



QUEST ACADEMY

INNOVATION • PASSION • MASTERY

Quest Academy Board Meeting Agenda

Date: February 10, 2026

Time: 6:00 PM

Location: 4862 W 4000 S, West Haven, UT 84401

Mission Statement

Quest Academy is committed to providing students with a challenging, technology-rich learning environment that empowers young citizens to become leaders prepared to thrive in an evolving global community.

Board Priorities

- State Accountability
- Fiscally Sound Operations
- Personalized/Individualized Learning
- Brand Awareness

Call to Order

- Steve Reeve

Public Comment (Comments are limited to three minutes per individual)

- 2026–2027 Fee Schedule & Fee Waiver Policy — First Comment Period

Consent Items

- Approval of November 20, 2025 Board Meeting Minutes & Closed Session Affidavit

Reports

- Administrative Report
 - State of the School
- Financial Report

Voting & Discussion Items

- Strategic Planning
- Review Amended 2026-2027 Fee Schedule and Fee Waiver Policy
- Review of School Land Trust Final Report (2024–2025)
- Review of Current Year School Land Trust Plan Goals (2025–2026)
- Approval of School Land Trust Plan (2026–2027)
- Approval of Elementary Computer Science MacBook Purchase
- Approval of Small Construction Project up to 55,000.00
- Approval of 2026–2027 School Year Calendar

Calendaring

- Next Board Meeting: April 14, 2026, at 6:00 PM (In Person)

Adjournment

Quest Academy Board Meeting Minutes

Date: November 20, 2025

In Attendance: Steve Reeve, Brett Greenwell, Nicole Boucher, Brittney Hale, Stacey Phillips

Excused: Shawn Miehke

Others in Attendance: Dave Bullock, Angelee Spader, Casey Arrington, Nicole Jones, Steve Finley, Josh Broadbent

Location: [Electronic Teams Meeting](#)



*The mission of **Quest Academy** is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

Minutes

Board Priorities

State Accountability

Fiscally Sound

Personalized Learning/Individualized Learning

Brand Awareness

CALL TO ORDER – Steve Reeve called the meeting to order at 6:07 PM

CONSENT ITEMS

- October 21, 2025, Board Meeting Minutes

Brittney Hale made a motion to approve the October 21, 2025, Board Meeting. Nicole Boucher seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye, Stacey Phillips, Aye.

REPORTS

- Administration

Dave Bullock reported on the transition of business management companies. He stated that the previous business management company, Academica West, has been very helpful in the transition. He also indicated that the new business management company, Red Apple, has been supportive and helpful as well. Dave stated that there is already a great working relationship with Red Apple and he is pleased with the access to Employee Manager. Handbooks and employee agreements have been updated to reflect the changes in business management company processes. Dave also discussed the other people who have been helpful in making this transition run smoothly. Stacey reflected

on her gratitude for the countless hours Dave and his team have spent on this transition.

- Financial Report

Steve Finley reported on the state of the budget as of the end of October. Steve reported that they are 33% of the way through the year, so their revenue and expenses should be about 33% as well. Revenue was 35% due to the trust lands money, professional educator time stipend money, and classified bonus money. Benefits were a little high due to 401K payments and profit share payments. There has been savings from moving to a different business management company. Steve stated that the bottom-line budget looks healthy, with a 319 days cash on hand. Steve indicated that there was a high amount in the Reserve account. Steve and the board discussed the upcoming planning session to discuss the best use of funds and how to be fiscally responsible while still exploring how to use the reserve funds to enhance student learning. Steve explained how the finance meetings would be monthly and they would analyze the budget and reforecast as needed. He also discussed how the finance report summary would be used as a governance tool for the board and the budget details would be used as a management tool for the administration to review. Brett Greenwell discussed the High days cash on hand and stated how he read the State Code to see if it mentioned anything about excess funds. He stated that although code requires a minimum day's cash on hand, it does not indicate a maximum amount that he could find. He did express his excitement at holding the strategy meeting to discuss the best use of these reserve funds. Brett indicated that the fact that the amount they have is not enough to pay off their bond, so feels like that is a good rationale for why they have cash on hand. Stacey indicated how another school had a reserve due to stockpiling sped funds so they were required to pay that back. Steve Finley reviewed the budget and indicated that they were right were they needed to be with sped funds, so that should not be a problem they face. Steve mentioned that they had a reserve in lunch funds but that was being paid down significantly and Dave additionally reported that part of the reserve would be going to a new hire in the lunch program.

VOTING & DISCUSSION ITEMS

- Policies Required for Review:
 - Amended Purchasing and Disbursement Policy

The Amended Purchasing and Disbursement Policy was reviewed by board members. Dave Bullock stated that there were changes to the thresholds to reflect administrative purchasing practices and minimize purchasing timetables, the title from Principal to Director was also made. There were no questions or concerns from the board.

- *Stacey Phillips made a motion to approve the Amended Purchasing and Disbursement Policy. Brett Greenwell seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye, Stacey Phillips, Aye.*

- Policies Required for Review:
 - Attendance Policy

The Attendance Policy was reviewed by board members. Dave Bullock said they are adjusting the attendance procedures and that they are provided to families every year. There were no questions or concerns about the policy from the board.

- PTIF Account Access:

Steve Finley discussed authorizing the change in user access to the PTIF Account due to the transition in business management companies. He also briefly discussed what the PTIF Account is. There were no additional questions about granting access from the board.

Nicole Boucher made a motion to approve the PTIF Account Access. Brittney Hale seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye, Stacey Phillips, Aye.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

At 6:44 PM Nicole Boucher made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a). Brittney Hale seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye, Stacey Phillips, Aye.

At 7:13PM Nicole Boucher made a motion to leave the closed session and enter the general meeting Stacey Phillips seconded. The motion passed unanimously. The votes were as

follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye, Stacey Phillips, Aye.

CALENDARING

The next board meeting is December 9th, 2025, at 6:00 PM via Zoom.

The following board meeting will be February 10th, 2026 in the Q1 Conference Room. The board will be holding a strategy planning meeting with administration.

ADJOURN

At 7:15 PM Stacey Phillips made a motion to adjourn the meeting. Nicole Boucher seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye, Stacey Phillips, Aye.



Quest Academy
Board of Directors Closed Session Statement

Meeting Date: 11/20/2025

Location: Electronic

Web Conference: [Microsoft Teams Meeting Electronic Board Meeting](#)

4862 W 4000 S, West Haven, UT 84401

Closed Session Sworn Statement:

At a duly noticed public meeting held on the date listed above, the board of directors for Quest Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-1(1) (a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed electronically on the 20th day of November, 2025.

X 

Steven Reeve Board
Chair



Financial Summary

as of January 31, 2026

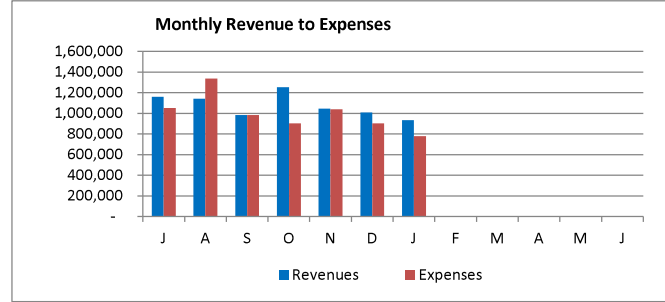
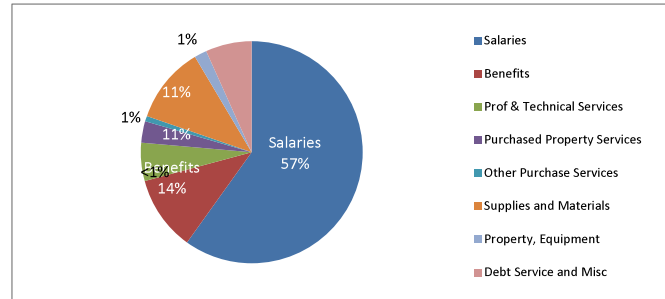
58.3% through the Year

BUDGET REPORT

EXPENSES

RATIOS

| | Year-to Date Actuals | Approved Budget | Forecast | % of Forecast |
|-----------------------------------|----------------------|-----------------|---------------|---------------|
| Enrollment | 1002 | 1008 | 1002 | |
| Revenue | | | | |
| 1000 Local | \$ 458,110 | \$ 725,000 | \$ 789,249 | 58.0% |
| 3000 State | \$ 6,901,833 | \$ 11,480,000 | \$ 11,675,786 | 59.1% |
| 4000 Federal | \$ 52,266 | \$ 380,000 | \$ 380,000 | 13.8% |
| Total Revenue | \$ 7,412,209 | \$ 12,585,000 | \$ 12,845,035 | 57.7% |
| Expenses | | | | |
| 100 Salaries | \$ 4,054,990 | \$ 6,925,800 | \$ 7,321,143 | 55.4% |
| 200 Benefits | \$ 901,724 | \$ 1,175,000 | \$ 1,333,407 | 67.6% |
| 300 Prof & Technical Services | \$ 412,852 | \$ 970,000 | \$ 683,400 | 60.4% |
| 400 Purchased Property Services | \$ 157,371 | \$ 380,000 | \$ 381,000 | 41.3% |
| 500 Other Purchase Services | \$ 61,400 | \$ 100,000 | \$ 95,500 | 64.3% |
| 600 Supplies and Materials | \$ 713,223 | \$ 1,407,500 | \$ 1,361,600 | 52.4% |
| 700 Property, Equipment | \$ 23,981 | \$ 200,000 | \$ 224,500 | 10.7% |
| 800 Debt Service and Misc | \$ 476,468 | \$ 841,700 | \$ 821,700 | 58.0% |
| Total Expenses | \$ 6,802,009 | \$ 12,000,000 | \$ 12,222,250 | 55.7% |
| Net Income from Operations | \$ 610,200 | \$ 585,000 | \$ 622,785 | 98% |



| | Forecast | Goal |
|-----------------------|----------|------|
| Operating Margin | 4.8% | 3% |
| Debt Service Coverage | 2.29 | 1.25 |
| Days Cash on Hand | 311 | 90 |
| Building Payment % | 3.8% | 20% |

| Cash Reserve | Operating Margin |
|---------------------|------------------|
| \$0-\$300,000 | 5% |
| \$300,000-\$500,000 | 4% |
| \$500,000-and above | 3% |

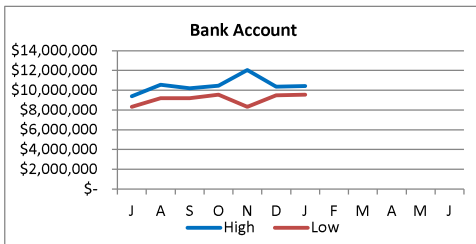
| | | | |
|------------------|------|------|------|
| Operating Margin | 8.2% | 4.6% | 4.8% |
|------------------|------|------|------|

CASH

RESERVES

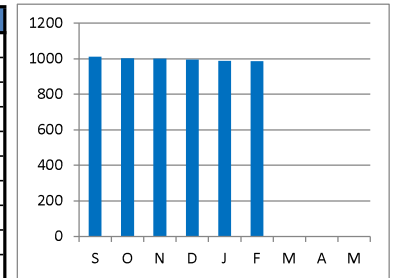
ENROLLMENT

| | |
|---------------------|---------------|
| Ending Cash Balance | \$ 10,422,575 |
| Days Cash on Hand | 311 |



| | Actual Ytd | Forecast |
|----------------------------|---------------|---------------|
| Last Year Reserve Balance | \$ 10,722,872 | \$ 10,722,872 |
| Reserves Added this Year | \$ 610,200 | \$ 622,785 |
| Expenses from Reserves | \$ - | \$ - |
| | \$ - | \$ - |
| | \$ - | \$ - |
| | \$ - | \$ - |
| New Reserve Balance | \$ 11,333,072 | \$ 11,345,657 |

| | S | O | N | D | J | F | M | A | M |
|--------------|------|------|------|-----|-----|-----|---|---|---|
| K | 108 | 108 | 108 | 108 | 108 | 107 | | | |
| 1 | 103 | 102 | 102 | 102 | 98 | 98 | | | |
| 2 | 108 | 108 | 108 | 108 | 108 | 108 | | | |
| 3 | 108 | 108 | 108 | 108 | 108 | 108 | | | |
| 4 | 107 | 107 | 107 | 106 | 106 | 106 | | | |
| 5 | 106 | 106 | 105 | 105 | 105 | 105 | | | |
| 6 | 105 | 105 | 105 | 103 | 103 | 103 | | | |
| 7 | 102 | 100 | 99 | 99 | 98 | 98 | | | |
| 8 | 82 | 80 | 80 | 78 | 77 | 75 | | | |
| 9 | 83 | 79 | 79 | 79 | 78 | 78 | | | |
| Total | 1012 | 1003 | 1001 | 996 | 989 | 986 | 0 | 0 | 0 |



Actuals as of: **January 31, 2026** Percentage of Year: **58.3%**



Budget Detail Report

| | (1,010 Students) | (1,002 Students) | (1,008 Students) | Variance | (1,002 Students) | % of |
|---|-----------------------|----------------------|----------------------|-------------------|----------------------|--------------|
| | Previous Yr's Actuals | Current Yr's Actuals | Approved FY26 Budget | | FY26 Forecast | Forecast |
| Revenue | | | | | | |
| 1000 Local | | | | | | |
| 1510 Interest on Investments | \$ 446,947 | \$ 216,566 | \$ 400,000 | \$ - | \$ 400,000 | 54.1% |
| 1610 Sales to Students | \$ 214,046 | \$ 117,092 | \$ 200,000 | \$ - | \$ 200,000 | 58.5% |
| 1620 Sales to Adults | \$ 5,852 | \$ 2,324 | \$ 5,000 | \$ - | \$ 5,000 | 46.5% |
| 1720 Sales (Spiritwear, SC Sweaters, Kindness) | \$ - | \$ 3,759 | \$ - | \$ 3,759 | \$ 3,759 | 100.0% |
| 1743 Curricular Activity Fees | \$ 42,245 | \$ 23,547 | \$ - | \$ - | \$ 23,547 | 100.0% |
| 1745 Co-Curricular Activity Fees | \$ 5,455 | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| 1747 Extra-Curricular Activity Fees | \$ 32,528 | \$ 15,039 | \$ 30,000 | \$ - | \$ 30,000 | 50.1% |
| 1760 Library / IT Repairs | \$ - | \$ 1,601 | \$ - | \$ 1,601 | \$ 1,601 | 100.0% |
| 1910 Rentals | \$ 17,446 | \$ 10,049 | \$ 15,000 | \$ - | \$ 15,000 | 67.0% |
| 1920 Donations and Contributions | \$ 67,653 | \$ 53,254 | \$ 50,000 | \$ 16,628 | \$ 66,628 | 79.9% |
| 1990 Field Trips / Classroom | \$ 9,875 | \$ 11,510 | \$ 5,000 | \$ 18,714 | \$ 23,714 | 48.5% |
| 1990 Miscellaneous | \$ 27,955 | \$ 3,370 | \$ 20,000 | \$ - | \$ 20,000 | 16.9% |
| Total 1000: | \$ 870,002 | \$ 458,110 | \$ 725,000 | \$ 40,702 | \$ 789,249 | 58.0% |
| 3000 State | | | | | | |
| 3010 Regular School Prgm K-12 | \$ 4,163,991 | \$ 2,529,532 | \$ 4,227,615 | \$ 100,238 | \$ 4,327,853 | 58.4% |
| 3020 Professional Staff | \$ 272,277 | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| 3105 Special Education -- Add-On | \$ 1,039,178 | \$ 613,893 | \$ 1,016,382 | \$ 36,005 | \$ 1,052,387 | 58.3% |
| 3110 Special Education -- Self-Contained | \$ 44,191 | \$ 24,463 | \$ 41,936 | \$ - | \$ 41,936 | 58.3% |
| 3120 Special Education -- Extended Year | \$ 5,032 | \$ 2,916 | \$ 5,000 | \$ - | \$ 5,000 | 58.3% |
| 3125 Special Education -- State Program | \$ 13,927 | \$ 9,124 | \$ 15,642 | \$ - | \$ 15,642 | 58.3% |
| 3178 Special Education -- Extended Year Stipend | \$ - | \$ 2,210 | \$ - | \$ 2,210 | \$ 2,210 | 100.0% |
| 3101 CTE - CCA | \$ 6,342 | \$ - | \$ 6,000 | \$ - | \$ 6,000 | 0.0% |
| 3101 Class Size Reduction - K-8 | \$ 384,599 | \$ 233,498 | \$ 400,182 | \$ 7 | \$ 400,189 | 58.3% |
| 3144 Enhancement for At-Risk Students | \$ 153,886 | \$ 85,098 | \$ 160,049 | \$ (22,037) | \$ 138,012 | 61.7% |
| 3200 CS Funding Base Program | \$ 116,150 | \$ 67,361 | \$ 115,920 | \$ (690) | \$ 115,230 | 58.5% |
| 3310 Flexible Allocation | \$ 2,648 | \$ 225,503 | \$ 386,517 | \$ 23 | \$ 386,540 | 58.3% |
| 3219 Charter School Local Replacement | \$ 3,350,170 | \$ 2,125,101 | \$ 3,657,024 | \$ (21,768) | \$ 3,635,256 | 58.5% |
| 3451 Educator Professional Time | \$ 102,483 | \$ 107,250 | \$ 107,559 | \$ (309) | \$ 107,250 | 100.0% |
| 3459 Schl-Based Ed Support Prof Stipends | \$ - | \$ 54,090 | \$ 66,332 | \$ (12,242) | \$ 54,090 | 100.0% |
| 3407 Was TSSP, now SSHINE | \$ 23,963 | \$ 21,429 | \$ 36,735 | \$ - | \$ 36,735 | 58.3% |
| 3468 Teacher Materials and Supplies | \$ 18,716 | \$ 18,956 | \$ 18,716 | \$ 240 | \$ 18,956 | 100.0% |
| 3476 Educator Salary Adjustment | \$ 567,230 | \$ 383,132 | \$ 651,828 | \$ 4,970 | \$ 656,798 | 58.3% |
| 3520 School LAND Trust Program | \$ 150,331 | \$ 156,722 | \$ 156,722 | \$ - | \$ 156,722 | 100.0% |
| 3578 Teacher and Student Success Act (TSSA) | \$ 285,141 | \$ 190,657 | \$ 326,841 | \$ - | \$ 326,841 | 58.3% |
| 3670 Competency Based Learning Amendments | \$ 97,209 | \$ - | \$ 30,000 | \$ 85,451 | \$ 115,451 | 0.0% |
| 3800 School Fees Amendments | \$ 13,788 | \$ 13,788 | \$ - | \$ 14,049 | \$ 14,049 | 98.1% |
| 3821 Grants for Professional Learning (LETRS) | \$ 8,782 | \$ 4,639 | \$ - | \$ 4,639 | \$ 4,639 | 100.0% |
| 3873 Substance Prevention | \$ - | \$ 4,000 | \$ - | \$ 4,000 | \$ 4,000 | 100.0% |
| 3874 Suicide Prevention | \$ - | \$ 1,000 | \$ - | \$ 1,000 | \$ 1,000 | 100.0% |
| 3873 State Liquour Tax (NSLP) | \$ 126,835 | \$ 27,471 | \$ 50,000 | \$ - | \$ 50,000 | 54.9% |
| 3818 K3 Reading Software Licenses | \$ 26,322 | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| 3914 School Safety Grant | \$ 121,060 | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| 3914 School Safety Stipend | \$ 3,000 | \$ - | \$ 3,000 | \$ - | \$ 3,000 | 0.0% |
| Total 3000: | \$ 11,097,251 | \$ 6,901,833 | \$ 11,480,000 | \$ 195,786 | \$ 11,675,786 | 59.1% |
| 4000 Federal | | | | | | |
| 4522 IDEA Preschool | \$ 3,501 | \$ - | \$ 3,500 | \$ - | \$ 3,500 | 0.0% |
| 4524 IDEA Part-B | \$ 164,615 | \$ - | \$ 165,000 | \$ - | \$ 165,000 | 0.0% |
| 4560 NSLP Lunch Programs | \$ 181,199 | \$ 52,266 | \$ 165,000 | \$ - | \$ 165,000 | 31.7% |
| 4801 Title IA | \$ 28,063 | \$ - | \$ 27,000 | \$ - | \$ 27,000 | 0.0% |
| 4860 Title IIA | \$ 9,483 | \$ - | \$ 9,500 | \$ - | \$ 9,500 | 0.0% |
| 4805 Title IV | \$ 10,000 | \$ - | \$ 10,000 | \$ - | \$ 10,000 | 0.0% |
| Total 4000: | \$ 396,861 | \$ 52,266 | \$ 380,000 | \$ - | \$ 380,000 | 13.8% |
| Total Revenue: | \$ 12,364,114 | \$ 7,412,209 | \$ 12,585,000 | \$ 236,488 | \$ 12,845,035 | 57.7% |

Dress Down
General Fundraising
Cookie Dough
Fundraiser

Class 20.6k
5K \$500
POQA \$135

\$3,628 per student
Oct 1st student con
July allot based 1,

\$10,350 Gross pay
portion per tchr
\$13,450 per CACTI
FTE (for FICA/4011

FY24 \$200,000
Received \$92,339.
\$97,209 8/31
\$10,451 left

FY24 \$427,691 all
received
FY25 \$121,540
received 121,060 8

FY25 \$26,322 not
received 7/31

FY25 \$3,000,
received 8/31

| | Previous Yr's Actuals | Current Yr's Actuals | Approved FY26 Budget | Variance | FY26 Forecast | % of Forecast | |
|--|--------------------------|-------------------------|-------------------------|---------------------|---------------------|------------------|----------------------|
| Expenses | | | | | | | |
| 100 Salaries | | | | | | | |
| 121 Director & Principals | \$ 432,502 | \$ 228,785 | \$ 505,000 | \$ (112,573) | \$ 392,427 | 58.3% | |
| 131 K-5 Teachers | \$ 4,025,217 | \$ 872,281 | \$ 4,290,300 | \$ (2,623,438) | \$ 1,666,862 | 52.3% | |
| 131 6-9 Teachers | \$ - | \$ 819,950 | \$ - | \$ 1,522,959 | \$ 1,522,959 | 53.8% | |
| 131 ESA HB215 | \$ - | \$ 169,070 | \$ - | \$ 290,000 | \$ 290,000 | 58.3% | Holiday bonus/Yea |
| 131 Special Education Teachers | \$ - | \$ 207,280 | \$ 400,000 | \$ (44,460) | \$ 355,540 | 58.3% | Church Stipend |
| 131 Stipends / Bonuses | \$ - | \$ 390,146 | \$ - | \$ 532,200 | \$ 532,200 | 73.3% | Prep Period BuyOut |
| 132 Substitutes | \$ 103,308 | \$ 78,741 | \$ 100,000 | \$ - | \$ 100,000 | 78.7% | Purchasing Agent |
| 141 Title I/Curriculum, K5 Writing, Inst Coaches | \$ - | \$ 193,581 | \$ - | \$ 332,506 | \$ 332,506 | 58.2% | Phone |
| 144 Counselor | \$ 49,423 | \$ 21,626 | \$ 55,000 | \$ (18,877) | \$ 36,123 | 59.9% | Classified Bonus |
| 145 Librarian | \$ 44,121 | \$ 23,042 | \$ 50,000 | \$ (7,461) | \$ 42,539 | 54.2% | Professional Time |
| 152 Secretarial and Office | \$ 135,411 | \$ 115,334 | \$ 190,000 | \$ 15,954 | \$ 205,954 | 56.0% | PTO Cash Out |
| 161 Paraeducators | \$ 1,419,685 | \$ 603,077 | \$ 685,000 | \$ 474,763 | \$ 1,159,763 | 52.0% | |
| 161 SpEd Aides | \$ - | \$ 164,300 | \$ 310,000 | \$ - | \$ 310,000 | 53.0% | |
| 191 Food Service | \$ 215,816 | \$ 103,526 | \$ 216,000 | \$ 2,195 | \$ 218,195 | 47.4% | |
| 184 Admin Technology | \$ 86,002 | \$ 46,349 | \$ 74,500 | \$ 13,191 | \$ 87,691 | 52.9% | |
| 182 Custodial & Maintenance | \$ 39,853 | \$ 17,902 | \$ 50,000 | \$ 18,384 | \$ 68,384 | 26.2% | |
| Total 100: | \$ 6,551,338 | \$ 4,054,990 | \$ 6,925,800 | \$ 395,343 | \$ 7,321,143 | 55.4% | |
| 200 Benefits | | | | | | | |
| 220 FICA (Social Security & Medicare) | \$ 489,220 | \$ 324,664 | \$ 508,000 | \$ 48,407 | \$ 556,407 | 58.4% | |
| 230 Retirement / Other Employee Benefits 290 | \$ 371,771 | \$ 392,537 | \$ 395,000 | \$ - | \$ 395,000 | 99.4% | paid 8/25 last year: |
| 241 Health / Life/ FSA | \$ 223,478 | \$ 138,543 | \$ 165,000 | \$ 110,000 | \$ 275,000 | 50.4% | |
| 270 Worker's Compensation Fund | \$ 25,653 | \$ 7,909 | \$ 22,500 | \$ - | \$ 22,500 | 35.2% | |
| 280 Unemployment Insurance | \$ 102,285 | \$ 38,071 | \$ 84,500 | \$ - | \$ 84,500 | 45.1% | 46k last yr GL |
| Total 200: | \$ 1,212,407 | \$ 901,724 | \$ 1,175,000 | \$ 158,407 | \$ 1,333,407 | 67.6% | .013 to start |
| 300 Prof & Technical Services | | | | | | | |
| 320 Professional Educational Services | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | |
| 320 Special Education Services | \$ 191,450 | \$ 83,332 | \$ 250,000 | \$ (60,000) | \$ 190,000 | 43.9% | |
| 330 Employee Training | \$ 39,957 | \$ 47,288 | \$ 25,000 | \$ 25,000 | \$ 50,000 | 94.6% | Audit \$11.5 |
| 340 Other Professional Services / Audit | \$ 54,924 | \$ 24,791 | \$ 50,000 | \$ (20,000) | \$ 30,000 | 82.6% | Payroll \$8k |
| 345 Business Services | \$ 424,215 | \$ 187,722 | \$ 500,000 | \$ (226,600) | \$ 273,400 | 68.7% | AW 140k - 180k |
| 349 Legal Services | \$ - | \$ 5,200 | \$ - | \$ 20,000 | \$ 20,000 | 26.0% | Red Apple |
| 350 Technology Services | \$ 110,883 | \$ 64,519 | \$ 145,000 | \$ (25,000) | \$ 120,000 | 53.8% | 15k one time |
| Total 300: | \$ 821,429 | \$ 412,852 | \$ 970,000 | \$ (286,600) | \$ 683,400 | 60.4% | 9.8k monthly |
| 400 Purchased Property Services | | | | | | | |
| 411 Water / Sewage / Garbage | \$ 32,669 | \$ 19,319 | \$ 50,000 | \$ - | \$ 50,000 | 38.6% | Apex Install & M |
| 430 Repairs & Maintenance | \$ 83,645 | \$ 58,005 | \$ 65,000 | \$ - | \$ 65,000 | 89.2% | Monitoring: \$221 |
| 434 Snow Removal & Lawn Care | \$ 39,161 | \$ 10,640 | \$ 40,000 | \$ - | \$ 40,000 | 26.6% | |
| 441 Rental of Land & Buildings (Portables) | \$ 25,326 | \$ 44,917 | \$ 75,000 | \$ 3,000 | \$ 78,000 | 57.6% | Williams Scotsma |
| 443 Lease of Copy Machines | \$ 4,889 | \$ 24,490 | \$ 20,000 | \$ 28,000 | \$ 48,000 | 51.0% | \$25,609 |
| 450 Construction Services | \$ 162,498 | \$ - | \$ 100,000 | \$ - | \$ 100,000 | 0.0% | Storage Star Hoo |
| 490 Other Purchased Property Services | \$ 10,432 | \$ - | \$ 30,000 | \$ (30,000) | \$ - | #DIV/0! | \$2,400 7/9 |
| Total 400: | \$ 358,620 | \$ 157,371 | \$ 380,000 | \$ 1,000 | \$ 381,000 | 41.3% | De Lage Landen \$ |

| | Previous Yr's Actuals | Current Yr's Actuals | Approved FY26 Budget | Variance | FY26 Forecast | % of Forecast | |
|--|--------------------------|-------------------------|-------------------------|--------------------|----------------------|------------------|--|
| 500 Other Purchase Services | | | | | | | |
| 513 Student Transportation / Commercial | \$ 17,935 | \$ 1,733 | \$ 15,000 | \$ - | \$ 15,000 | 11.6% | |
| 518 Field Trips | \$ 14,929 | \$ 4,730 | \$ 7,500 | \$ - | \$ 7,500 | 63.1% | |
| 521 Property Insurance | \$ 15,570 | \$ 22,770 | \$ 25,000 | \$ - | \$ 25,000 | 91.1% | |
| 522 Liability Insurance | \$ 17,820 | \$ 17,850 | \$ 25,000 | \$ - | \$ 25,000 | 71.4% | |
| 530 Communication (telephone & other) | \$ 14,759 | \$ 11,844 | \$ 15,000 | \$ - | \$ 15,000 | 79.0% | |
| 540 Marketing | \$ 354 | \$ - | \$ 5,000 | \$ (4,500) | \$ 500 | 0.0% | |
| 561 Student Tuition to other LEAs | \$ 2,435 | \$ 300 | \$ 1,500 | \$ - | \$ 1,500 | 20.0% | SOEP |
| 580 Travel / Per Diem | \$ 15,300 | \$ 2,173 | \$ 6,000 | \$ - | \$ 6,000 | 36.2% | |
| Total 500: | \$ 99,102 | \$ 61,400 | \$ 100,000 | \$ (4,500) | \$ 95,500 | 64.3% | |
| 600 Supplies and Materials | | | | | | | |
| 610 Classroom | \$ 235,861 | \$ 91,241 | \$ 300,000 | \$ (100,000) | \$ 200,000 | 45.6% | |
| 610 Special Education Supplies | \$ - | \$ 1,160 | \$ - | \$ 2,000 | \$ 2,000 | 58.0% | |
| 610 Furniture and Fixtures | \$ 65,293 | \$ 34,644 | \$ 15,000 | \$ 23,500 | \$ 38,500 | 90.0% | Items intended for year, paid for on 8 |
| 610 Student Appreciation | \$ - | \$ 1,254 | \$ - | \$ 5,000 | \$ 5,000 | 25.1% | |
| 610 Staff Appreciation | \$ - | \$ 27,753 | \$ - | \$ 23,600 | \$ 23,600 | 117.6% | |
| 610 Office / Admin Supplies | \$ - | \$ 12,597 | \$ - | \$ 18,000 | \$ 18,000 | 70.0% | |
| 630 Food - NSLP | \$ 370,219 | \$ 217,338 | \$ 375,000 | \$ - | \$ 375,000 | 58.0% | |
| 630 Food - Not NSLP | \$ 11,289 | \$ 12,605 | \$ - | \$ 20,000 | \$ 20,000 | 63.0% | |
| 621 Natural Gas | \$ 17,547 | \$ 5,801 | \$ 45,000 | \$ (20,000) | \$ 25,000 | 23.2% | |
| 622 Electricity | \$ 72,259 | \$ 41,316 | \$ 85,000 | \$ - | \$ 85,000 | 48.6% | |
| 641 Textbooks & Curriculum | \$ 188,940 | \$ 161,584 | \$ 200,000 | \$ - | \$ 200,000 | 80.8% | |
| 644 Library Books & Materials | \$ 3,884 | \$ 2,296 | \$ 2,500 | \$ - | \$ 2,500 | 91.8% | |
| 650 Technology Related Supplies | \$ 185,977 | \$ 32,763 | \$ 300,000 | \$ (23,000) | \$ 277,000 | 11.8% | |
| 670 IT Software / Library / SpEd Embrace | \$ 42,178 | \$ 49,707 | \$ 50,000 | \$ 5,000 | \$ 55,000 | 90.4% | |
| 680 Maintenance & Janitorial | \$ 29,995 | \$ 21,164 | \$ 35,000 | \$ - | \$ 35,000 | 60.5% | |
| Total 600: | \$ 1,223,442 | \$ 713,223 | \$ 1,407,500 | \$ (45,900) | \$ 1,361,600 | 52.4% | |
| 700 Property, Equipment | | | | | | | |
| 710 Land and Site Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | |
| 733 Furniture and Fixtures | \$ 39,102 | \$ 1,017 | \$ - | \$ 1,500 | \$ 1,500 | 67.8% | |
| 734 Technology Related Hardware | \$ 142,269 | \$ 22,964 | \$ - | \$ 23,000 | \$ 23,000 | 99.8% | |
| 739 NSLP Equipment & Furniture | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | |
| 740 Cap Ex (Savings) | \$ - | \$ - | \$ 200,000 | \$ - | \$ 200,000 | 0.0% | |
| Total 700: | \$ 181,371 | \$ 23,981 | \$ 200,000 | \$ 24,500 | \$ 224,500 | 10.7% | |
| 800 Debt Service and Misc | | | | | | | |
| 810 Dues and Fees | \$ 40,691 | \$ 20,737 | \$ 60,000 | \$ (20,000) | \$ 40,000 | 51.8% | |
| 830 Interest | \$ 493,300 | \$ 280,831 | \$ 481,700 | \$ - | \$ 481,700 | 58.3% | |
| 840 Redemption of Principal | \$ 290,000 | \$ 174,900 | \$ 300,000 | \$ - | \$ 300,000 | 58.3% | |
| 830 Lease Interest & Principal | \$ 87,768 | \$ - | \$ - | \$ - | \$ - | #DIV/0! | |
| 850 Miscellaneous | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | |
| Total 800: | \$ 911,759 | \$ 476,468 | \$ 841,700 | \$ (20,000) | \$ 821,700 | 58.0% | |
| Total Expenses: | \$ 11,359,468 | \$ 6,802,009 | \$ 12,000,000 | \$ 222,250 | \$ 12,222,250 | 55.7% | |
| Net Income: | \$ 1,004,646 | \$ 610,200 | \$ 585,000 | \$ 14,238 | \$ 622,785 | 98.0% | |
| | | | | 3% Goal | \$ 385,351 | | |



QUEST ACADEMY

INNOVATION • PASSION • MASTERY

2026-2027 Student Fee Schedule

The following student fees may be assessed to students of Quest Academy as follows:

| JUNIOR HIGH REQUIRED FEES (for all fully and partially enrolled students grades identified below) | | |
|---|--|-------------------|
| FEE DESCRIPTION | EXPENDITURES FUNDED BY FEE (SPEND PLAN) | |
| Grade 6 Required Fees | * STEAM Concepts \$20 (supplies, e.g. paint, brushes, paper, glue, markers) | \$20 |
| Grade 7 Required Fees | * CCA \$20 (supplies) * P.E. Uniform \$35 (two t-shirts, one hoodie, and one pair of shorts) | Up to \$55 |
| Grade 8 Required Fees | * Digital Art as a Profession \$15 (supplies) * P.E. Uniform \$35 (two t-shirts, one hoodie, and one pair of shorts) | Up to \$50 |
| Grade 9 Required Fees | * Fit for Life \$15 (supplies) * Art/Digital Media 1 \$25 (supplies, e.g. paint, brushes, paper, glue, markers, colored pencils, notebooks) * P.E. Uniform \$35 (two t-shirts, one pair of sweatpants and one pair of shorts) | Up to \$75 |

**JUNIOR HIGH FEES FOR OPTIONAL COURSES, PROGRAMS, ACTIVITIES, &
SPORTS (for participating students in grades identified below)**

| | EXPENDITURES FUNDED BY FEE (SPEND PLAN) | |
|--|---|--|
| Volleyball (grades 6-9) | * Supplies, apparel, team activities | \$65 |
| Soccer (grades 6-9) | * Supplies, apparel, team activities | \$65 |
| Basketball (grades 6-9) | * Supplies, apparel, team activities | \$65 |
| Cross Country (grades 6-9) | * Supplies, apparel, team activities | \$30 |
| Track (grades 6-9) | * Supplies, apparel, team activities | \$30 |
| Cheerleading (grades 7-9) | * Uniform and other apparel, supplies, team activities and camps | \$1150 |
| Drama (grades 6-9) | * Costumes, props, supplies, license/use of play copyright | \$75 |
| Student Council (grades 6-9) | * Sweater jacket and other apparel, activities, supplies | \$300 |
| National Junior Honor Society (grades 7-9) | * Costs for activities and service projects | \$30 |
| CyberPatriots (grades 7-9) | * League fees, apparel, supplies | \$50 |
| Esports Club (grades 7-9) | * Games, apparel, competition prizes, supplies | \$30 (half year) \$65 (full year) |
| Cooking Club (grades 6-9) | * Apparel, food | \$30 |
| Debate Club (grade 9) | * Apparel, competition fee | \$40 |
| Choir (grades 6-9) | * Clothing for performances, supplies | \$50 |
| Rams Report School News Organization (grades 8-9) | * Jacket, t-shirt and/or other apparel, summer training expenses | \$50 |
| Other Junior High After- School Clubs and Activities (grades 6-9) | * Supplies and activities | Up to \$15 (Per Activity) |

| ELEMENTARY FEES FOR OPTIONAL AFTER-SCHOOL PROGRAMS, CLUBS, & ACTIVITIES (for participating students in grades identified below) | | |
|--|--|--------------------------------------|
| | EXPENDITURES FUNDED BY FEE (SPEND PLAN) | |
| Choir (grades 2-5) | * Clothing for performances, supplies | \$25 |
| Kindness Crew (grade 5) | * Clothing and supplies | \$35 |
| Elementary After-School Clubs and Activities (K-5) | * Supplies and activities | Up to \$15 (Per Activity) |

| STUDENT WITHDRAWAL REFUND PAYMENT RATE FOR JUNIOR HIGH REQUIRED FEES | |
|---|----------------------------|
| STUDENT WITHDRAWAL DATE | REFUND PAYMENT RATE |
| Prior October 23 rd | 75% Refund Payment |
| Prior to January 16 th | 50% Refund Payment |
| Prior to March 18 th | 25% Refund Payment |
| After March 18 th | No Refund Payment |

Annual Maximum Fees

Per R277-407-6, Utah schools must provide a per student annual maximum fee amount on their fee schedules. The annual maximum fee amounts below reflect, by grade, the total student fees a student would be required to pay during the school year if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for the student for the school year. Students in grades K-5 are only charged fees for optional programs and activities that occur outside of the regular school day.

Per Student (Grade 9) Annual Maximum Fee Amount For Year: **\$ 2215**

Per Student (Grade 8) Annual Maximum Fee Amount For Year: **\$ 2150**

Per Student (Grade 7) Annual Maximum Fee Amount For Year: **\$ 2105**

Per Student (Grade 6) Annual Maximum Fee Amount For Year: **\$ 745**

Per Student (Grades 3, 4 & 5) Annual Maximum Fee Amount For Year: **\$105**

Per Student (Grade 2) Annual Maximum Fee Amount For Year: **\$70**

Per Student (Kindergarten & Grade 1) Annual Maximum Fee Amount For Year: **\$45**

Notice to Parents

Your student may be eligible to have one or more of their fees waived. For information on fees and fee waivers, please contact an administrator at the School and/or review the school fees materials provided on the School's website. If you file a fee waiver request with the School and the request is denied, you may appeal the School's decision.

QA AMENDED POLICIES SUMMARY 2.10.26

REDLINED AMENDMENTS – QUEST ACADEMY FEE WAIVER POLICY (Reflecting HB 344 2025 General Session & R277-407 revised Dec 2025)

[ADD] Courses are categorized for school fee purposes as follows:

- Non-Fee Courses: English Language Arts, Health Education, Mathematics, Science, Social Studies.
- Fee Courses: Any course not listed as a Non-Fee Course.

[ADD] Restrictions for types of fees that can be charged.

- Allowed Fees for Non-Fee Course or Fee Course:
 - Instructional Equipment or Supplies that become the property of the student after the activity, course, or program.
 - School Field trip or activity trips
 - School Activity Clothing (Not including a uniform)
 - Lifecycle Replacement Fees for Equipment
 - Discretionary Projects that are optional

[ADD] Fees charged for Fee Courses may only include costs expressly permitted by Utah law and may not include general instructional costs, core materials, or participation-based charges. All other provisions remain in full force and effect.

[ADD] Beginning with the 2026–2027 school year, Quest Academy shall provide at least one option for each secondary graduation credit requirement (grades 7–12) that does not require the payment or waiver of a fee.

[ADD] Exception: This requirement does not apply to charter schools where the only course option offered for a graduation requirement is an Advanced Placement (AP), International Baccalaureate (IB), or Concurrent Enrollment (CE) course.

[DELETE] The Board will approve a Fee Schedule at least once each year on or before April 1.

[ADD] The Board will approve a Fee Schedule at least once each year on or before June 1.

Quest Academy
Fee Waiver Policy
Approved: February 10, 2026

PURPOSE

Quest Academy (the “School”) shall comply with Utah Code §§53G-7-501 through 53G-7-507 and Utah Administrative Rule R277-407 by implementing a policy governing student fees and fee waivers. The purpose of this policy is to ensure equitable access to educational opportunities and prohibit practices that would exclude students from participation due to inability to pay.

POLICY

Under the direction of the Board of Directors (the “Board”), the School Principal is authorized to administer this policy fairly, objectively, and without delay, in a manner that avoids stigma, embarrassment, or unreasonable burden on students and parents, consistent with Utah Code §53G-7-504(3) and R277-407.

Definitions

“Common education expense” means

- (a) an expense an LEA incurs that is related to the delivery of instruction for all courses, unrelated to a specific course, program, or activity.
- (b) includes the employment of educators and staff, the provision of capital facilities, and operation and maintenance costs.

“Curricular activity” “Course” means

- (a) an activity, a course, or a program that a School:
 - (i) is intended ~~intends~~ to deliver instruction; ~~(b)~~
 - (ii) is provided, sponsored, or supported by an LEA ~~provides, sponsors, or supports;~~ and ~~(e)~~
 - (iii) is conducted only ~~conducts primarily~~ during school hours.
- (b) includes a course in which a student is required to enroll as a condition of participation in a separate extracurricular activity.

“Discretionary project” means a project that a student completes in lieu of or in addition to a required classroom project in accordance with Section 53G-7-503.

Extracurricular activity” means

- (a) an activity, ~~a course,~~ or a program that ~~is:~~ ~~(i) not directly related to delivering required instruction;~~ ~~(ii)~~
 - (i) is not a ~~curricular activity or co-curricular activity~~ course; and
 - (ii) provides, sponsors, or supports. ~~(iii) provided, sponsored, or supported by an LEA.~~
- (b) does not include a noncurricular club as defined in Section 53G-7-701.



"Fee" means a charge, expense, deposit, rental, or payment:

- (a) regardless of how an LEA terms, describes, requests, or requires the charge, expense, deposit, rental, or payment ~~is termed, described, requested, or required~~, directly or indirectly;
- (b) in the form of money, goods, or services; and
- (c) that is a condition to a student's full participation in or admission to an activity, course, or program that ~~is provided, sponsored, or supported by~~ an LEA provides, sponsors, or supports.

"Fee" includes:

- (a) ~~(i) charges or expenditures for a school field trip or activity trip, including related transportation, food, lodging, and admission charges;~~ ~~(ii) (i) payments made to a third party that provides a part of a school activity, class, or program; and~~
- (b) ~~(iii) charges or expenditures for classroom instructional equipment or supplies;~~ ~~(iv) charges or expenditures for school activity clothing; and~~ ~~(v) (ii) a fine other than a fine described in Subsection (6)(e)(i) (7)(c)(i).~~

"Fee" does not include:

- (a) a student fine ~~specifically approved by an LEA that an LEA approves~~ for:
 - (i) failing to return school property;
 - (ii) losing, wasting, or damaging private or school property through intentional, careless, or irresponsible behavior, ~~or including defacing or damaging school property~~ as described in Section 53G-8-212; or
 - (iii) improper use of school property, including a parking violation;
- (b) a payment for school breakfast or lunch;
- (c) a deposit that ~~is~~:
 - (i) is a pledge securing the return of school property; and
 - (ii) ~~refunded the LEA or school refunds~~ upon the return of the school property;
- (d) a charge for insurance, unless the insurance is required for a student to participate in an activity, course, or program; or
- (e) money or another item of monetary value ~~raised by that~~ a student or the student's family raises through fundraising.

"Fee course" means a course that is not a non-fee course. (7)

"Fundraising" means an activity or event ~~provided, sponsored, or supported by an LEA that that:~~

- (a) an LEA provides, sponsors, or supports; and
- (b) uses students to generate funds or raise money to:
 - (i) provide financial support to a school or a school's class, group, team, or program; or
 - (ii) benefit a particular charity or for other charitable purposes.

"Fundraising" does not include an alternative method of raising revenue without students.

"Instructional equipment or supplies"

- (a) means an activity-, course-, or program-related supply or tool that:
 - (i) a student is required to use as part of an activity, course, or program in a secondary school; and
 - (ii) becomes the property of the student upon exiting the activity, course, or program,
- (b) does not include



(i) school equipment;
(ii) an instructional supply; or
a personal student supply for a secondary student.
"Instructional supply"

- (a) means a non-reusable or a consumable material or supply that is necessary to use, expend, or deplete as a component or element of an activity, course, or program in a secondary school.
- (b) does not include a personal student supply for a secondary student.

"Non-fee course"

- (a) means a course that results in course credit or a course grade within the core standards the state board establishes under Section 53E-4-202 and other statutory requirements for:
 - (i) English language arts;
 - (ii) health education;
 - (iii) mathematics;
 - (iv) science; and
 - (v) social studies.

- (a) is a personal discretionary charge or purchase, including:
 - (i) a charge for insurance, unless the insurance is required for a student to participate in an activity, class, or program;
 - (ii) a charge for college credit:
 - (A) from an institution of higher education; or
 - (B) for post-secondary related courses; or
 - (iii) except when requested or required by the School, a charge for a personal consumable item such as a yearbook, class ring, letterman jacket or sweater, or other similar item;
- (b) is subject to sales tax as described in Utah State Tax Commission Publication 35, Sales Tax Information for Public and Private Elementary and Secondary Schools; or
- (c) by Utah Code, federal law, or State Board of Education rule is designated not to be a fee, including:
 - (i) a school uniform as provided in Utah Code § 53G-7-801;
 - (ii) a school lunch; or
 - (iii) a charge for a replacement for damaged or lost School equipment or supplies.



"Personal student supply"

- (a) means, for a secondary student, an object, tool, material, or supply that:
 - (i) is the personal property of the student;
 - (ii) regardless of the use of the supply in the instructional process, individuals not enrolled in the course or activity also commonly purchase and use; and
 - (iii) has a high probability of regular use in activities other than school-sponsored activities.
- (b) includes pencils, papers, notebooks, crayons, scissors, and basic clothing.

"Provided, sponsored, or supported by the School"

- (a) means an activity, class, program, club, camp, clinic, or other event that:
 - (i) is authorized by the School; or
 - (ii) satisfies at least one of the following conditions:
 - (A) the activity, class, program, club, camp, clinic, or other event is managed or supervised by the School, or a School employee in the employees School employment capacity;
 - (B) the activity, class, program, club, camp, clinic, or other event uses, more than inconsequentially, the School's facilities, equipment, or other School resources; or
 - (C) the activity, class, program, club, camp, clinic, or other event is supported or subsidized, more than inconsequentially, by public funds, including the School's activity funds or minimum school program dollars.
- (b) does not include an activity, class, or program that meets the criteria of a noncurricular club as described in Title 53G, Chapter 7, Part 7, Student Clubs.

"Provision in lieu of fee"

- (a) means an alternative to fee payment; and
- (b) may include a plan under which fees are paid in installments or under some other delayed payment arrangement or a service in lieu of fee payment agreement.

"Requested or required by the School as a condition to a student's participation" means something of monetary value that is impliedly or explicitly mandated or necessary for a student, parent, or family to provide so that a student may:

- (a) fully participate in school or in a School activity, class, or program;
- (b) successfully complete a School class for the highest grade; or
- (c) avoid a direct or indirect limitation on full participation in a School activity, class, or program, including limitations created by:
 - (i) peer pressure, shaming, stigmatizing, bullying, or the like; or
 - (ii) withholding or curtailing any privilege that is otherwise provided to any other student.

"School activity clothing"

- (a) means special shoes or items of clothing that:
 - (i) ~~that~~ meet specific requirements, including requesting a specific brand, fabric, or imprint; ~~(B)~~
 - (ii) ~~that~~ a school requires a student to provide and to wear for an activity-, course-, or program-related activity; and ~~(C)~~
 - (iii) the student rents while participating in the activity; or become the property of the student upon exiting the activity, course, or program; ~~and (ii) that are required to be~~



~~worn by a student for an activity, course, or a program-related activity.~~

(b) does not include: a school uniform; or clothing that is commonly found in students' homes.



“School equipment” means a machine, equipment, facility, or tool that:

- (a) is durable;
- (b) is reusable;
- (c) is consumable;
- (d) a secondary school owns; and
- (e) a student uses as part of an activity, course, or program in a secondary school.

"Something of monetary value"

- (a) means a charge, expense, deposit, rental, fine, or payment, regardless of how the payment is termed, described, requested or required directly or indirectly, in the form of money, goods or services; and
- (b) includes:
 - (i) charges or expenditures for a School field trip or activity trip, including related transportation, food, lodging, and admission charges;
 - (ii) payments made to a third party that provide a part of a School activity, class, or program;
 - (iii) classroom textbooks, supplies or materials;
 - (iv) charges or expenditures for school activity clothing; and
 - (v) a fine, except for a student fine specifically approved the School for:
 - (A) failing to return School property;
 - (B) losing, wasting, or damaging private or School property through intentional, careless, or irresponsible behavior; or
 - (C) improper use of School property, including a parking violation.
- (c) does not include a payment or charge for damages, which may reasonably be attributed to normal wear and tear.

“Textbook”

- (a) means instructional material necessary for participation in an activity, course, or program, regardless of the format of the material;
- (b) includes:
 - (i) a hardcopy book or printed pages of instructional material, including a consumable workbook; or
 - (ii) computer hardware, software, or digital content; and
- (c) does not include school equipment, instructional equipment or instructional supplies.

“Waiver” means a full release from the requirement to pay a fee and from any provision in lieu of fee payment.



General School Fees Provisions

The School may only charge a fee that:

- (a) this part authorizes;
- (b) the governing board notices and authorizes in accordance with Section 53G-7-505;
- (c) is for a service or good that has a direct benefit to the student paying the fee so as to not be general in nature;
- (d) is directly related to the expense the LEA incurs for providing a student the relevant activity, course, or program rather than being general in nature;
- (e) is equal to or less than the expense described in Subsection (1)(d); and
- (f) does not supplant or subsidize a fee the LEA is prohibited from charging, including the normal expense of delivering instruction in a course.

The School may not sell textbooks or otherwise charge a fee for textbooks as provided in Section 53G-7-506, except for a textbook used for a concurrent enrollment, International Baccalaureate, or Advanced Placement course.

All fees are subject to the fee waiver requirements of this policy.

The School shall not charge a fee that is general in nature and for a service or good that does not have a direct benefit to the student paying the fee. In addition, except as set forth in this policy with respect to fees for life-cycle replacement costs for School equipment, the School may not charge a fee for School equipment.

Beginning for the 2026-2027 school year, the School that awards credit toward graduation shall ensure that it has at least one option for each graduation requirement that:

- (a) fulfills the graduation requirement; and
- (b) does not require the payment or waiver of any fee.
- (c) This restriction does not apply to a charter school that only offers one of the following for a given graduation requirement:
 - (i) an Advanced Placement course;
 - (ii) an International Baccalaureate course; or
 - (iii) a concurrent enrollment course, as described in Section 53E-10-302.

Fees for Classes & Activities During the Regular School Day

Fees for Students in Kindergarten through Sixth Grade

The School may not charge a fee in kindergarten through sixth grade for materials, textbooks, supplies (except for discretionary projects), or for any class or regular school day activity, including assemblies and field trips.

Elementary students cannot be required to provide their own student supplies. However, the School or teacher may provide to a student's parent a suggested list of student supplies for use during the regular school day so that a parent or guardian may furnish, only on a voluntary basis, those supplies for student use. The list provided to a student's parent or guardian must include and be preceded by



the following language before identifying the supplies:



"NOTICE: THE ITEMS ON THIS LIST WILL BE USED DURING THE REGULAR SCHOOL DAY. THEY MAY BE BROUGHT FROM HOME ON A VOLUNTARY BASIS, OTHERWISE, THEY WILL BE FURNISHED BY THE SCHOOL."

The School may charge a fee to a student in grade six if all of the following are true:

- (a) the School has students in any of the grades seven through twelve;
- (b) the School follows a secondary model of delivering instruction to the School's grade six students; and
- (c) The School annually provides notice to parents that the School will collect fees from grade six students and that the fees are subject to waiver.

Fees for Students in Seventh through Twelfth Grade

Fees may be charged in grades 7-12 in connection with an activity, class, or program provided, sponsored, or supported by the School that takes place during the regular school day if the fee is noticed and approved as provided in R277-407 and is allowed to be charged by state law. All such fees are subject to waiver. In addition, if an established or approved class requires payment of fees or purchase of items in order for students to fully participate and to have the opportunity to acquire skills and knowledge required for full credit and highest grades, the fees or costs for the class are subject to waiver.

In project related courses, projects required for course completion will be included in the course fee.

Secondary students may be required to provide their own student supplies, subject to the fee waiver requirements of this policy.

The School may charge students in grades 7-12 a fee for

- (a) relating to a non-fee course or a fee course, for:
 - (i) instructional equipment;
 - (ii) a School field trip or activity trip or performance, including related transportation, food, lodging, and admission charges or participation fees;
 - (iii) School activity clothing;
 - (iv) a discretionary project as described herein; or
 - (v) a competency remediation program in accordance with Section 53G-9 803;
- (b) an expense related to a course, activity, or program that is a fee course, including:
 - (i) instructional supplies;
 - (ii) the life-cycle replacement costs for School equipment directed related to the fee course;
 - (iii) a music instrument rental;
 - (iv) licensing fees for fine arts intellectual property; or
 - (v) participating in a driver education course described in Section 53G-10 503;
- (c) an expense related to the following post-secondary-related courses, including tuition, college credit, an exam, or a textbook:
 - (i) an Advanced Placement course;
 - (ii) an International Baccalaureate course; or



(iii) a concurrent enrollment course, as described in Section 53E-10-302.

If the School charges a fee for a fee course or a non-fee course as set forth above, such fees are limited to the fees described above.



Fees for Optional Projects

The School may require students at any grade level to provide materials or pay for an additional discretionary project if the student chooses a project in lieu of, or in addition to a required classroom project. A student may not be required to select an additional project as a condition to enrolling, completing, or receiving the highest possible grade for a course. The School will avoid allowing high cost additional projects, particularly when authorizing an additional discretionary project results in pressure on a student by teachers or peers to also complete a similar high cost project.

Fees for Activities Outside of the Regular School Day

Fees may be charged in all grades for any School-sponsored activity that does not take place during the regular school day if the fee is approved as provided in this policy and is allowed by state law and if participation in the activity is voluntary and does not affect the student's grade or ability to participate fully in any course taught during the regular school day. Fee waivers are available for such fees.

Activities that use the School facilities outside the regular school day but are not provided, sponsored, or supported by the School (e.g., programs sponsored by the parent organization and/or an outside organization) may charge for participation, and fee waivers are not available for these charges.

An activity, class, or program that is provided, sponsored, or supported by the School outside of the regular School day or School year calendar is subject to this policy and state law regardless of the time or season of the activity, class, or program.

Fees for Extracurricular Activities

The School may charge students in grades 7-12 fees for an extracurricular activity. The School may also charge students in grades K-6 fees for an extracurricular activity if it takes place outside of the regular school day and meets the other requirements described above. A fee for an extracurricular activity for students in grades 7-12 may include the life-cycle replacement costs for School equipment directly related to the extracurricular activity.

Other Miscellaneous Fees

Fees for Adult Education.

The School may charge students in grades 7-12 fees for an adult education course in accordance with Section 53E-10-202.

Fees for Remediation Programs.

The School may charge students in grades 7-12 fees to participate in the School's remediation programs.



The School may not charge students in grades K-6 fees to participate in the School's remediation programs.

Fees for Charter School Application Processing.

The School may charge students in grades 7-12 a fee for charter school application processing in accordance with Section 53G-6-503.

Fee

Schedule



The School may not request or accept a donation in lieu of a fee from a student or parent unless the activity, class, or program for which the donation is solicited will otherwise be fully funded by the School and receipt of the donation will not affect participation by an individual student.

A donation is a fee if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.

The School may solicit and accept a donation or contribution in accordance with the School's policies, including the Donation and Fundraising Policy, but such requests must clearly state that donations and contributions by a student or parent are voluntary.

If the School solicits donations, the School: (a) shall solicit and handle donations in accordance with policies and procedures established by the School; and (b) may not place any undue burden on a student or family in relation to a donation.

Fee Collection

The School may pursue reasonable methods for obtaining payment for fees and for charges assessed in connection with a student losing or willfully damaging school property.

The School may not exclude students from school, an activity, a class, or a program that is provided, sponsored, or supported by the School during the regular school day; refuse to issue a course grade; or withhold official student records, including written or electronic grade reports, class schedules, diplomas, or transcripts, as a result of unpaid fees.

The School may withhold the official student records of a student responsible for lost or damaged School property consistent with Utah Code § 53G-8-212 until the student or the student's parent has paid for the damages, but may not withhold a student's records required for student enrollment or placement in a subsequent school.

A reasonable charge may be imposed by the School to cover the cost of duplicating, mailing, or transmitting transcripts and other school records. No charge may be imposed for duplicating, mailing, or transmitting copies of school records to an elementary or secondary school in which the student is enrolled or intends to enroll.

Consistent with Utah Code § 53G-6-604, the School will forward a certified copy of a transferring student's record to a new school within 30 days of the request, regardless of whether the student owes fees or fines to the School.

Students shall be given notice and an opportunity to pay fines prior to withholding issuance of official written grade reports, diplomas and transcripts. If the student and the student's parent or guardian are unable to pay for damages or if it is determined by the School in consultation with the student's parents that the student's interests would not be served if the parents were to pay for the damages, then the School may provide for a program of voluntary work for the student in lieu of the payment. A general breakage fee levied against all students in a class or school is not permitted.



The Board will approve a Fee Schedule at least once each year on or before June 1. The Fee Schedule will establish the maximum fee amount per student for each activity and the maximum total aggregate fee amount per student per school year. No fee may be charged or assessed related to an activity, class, or program provided, sponsored, or supported by the School, including for a course or extracurricular activity, unless the fee has been set and approved by the Board, is equal to or less than the established maximum fee amount for the activity, and is included in the approved Fee Schedule.

The School will encourage public participation in the development of the Fee Schedule and related policies.

Before approving the School's Fee Schedule, the School will provide an opportunity for the public to comment on the proposed Fee Schedule during a minimum of two public Board meetings. In addition to the standard notice of Board meetings under the Open and Public Meetings Act, the School will provide notice of these Board meetings using the same form of communication regularly used by the administration to communicate with parents.

After the Fee Schedule is adopted, the Board may amend the Fee Schedule using the same process.

In connection with approving a fee schedule, the Board shall authorize each fee individually as required in Utah Code § 53G-7-503.

Maximum Fee Amounts

In connection with establishing the Fee Schedule, the Board will establish a per student annual maximum fee amount that the School may charge a student for the student's participation in all courses, programs, and activities provided, sponsored, or supported by the School for the year. This is a maximum total aggregate fee amount per student per School year.

The Board may establish a reasonable number of activities, courses, or programs that will be covered by the annual maximum fee amount.

Notice to Parents

The Principal will annually provide written notice of the School's Fee Schedule and Fee Waiver Policy to the parent or guardian of each student in the School by ensuring that a written copy of the School's Fee Schedule and Fee Waiver Policy is included with all registration materials provided to potential or continuing students each year. Any Fee Schedule shall clearly identify any fee for each activity, course, or program alongside the description of the activity, course, or program.

The School will also post the following on its website each school year:

- (a) The School's Fee Schedule, including maximum fee amounts, and Fee Waiver Policy;
- (b) The School's fee waiver application;
- (c) The School's fee waiver decision and appeals form; and
- (d) The School's fee notice(s) for families.

Donations



Budgeting and Spending Revenue Collected Through Fees

The School will follow the general accounting standards described in Rule R277-113 for treatment of fee revenue.

The School will establish a spend plan for the revenue collected from each fee charged. The spend plan will (a) provide students, parents, and employees transparency by identifying a fee's funding uses; (b) identify the needs of the activity, course, or program for the fee being charged and include a list or description of the anticipated types of expenditures, for the current fiscal year or as carryover for use in a future fiscal year, funded by the fee charged.

School Fee Collections & Accounting Procedures

It is the responsibility of the Principal to ensure that all student fees collected are in compliance with the Fee Schedule and applicable financial policies and procedures.

Fees must be received and deposited in a timely manner.

Money may only be collected by staff authorized by the Principal. Students may not collect fees.

The School may not use revenue collected through fees to offset the cost of fee waivers by requiring students and families who do not qualify for fee waivers to pay an increased fee amount to cover the costs of students and families who qualify for fee waivers. However, the School may notify students and families that the students and families may voluntarily pay an increased fee amount or provide a donation to cover the costs of other students and families.

Fee Waiver Provisions

To ensure that no student is denied the opportunity to participate in a class or activity that is provided, sponsored, or supported by the School because of an inability to pay a fee, the School provides fee waivers or other provisions in lieu of a fee. Fee waivers or other provisions in lieu of a fee payment will be available to any student whose parent cannot pay a fee.

All fees are subject to waiver.

Non-waivable charges are not subject to waiver.

Fee Waiver Administration

The Principal will administer this policy and will review, or assign a designee to review, and grant fee waiver requests. The process for obtaining waivers or pursuing alternatives will be administered in accordance with this policy, fairly, objectively, and without delay, and in a manner that avoids stigma, embarrassment, undue attention, and unreasonable burdens on students and parents.



The School will not treat a student receiving a fee waiver or provision in lieu of a fee waiver differently from other students. The process for obtaining waivers or pursuing alternatives will create no visible indicators that could lead to identification of fee waiver applicants.

The process for obtaining waivers or pursuing alternatives will comply with the privacy requirements of The Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g (FERPA). The School may not identify a student on fee waiver to students, staff members, or other persons who do not need to know. As a general rule, teachers and coaches do not need to know which students receive fee waivers. Students may not assist in the fee waiver approval process.

Fee Waiver Eligibility

A student is eligible for a fee waiver if the School receives verification that:

- (a) In accordance with Utah Code § 53G-7-504(4), family income falls within levels established annually by the State Superintendent and published on the Utah State Board of Education website;
- (b) The student to whom the fee applies receives Supplemental Security Income (SSI). If a student receives SSI, the School may require a benefit verification letter from the Social Security Administration;
- (c) The family receives TANF or SNAP funding. If a student's family receives TANF or SNAP, the School may require the student's family to provide the School an electronic copy or screenshot of the student's family's eligibility determination or eligibility status covering the period for which the fee waiver is sought from the Utah Department of Workforce Services;
- (d) The student is in foster care through the Division of Child and Family Services or is in state care. If a student is in state care or foster care, the School may rely on the youth in care required intake form or school enrollment letter provided by a caseworker from the Utah Division of Child and Family Services or the Utah Juvenile Justice Department; or
- (e) The student qualifies for McKinney-Vento Homeless Assistance Act assistance. If a student qualifies for McKinney-Vento, verification is obtained through the School's McKinney-Vento liaison.

The School will not maintain copies of any documentation provided to verify eligibility for a fee waiver.

The School will not subject a family to unreasonable demands for re-qualification.



The School may grant a fee waiver to a student, on a case by case basis, who does not qualify for a fee waiver under the foregoing provisions but who, because of extenuating circumstances, is not reasonably capable of paying the fee.

The School may charge a proportional share of a fee or a reduced fee if circumstances change for a student or family so that fee waiver eligibility no longer exists.

The School may retroactively waive fees if eligibility can be determined to exist before the date of the fee waiver application.

Fee Waiver Approval Process

The Principal will inform patrons of the process for obtaining waivers and will provide a copy of the standard fee waiver application on the School's website.

The Principal, or designee, will review fee waiver applications within five (5) school days of receipt. If the School denies a request for a fee waiver, the School will provide the decision to deny a waiver in writing and will provide notice of the procedure for appeal in the form approved by the Utah State Board of Education.

Any requirement that a student pay a fee will be suspended during any period in which the student's eligibility for a waiver is being determined or during the time a denial of waiver is being appealed.

Each year the School will maintain documentation regarding the number of School students who were given fee waivers, the number of School students who worked in lieu of fee waivers, the number of School students who were denied fee waivers, the total dollar value of student fees waived by the School, and the total dollar amount of all fees charged to students at the School, as this information may be requested by the Utah State Board of Education as part of its monitoring of the School's school fees practices.

The School shall also submit school fee revenue information in the Utah Public Education Financial System as provided in R277-113.

Appeal Process

Denial of eligibility for a waiver may be appealed in writing to the Principal within ten (10) school days of receiving notice of denial. The School shall contact the parent within two (2) weeks after receiving the appeal and schedule a meeting with the Principal to discuss the parent's concerns. If,



after meeting with the Principal, the waiver is still denied, the parent may appeal, in writing, within ten (10) school days of receiving notice of denial to the Board.

In order to protect privacy and confidentiality, the School will not retain information or documentation provided to verify eligibility for fee waivers.

Alternatives to Fees and Fee Waivers

The School may allow a student to perform service or another approved task (as described in Utah Code § 53G-7-504(2)) in lieu of paying a fee or, in the case of an eligible student, in lieu receiving a fee waiver, but such alternatives may not be required. If the School allows an alternative to satisfy a fee requirement, the Principal will explore with the interested student and his or her parent/guardian the alternatives available for satisfying the fee requirement, and parents will be given the opportunity to review proposed alternatives to fees and fee waivers. However, if a student is eligible for a waiver, textbook fees must be waived, and no alternative in lieu of a fee waiver is permissible for such fees.

The School may allow a student to perform service in lieu of paying a fee or receiving a fee waiver if: (a) the School establishes a service policy or procedure that ensure that a service assignment is appropriate to the age, physical condition, and maturity of the student; (b) the School's service policy or procedure is consistent with state and federal laws, including Section 53G-7-504 regarding the waiver of fees and the federal Fair Labor Standards Act, 29 U.S.C. 201; (c) the service can be performed within a reasonable period of time; and (d) the service is at least equal to the minimum wage for each hour or service.

A student who performs service may not be treated differently than other students who pay a fee.

The service may not create an unreasonable burden for a student or parent and may not be of such a nature as to demean or stigmatize the student.

The School will transfer the student's service credit to another LEA upon request of the student.

The School may make an installment payment plan available for the payment of a fee. Such a payment plan may not be required in lieu of a fee waiver.

The School may provide optional individual fundraising opportunities for students to raise money to offset the cost of the student's fees as provided in R277-408.

Annual Review, Approval, and Training

The Board will review and approve this policy annually.

The School will develop a plan for at least annual training of School employees on fee-related policies specific to each employee's job functions.



Quest Academy
Fee Waiver Policy
Approved: February 10, 2026

PURPOSE

Quest Academy (the “School”) shall comply with Utah Code §§53G-7-501 through 53G-7-507 and Utah Administrative Rule R277-407 by implementing a policy governing student fees and fee waivers. The purpose of this policy is to ensure equitable access to educational opportunities and prohibit practices that would exclude students from participation due to inability to pay.

POLICY

Under the direction of the Board of Directors (the “Board”), the School Principal is authorized to administer this policy fairly, objectively, and without delay, in a manner that avoids stigma, embarrassment, or unreasonable burden on students and parents, consistent with Utah Code §53G-7-504(3) and R277-407.

Definitions

“Common education expense” means

- (a) an expense an LEA incurs that is related to the delivery of instruction for all courses, unrelated to a specific course, program, or activity.
- (b) includes the employment of educators and staff, the provision of capital facilities, and operation and maintenance costs.

“Course” means

- (a) an activity, a course, or a program that a School:
 - (1) intends to deliver instruction;
 - (2) provides, sponsors, or supports; and
 - (3) conducts primarily during school hours.
- (b) includes a course in which a student is required to enroll as a condition of participation in a separate extracurricular activity.

"Discretionary project" means a project that a student completes in lieu of or in addition to a required classroom project in accordance with Section 53G-7-503.

“Extracurricular activity” means

- (a) an activity-or a program that-is not a course; and an LEA provides, sponsors, or supports.
- (b) does not include a noncurricular club as defined in Section53G-7-701.



"Fee" means a charge, expense, deposit, rental, or payment:

- (a) regardless of how an LEA terms, describes, requests, or requires the charge, expense, deposit, rental, or payment, directly or indirectly;
- (b) in the form of money, goods, or services; and
- (c) that is a condition to a student's full participation in or admission to an activity, course, or program that an LEA provides, sponsors, or supports.

"Fee" includes:

- (a) payments to a third party that provides a part of a school activity, class, or program; and
- (b) a fine other than a fine described in Subsection (7)(c)(i).

"Fee" does not include:

- (a) a student fine that an LEA approves for:
 - (1) failing to return school property;
 - (2) losing, wasting, or damaging private or school property through intentional, careless, or irresponsible behavior, including defacing or damaging school property as described in Section 53G-8-212; or
 - (3) improper use of school property, including a parking violation;
- (b) a payment for school breakfast or lunch;
- (c) a deposit that:
 - (1) is a pledge securing the return of school property; and
 - (2) the LEA or school refunds upon the return of the school property;
- (d) a charge for insurance, unless the insurance is required for a student to participate in an activity, course, or program; or
- (e) money or another item of monetary value that a student or the student's family raises through fundraising.

"Fee course" means a course that is not a non-fee course.

"Fundraising" means an activity or event that:

- (a) an LEA provides, sponsors, or supports; and
- (b) uses students to generate funds or raise money to:
 - (1) provide financial support to a school or a school's class, group, team, or program; or
 - (2) benefit a particular charity or for other charitable purposes.

"Fundraising" does not include an alternative method of raising revenue without students.

"Instructional equipment or supplies"

- (a) means an activity, course, or program related supply or tool that:
 - (1) a student is required to use as part of an activity, course, or program in a secondary school; and
 - (2) becomes the property of the student upon exiting the activity, course, or program,
- (b) does not include:
 - (1) school equipment;
 - (2) an instructional supply; or
 - (3) a personal student supply for a secondary student.



"Instructional supply"

- (a) means a non-reusable or a consumable material or supply that is necessary to use, expend, or deplete as a component or element of an activity, course, or program in a secondary school.
- (b) does not include a personal student supply for a secondary student.

"Non-fee course"

- (a) means a course that results in course credit or a course grade within the core standards the state board establishes under Section 53E-4-202 and other statutory requirements for:
 - (1) English language arts;
 - (2) health education;
 - (3) mathematics;
 - (4) science; and
 - (5) social studies.

"Non-waivable charge" means a cost, payment, or expenditure that:

- (a) is a personal discretionary charge or purchase, including:
 - (1) a charge for insurance, unless the insurance is required for a student to participate in an activity, class, or program;
 - (2) a charge for college credit:
 - A. from an institution of higher education; or
 - B. for post-secondary related courses; or
 - (3) Except when requested or required by the School, a charge for a personal consumable item such as a yearbook, class ring, letterman jacket or sweater, or other similar item;
- (b) is subject to sales tax as described in Utah State Tax Commission Publication 35, Sales Tax Information for Public and Private Elementary and Secondary Schools; or
- (c) by Utah Code, federal law, or State Board of Education rule is designated not to be a fee, including:
 - (1) a school uniform as provided in Utah Code § 53G-7-801;
 - (2) a school lunch; or
 - (3) a charge for a replacement for damaged or lost School equipment or supplies.

"Personal student supply"

- (a) means, for a secondary student, an object, tool, material, or supply that:
 - (1) is the personal property of the student;
 - (2) regardless of the use of the supply in the instructional process, individuals not enrolled in the course or activity also commonly purchase and use; and
 - (3) has a high probability of regular use in activities other than school-sponsored activities.
- (b) includes pencils, papers, notebooks, crayons, scissors, and basic clothing.

"Provided, sponsored, or supported by the School"

- (a) means an activity, class, program, club, camp, clinic, or other event that:
 - (1) is authorized by the School; or
 - (2) satisfies at least one of the following conditions:
 - A. the activity, class, program, club, camp, clinic, or other event is managed or supervised by the School, or a School employee in the employees School employment capacity;



- B. the activity, class, program, club, camp, clinic, or other event uses, more than inconsequentially, the School's facilities, equipment, or other School resources; or
 - C. the activity, class, program, club, camp, clinic, or other event is supported or subsidized, more than inconsequentially, by public funds, including the School's activity funds or minimum school program dollars.
- (b) does not include an activity, class, or program that meets the criteria of a noncurricular club as described in Title 53G, Chapter 7, Part 7, Student Clubs.

“Provision in lieu of fee”

- (a) means an alternative to fee payment; and
- (b) may include a plan under which fees are paid in installments or under some other delayed payment arrangement or a service in lieu of fee payment agreement.

"Requested or required by the School as a condition to a student's participation" means something of monetary value that is impliedly or explicitly mandated or necessary for a student, parent, or family to provide so that a student may:

- (a) fully participate in school or in a School activity, class, or program;
- (b) successfully complete a School class for the highest grade; or
- (c) avoid a direct or indirect limitation on full participation in a School activity, class, or program, including limitations created by:
 - (1) peer pressure, shaming, stigmatizing, bullying, or the like; or
 - (2) withholding or curtailing any privilege that is otherwise provided to any other student.

"School activity clothing"

- (a) means special shoes or items of clothing that:
 - (1) meet specific requirements, including requesting a specific brand, fabric, or imprint;
 - (2) a school requires a student to provide and to wear for an activity-, course-, or program-related activity; and
 - (3) the student rents while participating in the activity; or become the property of the student upon exiting the activity, course, or program.
- (b) does not include: a school uniform; or clothing that is commonly found in students' homes.

“School equipment” means a machine, equipment, facility, or tool that:

- (a) is durable;
- (b) is reusable;
- (c) is consumable;
- (d) a secondary school owns; and
- (e) a student uses as part of an activity, course, or program in a secondary school.



"Something of monetary value"

- (a) means a charge, expense, deposit, rental, fine, or payment, regardless of how the payment is termed, described, requested or required directly or indirectly, in the form of money, goods or services; and
- (b) includes:
 - (1) charges or expenditures for a School field trip or activity trip, including related transportation, food, lodging, and admission charges;
 - (2) payments made to a third party that provide a part of a School activity, class, or program;
 - (3) classroom textbooks, supplies or materials;
 - (4) charges or expenditures for school activity clothing; and
 - (5) a fine, except for a student fine specifically approved the School for:
 - A. failing to return School property;
 - B. losing, wasting, or damaging private or School property through intentional, careless, or irresponsible behavior; or
 - C. improper use of School property, including a parking violation.
- (c) does not include a payment or charge for damages, which may reasonably be attributed to normal wear and tear.

"Textbook"

- (a) means instructional material necessary for participation in an activity, course, or program, regardless of the format of the material;
- (b) includes:
 - (1) a hardcopy book or printed pages of instructional material, including a consumable workbook; or
 - (2) computer hardware, software, or digital content; and
- (c) does not include school equipment, instructional equipment or instructional supplies.

"Waiver" means a full release from the requirement to pay a fee and from any provision in lieu of fee payment.

General School Fees Provisions

The School may only charge a fee that:

- (a) this part authorizes;
- (b) the governing board notices and authorizes in accordance with Section 53G-7-505;
- (c) is for a service or good that has a direct benefit to the student paying the fee so as to not be general in nature;
- (d) is directly related to the expense the LEA incurs for providing a student the relevant activity, course, or program rather than being general in nature;
- (e) is equal to or less than the expense described in Subsection (1)(d); and
- (f) does not supplant or subsidize a fee the LEA is prohibited from charging, including the normal expense of delivering instruction in a course.



The School may not sell textbooks or otherwise charge a fee for textbooks as provided in Section 53G-7-506, except for a textbook used for a concurrent enrollment, International Baccalaureate, or Advanced Placement course.

All fees are subject to the fee waiver requirements of this policy.

The School shall not charge a fee that is general in nature and for a service or good that does not have a direct benefit to the student paying the fee. In addition, except as set forth in this policy with respect to fees for life-cycle replacement costs for School equipment, the School may not charge a fee for School equipment.

Beginning for the 2026-2027 school year, the School that awards credit toward graduation shall ensure that it has at least one option for each graduation requirement that:

- (a) fulfills the graduation requirement; and
- (b) does not require the payment or waiver of any fee.
- (c) This restriction does not apply to a charter school that only offers one of the following for a given graduation requirement:
 - (1) an Advanced Placement course;
 - (2) an International Baccalaureate course; or
 - (3) a concurrent enrollment course, as described in Section 53E-10-302.

Fees for Classes & Activities During the Regular School Day

Fees for Students in Kindergarten through Sixth Grade

The School may not charge a fee in kindergarten through sixth grade for materials, textbooks, supplies (except for discretionary projects), or for any class or regular school day activity, including assemblies and field trips.

Elementary students cannot be required to provide their own student supplies. However, the School or teacher may provide to a student's parent a suggested list of student supplies for use during the regular school day so that a parent or guardian may furnish, only on a voluntary basis, those supplies for student use. The list provided to a student's parent or guardian must include and be preceded by the following language before identifying the supplies:

"NOTICE: THE ITEMS ON THIS LIST WILL BE USED DURING THE REGULAR SCHOOL DAY. THEY MAY BE BROUGHT FROM HOME ON A VOLUNTARY BASIS, OTHERWISE, THEY WILL BE FURNISHED BY THE SCHOOL."

The School may charge a fee to a student in grade six if all of the following are true:

- (a) the School has students in any of the grades seven through twelve;
- (b) the School follows a secondary model of delivering instruction to the School's grade six students; and
- (c) The School annually provides notice to parents that the School will collect fees from grade six students and that the fees are subject to waiver.



Fees for Students in Seventh through Twelfth Grade

Fees may be charged in grades 7-12 in connection with an activity, class, or program provided, sponsored, or supported by the School that takes place during the regular school day if the fee is noticed and approved as provided in R277-407 and is allowed to be charged by state law. All such fees are subject to waiver. In addition, if an established or approved class requires payment of fees or purchase of items in order for students to fully participate and to have the opportunity to acquire skills and knowledge required for full credit and highest grades, the fees or costs for the class are subject to waiver.

In project-related courses, projects required for course completion will be included in the course fee.

Secondary students may be required to provide their own student supplies, subject to the fee waiver requirements of this policy.

The School may charge students in grades 7-12 a fee for

- (a) relating to a non-fee course or a fee course, for:
 - (1) instructional equipment;
 - (2) a School field trip or activity trip or performance, including related transportation, food, lodging, and admission charges or participation fees;
 - (3) School activity clothing;
 - (4) a discretionary project as described herein; or
 - (5) a competency remediation program in accordance with Section 53G-9 803;
- (b) an expense related to a course, activity, or program that is a fee course, including:
 - (1) instructional supplies;
 - (2) the life-cycle replacement costs for School equipment directed related to the fee course;
 - (3) a music instrument rental;
 - (4) licensing fees for fine arts intellectual property; or
 - (5) participating in a driver education course described in Section 53G-10 503;
- (c) an expense related to the following post-secondary-related courses, including tuition, college credit, an exam, or a textbook:
 - (1) an Advanced Placement course;
 - (2) an International Baccalaureate course; or
 - (3) a concurrent enrollment course, as described in Section 53E-10-302.

If the School charges a fee for a fee course or a non-fee course as set forth above, such fees are limited to the fees described above.



Fees for Optional Projects

The School may require students at any grade level to provide materials or pay for an additional discretionary project if the student chooses a project in lieu of, or in addition to a required classroom project. A student may not be required to select an additional project as a condition to enrolling, completing, or receiving the highest possible grade for a course. The School will avoid allowing high cost additional projects, particularly when authorizing an additional discretionary project results in pressure on a student by teachers or peers to also complete a similar high cost project.

Fees for Activities Outside of the Regular School Day

Fees may be charged in all grades for any School-sponsored activity that does not take place during the regular school day if the fee is approved as provided in this policy and is allowed by state law and if participation in the activity is voluntary and does not affect the student's grade or ability to participate fully in any course taught during the regular school day. Fee waivers are available for such fees.

Activities that use the School facilities outside the regular school day but are not provided, sponsored, or supported by the School (e.g., programs sponsored by the parent organization and/or an outside organization) may charge for participation, and fee waivers are not available for these charges.

An activity, class, or program that is provided, sponsored, or supported by the School outside of the regular School Day or School year calendar is subject to this policy and state law regardless of the time or season of the activity, class, or program.

Fees for Extracurricular Activities

The School may charge students in grades 7-12 fees for an extracurricular activity. The School may also charge students in grades K-6 fees for an extracurricular activity if it takes place outside of the regular school day and meets the other requirements described above. A fee for an extracurricular activity for students in grades 7-12 may include the life-cycle replacement costs for School equipment directly related to the extracurricular activity.

Other Miscellaneous Fees

Fees for Adult Education.

The School may charge students in grades 7-12 fees for an adult education course in accordance with Section 53E-10-202.

Fees for Remediation Programs.

The School may charge students in grades 7-12 fees to participate in the School's remediation programs.

The School may not charge students in grades K-6 fees to participate in the School's remediation programs.



Fees for Charter School Application Processing.

The School may charge students in grades 7-12 a fee for charter school application processing in accordance with Section 53G-6-503.

Fee Schedule

Schedule will establish the maximum fee amount per student for each activity and the maximum total aggregate fee amount per student per school year. No fee may be charged or assessed related to an activity, class, or program provided, sponsored, or supported by the School, including for a course or extracurricular activity, unless the fee has been set and approved by the Board, is equal to or less than the established maximum fee amount for the activity, and is included in the approved Fee Schedule.

The School will encourage public participation in the development of the Fee Schedule and related policies.

Before approving the School's Fee Schedule, the School will provide an opportunity for the public to comment on the proposed Fee Schedule during a minimum of two public Board meetings. In addition to the standard notice of Board meetings under the Open and Public Meetings Act, the School will provide notice of these Board meetings using the same form of communication regularly used by the administration to communicate with parents.

After the Fee Schedule is adopted, the Board may amend the Fee Schedule using the same process.

In connection with approving a fee schedule, the Board shall authorize each fee individually as required in Utah Code § 53G-7-503.

Maximum Fee Amounts

In connection with establishing the Fee Schedule, the Board will establish a per student annual maximum fee amount that the School may charge a student for the student's participation in all courses, programs, and activities provided, sponsored, or supported by the School for the year. This is a maximum total aggregate fee amount per student per School year.

The Board may establish a reasonable number of activities, courses, or programs that will be covered by the annual maximum fee amount.

Notice to Parents

The Principal will annually provide written notice of the School's Fee Schedule and Fee Waiver Policy to the parent or guardian of each student in the School by ensuring that a written copy of the School's Fee Schedule and Fee Waiver Policy is included with all registration materials provided to potential or continuing students each year. Any Fee Schedule shall clearly identify any fee for each activity, course, or program alongside the description of the activity, course, or program.



The School will also post the following on its website each school year:

- (a) The School's Fee Schedule, including maximum fee amounts, and Fee Waiver Policy;
- (b) The School's fee waiver application;
- (c) The School's fee waiver decision and appeals form; and
- (d) The School's fee notice(s) for families.

Donations

The School may not request or accept a donation in lieu of a fee from a student or parent unless the activity, class, or program for which the donation is solicited will otherwise be fully funded by the School and receipt of the donation will not affect participation by an individual student.

A donation is a fee if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.

The School may solicit and accept a donation or contribution in accordance with the School's policies, including the Donation and Fundraising Policy, but such requests must clearly state that donations and contributions by a student or parent are voluntary.

If the School solicits donations, the School: (a) shall solicit and handle donations in accordance with policies and procedures established by the School; and (b) may not place any undue burden on a student or family in relation to a donation.

Fee Collection

The School may pursue reasonable methods for obtaining payment for fees and for charges assessed in connection with a student losing or willfully damaging school property.

The School may not exclude students from school, an activity, a class, or a program that is provided, sponsored, or supported by the School during the regular school day; refuse to issue a course grade; or withhold official student records, including written or electronic grade reports, class schedules, diplomas, or transcripts, as a result of unpaid fees.

The School may withhold the official student records of a student responsible for lost or damaged School property consistent with Utah Code § 53G-8-212 until the student or the student's parent has paid for the damages, but may not withhold a student's records required for student enrollment or placement in a subsequent school.

A reasonable charge may be imposed by the School to cover the cost of duplicating, mailing, or transmitting transcripts and other school records. No charge may be imposed for duplicating, mailing, or transmitting copies of school records to an elementary or secondary school in which the student is enrolled or intends to enroll.

Consistent with Utah Code § 53G-6-604, the School will forward a certified copy of a transferring student's record to a new school within 30 days of the request, regardless of whether the student owes fees or fines to the School.



Students shall be given notice and an opportunity to pay fines prior to withholding issuance of official written grade reports, diplomas and transcripts. If the student and the student's parent or guardian are unable to pay for damages or if it is determined by the School in consultation with the student's parents that the student's interests would not be served if the parents were to pay for the damages, then the School may provide for a program of voluntary work for the student in lieu of the payment. A general breakage fee levied against all students in a class or school is not permitted.

Budgeting and Spending Revenue Collected Through Fees

The School will follow the general accounting standards described in Rule R277-113 for treatment of fee revenue.

The School will establish a spend plan for the revenue collected from each fee charged. The spend plan will (a) provide students, parents, and employees transparency by identifying a fee's funding uses; (b) identify the needs of the activity, course, or program for the fee being charged and include a list or description of the anticipated types of expenditures, for the current fiscal year or as carryover for use in a future fiscal year, funded by the fee charged.

School Fee Collections & Accounting Procedures

It is the responsibility of the Principal to ensure that all student fees collected are in compliance with the Fee Schedule and applicable financial policies and procedures.

Fees must be received and deposited in a timely manner.

Money may only be collected by staff authorized by the Principal. Students may not collect fees.

The School may not use revenue collected through fees to offset the cost of fee waivers by requiring students and families who do not qualify for fee waivers to pay an increased fee amount to cover the costs of students and families who qualify for fee waivers. However, the School may notify students and families that the students and families may voluntarily pay an increased fee amount or provide a donation to cover the costs of other students and families.

Fee Waiver Provisions

To ensure that no student is denied the opportunity to participate in a class or activity that is provided, sponsored, or supported by the School because of an inability to pay a fee, the School provides fee waivers or other provisions in lieu of a fee. Fee waivers or other provisions in lieu of a fee payment will be available to any student whose parent cannot pay a fee.

All fees are subject to waiver.

Non-waivable charges are not subject to waiver.



Fee Waiver Administration

The Principal will administer this policy and will review, or assign a designee to review, and grant fee waiver requests. The process for obtaining waivers or pursuing alternatives will be administered in accordance with this policy, fairly, objectively, and without delay, and in a manner that avoids stigma, embarrassment, undue attention, and unreasonable burdens on students and parents.

The School will not treat a student receiving a fee waiver or provision in lieu of a fee waiver differently from other students. The process for obtaining waivers or pursuing alternatives will create no visible indicators that could lead to identification of fee waiver applicants.

The process for obtaining waivers or pursuing alternatives will comply with the privacy requirements of The Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g (FERPA). The School may not identify a student on fee waiver to students, staff members, or other persons who do not need to know. As a general rule, teachers and coaches do not need to know which students receive fee waivers. Students may not assist in the fee waiver approval process.

Fee Waiver Eligibility

A student is eligible for a fee waiver if the School receives verification that:

- (a) In accordance with Utah Code § 53G-7-504(4), family income falls within levels established annually by the State Superintendent and published on the Utah State Board of Education website;
- (b) The student to whom the fee applies receives Supplemental Security Income (SSI). If a student receives SSI, the School may require a benefit verification letter from the Social Security Administration;
- (c) The family receives TANF or SNAP funding. If a student's family receives TANF or SNAP, the School may require the student's family to provide the School an electronic copy or screenshot of the student's family's eligibility determination or eligibility status covering the period for which the fee waiver is sought from the Utah Department of Workforce Services;
- (d) The student is in foster care through the Division of Child and Family Services or is in state care. If a student is in state care or foster care, the School may rely on the youth in care required intake form or school enrollment letter provided by a caseworker from the Utah Division of Child and Family Services or the Utah Juvenile Justice Department; or
- (e) The student qualifies for McKinney-Vento Homeless Assistance Act assistance. If a student qualifies for McKinney-Vento, verification is obtained through the School's McKinney-Vento liaison.

The School will not maintain copies of any documentation provided to verify eligibility for a fee waiver.

The School will not subject a family to unreasonable demands for re-qualification.



The School may grant a fee waiver to a student, on a case by case basis, who does not qualify for a fee waiver under the foregoing provisions but who, because of extenuating circumstances, is not reasonably capable of paying the fee.

The School may charge a proportional share of a fee or a reduced fee if circumstances change for a student or family so that fee waiver eligibility no longer exists.

The School may retroactively waive fees if eligibility can be determined to exist before the date of the fee waiver application.

Fee Waiver Approval Process

The Principal will inform patrons of the process for obtaining waivers and will provide a copy of the standard fee waiver application on the School's website.

The Principal, or designee, will review fee waiver applications within five (5) school days of receipt. If the School denies a request for a fee waiver, the School will provide the decision to deny a waiver in writing and will provide notice of the procedure for appeal in the form approved by the Utah State Board of Education.

Any requirement that a student pay a fee will be suspended during any period in which the student's eligibility for a waiver is being determined or during the time a denial of waiver is being appealed.

Each year the School will maintain documentation regarding the number of School students who were given fee waivers, the number of School students who worked in lieu of fee waivers, the number of School students who were denied fee waivers, the total dollar value of student fees waived by the School, and the total dollar amount of all fees charged to students at the School, as this information may be requested by the Utah State Board of Education as part of its monitoring of the School's school fees practices.

The School shall also submit school fee revenue information in the Utah Public Education Financial System as provided in R277-113.

Appeal Process

Denial of eligibility for a waiver may be appealed in writing to the Principal within ten (10) school days of receiving notice of denial. The School shall contact the parent within two (2) weeks after receiving the appeal and schedule a meeting with the Principal to discuss the parent's concerns. If, after meeting with the Principal, the waiver is still denied, the parent may appeal, in writing, within ten (10) school days of receiving notice of denial to the Board.

In order to protect privacy and confidentiality, the School will not retain information or documentation provided to verify eligibility for fee waivers.



Alternatives to Fees and Fee Waivers

The School may allow a student to perform service or another approved task (as described in Utah Code § 53G-7-504(2)) in lieu of paying a fee or, in the case of an eligible student, in lieu receiving a fee waiver, but such alternatives may not be required. If the School allows an alternative to satisfy a fee requirement, the Principal will explore with the interested student and his or her parent/guardian the alternatives available for satisfying the fee requirement, and parents will be given the opportunity to review proposed alternatives to fees and fee waivers. However, if a student is eligible for a waiver, textbook fees must be waived, and no alternative in lieu of a fee waiver is permissible for such fees.

The School may allow a student to perform service in lieu of paying a fee or receiving a fee waiver if: (a) the School establishes a service policy or procedure that ensure that a service assignment is appropriate to the age, physical condition, and maturity of the student; (b) the School's service policy or procedure is consistent with state and federal laws, including Section 53G-7-504 regarding the waiver of fees and the federal Fair Labor Standards Act, 29 U.S.C. 201; (c) the service can be performed within a reasonable period of time; and (d) the service is at least equal to the minimum wage for each hour or service.

A student who performs service may not be treated differently than other students who pay a fee.

The service may not create an unreasonable burden for a student or parent and may not be of such a nature as to demean or stigmatize the student.

The School will transfer the student's service credit to another LEA upon request of the student.

The School may make an installment payment plan available for the payment of a fee. Such a payment plan may not be required in lieu of a fee waiver.

The School may provide optional individual fundraising opportunities for students to raise money to offset the cost of the student's fees as provided in R277-408.

Annual Review, Approval, and Training

The Board will review and approve this policy annually.

The School will develop a plan for at least annual training of School employees on fee-related policies specific to each employee's job function.



Quest Academy Final Report 2024-2025

2024 - 2025 ▼

Financial Proposal and Report

This report is automatically generated from the approved School Plan (entered in spring of 2024), Amendments, and the LEA's data entry of the School LAND Trust expenditures coming from the Utah Public Education Finance System (UPEFS).

| Description | Planned Expenditures (entered by the school) | Amended Expenditures (Refer to bottom of Report) | Actual Expenditures (entered by the LEA) |
|---|---|---|---|
| Carry-Over from 2023-2024 | \$0.00 | \$0.00 | \$0.00 |
| Distribution for 2024-2025 | \$150,330.91 | \$0.00 | \$150,330.91 |
| Total Available for Expenditure in 2024-2025 | \$150,330.91 | \$0.00 | \$150,330.91 |
| Salaries and Benefits | \$150,330.91 | \$0.00 | \$150,330.91 |
| Contracted Services | \$0.00 | \$0.00 | \$0.00 |
| Professional Development | \$0.00 | \$0.00 | \$0.00 |
| Student Transportation Field Trips | \$0.00 | \$0.00 | \$0.00 |
| Books Curriculum Subscriptions | \$0.00 | \$0.00 | \$0.00 |
| Technology Related Supplies | \$0.00 | \$0.00 | \$0.00 |
| Hardware, etc. | \$0.00 | \$0.00 | \$0.00 |
| Software | \$0.00 | \$0.00 | \$0.00 |
| Technology Device Rental | \$0.00 | \$0.00 | \$0.00 |
| Video Communication Services | \$0.00 | \$0.00 | \$0.00 |
| Repair Maintenance | \$0.00 | \$0.00 | \$0.00 |
| General Supplies | \$0.00 | \$0.00 | \$0.00 |
| Services Goods Fees | \$0.00 | \$0.00 | \$0.00 |
| Other Needs Explanation | \$0.00 | \$0.00 | \$0.00 |
| Non Allowable Expenditures | \$0.00 | \$0.00 | \$0.00 |
| USBE Administrative Adjustment - Scroll to the bottom to see Comments. | | | \$0.00 |
| Total Expenditures | \$150,330.91 | \$0.00 | \$150,330.91 |
| Remaining Funds (Carry-Over to 2025-2026) | \$0.00 | | \$0.00 |

Goal Statement

To decrease the percentage of students scoring well-below benchmark in Acadience Reading.

Academic Area

- Reading

Measurements

Measurements

This is the measurement identified in the plan to determine if the goal was reached.

BOY and EOY Acadience data in reading will be used to measure the number of students scoring well-below benchmark. The number of students scoring well-below at BOY will decrease by 30% at EOY.

Please choose one of the following two options to complete the Measurements section:

1. Explain how academic performance was improved or not, and describe how the before and after measurement data supports the improvement.
2. Explain how academic performance was improved or not, and attach measurement data from before and after plan implementation in the Attachments Section below. (If you choose this option, please put a note in your explanation to "see attached document").

BOY Acadience Reading 2024-2025
At BOY, 115 elementary students were scoring well-below benchmark.

EOY Acadience Reading 2024-2025
At EOY, 75 elementary students were scoring well-below benchmark.

The goal was that the number of students scoring well-below benchmark would decrease by 30% from BOY to EOY. Academic performance improved because the number of students scoring well-below benchmark actually decreased by 44% instead of 30%.

Action Plan Steps and Expenditures

These are the Action Steps identified in the plan to reach the goal:

1. We will hire paraprofessionals for reading groups, paying for their salary and benefits. (\$70,000)
2. The paraprofessionals will work with students in small groups to provide targeted instruction using the Science of Reading.

Were the Action Steps (including any approved Funding Changes described below) implemented and associated expenditures spent as described?

- Yes
 No

| Category | Description | Estimated Cost |
|---|--|----------------|
| Salaries and Benefits (teachers, aides, specialists, productivity, substitutes) | 1. We will hire paraprofessionals for reading groups, paying for their salary and benefits. (\$70,000) | \$70,000.00 |
| Total: | | \$70,000.00 |

Goal #2

close

Goal Statement

close

To increase student performance (raise percentage of proficiency) on RISE testing in Mathematics.

Academic Area

close

- Mathematics

Measurements

close

Measurements

This is the measurement identified in the plan to determine if the goal was reached.

2023-2024 RISE test results in mathematics will serve as baseline data. An increase of 2% growth school wide annually will be the goal.

Please choose one of the following two options to complete the Measurements section:

1. Explain how academic performance was improved or not, and describe how the before and after measurement data supports the improvement.
2. Explain how academic performance was improved or not, and attach measurement data from before and after plan implementation in the Attachments Section below. (If you choose this option, please put a note in your explanation to "see attached document").

RISE proficiency scores 2023-2024
Math: 53.6

Rise proficiency scores 2024-2025
Math: 54.8

Though the percentage of students scoring proficient in math did not increase by 2%, there was an increase in student proficiency of 1.2%.

These are the Action Steps identified in the plan to reach the goal:

1. We will hire paraprofessionals for math groups, paying for their salary and benefits. (\$80,330.91)
2. The paraprofessionals will work with students in small groups to provide targeted instruction on grade-level standards and to solidify foundational skills.

Were the Action Steps (including any approved Funding Changes described below) implemented and associated expenditures spent as described?

- Yes
 No

| Category | Description | Estimated Cost |
|---|--|----------------|
| Salaries and Benefits (teachers, aides, specialists, productivity, substitutes) | 1. We will hire paraprofessionals for math groups, paying for their salary and benefits. (\$80,330.91) | \$80,330.91 |
| Total: | | \$80,330.91 |

Summary of Estimated Expenditures

| Category | Estimated Cost (entered by the school) |
|---|---|
| Salaries and Benefits (teachers, aides, specialists, productivity, substitutes) | \$150,330.91 |
| Total: | \$150,330.91 |

Publicity

[Click here to order free stickers for identifying School LAND Trust purchases such as books or computers.](#)

The following items are the proposed methods of how the Plan would be publicized to the community:

- School newsletter or website

The school plan was actually publicized to the community in the following way(s):

- Letters to policymakers and/or administrators of trust lands and trust funds
- Other: Please explain
- School assembly
- School marquee
- Stickers that identify purchases made with School LAND Trust funds
- School newsletter or website
- Social Media

Council Plan Approvals

| Number Approved | Number Not Approved | Number Absent | Vote Date |
|-----------------|---------------------|---------------|------------|
| 6 | 0 | 0 | 2024-02-08 |

School Land Trust Signature Form 2025-2026 (Responses)



File Edit View Insert Format Data Tools Extensions Help

Search: | Undo | Redo | Print | Copy | 100% | \$ % .0_ .00 123 | Roboto | - 10 + | B I U A | | |

B1 I confirm that I participated in implementing the current School LAND Trust plan (2025-2026) and in creating the plan for the upcoming school year (2026-2027).

| | A | B | C | D | E | F | G |
|----|-------------------|--|---|---|---|---|---|
| | Form_Responses | | | | | | |
| 1 | Timestamp | I confirm that I participated in implementing the current School LAND Trust plan (2025-2026) and in creating the plan for the upcoming school year (2026-2027). -Please type your first and last name to confirm the above statement. | | | | | |
| 2 | 2/5/2026 11:45:06 | David Bullock | | | | | |
| 3 | 2/5/2026 11:51:13 | Nicole Boucher | | | | | |
| 4 | 2/5/2026 11:56:02 | Alyssa woodfield | | | | | |
| 5 | 2/5/2026 18:35:26 | Preston hurst | | | | | |
| 6 | | | | | | | |
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| 17 | | | | | | | |

School LAND Trust Plan 2026-2027 - Quest Academy

The Plan has been submitted by the School and is waiting LEA review.

Goal #1 close

Goal Statement close

Goal Statement

To decrease the percentage of students scoring well-below benchmark in Acadience Reading.

Academic Area close

- English/Language Arts

Measurements close

BOY and EOY Acadience data in reading will be used to measure the number of students scoring well-below benchmark. The number of students scoring well-below in BOY will decrease by 30% at EOY.

Action Plan Steps and Expenditures close

- We will hire paraprofessionals for reading groups, paying for their salary and benefits (89,980.77).
- The paraprofessionals will work with students in small groups to provide targeted instruction using the Science of Reading.

| Category | Description | Estimated Cost |
|---|-------------|----------------|
| Salaries and Benefits (teachers, aides, specialists, productivity, substitutes) | 1. | \$89,980.77 |
| Total: | | \$89,980.77 |

Goal #2 close

Goal Statement close

To increase student performance (raise percentage of proficiency) of RISE testing in Mathematics.

Academic Area close

- Mathematics

Measurements close

The previous year's RISE test results in mathematics will serve as baseline data. An increase of 2% growth in jr. high students will be the goal.

Action Plan Steps and Expenditures close

1. We will hire paraprofessionals for math groups, paying for their salary and benefits. (\$100,000)
2. The paraprofessionals will work with students in small groups to provide targeted instruction on standards and to solidify foundational skills.

| Category | Description | Estimated Cost |
|---|-------------|----------------|
| Salaries and Benefits (teachers, aides, specialists, productivity, substitutes) | 1. | \$100,000.00 |
| Total: | | \$100,000.00 |

Summary of Estimated Expenditures

| Category | Estimated Cost (entered by the school) |
|---|--|
| Salaries and Benefits (teachers, aides, specialists, productivity, substitutes) | \$189,980.77 |
| Total: | \$189,980.77 |

Funding Estimates – Please Update

| Estimates | Totals |
|---|--------------|
| Carry-over from 2024-2025 | \$0.00 |
| Distribution for 2025-2026 | \$156,722.42 |
| Total Available Funds for 2025-2026 | \$156,722.42 |
| Estimated Funds to be Spent in 2025-2026 | \$ 156722.42 |
| Estimated Carry-over from 2025-2026 | \$0.00 |
| Estimated Distribution for 2026-2027 | \$189,980.77 |
| Total Available Funds for 2026-2027 | \$189,980.77 |
| Summary of Estimated Expenditures for 2026-2027 | \$189,980.77 |
| Estimated Carry-over to 2027-2028 | \$0.00 |

The Estimated Distribution is subject to change if student enrollment counts change.

Publicity

- School newsletter or website

Council Plan Approvals

| Number Approved | Number Not Approved | Number Absent | Vote Date |
|-----------------|---------------------|---------------|------------|
| 4 | 0 | 0 | 2026-02-05 |

ESTIMATE

Division 6 Construction
1409 North 3330 West
Clinton, UT 84015

rhetlynhum@yahoo.com
+1 (801) 814-8300

Bill to
Quest Academy

Ship to
Quest Academy
Quest Academy

Estimate details

Estimate no.: 1005
Estimate date: 02/10/2026

| # | Product or service | Description | Qty | Rate | Amount |
|-----|--------------------|--|-----|--------------|--------------------|
| 1. | | Add wall to close off break rm | | | \$0.00 |
| 2. | | Add walls for office | | | \$0.00 |
| 3. | | Add walls to create separation for faculty bathrooms | | | \$0.00 |
| 4. | | Doors for office, break rm and bathrooms | | | \$0.00 |
| 5. | | Windows for natural light x3 | | | \$0.00 |
| 6. | | Adjust lights so they are usable for space, add cans | | | \$0.00 |
| 7. | | Add switches and outlets | | | \$0.00 |
| 8. | | Paint all new walls | | | \$0.00 |
| 9. | | Add rubber base to new walls | | | \$0.00 |
| 10. | Services | Add horn strobes and adjust sprinklers as needed | | \$28,500.00 | \$28,500.00 |
| | | | | Total | \$28,500.00 |

Accepted date

Accepted by

MJB Contracting

Mike Bailey
3287 N. 1375 W.
Pleasant View, UT 84414
mjb1442@gmail.com
801-589-3246



Estimate

Estimate No: 167
Date: 01/26/2026

For: Quest Acedemy Office Remodel
dbullock@questas.org

| Description | Quantity | Rate | Amount |
|------------------------------|----------|------------|------------|
| Store Front upper windows | 1 | \$6,100.00 | \$6,100.00 |
| Doors with Sidelights | 3 | \$2,750.00 | \$8,250.00 |
| Drywall and Framing Material | 1 | \$6,750.00 | \$6,750.00 |
| Drywall and Framing labor | 1 | \$8,825.00 | \$8,825.00 |
| Paint | 1 | \$6,500.00 | \$6,500.00 |
| rubber base | 1 | \$1,550.00 | \$1,550.00 |
| Electrical | 1 | \$6,500.00 | \$6,500.00 |
| Contractor Fee | 1 | \$5,400.00 | \$5,400.00 |

Subtotal \$49,875.00
TAX 0% \$0.00
Total \$49,875.00

Total \$49,875.00



EMINENT TECHNICAL SOLUTIONS

1103 N 1600 W, Layton, UT 84041

932 E 00 S, Declo, ID 83323

833.758.7300

etscorp.com

PROJECT QUOTE

EM-3921

ISSUED TO

Quest Academy Charter School
4862 W 4000 S
West Haven UT 84401

DATE

1/7/2026

PROJECT DESCRIPTION

28x MacBook Air

EXPIRATION DATE

2/6/2026

PROJECT MANAGER

Shah, Jasim
jasim.shah@etscorp.com

DESCRIPTION

QTY

UNIT PRICE

EXT PRICE

MacBook Air

1

25,267.00

25,267.00

(Qty. 28) 13" Apple MacBook Air:

- Apple M4 Chip
- 16GB RAM
- 256GB SSD

Deliver to Tammy at Quest Academy - No Setup required.

TERMS AND CONDITIONS

For equipment purchases, payment is due prior to work being completed. Project invoices will be Due Upon Receipt. Invoices not paid within terms will be subject to an interest charge of 18% per annum. If collection is required, the undersigned agrees to pay collection costs and reasonable attorney fees. Standard manufacturer's warranty applies to equipment unless otherwise stated. Sign and date below to accept this quote.

SUBTOTAL

25,267.00

SALES TAX

0.00

QUOTE TOTAL

25,267.00

Signature:

Date:

Thank you for considering ETS for your project. We are pleased to present you with a project quote for the services we will provide. The quote presented in this document includes a description of the services we will provide and the total project cost. We strive to take all factors into consideration to provide a fair and accurate quote for your project. If the project requires a change in materials or scope of work, ETS will produce a change order for your approval.

The following process will be followed by client or ETS if a change to this quote is required:

- A request to change or add to any part of the project must be made in writing and will be considered a 'Change Order' to the original project.
- If the Change Order will require a difference in the original project cost, an estimated amount will be provided to the Client for review and approval.
- The Client will confirm the Change Order via email response or signature on change order quote, and in doing so, it is agreed that the Client will pay any difference in cost illustrated in the change order once the project is completed and invoiced. If the Change Order requires some payment upfront, this will be noted.

If you have any questions or concerns about the project quote, please do not hesitate to contact us. We appreciate the opportunity to work with you and look forward to the possibility of partnering on this project.



QUEST ACADEMY

INNOVATION • PASSION • MASTERY

SCHOOL YEAR 2026-2027

DAILY SCHOOL SCHEDULE

| Grade | Daily Schedule | ALL Fridays/Minimum Day |
|------------|--------------------|-------------------------|
| Grades K-5 | 8:30 am to 3:10 pm | 8:30 am to 1:10pm |
| Grades 6-9 | 8:10 am to 3:20 pm | 8:10 am to 1:20 pm |

| AUGUST 2026 | | | | | | | SEPTEMBER 2026 | | | | | | | OCTOBER 2026 | | | | | | | YEAR AT A GLANCE | |
|---------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|-------------------|---------------------------------------|
| S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | | |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 | | | | | 1 | 2 | 3 | August 14, 17, 18 | Teacher Contract Days |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | August 19 | First Day of School/Early Out |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | August 20-21 | Early Out |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | September 7 | Labor Day |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | October 12 | PTC 7:30-8 am & 4-8 pm - Early Out |
| 30 | 31 | | | | | | | | | | | | | | | | | | | | October 13 | 4-8 pm - Early Out |
| NOVEMBER 2026 | | | | | | | DECEMBER 2026 | | | | | | | JANUARY 2027 | | | | | | | | |
| S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | 1 | 2 | 3 | 4 | 5 | | | | | | 1 | 2 | October 15-16 | Fall Break |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | November 19 | Early Out |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | November 20 | Teacher PD/Legislative Day- No School |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | November 23-27 | Thanksgiving Break |
| 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | December 21 | Teacher Comp Day/No School |
| | | | | | | | | | | | | | | 31 | | | | | | | December 22-Jan 1 | Christmas Break |
| FEBRUARY 2027 | | | | | | | MARCH 2027 | | | | | | | APRIL 2027 | | | | | | | | |
| S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 | January 4 | Teacher PD/Legislative Day- No School |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | January 18 | Martin Luther King Jr. Day |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | February 15 | Presidents' Day |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | February 17 | PTC 7:30-8 am & 4-8 pm - Early Out |
| 28 | | | | | | | 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | | February 18 | 4-8 pm - Early Out |
| | | | | | | | | | | | | | | | | | | | | | February 19 | Teacher PD/Legislative Day- No School |
| MAY 2027 | | | | | | | JUNE 2027 | | | | | | | JULY 2027 | | | | | | | | |
| S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | | |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 | | | | | 1 | 2 | 3 | March 25 | Early Out |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | March 26 | Teacher PD/Legislative Day- No School |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | March 29 | Teacher Comp Day/No School |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | March 30-April 2 | Spring Break |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | May 26-27 | Early Out |
| 30 | 31 | | | | | | | | | | | | | | | | | | | | May 28 | Last Day of School - Early Out |

Q1 - Grades K-5 **Q2 - Grades 6-9**
 4862 West 4000 South 4828 West 4000 South
 West Haven, UT 84401 West Haven, UT 84401
 (801) 731-9859 • (801) 731-9860 (f)

www.QuestAc.org

| Quarters | Days |
|--------------|-----------------------|
| 1st Quarter: | August 20-October 30 |
| 2nd Quarter: | November 2-January 15 |
| 3rd Quarter: | January 18 March 19 |
| 4th Quarter: | March 22- May 28 |
| Total | 180 |

Board Approved Date: February 10, 2026