

**City of Taylorsville**  
***Special City Council Meeting***  
***Minutes***

**Wednesday, January 28, 2015**  
**Conference Room #202, City Hall**  
**2600 West Taylorsville Blvd.**  
**Taylorsville, Utah 84129**  
**6:30 p.m.**

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**Attendance**

**Council Members:**

Chairman Kristie Overson  
Vice-Chairman Ernest Burgess  
Council Member Brad Christopherson  
Council Member Dama Barbour  
Council Member Dan Armstrong

**City Staff:**

Tiffany Janzen, Public Information Officer  
Cheryl Peacock Cottle, City Recorder  
Kris Heineman, Council Coordinator

**Others:** Howard Wilson (Arts Council); Lynn Handy (Budget Committee); Connie Taney (Historic Preservation Committee); Keith Sorensen (LARP Committee); Jeffrey Summerhays (Green Committee); Joan Thalmann (LARP Committee)

**1. Welcome, Introduction and Preliminary Matters – *Chairman Overson***

[6:33:34 PM](#) Chair Kristie Overson called the Special City Council Meeting to order at 6:33 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

**2. Public Information Officer Discussion – *Tiffany Janzen***

[6:33:59 PM](#) Public Information Officer Tiffany Janzen discussed her role in the City and her communication goals. She described communication tools that can be used to advertise committee events, i.e. social media (Facebook and Twitter), the Taylorsville Journal, and press releases.

1 [6:37:51 PM](#) Ms. Janzen stressed the importance of having detailed event information provided to  
2 her at least 90 days in advance of an event date.

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4 [6:40:00 PM](#) Ms. Janzen called for questions. She clarified that when something is submitted for  
5 inclusion in the Taylorsville Journal it will be prioritized according to space and importance.

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7 [6:41:39 PM](#) Connie Taney commended Ms. Janzen on the Taylorsville Journal content, i.e. the  
8 “Year in Review,” etc. Ms. Janzen called for ideas on anchor stories in the Journal.

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10 [6:42:57 PM](#) Lynn Handy commended Ms. Janzen on her communication efforts. It was  
11 confirmed that the Journal goes to both businesses and residences. Ms. Janzen requested that she  
12 be notified if there are any Taylorsville residents known to not be receiving the Journal.

13  
14 [6:44:31 PM](#) Discussion was held regarding locations where the Journal can be picked up. It was  
15 noted that electronic issues of the Journal are available on the City’s website.

16  
17 [6:45:55 PM](#) Vice-Chair Burgess suggested that feedback regarding Journal submissions on  
18 events be copied to both the Committee Chair and the Council Advisor.

19  
20 [6:47:04 PM](#) Ms. Janzen inquired about any committees that are currently seeking additional  
21 members. It was clarified that volunteer applications are available on the City website. Chair  
22 Overson cited the need to review each committee and evaluate membership.

23  
24 **3. Discussion on Committee Members/Roster – *Kristy Heineman***

25  
26 [6:49:04 PM](#) Council Coordinator Kristy Heineman referenced copies of the City’s ordinance  
27 regarding committees and asked that committee chairs become familiar with the content  
28 regarding committee membership and mission statements, etc. Ways to advertise committee  
29 needs were discussed.

30  
31 [6:50:17 PM](#) Council Coordinator Kristy Heineman distributed committee membership lists and  
32 the City’s ordinance regarding committee membership. She noted that there is a clause for  
33 removing inactive committee members from committees.

34  
35 [6:51:48 PM](#) Ms. Heineman distributed a form to update information regarding individual  
36 committees and their officers. She noted that committee chairs should be appointed or  
37 reappointed by the City Council during a Council Meeting every year. She relayed that her job is  
38 to help volunteer committees communicate with city staff, the City Council, or citizens in  
39 relation to event planning. Ms. Heineman further clarified that Ms. Janzen’s role is to advertise  
40 approved events and her own role is to help facilitate communication with committee advisors  
41 and others regarding the City’s potential support of events. Once an event is officially set, the

1 event information should be provided directly to Ms. Janzen. Any questions or needs regarding  
2 a potential event should be communicated through Ms. Heineman.

3  
4 **4. Calendaring Events for 2015 – Committee Chairs**

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6 [6:53:33 PM](#) Ms. Heineman called for known event dates from each committee to be added to the  
7 City's calendar.

8  
9 [6:54:11 PM](#) Jeffrey Sean Summerhays introduced himself as the Sustainability Coordinator for  
10 the Wasatch Front Waste and Recycling District and Chair of the Taylorsville Green Committee.  
11 He described annual events for the Green Committee, as follows:

- 12  
13
  - *Earth Day Collection Event* (waste collection) to be scheduled the Saturday before or  
14 after Earth Day (April 22, 2015)
  - *Water Conservancy Seminar* in conjunction with the Jordan Valley Water Conservancy  
15 District (scheduled between April and Taylorsville Dayzz at the end of June)
  - 16 • Participate in the City's booth at *Taylorsville Dayzz* to provide information regarding  
17 waste collection and conservation promotion
  - 18 • *Bike Event* (date to be determined, but likely an afternoon in September, 2015)

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20  
21 [7:02:06 PM](#) Council Member Armstrong noted that the Jordan River Commission will be doing  
22 an *Into the River* event in late June, 2015.

23  
24 [7:03:20 PM](#) Vice-Chair Ernest Burgess suggested conducting the *Earth Day Collection* event in  
25 conjunction with the *Annual City-Wide Clean-Up*.

26  
27 [7:04:15 PM](#) Keith Sorensen, Chair of the Leisure Arts Recreation and Parks (LARP) Committee,  
28 described events and advertising dates planned by the LARP Committee, as follows:

- 29  
30
  - *Tree-Planting Activity* sometime around Earth Day, which is April 22, 2015
  - 31 • Advertising for *Community Garden* plots, March 2, 2015 (with input from Toni  
32 Lenning)
  - 33 • Advertise for *Home/Yard Beautification Awards*, April 6, 2015 (may combine several  
34 months of awards for joint presentation at City Council Meetings )
  - 35 • *Remember Me Garden*, with a groundbreaking for Memorial Day (planting a rose garden  
36 and placing a plaque in honor of Taylorsville residents), possibly to be located by the  
37 Taylorsville Senior Center
  - 38 • *5K Run* during Taylorsville Dayzz
  - 39 • Present the *Home/Yard Beautification Awards* during the July 15, 2015 City Council  
40 Meeting

- 1 • *City-Wide Service Project*, with family participation on a Monday evening (possibly
- 2 August 10, 2015) to perform clean-up activities and parks/streetscape beautification
- 3 • Present *Home/Yard Beautification Awards* during the September 16, 2015 City Council
- 4 Meeting
- 5 • Advertise for the *October Decorating Contest*, October 6, 2015
- 6 • Present *Halloween Decoration Awards* during the October 21, 2015 City Council
- 7 Meeting
- 8 • Advertise for the *Christmas Decorating Contest* around December 1, 2015
- 9 • Present the *Christmas Decoration Awards* during the December 16, 2015 City Council
- 10 Meeting (this could be moved to a January, 2016 Council Meeting)

11  
12 [7:07:19 PM](#) Connie Taney noted that the Greenhouse plantings will begin on March 7, 2015 and

13 the Community Garden will open in April. Ms. Janzen cited dates for plantings, classes, etc. that

14 will be advertised in the February Journal in conjunction with the Community Garden and

15 Greenhouse.

16  
17 [7:10:18 PM](#) Discussion was held regarding ideas for a *Remember Me Garden*. It was clarified

18 that rose bushes would be donated and then maintenance could be done by volunteers, with some

19 oversight by the City.

20  
21 [7:13:37 PM](#) Council Members expressed support for the idea of a *Remember Me Garden*. Mr.

22 Sorensen agreed to plan on presenting specific information on the proposal during the March 4,

23 2015 City Council Meeting.

24  
25 [7:14:41 PM](#) Chair Overson relayed that the Healthy Taylorsville Committee Chair has recently

26 resigned and there are presently only two members on that committee, so the status of the *5K*

27 *Run* is up in the air. Mr. Sorensen called for review of the event regarding return on investment.

28 He indicated that the LARP Committee is not interested in spearheading the *5K Run*.

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30 [7:17:53 PM](#) Vice-Chair Burgess stated that a new Healthy Taylorsville Committee Chair may be

31 appointed soon but, in the meantime, the *5K Run* event should be put on hold.

32  
33 [7:19:41 PM](#) It was agreed to advertise in the Taylorsville Journal to request nominations for the

34 *Home/Yard Beautification Awards* in April, with a cut-off for consideration the end of June.

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36 [7:23:02 PM](#) Connie Taney, Chair of the Historic Preservation Committee, described upcoming

37 committee events, as follows:

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- 1 • *Elementary School Tours* of the Heritage Center/Museum during April, May and June,  
2 2015
- 3 • *Tombstone Tales* on September 10, 11 & 12, 2015 (in coordination with the Arts Council  
4 and the Taylorsville Cemetery)
- 5 • *National Museum Day* on September 26, 2015
- 6 • *Saturday with Santa* to be scheduled either December 5 or December 12, 2015.

7  
8 Ms. Taney listed additional meetings and events that are hosted at the Taylorsville-Bennion  
9 Heritage Center. She invited everyone to come and visit the museum. She described volunteer  
10 responsibilities/agreements for the care of farm animals at the Jones Farm/Heritage Center.

11  
12 [7:29:57 PM](#) Ms. Taney cited the upcoming 20-year anniversary for the City of Taylorsville in  
13 July, 2016. Ms. Taney called for input on ideas for an anniversary celebration. Enthusiasm was  
14 expressed by all regarding the opportunity to commemorate Taylorsville's 20-year anniversary.  
15 Discussion was held regarding how to incorporate the 20-year anniversary theme throughout the  
16 entire year of 2016.

17  
18 [7:32:48 PM](#) Howard Wilson, Chair of the Taylorsville Arts Council, distributed a list of  
19 upcoming Arts Council events and described them, as follows:

- 20  
21 • *Taylorsville Arts Show* to be held in the Taylorsville Senior Center February 23 through  
22 February 28, 2015
  - 23 • The Arts Council will support the *Urban Cart Dart* on March 7, 2015 by helping to set  
24 up and judge the event
  - 25 • *Taylorsville Symphony Orchestra Concerts* at Taylorsville High School on March 5, 2015  
26 and April 30, 2015
  - 27 • *Taylorsville Dayzz* on June 25 - 27, 2015
  - 28 • *Summer Musical* ("Joseph...") on July 9 – 14, 2015 to be held at either Taylorsville High  
29 School or the Salt Lake Community College Amphitheater
  - 30 • *Tombstone Tales* on September 10 – 12, 2015 at the Taylorsville Cemetery
  - 31 • *Taylorsville's Got Talent* at the Taylorsville Senior Center on October 23, 2015 (this  
32 event will be held one last time to see if participation improves)
  - 33 • *Taylorsville Symphony Orchestra* will have two more fall concerts (fall dates to be  
34 determined)
  - 35 • Bring *Santa* into the City building in December (will work with Historic Preservation  
36 Committee)
  - 37 • *Chalk it Up* (a sidewalk chalk art event at City Hall) to be held the end of summer
- 38

1 Ms. Janzen suggested tying the *Sidewalk Chalk Art* event into the *Movies in the Park* events.  
2 Council Member Armstrong said that in future years this could possibly be tied in with the new  
3 trail system. Discussion ensued regarding the *Movies in the Park*.

4  
5 [7:42:17 PM](#) Budget Committee Chair Lynn Handy relayed that the Budget Committee has three  
6 responsibilities, as follows:

- 7
- 8 • Review of the City's Budget
- 9 • Review of the City Audit
- 10 • Review of the City's Financial Reports
- 11

12 Mr. Handy indicated that the Budget Committee is looking for additional members and hopes to  
13 interview and appoint more members soon.

14  
15 [7:43:41 PM](#) Mr. Sorensen mentioned that the Taylorsville Exchange Club will also sponsor the  
16 *Pinwheel Garden* at Taylorsville City Hall during April, 2015 in support of *Child Abuse*  
17 *Prevention Month*.

18  
19 [7:44:08 PM](#) It was agreed that this meeting was very beneficial. It was confirmed that minutes  
20 from this meeting will be made available as soon as possible.

21  
22 [7:45:12 PM](#) Ms. Taney suggested that all city-sponsored events be added to the event calendar,  
23 i.e. the *Veterans Day Event*, etc. Ms. Janzen gave explanation on how events are currently  
24 published on the City website.

25  
26 [7:47:01 PM](#) Council Member Armstrong suggested that committees can work together to support  
27 one another's events and help them be successful. Mr. Summerhays cited the need for additional  
28 manpower on some of the Green Committee's events and agreed with the need for committees to  
29 assist one another.

30  
31 [7:48:31 PM](#) Vice-Chair Burgess concurred with the importance of committees supporting one  
32 another in order to help create stronger committees and a better sense of community.

33  
34 [7:48:40 PM](#) Ms. Heineman cited an email received from Peggy Sadler, of the Public Safety  
35 Committee, regarding three events usually sponsored by the Public Safety Committee, as  
36 follows:

- 37
- 38 • *Taylorsville Dayz*
- 39 • *Night Out Against Crime* (usually in August)
- 40 • *Emergency Preparedness Fair* (likely in September)
- 41

1 [7:49:25 PM](#) Council Member Dama Barbour expressed her appreciation to all volunteers and  
2 committee members in the City.

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4 **5. Other Matters**

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6 There were no other matters.

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8 **6. Adjournment**

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10 [7:49:38 PM](#) Council Member Brad Christopherson **MOVED** to adjourn the Special City Council  
11 Meeting. Council Member Dama Barbour **SECONDED** the motion. Chair Overson for  
12 discussion on the motion. There being none, she called for a vote. The vote was as follows:  
13 Christopherson-yes, Burgess-yes, Barbour-yes, Overson-yes, and Armstrong-yes. **All City**  
14 **Council members voted in favor and the motion passed unanimously.** The meeting was  
15 adjourned at 7:49 p.m.

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22 Cheryl Peacock Cottle, City Recorder

23 Minutes approved:

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25 *Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*  
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27  
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