MAGNA MOSQUITO ABATEMENT DISTRICT

BOARD OF DIRECTORS MEETING

January 8, 2025

The Magna Mosquito Abatement District Board of Trustees meeting was held at the district office on January 8, 2025, at 5:00 p.m.

Present were Trustees, Joe Pereira, Jamie White, Audrey Pierce, and Ryan Lusty-District Manager. On zoom teleconference-Tina Snow. Absent: Judy Desmond-District Clerk.

There were no public present.

Upon motion made by Jamie White and seconded by Audrey Pierce the minutes of the meeting held December 4, 2024, were unanimously approved.

Ryan Lusty presented the financial report. A discussion was held.

Upon motion made by Jamie White and seconded by Audrey Pierce the following motion was unanimously approved:

RESOLVED that the budget comparisons and the cash disbursements for the month of December be approved as submitted.

The Managers field report was presented by Ryan Lusty. A copy is attached to these minutes.

Ryan is considering having a water system installed. It would be $100 a month and has an ice machine with it. In the summer months the ice would be helpful. A discussion was held. Ryan will look into it further and see what other options there are and then address it again at the next board meeting.

The AMCA meetings are March 3-7, 2025. Joe, Jamie, and Audrey are registered and have a hotel room reserved. They just need to get their flights. A discussion was held.

The Election of the 2025 officer was held. It was suggested the board keep Joe Pereira as Chair and Jamie White as Vice-chair. A discussion was held.

Upon motion made by Jamie White and seconded by Audrey Pierce the following motion was unanimously approved:

RESOLVED that the board keep the officers the same for 2025. Joe Pereira as chair and Jamie White as Vice-Chair.

Agenda Items for next meeting: Water System, Pesticide shed roof.

Upon motion made by Jamie White and seconded by Audrey Pierce the meeting was adjourned. The next meeting will be held February 5, 2025, at 5:00 p.m.

Joe Pereira

**MAGNA MOSQUITO ABATEMENT DISTRICT**

**BOARD OF DIRECTORS MEETING**

**February 5, 2025**

The Magna Mosquito Abatement District Board of Trustees meeting was held at the district office on February 5, 2025, at 5:00 p.m.

Present were Trustees: Joe Pereira, Jamie White, Audrey Pierce, Ryan Lusty-District Manager and Judy Desmond-District Clerk. On zoom tele-conference-Tina Snow. Public Present on zoom: Ben Anderson

There was no public comment.

Upon motion made by Jamie White and seconded by Tina Snow, the minutes of the meeting held January 8, 2025, were unanimously approved.

Ryan Lusty presented the financial report. A discussion was held.

Upon motion made by Jamie White and seconded by Audrey Pierce the following motion was unanimously approved:

RESOLVED that the budget comparisons and the cash disbursements for the month of January be approved as submitted.

The Managers field report was presented by Ryan Lusty. A copy is attached to these minutes.

The new truck should be ready for pick up in the next month. Upon arrival of the new truck Ryan would like to sell the 2014 truck.

Upon motion made by Jamie White and seconded by Tina Snow, the following motion was unanimously approved:

RESOLVED that Ryan have permission to sale the 2014 truck on the public surplus website as soon as the 2025 truck arrives.

Ryan presented three bids for the roof of the pesticide shed. A copy of the bids are attached to these minutes. The bids are for a 30-year shingle. Jamie wondered about a metal roof instead of shingles. A discussion was held.

Upon motion made by Tina Snow and seconded by Audrey Pierce the following motion was unanimously approved:

RESOLVED that Ryan be approved to get bids on metal roofing for the pesticide shed and compare it with shingles. Ryan has approval to go with the bid he feels is best for the district's needs that does not exceed $20,000.

Jamie White and Joe Pereira were both approved to serve another term of office by the county. Jamie and Joe took the oath of office to begin their new term.

Agenda items for the next meeting: Truck and Pesticide Shed Roof

Upon motion made by Jamie White and seconded by Tina Snow the meeting was adjourned. The next meeting will be held March 12, 2025, at 5:00 p.m.

Joe Pereira

Chair

MAGNA MOSQUITO ABATEMENT DISTRICT

BOARD OF DIRECTORS MEETING

March 12, 2025

The Magna Mosquito Abatement District Board of Trustees meeting was held at the district office on March 12, 2025, at 5:00 p.m.

Present were Trustees: Joe Pereira, Audrey Pierce, Jamie White, Judy Desmond-District Clerk. On zoom tele-conference-Tina Snow. Absent: Ryan Lusty-District Manager and Ben Anderson.

There were no public present.

Upon motion made by Jamie White and seconded by Audrey Pierce, the minutes of the meeting held February 5, 2025, were unanimously approved.

Judy Desmond presented the financial report. A discussion was held.

Upon motion made by Jamie White and seconded by Audrey Pierce the following motion was unanimously approved:

RESOLVED that the budget comparisons and the cash disbursements for the month of February be approved as submitted.

The Managers field report was presented by Judy Desmond. A copy is attached to these minutes.

The 2025 truck was delivered on February 21. The 2014 Silverado was sold through the Public Surplus auction. We received thirty-eight bids, and the final bid was for $20,100.

Ryan signed the contract for the new metal roof for the pesticide shed with Bartlet Roofing. The price was $15,044.78. We are on the schedule and construction should take 3-4 days once they begin. The closest bid to Bartlet Roofing was $17,231.93.

There were no agenda items for the next meeting.

Tina Snow asked if it was a conflict of interest if she were to serve on the South Salt Lake Mosquito Board. Judy will ask Ryan.

Upon motion made by Jamie White and seconded by Audrey Pierce the meeting was adjourned. The next meeting will be held April 2, 2025, at 5:00 p.m.

Joe Pari

Chair

**MAGNA MOSQUITO ABATEMENT DISTRICT**

**BOARD OF TRUSTEES MEETING**

**April 2, 2025**

The Magna Mosquito Abatement Board of Trustees meeting was held at the district office on April 2, 2025, at 5:00 p.m.

Present were Trustees: Joe Pereira, Jamie White, Ryan Lusty-District Manager, Judy Desmond-District Clerk. On Zoom teleconference-Tina Snow, Audrey Pierce, and Ben Anderson.

There were no public present.

Upon motion made by Jamie White and seconded by Tina Snow, the minutes of the meeting held March 12, 2025, were unanimously approved.

The financial report was presented by Ryan Lusty. A discussion was held.

Upon motion made by Jamie White and seconded by Tina Snow the following motion was unanimously approved:

RESOLVED that the budget comparisons and the cash disbursements for the month of March be approved as submitted.

The Managers field report was presented by Ryan Lusty. A copy is attached to these minutes. A discussion was held regarding hiring a replacement for Judy when she retires. Ryan will narrow the applicants down to two or three, then the board will interview them in the August board meeting.

The AMCA meetings were good, and a lot of helpful information was received. One item brought to Ryan's attention was the federal regulations on Chinese made drones. Our drone is Chinese made so it is possible that we might not be able to fly it in a year. The ultimate goal is to purchase an American made drone in the future. Ryan also commented on a presentation on AI. In the presentation it was suggested that mosquito identification can be done with AI in the future. The meetings offered a lot of helpful information.

Ben Anderson took the Oath of Office.

There were no agenda items for the next meeting.

Upon motion made by Jamie White and seconded by Tina Snow, the meeting was adjourned. The next meeting will be held May 7, 2025, at 5:00 p.m.

Joe Pair

Chair

**MAGNA MOSQUITO ABATEMENT DISTRICT**

**BOARD OF TRUSTEES MEETING**

**May 7, 2025**

The Magna Mosquito Abatement Board of Trustees meeting was held at the district office on May 7, 2025, at 5:00 p.m.

Present were Trustees: Joe Pereira, Jamie White, Audrey Pierce, Ryan Lusty-District Manager and Judy Desmond-District Clerk. On zoom tele-conference-Tina Snow and Ben Anderson.

Public Present on zoom tele-conference: Todd Richards

There was no public comment.

Upon motion made by Jamie White and seconded by Audrey Pierce, the minutes of the meeting held April 2, 2025, were unanimously approved.

The financial report was presented by Ryan Lusty. A discussion was held.

Upon motion made by Jamie White and seconded by Audrey Pierce the following motion was unanimously approved:

> RESOLVED that the budget comparisons and the cash disbursements for the month of April be approved as submitted.

The Managers field report was presented by Ryan Lusty. A copy is attached to these minutes.

Ryan would like to purchase a below 40 freezer for putting mosquitoes to sleep for sorting without using chemicals, and it would be faster. The freezer could also store dry ice and the testing supplies. Ryan presented three bids; A copy of the bids are attached to these minutes. A discussion was held.

Upon motion made by Jamie White and seconded by Tina Snow the following motion was unanimously approved:

RESOLVED that Ryan be approved to purchase a below 40 freezer that he feels is acceptable, not to exceed $6,000.

There were no agenda items for the next meeting.

Upon motion made by Jamie White and seconded by Tina Snow. The meeting was adjourned. The next meeting will be held June 4, 2025, at 5:00p.m.

Joe Pari

Chair

**MAGNA MOSQUITO ABATEMENT DISTRICT**

**BOARD OF TRUSTEES MEETING**

**June 4, 2025**

The Magna Mosquito Abatement District Board of Trustees meeting was held at the district office on June 4, 2025, at 5:00 p.m.

Present were Trustees: Joe Pereira, Jamie White, Judy Desmond-District Clerk. On Zoom teleconference: Tina Snow and Audrey Pierce. Absent: Ryan Lusty-District Manager and Ben Anderson

There were no public present.

Upon motion made by Jamie White and seconded by Tina Snow the minutes of the meeting held May 7, 2025, were unanimously approved.

Judy Desmond gave the financial report. A discussion was held.

Upon motion made by Jamie White and seconded by Tina Snow the following motion was unanimously approved:

RESOLVED that the cash disbursements and the budget comparisons for the month of May be approved as submitted.

Judy Desmond gave the Managers field report. A copy is attached to these minutes.

The certified tax rate set by the county for 2025 should be sufficient, the district sees no reason to change it.

Upon motion made by Jamie White and seconded by Tina Snow the following motion was unanimously approved:

RESOLVED that Magna Mosquito Abatement District make a resolution to accept the certified tax rate as it is set by the county.

There were no agenda items for the July board meeting.

On the fourth of July activities will be much the same as in previous years, except the parade route will be changed because of construction. Movies in the park on Friday evenings will also continue this summer.

Upon motion made by Jamie White and seconded by Tina Snow the meeting was adjourned. The next meeting will be held on July 2, 2025, at 5:00 p.m.

Joe Pereira

Chair

# MAGNA MOSQUITO ABATEMENT DISTRICT

## BOARD OF TRUSTEES MEETING

## JULY 2, 2025

The Magna Mosquito Abatement District Board of Trustees meeting was held at the district office on July 2, 2025, at 5:00 p.m.

Present were Trustees: Joe Pereira, Jamie White, Judy Desmond-District Clerk, Ryan Lusty-District Manager. On zoom teleconference: Tina Snow and Ben Anderson. Absent: Audrey Pierce.

There were no public present.

Upon motion made by Jamie White and seconded by Tina Snow the minutes of the meeting held June 4, 2025, were unanimously approved.

The financial report was presented by Ryan Lusty. A discussion was held.

Upon motion made by Jamie White and seconded by Tina Snow the following motion was unanimously approved:

RESOLVED that the cash disbursements and the budget comparisons for the month of June be approved as submitted.

The Managers field report was presented by Ryan Lusty. A copy is attached to these minutes.

The district has received calls making sure the park will be treated for the fourth of July. Ryan has treated the park and fogged in the area, it should be ready for the fourth.

Ryan will post the opening for Judy's job with a deadline for applications on July 24th. He will narrow down the applications and have the final interviews at the August board meeting. Ryan would like to have the new person hired in September so they can start to be trained.

Agenda items for the August board meeting: Interviews

Upon motion made by Jamie White and seconded by Tina Snow the meeting was adjourned. The next meeting will be held on August 6, 2025, at 5:00 p.m.

Chair

# MAGNA MOSQUITO ABATEMENT DISTRICT

## BOARD OF TRUSTEES MEETING

## August 5, 2025

The Magna Mosquito Abatement District Board of Trustees meeting was held at the district office on August 5, 2025, at 5:00 p.m.

Present were Trutees: Joe Pereira, Jamie White, Judy Desmond-District Clerk and Ryan Lusty-District Manager. On zoom teleconference: Tina Snow and Audrey Pierce. Absent: Ben Anderson

There were no public present.

Upon motion made by Jamie White and seconded by Tina Snow the minutes of the meeting held July 2, 2025, were unanimously approved.

The financial report was presented by Ryan Lusty. A discussion was held.

Upon motion made by Jamie White and seconded by Tina Snow the following motion was unanimously approved:

RESOLVED that the cash disbursements and the budget comparisons for the month of July be approved as submitted.

The Managers field report was presented by Ryan Lusty. A copy is attached to these minutes.

There were no agenda items for the September board meeting.

UMAA meetings will be held October 27-29; board training will be on Monday afternoon. Rooms have been reserved. The board will let Ryan know if they cannot attend.

Upon motion made by Jamie White and seconded by Tina Snow the meeting was adjourned. The next meeting will be held on September 3, 2025, at 5:00 p.m.

Chair

# THE MAGNA MOSQUITO ABATEMENT DISTRICT
## BOARD OF TRUSTEES MEETING
## OCTOBER 1, 2025

The Magna Mosquito Abatement District Board of Trustees Meeting was held at the district office on October 1, 2025 at 5:00 p.m.

*Trustees Present*: Joe Pereira, Jamie White, Ben Anderson, Judy Desmond-District Clerk, Janae Duersch-District Clerk and Ryan Lusty-District Manager. *On Zoom Teleconference*: Tina Snow and Audrey Pierce.

There were no public present.

Upon motion made by Jamie White and seconded by Tina Snow, the minutes of the meeting held September 3, 2025 were unanimously approved.

The financial report was presented by Ryan Lusty.
Ryan Lusty noted a new flag was purchased. Ben Anderson took the old flag and will ensure it is retired properly.
Upon a motion made by Jamie White and seconded by Ben Anderson, the following motion was unanimously approved:
RESOLVED that the cash disbursements and the budget comparisons for the month of August be approved as submitted.

The Manager's Field Report was presented by Ryan Lusty. A copy is attached to these minutes.

The Board was presented with the preliminary budget for 2026. No approval is required. The tentative budget for 2026 will be presented at the meeting scheduled for November 12, 2025.

There were no agenda items presented for the November Board Meeting.

Upon a motion made by Jamie white and seconded by Tina Snow, the meeting was adjourned. The next meeting will be held on Wednesday, November 12, 2025 at 5:00 p.m. THIS IS THE SECOND WEDNESDAY OF NOVEMBER.

Chair Signature: Joe Pereira

**THE MAGNA MOSQUITO ABATEMENT DISTRICT**
**BOARD OF TRUSTEES MEETING**
**NOVEMBER 12, 2025**

**Roll Call:** The meeting was called to order by Joe Pereira at 5:04 p.m.

**Trustees in Attendance**

- **In Person:** Joe Pereira, Jamie White, Audrey Pierce, Ryan Lusty, Janae Duersch
- **Zoom:** Tina Snow, Ben Anderson

1. **Public Comment**
   a. No public in attendance

2. **Minutes from October 1, 2025**
   a. Corrections
      i. None
   b. **Motion to approve**: Audrey Pierce **Seconded**: Ben Anderson
      i. ALL board members in favor of approval

3. **Financial Report**
   a. Corrections or Comments
      i. Ryan noted Janae was issued two paychecks on the 1st of October as she was not issued any paychecks in the month of September. The two paychecks issued on the 1st of October account for all of September's pay.
      ii. Ryan also noted the increased expenses in the *Seminars & Education* fund to board members and staff for UMAA and UASD conferences.
      iii. Ryan brought it to the board's attention that with two months left in the year, there is still 24% of the annual budget that has not been spent.
   b. **Motion to approve:** Jamie White **Seconded**: Tina Snow
      i. ALL board members in favor of approval

4. **Manager Field Report**
   a. Highlights of the report presented by Ryan
      i. Most equipment is cleaned and put away. The trucks (tire rotations, oil changes, etc. will be done during the winter months).
      ii. UMAA meetings were successful. Based on a presentation at these meetings, Ryan would like to look into LiDAR technology to assist in finding and treating hidden water sources.
      iii. UASD meetings were successful with Janae being officially trained and passing the test to be the Public Record's Officer for the district and Ryan serving on the board of the UASD.
         1. Based on knowledge gained from the UASD meetings, Ryan would like to begin the process of creating a district policy for PPI (Private Personal Information).
   b. A copy of the full report can be found on the Public Notice Website.

5. **Tentative Budget**
    a. The board reviewed the tentative budget for 2026
        i. Ryan's comments:
            1. The contribution from the fund balance is $0
            2. Revenue Interest is projected to increase based on the history of the last few years.
            3. Wages budget decreased
            4. Seminars and education decreased
            5. Legal and Accounting increased due to potential annexation of Kearns
            6. Gas, Oil & Building Maintenance categories increased due to rising costs
            7. IT budget increased
                a. Joe also noted the increase in the IT budget. There was a discussion about the fluctuation of IT costs
            8. The reserve fund balance was inaccurate on the tentative budget but will be corrected by the December 3rd meeting where the budget is set to be adopted.
        ii. Ben asked what the anticipated need is for New Equipment in 2026. Ryan stated we may need to look into purchasing a new drone based on laws that are being passed which could possibly ground our current DJI drone.
    b. **Motion to approve:** Jamie White **Seconded:** Audrey Pierce
        i. ALL board members in favor of approval

6. **Kearns Annexation**
    a. MMAD is seeking annexation of a portion of South Salt Lake Mosquito Abatement District's (SSLMAD) current jurisdiction.
    b. SSLMAD is amenable to the annexation.
    c. Both MMAD & SLLMAD retain the same lawyer so a Conflict-of-Interest Waiver will need to be signed by both districts. Ryan, upon approval from the board, will contact the lawyer on retainer and take care of this action.
        i. **Motion to approve:** Jamie White **Seconded**: Ben Anderson
            1. ALL board members in favor of approval
    d. A discussion was held about other potential future annexations.

7. **Fraud Risk Assessment**
    a. Ryan presented the annual Fraud Risk Assessment to the board, noting that based on last year's report, the district needed to put policies in place for fraud, internal auditing and formal auditing committees.
    b. Ryan presented the drafted policies to the board for approval.
    c. **RESOLVED**-Policies to be approved as drafted

8. **Wage Review**
    a. Ryan presented the wage review document to the board with the following recommendations
        i. $5000 (after taxes) bonus for Judy Desmond as she retires after 30 years of service to the district
        ii. 20% increase to Janae
        iii. Cost of living increase to Ryan
    b. Ryan and Janae excused themselves and the board held a discussion
    c. After discussion, the board recommended the following
        i. $6000 (after taxes) bonus for Judy Desmond
        ii. 3% increase to Janae
        iii. 3% increase plus $1500 (after taxes) bonus for Ryan
            1. **Motion to approve:** Ben Anderson **Seconded:** Jamie White
                a. ALL board members in favor of approval

2. **RESOLVED** that increases/bonuses will be given as approved

9. **Agenda Items for Next Board Meeting**
   a. Travel Policy Updates

10. **Trustee Comments**
   a. No comments

**Motion to adjourn meeting:** Jamie White **Seconded:** Tina Snow
Meeting adjourned at 5:48 p.m.

**Next Board Meeting will be held, December 3, 2025 at 5:00p.m.**

Chair Signature: _____

**THE MAGNA MOSQUITO ABATEMENT DISTRICT**
**BOARD OF TRUSTEES MEETING**
**DECEMBER 3, 2025**
**5:00 P.M.**

**Roll Call:** The meeting was called to order by Joe Pereira at 5:04 p.m.

**Trustees in Attendance**

- **In Person:** Joe Pereira, Jamie White, Audrey Pierce, Ryan Lusty, Janae Duersch
- **Zoom:** Tina Snow

1. **Public Comment**
   a. Todd Richards in attendance via zoom, no comment at this time

2. **Minutes from November 12, 2025**
   a. Corrections
      i. None
   b. **Motion to approve**: Jamie White **Seconded**: Tina Snow
      i. ALL board members in favor of approval

3. **Financial Report**
   a. Corrections or Comments
      i. Ryan noted the cancellation of check 3452. There was a decrease in health insurance costs due to Judy's retirement.
      ii. Ryan also noted check 3456 to Janae as a reimbursement of the Microsoft 365 accounts acquired to have .gov emails, etc.
      iii. Ryan noted the charges and credits on the Purchase Card account for a new phone
   b. **Motion to approve:** Jamie White **Seconded**: Tina Snow
      i. ALL board members in favor of approval

4. **2025 Budget Adjustments**
   a. **Motion to Open Budget Adjustment Hearing:** Jamie White **Seconded:** Tina Snow
   b. A discussion was held about the budget adjustments, noting revenue was up due to interest received and the sale of a vehicle which allowed a decrease in the contribution needed from the fund balance.
   c. Ryan explained the adjustments made
   d. **Motion to Close Budget Adjustment Hearing:** Jamie White **Seconded:** Tina Snow
      i. ALL board members in favor of approval
      ii. **RESOLVED** to approve the budget adjustments as presented

5. **2026 Budget Hearing**
   a. **Motion to Open Budget Hearing:** Jamie White **Seconded:** Tina Snow
   b. A discussion was held
   c. **Motion to Close Budget Hearing:** Jamie White **Seconded:** Tina Snow
   d. **Motion to Approve 2026 Budget :** Jamie White **Seconded:** Tina Snow
      i. ALL board members in favor of approval

ii. **RESOLVED** to approve the 2026 budget as presented

e. Budget Comparisons
   i. Ryan explained the Year over Year budget comparisons for 2024 & 2025
   ii. **Motion to Approve 2024-25 Budget Comparisons as presented :** Jamie White **Seconded:** Audrey Pierce
      1. ALL board members in favor of approval

6. **Manager's Field Report**
   a. Highlights of the report presented by Ryan
      i. November was full of budget preparation and servicing equipment
   b. A copy of the full report can be found on the Public Notice Website.

7. **Bonuses for Seasonal Employees**
   a. Joe explained that seasonal employees have historically been given a small bonus at the end of the calendar year (not to exceed $250 per person)
   b. **Motion to approve bonuses for seasonal employees as presented:** Jamie White **Seconded:** Audrey Pierce
      i. ALL board members in favor of approval

8. **Board of Trustees Term Appointments**
   a. Term Appointments of all trustees was reviewed.
   b. Audrey's term is set to expire 12/31/25
   c. Tina's term is set to expire 12/31/28 but is at the discretion of the Kearns City Council.
      i. Ryan will write letters for both Audrey and Tina as city councils determine reappointments.
   d. Jamie and Joe's terms expire on 12/31/28 and Ben's is set to expire on 12/31/27

9. **2026 Meeting Schedule**
   a. The board meeting schedule for 2026 was presented to the board
   b. **Motion to approve meeting schedule as presented:** Jamie White **Seconded:** Tina Snow
      i. ALL board members in favor of approval

10. **Travel Policy Updates**
   a. Ryan presented a Travel Policy Update and proposed limiting the number of attendees to mosquito conferences/conventions as an effort to control costs in the Seminars and Education portion of the budget.
   b. The board was presented with real costs of the AMCA Annual Conference from 2018-2025.
   c. A discussion was held.
   d. **Motion to table travel policy discussion until 1/7/26 meeting:** Jamie White **Seconded:** Tina Snow
      i. ALL board members in favor of approval

11. **Agenda Items for Next Board Meeting**
   a. Travel Policy Updates

12. **Trustee Comments**
   a. No comments

**Motion to adjourn meeting:** Jamie White **Seconded:** Audrey Pierce
Meeting adjourned at 6:02 p.m.

**Next Board Meeting will be held, January 7, 2026 at 5:00p.m.**

Chair Signature: Joe Pana