49.1122	Checking - Zions Fd 49	\$58,472.72
Zions Checking	50.1122	Cash-Checking-Zions Fd 50	\$74,783.17
Zions Checking	72.1122	Cash - checking - Zions Fd 72	\$15,420.38
Zions Checking	74.1122	Cash - checking - Zions Fd 74	\$41,173.03
Zions Checking	75.1122	Cash - checking - Zions Fd 75	\$39,412.40
Zions Checking	76.1122	Cash - checking - Zions Fd 76	\$30,284.71
Zions Checking	77.1122	Cash - checking - Zions Fd 77	(\$196.53)
Zions Checking	78.1122	Cash - checking - Zions Fd 78	\$10,643.39
Zions Checking	80.1122	Cash - checking - Zions Fd 80	\$19,375.10
Zions Checking	81.1122	Zions Checking - General	\$3.20
			\$4,556,806.18
PTIF 2259 General Accounts	10.1151	PTIF 2259 General	\$30,620.47
PTIF 2259 General Accounts	11.1151	PTIF 2259 General	\$255,562.97
PTIF 2259 General Accounts	12.1151	PTIF 2259 General	\$47,991.00
PTIF 2259 General Accounts	13.1151	PTIF 2259	\$103,949.81
PTIF 2259 General Accounts	33.1123	PTIF 2259 General	\$100,000.00
PTIF 2259 General Accounts	50.1151	PTIF 2259 General	\$170.00
			\$538,294.25
PTIF 2552 General Fund	10.1161	PTIF 2552 General Fund	\$5,840.05
PTIF 2552 General Fund	28.1161	PTIF 2552 Home Sales	\$21,066.06
			\$26,906.11
PTIF 2772 Farm & Ranch Protection	10.1162	PTIF 2772 General Fund	\$20,659.38
PTIF 2772 Farm & Ranch Protection	47.1162	PTIF 2772 General Fund	\$18.21
			\$20,677.59
PTIF 2834 General Fund	10.1153	PTIF 2834 General Fund	\$193.06
PTIF 3465 General Fund	10.1163	PTIF 3465 General Fund	\$23,631.46
PTIF 3932 General Fund	10.1154	PTIF 3932 General Fund	\$12,422.41
PTIF 5583 Daggett County RDA Fund	25.1151	PTIF 5583 Daggett County RDA	\$1,397,328.69
PTIF 5610 Daggett County Redevelopment #1	25.1158	PTIF 5610 Daggett County RDA	\$864,134.38
PTIF 8676 Water Revenue Bond	28.1168	PTIF 8676 Water Revenue Bond	\$59,775.60
PTIF 8699 WT Bond Reserve Account	28.1169	PTIF 8699 WT Bond Reserve Account	\$18,845.31
PTIF 8700 WT 2015 Replacement Account	28.1170	PTIF 8700 WT 2015 Replacement Account	\$86,766.93
Zions Tax Collection 026134668	81.1130	Zions Checking - Tax Collection	\$249,248.20
PTIF 3200 Motor Vehicle	81.1131	PTIF 3200 Motor Vehicle	\$60,856.92
UNDEPOSITED PAYMENTS	10.1175	Cash clearing	\$3,922.44
UNDEPOSITED PAYMENTS	11.1175	Cash clearing	\$99,963.25
UNDEPOSITED PAYMENTS	12.1175	Cash clearing	\$0.02

**County of Daggett
Cash Summary
All Bank Accounts as of 02/06/2026**

<u>Bank Account</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
UNDEPOSITED PAYMENTS	13.1175	Cash clearing	\$24,990.81
UNDEPOSITED PAYMENTS	25.1175	Cash Clearing	\$856.33
UNDEPOSITED PAYMENTS	28.1175	Cash clearing	\$4,361.17
UNDEPOSITED PAYMENTS	32.1175	Cash clearing	\$910.00
UNDEPOSITED PAYMENTS	33.1175	Cash clearing	(\$1,259.61)
UNDEPOSITED PAYMENTS	35.1175	Cash Clearing	\$8,064.07
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	\$0.01
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	\$1,634.98
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	\$0.03
UNDEPOSITED PAYMENTS	76.1175	Cash clearing	\$200.00
UNDEPOSITED PAYMENTS	81.1175	Cash clearing	\$12,420.55
			\$156,064.05
General Ledger Cash Total:			\$8,071,951.14

**County of Daggett
Cash Summary
All Bank Accounts as of 02/06/2026**

Description	Amount
Zions Checking	\$4,556,806.18
PTIF 2259 General Accounts	\$538,294.25
PTIF 2552 General Fund	\$26,906.11
PTIF 2772 Farm & Ranch Protection	\$20,677.59
PTIF 2834 General Fund	\$193.06
PTIF 3465 General Fund	\$23,631.46
PTIF 3932 General Fund	\$12,422.41
PTIF 5583 Daggett County RDA Fund	\$1,397,328.69
PTIF 5610 Daggett County Redevelopment #1	\$864,134.38
PTIF 8676 Water Revenue Bond	\$59,775.60
PTIF 8699 WT Bond Reserve Account	\$18,845.31
PTIF 8700 WT 2015 Replacement Account	\$86,766.93
Zions Tax Collection 026134668	\$249,248.20
PTIF 3200 Motor Vehicle	\$60,856.92
UNDEPOSITED PAYMENTS	\$156,064.05
General Ledger Cash Total:	\$8,071,951.14

Municipal Building Authority of Daggett County

Open Invoice Register - 2/5/2026

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
563847 01	Vernal Winnelson Co	2/2/26	2/2/26	\$ 129.27			
				\$ 129.27	454100.740	MBA Capital outlay	Water Treatment Plant - pipe, bushings, tees, elbows, adaptor
	Total			\$ 129.27			
				\$ 129.27	454100.740	MBA Capital outlay	
				\$ 129.27		Total	

GL Account Summary

**Municipal Building Authority of Daggett County
 Disbursement Summary
 Zions Checking - 01/30/2026 to 02/05/2026**

Payee Name	Reference No.	Payment Date	Payment Amount	Void Date	Void Amount	Source
Jones & DeMille Engineering, Inc.	ACH 2/3/26	2/3/2026	\$ 33,444.50			Purchasing
Sunrise Engineering, Inc.	100888	2/3/2026	\$ 28,154.50			Purchasing
Total			\$ 61,599.00		\$ -	