



Sugar House Park Authority
Board Meeting Agenda
sugarhousepark.org

6332 S. Airport Road,
West Jordan, UT 84084
385-468-7275
parks@saltlakecounty.gov

Date Thursday, February 12, 2025
Time 6:00 – 9:00 pm
Location This meeting will be conducted electronically via Webex.

Join from the meeting link

<https://slco.webex.com/slco/j.php?MTID=m0206c7a2c8886c9b8be1eecd0f8e899c>

Join by meeting number

Meeting number (access code): **2496 219 5180**

Meeting password: **VJurSE3XD28**

Join by phone

+1-213-306-3065 United States Toll (Los Angeles)

+1-602-666-0783 United States Toll (Phoenix)

Salt Lake County Parks and Recreation Administration
Office 2001 S State Street, S4-700,
Salt Lake City, UT 84190

Board Meeting date, time and location subject to change, confirm all meetings on the Utah Public Notice website.

Contact If you have questions or require additional assistance, please contact Jeniffer Goodman at (385) 468-1800 within three working day's notice.

Public Notice Agendas, recordings, and past meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn/.

Attendance:

Board Members

Roxanne Christensen	Chair
Richard Layman	Vice Chair
Shehan Jaro	Treasurer
Siavash Ghaffari	Member
Jacqueline Rosen	Member
Eric Forbush	Member
Maxwell Stocking	Member
Toby Hazelbaker	Salt Lake City Representative
Patrick Leary	Salt Lake County Representative

Attendance:

<input type="checkbox"/> In-person	<input type="checkbox"/> Online	<input type="checkbox"/> Absent
<input type="checkbox"/> In-person	<input type="checkbox"/> Online	<input type="checkbox"/> Absent
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<input type="checkbox"/> In-person	<input type="checkbox"/> Online	<input type="checkbox"/> Absent
<input type="checkbox"/> In-person	<input type="checkbox"/> Online	<input type="checkbox"/> Absent

Other Attendees:

Name / Title or Organization		Attendance:
Jeniffer Goodman	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
Diane Booth	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
Lauren Brady	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
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AGENDA

TOPIC	PRESENTER	TIME
1 Welcome and Role Call	Roxanne Christensen	6:00 p.m.
<i>Informational Only</i>		
2 Public Comment Period	Roxanne Christensen	6:01 p.m.
This 15 min for comments from the public on any agenda item, issue, or matter for the park authority's consideration and attention. A board member may be appointed to follow up if further discussion and follow-up are required. Public comments are limited to 2 minutes per person.		
<i>Informational Only</i>		
3 Approval of Special Events and Athletic field Use Requests	Roxanne Christensen	6:15 p.m.
<i>Action Item: Park Authority Vote(s) Required</i>		

Organization/Event/Name	Pavilion(s) or Field(s)	Full Park Reservation (Road Closure)	Document Ref.	Date(s)	Approved (Yes or No)
SLC Congenital Heart Walk	Big Field Pav and Field		Portfolio 1	10/3/2026	
International Women's Day Celebration	Parley's Creek		Portfolio 2	3/7/2026	
Lights on for Families 5K	Big Field		Portfolio 3	7/11/2026	
Phenomenal Hope Run/Walk	Fabian Lakeside		Portfolio 4	6/6/2026	
Tony Casillas Memorial 5K Race	Big Field		Portfolio 5	11/21/26	
*Beehive Sports Kickball	Big Field and Southeast Fields		Portfolio 6	4/1-10/31-2026	
*Salt Lake Gay Athletic Assoc	Backstop Grass		Portfolio 7	4/9-6/25/ 2026	
*Grassroots Shakespeare Company	Sego Lily Grassy Area		Portfolio 8	6/15/2026	
*Liver Life Walk	Sugar Beet		Portfolio 9	8/29/2026	
*Odyssey House	Mt Olympus/Backstop Grass		Portfolio 10	5/22, 7/2, 7/31, 9/11/2026	
*These event requests are exempt from appearing before the Park Authority for approval because they have been held for three or more consecutive years.					

	TOPIC	PRESENTER	TIME
4	Salt Lake County Flood Control	Robert Thompson	6:30 p.m.
	<i>Informational Only</i>		
5	UtahTrust	Roxanne Christensen	6:45 p.m.
	1. Assets Survey (Every 5-years)		
	2. Workers Compensation		
	<i>Action Item: Park Authority Vote(s) Required</i>		
6	SLCSD / HHS	Roxanne Christensen	6:50 p.m.
	1. Garden Center Parking Lot Rental		
	2. Sanitary Sewer Line Connection		
	3. Softball Field		
	4. Shared Boundary		

	5. Legal Services		
	<i>Action Item: Park Authority Vote(s) Required</i>		
7	Sugar House Garden Center	Roxanne Christensen & Shehan Jaro	7:20 p.m.
	1. Updates and Changes 2. Review of Earnings from 2025 3. Management Recommendation		
	<i>Action Item: Park Authority Vote(s) Required</i>		
ADMINISTRATIVE			
8	Financial Statements	Shehan Jaro	8:00 p.m.
	a. October 2025 Financial Statement b. November 2025 Financial Statements c. December 2025 Financial Statements d. January 2026 Financial Statement		
	<i>Action Item: Park Authority Vote(s) Required</i>		
9	Updates from Salt Lake County	Patrick Leary	8:15 p.m.
	a. Pond Dredging Project b. Culinary Waterline Study & Design c. Incident Reports d. SLCDPU Water Meters e. Salt Lake County Contract with SHPA f. FY2027 O&M Figure for March 2026		
	<i>Informational Only</i>		
10	Updates from Salt Lake City	Toby Hazelbaker	8:20 p.m.
	<i>Informational Only</i>		
11	On-going Board Items	Roxanne Christensen	8:30 p.m.
	A. Park Security Report – Siavash A. Hotel Project on Sizzler Property – Jackie B. TreeUtah Partnership – Roxanne C. Social Media / Website Report – Roxanne D. 2026 OPMA & COI – Roxanne E. Other Board Business – Open to the Board		
	<i>Action Item: Park Authority Vote(s) Required</i>		
12	Adjourn	Roxanne Christensen	8:45 p.m.