

# Lake Point City Council Business Meeting Minutes

Date: Wednesday, January 28, 2026

Place: Lake Point Fire Station 1528 Sunset Rd Lake Point, UT 84074

Time: 6:00 PM

## 1. Opening Formalities

- A. Call to Order-
- B. Prayer- Jim Willes
- C. Pledge of Allegiance- Doyle Garrard
- D. Presiding Officer- Kathleen VonHatten
- E. Attendance Roll Call-

Lake Point Council & Staff (C=Council)	Public	Public
Kathleen VonHatten (Chair)	Jim Willes	
Kirk Pearson (Vice Chair) arrived at 6:20 pm	Nick Jarvis (ULCT)	
Kirk Trimble (C.)	Doyle Garrard	
Ryan Zumwalt (C.) online	Madison Aviles (WFRC)	
Lori Chigbrow (C.)		
Jamie Olson (RCDR)		
Jay Springer (Attorney) left at 7:24 pm		

## 2. Legal Training/Clarification

- A. Jay Springer, City Attorney, reported that the Utah Legislative Session is currently in full swing. He noted that numerous legislative resources are available and advised Council Members that bills opposed by the Utah League of Cities and Towns are often of particular concern to municipalities. He encouraged Council Members to reach out if they had questions on specific legislation.

## 3. Staff Updates- (3:00 recording)

- A. Jamie Olson, City Recorder, stated that she had no staff report at this time. Council Members had no questions for staff.

## 4. Public Comment-

- A. Motion- Lori to open Public Comment. Kathleen 2nd
  - i) Vote was unanimously approved
- B. Madison Aviles (4:07 recording)
  - i) Madison works for Wasatch Front Regional Council and provided an overview of the Local Administrative Advisor (LAA) Program, created by the Utah League of Cities and Towns to support small municipalities with limited administrative staff. She explained eligibility criteria, her regional role, and examples of assistance she provides, including grant support, personnel policy guidance, data privacy compliance, legislative coordination, records management, and capital improvement planning. She emphasized that services are responsive to each city's needs and that the program allows communities to benefit from shared experience across the region.
- C. Nick Jarvis (8:14 recording)
  - i) Jarvis described the structure, governance, and purpose of the Utah League of Cities and Towns, including legislative advocacy, training, legal resources, and intergovernmental representation. He explained League membership benefits, the Legislative Policy Committee, board composition and nomination process, conference opportunities, and the

League's role in protecting local control. Discussion included League dues, fiscal year timing, estimated costs for Lake Point, and examples of financial and legislative impacts achieved through League advocacy.

- ii) Council Members asked questions regarding board representation, voting structure, dues calculations, and the measurable value of League advocacy. Staff and presenters clarified that dues are based on tax commission data, that membership provides legislative representation regardless of city size, and that past advocacy efforts have resulted in significant funding retention and policy outcomes for municipalities.
- D. Motion- Kathleen to close Public Comment. Trimble 2nd
  - i) Motion passed unanimously
- 5. Approve the Minutes (27:59 recording)**
  - A. 01.14.2026
  - B. Motion- Pearson to approve the minutes 01.14.2026. Lori 2nd
    - i) Motion passed unanimously
- 6. Reports/Presentations (28:35 recording)**
  - A. Treasurer Report/ Summary Budget Report
    - i) Treasurer Doyle Garrard reviewed the City's current financial status, including monthly reporting practices and recent property tax receipts. He explained that the majority of property tax revenue is allocated to law enforcement services through quarterly payments to Tooele County. Garrard emphasized the importance of sales tax revenue generated by local businesses as a key source of operational funding for the City. Council Members were encouraged to continue supporting responsible business growth within Lake Point.
- 7. Action/Business Items**
  - A. Resolution to appoint Planning Commission Member (31:48 recording)
    - i) The Council considered appointments to the Planning and Zoning Commission
      - 1) Lillian Erickson (appointed by Lori Chigbrow)
      - 2) Josh Carter (appointed by Ryan Zumwalt)
      - 3) Gino Garcia (reappointment by the Council)
    - ii) Motion- Lori to appoint the three people as listed as Planning and Zoning Commissioners. Trimble 2nd
      - 1) Roll Call Vote-[Trimble-Yea] [Ryan-Yea] [Lori-Yea] [Kathleen-Yea] [Pearson-Yea]
        - (a) Motion passed unanimously
    - iii) Josh Carter was sworn in by City Recorder Jamie Olson.
  - B. Council Committee reassignments (34:41 recording)
    - i) (see Exhibit A for Committee Assignment details)
    - ii) The Council reviewed and discussed committee assignments, including land use, ordinances, finance and budget, roads, police and dispatch, economic development, grants, emergency preparedness, trails, HR, historical preservation, and intergovernmental committees. Discussion included flexibility for attendance, avoiding quorum issues, coordination with Planning and Zoning, and the role of Council Members versus staff.
    - iii) The Council reached consensus on updated committee assignments and discussed the designation of a voting liaison to the Tooele County Chamber of Commerce. It was noted that the Chamber liaison role would be Kirk Pearson and be reflected in the minutes and revisited if additional formal action is required.
  - C. Capital Investment Projects, amend current list. (1:24:41 recording)
    - i) The Council discussed capital investment priorities and reviewed the City's current list of capital projects. Discussion included transportation-related projects, roadway and frontage road considerations, parking and pedestrian safety improvements, and the importance of aligning capital investments with available funding opportunities, grants, and long-term planning documents. No formal action was taken at this time.
- 8. Council Updates (1:56:45 recording)**
  - A. Committee Updates

- i) Parking- Ryan provided an update on committee matters, including discussion related to the parking ordinance and ongoing considerations associated with parking regulation.
  - ii) Discussed a resident parking complaint email, discussion identified that vehicles were parked in front of a fire hydrant (an enforceable restriction) and emphasized the need for the parking ordinance to address the broader visibility issue on the curve.
- B. Kirk Pearson
- i) No update
- C. Lori Chigbrow
- i) No updates
- D. Kathleen VonHatten
- i) Asked City Attorney Jay Springer for an update on the enforcement ordinance and indicated it was expected soon.
  - ii) Provided a status update regarding ACE waste operations flexibility (ability to haul to different facilities at the same cost) and noted the item would be placed on the next agenda for Council discussion.
  - iii) Provided an update on Council and Staff badges/name tags, proposing a low-cost magnetic name-tag option for Council and employees; confirmed apparel funding was already budgeted; and indicated she would proceed with ordering.
  - iv) Grant refund discussion
    - 1) Provided an update on the Master Transportation Plan grant closeout, explaining that the administering agency retained 10% until completion and has now released those retained funds to the City. Council discussed reconciliation of funds and consensus to return the refunded amount back to the Tooele County COG funding source as appropriate.
    - v) Provided an update on waste/communications and noting that any waste-service changes should be mailed to all households with multiple notice methods used.
    - vi) Noted upcoming opportunities to apply for future COG funding and encouraged identifying road maintenance/capital projects for the next application cycle.
- E. Kirk Trimble
- i) No updates
- F. Ryan Zumwalt
- i) No updates
- 9. Public Comment (2:23:52 recording)**
- A. Motion- Kathleen to open Public Comment. Pearson 2nd
- i) Motion passed unanimously
- B. Doyle Garrard
- i) Had comments on the ULCT benefits and weighing if it is worth the annual fee.
- C. Motion- Pearson to close Public Comment. Trimble 2nd
- i) Motion passed unanimously
- 10. Closed Session** - if needed for purposes listed under Utah Code 52-4-205
- A. Not needed
- 11. Adjournment-** 8:29 pm

Note- The minutes may include a summary of what was discussed and are not intended to be verbatim. All public meetings have an audio recording, time stamps are included in the minutes to help the public find where certain topics were discussed. Please see the audio recording of this meeting for a full audio record of the meeting.

Note- Additional information concerning meetings including but not limited to agendas, minutes, recordings, written/typed public comment, other distributed materials, ordinances, resolutions, public

notices, and how to sign up for notifications on the Public Notification Website, can be found at <https://lakepoint.gov> under Departments-Recorder.

Note- Any "For the Record" statements included in these minutes represent the individual Council Members who made them. They do not reflect official findings or the position of the city unless adopted by majority vote.

Note – These minutes may have been prepared using AI tools (ChatGPT and Otter.ai); all facts have been reviewed and verified.

Note- This meeting may have included public comment that was written and given to the City Recorder for the record. To find the complete record please visit lakepoint.gov Departments-Recorder- Downloaded Forms- Meeting Minutes.

**PASSED AND APPROVED** but the Council this 11 day of Feb, 2026

  
Chair

**ATTEST:**

  
Jamie Olson, City Recorder

**Exhibit A  
01.28.2026**

<b>Council Internal Committee Assignments</b>	<b>2026 NEW Assignments</b>
Land Use & Zoning	Lori and Pearson
Ordinances- Non-land uses	Trimble Ryan
Finance & Budget	Jamie and Lori Ryan
Waste Management	Kathleen Lori
IT & Website Maintenance	Jamie
Road Maintenance and Transportation	Pearson and Kathleen
Police & Dispatch Prosecutor	Ryan & Kathleen
Economic Development & Revenue	Lori Pearson Kathleen
Public Meetings and Notices	Jamie
Emergency & Pre-Disaster	Kathleen and Trimble
Trails Committee	Ryan and Kathleen
Any New Committee	
Any New Committee	
<b>Council Member External Committees &amp; Boards</b>	
Mosquito Abatement	Doyle
WFRC - Day time	Kathleen
Council of Government -COG	Kathleen Lori
Grants Committee	Ryan Lori Kathleen
Health Department	Pearson Trimble
Historical Preservation Committee Tooele County	Lori Kathleen
Employees/Human Resources	Trimble Pearson Lori
Contractors with City	Jamie and Pearson
Tooele County Boundary Commission	Trimble Ryan
Tooele County Trails Committee	Kathleen Pearson
County Chamber of Commerce	Pearson (designated voting member)
Any New Committee	
Community Engagement	Lori, Trimble, back up Kathleen