

Board Meeting Documents  
February 12, 2026

MINUTES OF THE STUDY SESSION – JANUARY 29, 2026

The Board of Education of the Lake Mountain School District met in a study session on Thursday, January 29, 2026, at 4:00 PM. The study session took place in the board room at the Lake Mountain School District office in Saratoga Springs, UT.

Board members present: President Julie King, Charity Judkins, Joylin Lincoln, Julie Myers, and Melissa Sauser. Arrived Late: Vice President Matt Isaacson. Absent: Ilene Strong.

Also present: Superintendent Carter and Deputy Superintendent Bollinger. There were approximately 5 others in attendance.

Special Education Presentation

Dr. Royd Darrington and Lucas Charon, Directors of Special Education, presented to the Board of Education on potential options for establishing a special needs school and/or program within the new district. They reviewed the purpose of Special Education, the department's organizational structure and operational framework, and its mission, vision, and values. The presentation included an overview of Lake Mountain School District demographics, along with possible approaches for developing and constructing a special needs school/program. Dr. Darrington and Mr. Charon also discussed anticipated challenges and strategies for successfully implementing and sustaining the program.

Dr. Darrington and Mr. Charon fielded questions from the Board of Education.

**The meeting adjourned at 4:57 PM.**

## MINUTES OF THE BOARD MEETING – JANUARY 29, 2026

The Board of Education of the Lake Mountain School District met in a board meeting on Thursday, January 29, 2026, at 6:01 PM. The board meeting took place in the boardroom of the Lake Mountain School District Office in Saratoga Springs, UT.

Board members present: President Julie King, Vice President Matt Isaacson, Charity Judkins, Joylin Lincoln, Julie Myers, Melissa Sauser and Ilene Strong.

Also present: Superintendent Carter and Deputy Superintendent Bollinger. There were approximately 38 others in attendance.

President Julie King conducted the meeting.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board member Lincoln.

### INSPIRATIONAL THOUGHT OR REFLECTION

An inspirational thought was given by Vice President Isaacson.

### PUBLIC COMMENT

There were no public comments.

### INNOVATION SPOTLIGHT

**Jessica Stauffer**, an ASD Community Outreach Coordinator assigned to Cedar Valley High School, presented on the district's community outreach programs, their mission, vision, and purpose. She emphasized their efforts to address the physical, mental, and emotional needs of the district's students and their families. As the team learns more about students and the educational barriers they face, they begin by developing individualized plans for support, using the community schools framework as a guiding model. This framework transforms the school into a collaborative hub where educators, community partners, families, and students work together to strengthen conditions for student learning and healthy development. Through this approach, the team coordinates in-school and out-of-school resources, supports, and opportunities for students and their families, guided by six core frameworks. The initial focus is on building relationships with students and their families. Through staff referrals, translation services, and direct outreach, the team identifies family needs and barriers to student success. Using the community schools framework, they established an outreach team designed to best serve students and families and to foster partnerships that expand resources, programs, and support systems to address identified needs. Examples of available supports include Pizza with Parents and study groups, tutoring, translation services, after-school classes, career pathway planning, an on-site food pantry, holiday assistance, new student breakfast groups, the Cinderella Project, and assistance with healthcare and vision care. These efforts are intended to cultivate a culture of safety, belonging, and care. Actionable data specific to Lake Mountain School District and Cedar Valley High School was presented. A success story was shared involving a teenage student who was new to the country and spoke no English. The student was referred by the counseling office for registration assistance, during which additional family needs were identified, including food and clothing support, English language classes, medical insurance, employment credential assistance, and housing instability that qualified the family for McKinney-Vento services. Through coordination with school staff and community partners, the family was connected with external resources, supported in navigating school systems, and provided in-home assistance. As a result, the student overcame multiple barriers, passed the LITA assessment, obtained medical insurance to participate on the Ballroom Dance Team, is on track to graduate early, and is pursuing the Seal of Biliteracy. Additionally, the team coordinated three vision clinics in partnership with Eye Care for Kids, hosted at school sites to provide eye exams and glasses to students who could not otherwise afford them. Multiple student and family engagement events were also held at schools, including activities supported by grants that assist families in obtaining Chromebooks for use at home. There are multiple onsite food pantries located at sites like Vista

Heights, Silver Lake, Frontier, and Cedar Valley High School that include delivery services to families who do not have transportation. Each member of the team is working on a targeted framework at their schools with faculty students and families.

**President King** thanked Ms. Stauffer and expressed appreciation for her and her team for their continued dedication and impact. She noted that Ms. Stauffer was instrumental in initiating this work as the first individual serving in this area and that the program has since expanded under her leadership. President King commended her leadership, initiative, and ability to connect with and support individual students, emphasizing that the work she and her team do is critical to keeping students engaged in school and providing meaningful opportunities. She further highlighted the value of the programs and classes she helps facilitate and their importance to the community, and again expressed her gratitude for her service and contributions.

**Board Member Sauser** asked how members of the community can contribute to and support the outreach efforts.

**Ms. Stauffer** explained that QR codes are available for direct donations to the Food Pantry through the Alpine Foundation and noted that this information would be provided to Breanna Loniero for posting with the Lake Mountain Board meeting documents. She also shared that the upcoming Cinderella Project welcomes donations of formal wear, which can be delivered directly to Cedar Valley High School's counseling office. Additionally, Ms. Stauffer offered to provide the Board with contact information for school coordinators if members are interested in supporting a specific school.

**Kate Watson**, an art teacher at Harvest Elementary with 26 years of service in Alpine School District, including 25 years teaching art, shared her professional background and philosophy of arts education. She holds a master's degree in Art Education and an endorsement in instructional coaching. Ms. Watson explained that the arts have been transformative in her own life and that she strives to create similar transformative experiences for her students. She noted that students are often highly motivated to attend art classes, which can contribute to reduced absenteeism, and that integrating the arts into core subjects can deepen learning and foster creative, "out-of-the-box" thinking. Ms. Watson summarized her research on general education teachers' personal artistic confidence and how it influences their willingness to integrate art into their classrooms. Her findings indicated that students who had positive art experiences between fourth and eighth grade were more likely to develop an open mindset toward the arts and creative thinking. She discussed child development during this period, noting that students begin to rely more on peer and teacher feedback than on family input, underscoring the importance of how teachers respond to and support student expression. She emphasized that students need a safe environment to express themselves, experiment, and move beyond simply replicating what they are shown. Ms. Watson highlighted the importance of allowing students to experience failure in a supportive setting, learn how to adapt, and view failure as a desirable and essential part of growth and learning. She explained that the arts naturally provide this safe space, where students are more willing to take risks than they might be in subjects such as math or spelling. Ms. Watson concluded by stressing that teaching a growth mindset through visual arts, particularly in the early years, equips students with lifelong skills to learn, persevere, recover from setbacks, and ultimately thrive across all areas of learning.

**President King** shared that she has had the opportunity to observe Ms. Watson's classroom and described the bioluminescence creature art project as a favorite example. She noted that students used glow-in-the-dark paint and worked under black lights to create their projects, creating an engaging and memorable learning experience. President King highlighted how BTS and the arts effectively integrate core standards, resulting in deeper student understanding of the content. She emphasized that it is dedicated and exceptional educators like Ms. Watson who ensure strong support for the arts and enrich student learning, and expressed gratitude for her contributions.

#### SUPERINTENDENT OATH OF OFFICE

Board President King administered the Oath of Office to Dr. Vicki Carter, who was appointed Superintendent of the Lake Mountain School District effective July 1, 2026.

#### ROUTINE BUSINESS

**Board president King recommended that the Board approve the consent agenda. Board member Lincoln made the motion to approve the consent agenda, and it was seconded by Board member Judkins. The Board voted in favor and the motion passed unanimously.**

#### DISCUSSION ITEMS

1. Policy 704: Media and Public Relations

**Board Member Lincoln** discussed the importance of adopting a policy governing media relations and public communications. The policy establishes clear definitions, outlines its scope, and specifies when it applies and when it does not. She reviewed key provisions of the policy, including the respective roles of the Superintendent and the Board in engaging with the media, with authority for delegation as appropriate. Additional topics included protections for student and employee privacy, protocols for crisis communications—emphasizing that situations should be addressed before public communication occurs—and procedures for responding to records requests. Board Member Lincoln noted that the policy’s effectiveness will be measured by accurate, lawful communication practices that respect student and employee privacy, comply with applicable laws, including FERPA, and appropriately address GRAMA requests.

**President King** expressed several concerns regarding the proposed policy, particularly related to the definition of “news media.” She noted that with the prevalence of blogs and podcasts, it may be difficult to distinguish legitimate news outlets and suggested tightening the definition to clearly differentiate established media organizations from individual or informal platforms. She emphasized that outlets such as KSL should be treated differently than private individuals. President King also raised questions about how the policy applies to Board members, noting that while the policy addresses employees, it should not be interpreted in a way that limits Board members’ ability to express themselves or requires all communication to be funneled exclusively through the Board President. She referenced Section 1.2, which states that individuals do not represent the district unless expressly authorized by the Board, and expressed concern about potential misinterpretation in situations such as legislative testimony, where a Board member may speak without formally representing the Board. Additionally, President King recommended that references to the Superintendent throughout the policy be updated to include “or their designee,” particularly in Section 2.2. She noted this is important for practical situations such as media interviews with students at athletic events or concerts, which may not reasonably be routed through the Superintendent. She requested that the language be revised to address these concerns and provide greater clarity.

**Board Member Lincoln** asked for clarification regarding the use of definitions within the policy, specifically whether the language “Superintendent or their designee” should be formally applied throughout each policy section or addressed only within the definitions section, noting that this approach has been used in several previously adopted policies. **President King** responded that she was uncertain about the use of the term “formally,” particularly as job responsibilities and needs can change over time. She questioned whether “formally” implies an administrative designation and expressed concern about how the term might be interpreted. **Board Member Lincoln** clarified that her understanding of “formally” refers to an explicit communication or designation from the Superintendent to an individual, rather than an informal situation where, for example, a teacher speaks on behalf of the district without authorization.

**President King** raised concerns regarding the section addressing access to district property, noting that while it references high expectations of privacy, additional clarification may be needed to further protect students with 504 plans or Individualized Education Programs (IEPs). She emphasized the importance of ensuring that students are not identified or singled out based on having an IEP or 504 plan and suggested that this language be strengthened. President King also addressed Section 5.3, which prohibits employees from providing endorsements or promotional statements for third-party organizations during contract hours. She noted that in situations where a grant is awarded, a teacher’s expression of gratitude to the granting organization could potentially be interpreted as an endorsement. She expressed concern that numerous appropriate third-party interactions occur within the district and recommended that the policy include clear exceptions to account for these circumstances.

**Board member Lincoln** clarified that her comment referred to situations in which a teacher is engaged in work outside of their official job responsibilities, such as developing a book or other publication, and uses their classroom to record a video or related content. She stated that she would work to refine and clarify the policy language to address this scenario.

**President King** expressed appreciation for the language included in Sections 6.1–6.3, noting that situations have occurred in which parents become upset when their child contacts them during an incident. She emphasized that the district’s first responsibility is to ensure the safety of all individuals, which may require a delay in communication while student safety is being addressed, and stated that the added clarity in these sections is valuable. She also raised a question regarding the crisis communication language in Section 4.2, asking whether it could be interpreted as a violation if a teacher were to communicate with a spouse about an incident, and suggested clarifying the language to avoid misinterpretation.

**Board member Lincoln** advised regarding that point, sharing a text with a spouse such as “the school is on lockdown, I’m okay” does not compromise safety or ongoing investigations.

**Board member Lincoln** commented that anyone listening or reviewing the meeting is welcome to provide feedback to the Board for consideration.

**Vice President Isaacson** requested clarification on the distinction between policy provisions and policy procedures, as well as between Board actions and district actions.

**Board member Lincoln** advised the policy provisions reflect the Board’s role in establishing the “why” and overall parameters. Procedures address the “how” and daily operations, managed by the Superintendent. Both are presented together to make it clear to the public that the Board and the district are aligned. Administration or the Superintendent can bring forward changes to policies that are not working, ensuring the Board and community are informed.

**Vice President Isaacson** asked whether the district has the flexibility to adjust policy as needed and whether the Board consents to such adjustments. **Board Member Lincoln** confirmed that the Board does approve the full policy document. **Vice President Isaacson** then inquired whether provisions still require Board approval, or if both provisions and procedures must be approved. **Board Member Lincoln** explained that the Board approves the entire policy, but the Superintendent has the ability to adjust the procedures section as necessary and may bring any changes back to the Board for review at any time.

**Vice President Isaacson** – stated agreement with including language that references the Superintendent and/or their designee wherever “Superintendent” appears. Regarding Policy & Provisions Section 1, he noted that while it looks well-written, certain items, such as 1.1, are already addressed in other policies and could create redundancy. He suggested striking 1.1, as the same topic is covered in Section 3.1. **Board Member Lincoln** responded that because Section 1 specifically addresses interactions with the press, it may be necessary to include the information here, as the media is unlikely to reference multiple policies.

**Vice President Isaacson** added that Sections 3.2 and 3.3 appropriately outline media access as being limited and under supervision. He emphasized avoiding overlap with other policies and requested clarification on when a principal may respond to media requests directly, proposing language to allow site-level responses without going through the Superintendent. **Board Member Lincoln** explained that such authority would fall under the Superintendent’s delegation but indicated that the language could be refined to clearly define what principals are permitted to do.

**Board member Sauser** suggested adding links to other policies where topics overlap to make navigation easier. **Board member Lincoln** agreed that it is a great idea and noted that it can be incorporated as more policies are developed.

## 2. Policy 203: Board Member Code of Conduct

**President King** suggested updating the language under Definitions for “conflict of interest,” replacing “impair” with “influence.” Regarding Section 2, Policies and Provisions, she noted that in 2.1, the phrase “shall avoid conflicts of interest” should be revised to “shall disclose,” as elected officials may have conflicts of interest that are legally required to be disclosed. In Section 2.4, she recommended changing “shall withdraw” to “they are encouraged to withdraw.” **Board member Lincoln** noted that rules for legislators and boards differ and stated that, to her understanding, board members may need to leave the room, but she will verify the applicable code.

**Board member Strong** asked for clarification on what it means to withdraw, specifically whether a member can listen to the discussion but not vote, or if they must physically leave the room. **President King** explained that recusal requires a member to refrain from commenting, participating in discussion, or voting. **Board member Strong** asked if leaving the room is an option. **President King** confirmed that leaving the room is acceptable if the member prefers.

**President King** noted that Section 3.2, Authority and Role Clarity, noting that the LBA is technically separate from the Board and operates under a different authority. She also referenced RDAs, such as the Texas Instruments deal with ASD, where certain actions could be considered outside official Board action but remain relevant.

**Board member Sauser** suggested including language such as “unless authorized by Board leadership or a designee.” **President King** indicated that this approach could work for RDAs but not for the LBA. **Board member Lincoln** stated that she considered this when including language about actions outside official Board action, allowing the Board to take action if assigned to an RDA, and noted she will refine the language further.

**President King** expressed concern with Section 7.2, noting that information could be shared on social media before it has been formally presented in a public meeting. She stated that any Board member could inadvertently do this, and that the current language feels overly restrictive. She recommended updating the verbiage to avoid unnecessarily limiting the Board’s ability to communicate with the public.

**Vice President Isaacson** suggested that the policy statement could be more concise, noting a few areas of redundancy that could be removed or combined rather than spread across multiple sections. He expressed concern with the use of “shall” in Section 2.4. Regarding Section 3, he noted that the content may be addressed elsewhere and is not specifically a code of conduct issue. For Section 4.4, he recommended replacing “value” with “respect” as a more appropriate term. In Section 7, he suggested using “sensitive information” to clarify that such information should not be released to the public.

**Board member Lincoln** noted that this policy does not include procedures, as it is intended specifically for the Board.

**Board member Strong** noted that while reviewing Policies 3.2 and 3.4, the Board still functions as staff and there is not yet a separation of operations. Asked whether these policies are being developed with the future in mind. **Board member Lincoln** acknowledged the challenge, explaining that the policies and norms need to guide operations for the next 18 months, with the understanding that slight adjustments may be needed once the Board becomes fully operational. Suggested using an effective or expiration date to manage this. **Board member Strong** expressed concern about having to rewrite policies later. **Board member Lincoln** stated that changes can be tracked and implemented at a later date as needed.

**Board member Sauser** suggested updating Section 8 to align with the same process outlined in other sections for consistency. She also recommended considering how Superintendent evaluation fits into the future goals of the policy and how it could be better integrated.

**Board member Lincoln** expressed enthusiasm for the discussion and the policy development process. She thanked the Board for their comments and stated that she looks forward to incorporating the feedback and bringing the revised policy back for further consideration.

## ACTION ITEMS

### 1. Resolution 2026-001: Disposition of School Buses

**President King** explained that under SB 188, the disposal of district assets acquired after the creation of the district must follow a specific process. All three (3) new Boards must approve the disposal before ASD can take action. She noted that there are approximately 25 buses in the “bone yard,” some of which have not been operational for several years, lack air conditioning, or would require significant repairs.

**Vice president Isaacson motioned to approved Resolution 2026-001, Disposition of School Buses and it was seconded by Board member Sauser.**

**Board member Sauser** thanked the transportation staff for the level of transparency in the training provided and for the detailed information shared with the Board.

**Board member Strong** asked whether district buses are equipped with heaters. **Eric Woodhouse** responded that, to his knowledge, the buses do have heaters and are not operated in mid-winter without heat.

**ASD Transportation Staff member** shared firsthand experience, noting that while buses have heaters, some units experience mechanical issues, including air conditioning that does not consistently function and need extended warm-up times. The staff member expressed support for removing buses with ongoing operational issues.

**The Board voted in favor and the motion passed unanimously.**

## BOARD MEMBER REPORTS

**Board member Sauser**, as Chair of the Superintendent Search Committee, thanked the Board members who staffed the District Office from 6:00 a.m. to 10:00 p.m. during the process, as well as the public who attended the forum. She also expressed appreciation to all applicants and to everyone who participated in the search process.

**Board member Strong** noted that the district is in the process of developing its logo and defining its purpose, including planning a future reveal. She shared that meetings are underway with multiple companies and that efforts are focused on narrowing options. She added that she will work with the Superintendent and review plans with her as they move forward.

**Vice President Isaacson** provided an update on the naming committee, noting that a group of community members helped narrow down the district name and suggesting that the committee continue into the branding phase to participate in that process. He also reflected on the Superintendent search, stating that the district received an exceptional pool of applicants and expressing appreciation for the enthusiasm, reach, and engagement throughout the process. He noted the extensive time and thoughtful discussion involved, including preparation for the possibility of selecting from multiple highly qualified candidates. He expressed enthusiasm that Dr. Bollinger is present as the Deputy Superintendent, and stated that having two outstanding leaders join the team is a significant accomplishment for the district.

**Board member Judkins** expressed strong satisfaction with the outcome, stating that the Board could not have asked for a better result or a stronger leadership team. She noted the collective support and enthusiasm surrounding the district’s development and described the process of building the district’s foundation as meaningful and ongoing. She shared that the application process for the foundation is underway, involves multiple components, and will take several months to complete. She added that progress is being made and that she will continue to provide updates as additional information becomes available.

**President King** provided a legislative session update, noting that as of the previous evening there were 657 bills drafted and numbered and that the session was on day 10 of 45. She encouraged Board members to engage with legislators by reviewing proposed bills and staying informed about legislative activity. She emphasized that government is a collective effort and that citizens have a responsibility to participate in the process and communicate their perspectives to elected officials.

ADJOURNMENT

**On motion by Vice President Isaacson and it was seconded by Board member Judkins, the meeting adjourned at 7:21 PM. The Board members who voted in favor were President Julie King, Vice President Matt Isaacson, Charity Judkins, Joylin Lincoln, Julie Myers, Melissa Sauser, and Ilene Strong. The motion passed unanimously.**

D  
R  
A  
F  
T

**LAKE MOUNTAIN SCHOOL DISTRICT BOARD OF EDUCATION**  
**Resolution # 2026-003**

**A RESOLUTION OF THE LAKE MOUNTAIN SCHOOL DISTRICT BOARD OF EDUCATION  
AUTHORIZING AND APPROVING ALPINE SCHOOL DISTRICT TO DECLARE  
SIXTEEN (16) MISCELLANEOUS VEHICLES AS SURPLUS PROPERTY FOR DISPOSITION,  
AS IDENTIFIED ON THE ATTACHED LIST.**

WHEREAS, it is deemed desirable and in the best interests of the Alpine School District to declare certain district-owned property as surplus and no longer needed for district operations; and

WHEREAS, the Alpine School District has identified sixteen (16) miscellaneous vehicles as surplus property, as further described in the attached list;

---

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Lake Mountain School District hereby authorizes and approves Alpine School District to declare sixteen (16) miscellaneous vehicles, as further described in the attached list, as surplus property.

BE IT FURTHER RESOLVED that this approval is granted in accordance with applicable law, including Utah Code §53G-3-302(6)(d) related to district reconfiguration, and authorizes Alpine School District to take all actions necessary to declare the listed vehicles as surplus property for disposition.

---

**APPROVAL**

**Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026**

---

Board President

---

Date

Drafted: 2.2.26  
ASD Business Services Admin. \_\_\_\_\_  
For Board Meeting: FEB. 12, 2026

	Date	Item	Location	Year	Make	VIn#	Additional Information	Contact Name
1	1/22/26	K20	Facilities	1986	CHEVROLET	1GCGK24M4GJ108319	103,779	Frank Pulley
2	1/22/26	SWS HTP	Facilities	1994	TOYOTA	4TARN81A2RZ307415		Frank Pulley
3	1/22/26	S-10	Facilities	2001	CHEVROLET	1GCDT13W51K177289		Frank Pulley
4	1/22/26	PICKUP	Facilities	2004	CHEVROLET	1GCDT198348176619		Frank Pulley
5	1/22/26	VAN	Facilities	2005	FORD	1FTRE14W75HB40908		Frank Pulley
6	1/22/26	F250 PICKUP	Facilities	2006	FORD	1FTNF20525EC24487		Frank Pulley
7	1/22/26	VAN	Facilities	2006	FORD	1FTNE24L56DA79173	212,837	Frank Pulley
8	1/22/26	VAN	Facilities	2007	GMC	1GTGG25U571230218		Frank Pulley
9	1/22/26	F150	Facilities	2007	FORD	1N65SD11S0TC347055		Frank Pulley
10	1/22/26	Sierra 3500	Facilities	2007	GMC	1GDJC34U27E128453	156,800	Frank Pulley
11	1/22/26	UTILITY	Facilities	2007	FORD	1FDWF36507EA56557	121,290	Frank Pulley
12	1/22/26	Sierra 2500	Facilities	2007	GMC	1GTHC24U17E194148	232,000	Frank Pulley
13	1/22/26	Sierra 2500	Facilities	2007	GMC	1GTHC24K87E596683		Frank Pulley
14	1/22/26	500 FLATBED 4X	Facilities	2012	DODGE	3C7WDTAT8CG232213	Bad Motor	Frank Pulley
15	1/16/26	Mini Van	Mail	2007	Kia	KNDMB233586241204	Mileage: 124,196	Heath Mills
16	1/16/26	1-ton Flatbed Tr	Transportation	1996	Chevrolet	1GBJC34R8TE262835	121,895	Cody McDade

# **LAKE MOUNTAIN SCHOOL DISTRICT**

## **APPLICATION TO SERVE AS A CHARTER SCHOOL AUTHORIZER**

Submitted to the Utah State Board of Education

### **INTRODUCTION**

Lake Mountain School District respectfully submits this application to the Utah State Board of Education seeking approval to serve as a charter school authorizer pursuant to Utah Code Title 53G, Chapter 5, including §53G-5-205(authorization by local school boards) and §53G-5-305 (charter authorization procedures).

Lake Mountain School District (Lake Mountain) is comprised of the communities of Saratoga Springs, Eagle Mountain, Cedar Fort, and Fairfield. These cities represent one of the fastest-growing regions in the State of Utah. They are communities built by families who expect strong public schools, transparent governance, fiscal responsibility, and local accountability.

Lake Mountain was created through voter approval pursuant to Utah Code Title 53G, Chapter 3, Part 3 (Creation of Local School Districts). From its inception, Lake Mountain School District has been structured around disciplined governance, measurable student outcomes, and responsible stewardship of public resources.

The Board of Education operates under a Results-based governance framework. Student outcomes are defined clearly. Operational guardrails are established in writing. Performance is monitored consistently. Difficult decisions are addressed directly when necessary to protect students and public trust.

As a newly formed district serving rapidly expanding communities, Lake Mountain recognizes that families within district boundaries expect meaningful public school options. Charter schools, when authorized responsibly and overseen rigorously, can provide innovative instructional models and specialized academic pathways within the current public system.

Lake Mountain seeks authorizing authority not to expand institutional influence, but to ensure that public school choice within district boundaries is exercised with clarity, accountability, and measurable academic growth.

### **MISSION, PURPOSE, AND GOVERNING PHILOSOPHY**

Lake Mountain affirms the purposes of charter schools set forth in Utah Code §53G-5-104, including improving student learning, expanding opportunity, encouraging innovation, and establishing accountability focused on measurable outcomes. Lake Mountain's authorizing mission is grounded first and foremost in accountability.

The purpose of authorizing at Lake Mountain is to ensure that every charter school authorized by Lake Mountain delivers measurable academic growth for students,

operates with fiscal integrity, complies with law, and remains accountable under a clear and enforceable performance contract.

Innovation and school choice are important. Accountability is foundational.

Lake Mountain recognizes that charter schools are granted operational flexibility pursuant to §53G-5-303. That flexibility exists within the framework of a binding charter agreement. The charter agreement is not symbolic. It is a performance contract defining:

- Academic expectations
- Financial sustainability requirements
- Governance standards
- Compliance obligations
- Renewal and intervention benchmarks

Lake Mountain's accountability framework will include:

1. Clear Performance Standards Before Approval  
Academic, financial, and organizational expectations will be explicitly defined in writing prior to authorization.
2. Annual Performance Monitoring  
Schools will be reviewed annually against defined Academic and Financial Performance Frameworks aligned with state accountability measures.
3. Defined Intervention Thresholds  
Performance falling below established benchmarks will trigger structured corrective action pursuant to §53G-5-501.
4. Enforceable Revocation Authority  
Persistent failure to meet performance standards may result in revocation proceedings pursuant to §53G-5-502 through §53G-5-504.

Lake Mountain will not delay difficult decisions when student outcomes or fiscal integrity are at risk. The role of the authorizer is not to preserve institutions. It is to protect students and public trust.

Charter schools that demonstrate strong academic growth, responsible financial management, and compliance with law will be supported. Charter schools that fail to meet agreed standards will be required to improve, and if necessary, will be closed in accordance with statute.

Accountability is not reactive at Lake Mountain. It is built into the structure of authorization from the beginning.

## **STATUTORY AUTHORITY AND GEOGRAPHIC SCOPE**

Lake Mountain seeks approval under §53G-5-205 to serve as a charter school authorizer within the legally defined geographic boundaries of the Lake Mountain School District.

Charter schools authorized by Lake Mountain must be physically located within district boundaries established pursuant to Title 53G, Chapter 3, Part 3, unless otherwise permitted by law.

Lake Mountain acknowledges that charter schools are local education agencies (LEAs) pursuant to §53G-5-304, and must comply with all applicable state and federal laws unless formally waived under §53G-5-303(3).

Portfolio growth will be capacity-driven. Before approving any new charter, the district will evaluate staffing ratios, monitoring systems, and compliance infrastructure to ensure the district can fulfill its oversight obligations under §53G-5-205(2). Growth will not outpace oversight.

### **GOVERNANCE STRUCTURE AND AUTHORIZER CAPACITY**

The Lake Mountain Board of Education will serve as the charter school authorizer and will exercise all statutory authority in public session consistent with:

- Utah Code Title 53G, Chapter 5
- Utah Code Title 52, Chapter 4 (Open and Public Meetings Act)

The Board retains ultimate responsibility for:

- Approval or denial of charter applications pursuant to §53G-5-305
- Execution of performance-based charter agreements pursuant to §53G-5-303
- Annual performance review
- Renewal determinations
- Probation and revocation proceedings pursuant to §53G-5-501 through §53G-5-504

### **ADMINISTRATIVE ASSIGNMENT AND BOARD OVERSIGHT**

The Superintendent will designate specific executive-level administrators to carry out the day-to-day monitoring and review responsibilities associated with charter oversight. All monitoring findings, performance analyses, compliance reviews, and recommendations will be formally reported to the Board of Education.

The Board retains ultimate oversight authority and responsibility for all authorizing decisions, including approval, renewal, probation, amendment, and revocation pursuant to §53G-5-303 and §53G-5-501 through §53G-5-504.

Administrative review supports the Board's oversight function; it does not replace it.

### **Academic Oversight**

- Annual review of academic performance data aligned with statewide accountability indicators
- Analysis of student growth, subgroup performance, and achievement trends

- Monitoring of compliance with assessment administration requirements under R277-404

### **Financial Oversight**

- Review of Annual Financial Reports (AFR) and Annual Program Reports (APR)
- Analysis of liquidity ratios, debt service coverage, and sustainability indicators
- Oversight of compliance with R277-113 (LEA Fiscal Policies) and audit requirements

### **Organizational and Legal Compliance**

- Monitoring of compliance with state and federal law, including IDEA and R277-750
- Verification of governing board compliance with statutory requirements
- Oversight of procurement and financial controls pursuant to Title 63G, Chapter 6a (Utah Procurement Code)

Each designated administrator will provide written findings and recommendations to the Superintendent, who will in turn provide formal recommendations to the Board.

### **Separation of Roles**

Charter schools authorized by Lake Mountain will remain independent public schools and separate LEAs pursuant to **§53G-5-304**. District executive leadership will not participate in the day-to-day management of authorized charter schools. The role of administration is oversight and monitoring, not operational control.

### **Capacity and Scaling**

Before approving any new charter school, the Superintendent will certify to the Board that sufficient administrative capacity exists to provide effective oversight consistent with **§53G-5-205(2)**.

As the portfolio expands, oversight assignments may be adjusted, and additional personnel may be designated to ensure monitoring responsibilities are fulfilled without compromising quality.

Lake Mountain will not authorize beyond its demonstrated capacity to monitor rigorously and consistently.

Accountability requires clarity of responsibility. This structure provides it.

## **NEW CHARTER SCHOOL APPLICATION PROCESS**

Lake Mountain will implement a multi-phase application process consistent with §53G-5-305.

### **Orientation**

All applicants will participate in a mandatory orientation reviewing statutory requirements, governance obligations, academic performance expectations, and financial safeguards.

### **Proposal Phase**

The proposal phase will evaluate mission alignment, community need, instructional design, and governance competence.

### **FULL APPLICATION**

Invited applicants will submit detailed documentation including:

- Academic program design aligned to Utah Core Standards
- Growth targets consistent with statewide accountability indicators
- Five-year budgets and cash flow projections
- Facilities plans
- Special education and English learner compliance plans
- Governance bylaws consistent with Title 16, Chapter 6a (Utah Revised Nonprofit Corporation Act)

Applications will be evaluated using objective scoring criteria aligned with statutory purposes.

### **Capacity Interview**

Applicants advancing beyond written review will participate in a structured capacity interview assessing governance literacy, financial oversight competency, compliance awareness, and operational readiness.

Approval decisions will occur in public session pursuant to §53G-5-305(3).  
Charter Agreement

Approved schools will enter into a performance-based charter agreement pursuant to §53G-5-303, defining academic, financial, and compliance expectations.

### **TRANSFERS, EXPANSIONS, AND SATELLITE CAMPUSES**

Lake Mountain will implement procedures consistent with R277-552 governing transfers, expansions, and charter amendments.

Formal application documents will be developed and published separately; however, review standards are established herein.

### **Transfers (R277-552-8)**

Transfer applicants must submit:

- Multi-year academic performance data
- AFR, APR, and audited financial statements
- Compliance certifications
- Current authorizer position statement

Transfers will only be approved when sustained academic performance, financial stability, and compliance are demonstrated.

### **Large Expansions (R277-552-7)**

Expansion requests must demonstrate:

- Academic performance meeting or exceeding accountability expectations
- Evidence of closing achievement gaps
- Clean audits and sustainable debt ratios
- Facility and staffing readiness

Growth will not be approved if it risks destabilizing quality.

### **Satellite Campuses**

Replication requests must demonstrate sustained academic success and governance stability sufficient to maintain fidelity across multiple sites.

All approvals will require amendment or execution of a performance-based charter agreement.

## **PERFORMANCE MONITORING, RENEWAL, AND INTERVENTION**

Lake Mountain will conduct annual performance reviews aligned with established Academic and Financial Performance Frameworks.

### **Academic Monitoring**

Academic review will include:

- Statewide assessment proficiency pursuant to R277-404
- Student Growth Percentiles
- Growth of the lowest 25 percent
- English Learner Progress
- Postsecondary Readiness indicators

Disaggregated subgroup performance will be reviewed annually.

### **Financial Monitoring**

Financial oversight will include:

- Liquidity ratios
- Debt service coverage
- Net lease-adjusted debt burden
- Audit findings
- AFR and APR compliance

**Corrective Action**

If performance deficiencies are identified, the district may impose corrective action plans pursuant to §53G-5-501.

**Revocation Authority**

Persistent or material noncompliance may result in revocation proceedings pursuant to §53G-5-502 through §53G-5-504.

**AUTHORIZE SELF-EVALUATION AND TRANSPARENCY**

Lake Mountain will conduct periodic internal reviews of authorizing practices to ensure compliance with statute and alignment with best practices.

Portfolio-level summaries will be made publicly available consistent with transparency expectations under Utah law.

Continuous improvement applies to authorizers as well as schools.

**CONCLUSION**

Lake Mountain School District seeks authorizing authority with clarity, discipline, and conviction.

Families within our district boundaries expect meaningful public school options. Charter schools, when authorized responsibly and monitored rigorously, can expand opportunity while preserving accountability.

The quality of charter schools depends directly on the quality of authorizing.

Lake Mountain is prepared to:

- Authorize carefully.
- Monitor consistently.
- Intervene when required.
- Protect students above all else.

Pursuant to Utah Code Title 53G, Chapter 5, Lake Mountain respectfully requests approval from the Utah State Board of Education to serve as a charter school authorizer consistent with statute and the highest standards of public governance.

**A RESOLUTION AUTHORIZING THE GRANT OF AN UNDERGROUND RIGHT OF WAY  
UTILITY EASEMENT TO ROCKY MOUNTAIN POWER ON THE ALPINE SCHOOL  
DISTRICT-OWNED WANDER PROPERTY LOCATED IN THE CITY OF SARATOGA SPRINGS**

---

WHEREAS, the Alpine School District (“District”) owns real property located in the City of Saratoga Springs, Utah, conveyed to the District by Oakwood Homes on June 6, 2022, as evidenced by the attached deed, named project ABL SAR 15 WANDER J5 30 LOT; and

WHEREAS, Rocky Mountain Power has located a transformer on the property to provide electrical service to a future school site and adjacent residential development, and has requested a utility easement for such facilities, a copy of which is attached; and

WHEREAS, it is in the best interest of the District to approve the requested utility easement to allow continued development and provision of electrical service;

---

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Lake Mountain District hereby authorizes and approves a utility easement between Alpine School District and Rocky Mountain Power.

---

**APPROVAL**

**Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

REV05042015

Return to:

Rocky Mountain Power  
Lisa Louder/Jack Pehkonen  
1407 West North Temple Ste. 110  
Salt Lake City, UT 84116

Project Name: ABL SAR15 WANDER J5 30 LOT  
WO#: 7460433  
RW#:

### **UNDERGROUND RIGHT OF WAY EASEMENT**

For value received, **Board of Education of Alpine School District** ("Grantor"), hereby grants Rocky Mountain Power, an unincorporated division of PacifiCorp its successors and assigns, ("Grantee"), an easement for a right of way 10 feet in width and 22 feet in length, more or less, for the construction, reconstruction, operation, maintenance, repair, replacement, enlargement, and removal of underground electric power transmission, distribution and communication lines and all necessary or desirable accessories and appurtenances thereto, including without limitation: wires, fibers, cables and other conductors and conduits therefor; and pads, transformers, switches, cabinets, and vaults on, across, or under the surface of the real property of Grantor in **Utah** County, State of **Utah** more particularly described as follows and as more particularly described and/or shown on Exhibit(s) **Exhibit A** attached hereto and by this reference made a part hereof:

Legal Description: Beginning at a point on the North Right-of-Way Line of Kanab Creek Drive, said point also being a point on a 1317.67 foot radius non tangent curve to the left, (radius bears South 12°57'11" West, Chord: North 77°15'52" West 10.00 feet), said point lies North 89°57'40" West 284.83 feet along the Section Line and North 2849.47 feet from the East Quarter Corner of Section 26, Township 5 South, Range 1 West, Salt Lake Base and Meridian and running thence along said Kanab Creek Drive and the arc of said curve 10.00 feet through a central angle of 00°26'05"; thence North 12°44'08" East 21.96 feet; thence South 77°23'00" East 10.00 feet; thence South 12°44'08" West 21.98 feet to the point of beginning.

Property contains 0.005 acres, 220 square feet.

Assessor Parcel No.

58:035:0138

Together with the right of access to the right of way from adjacent lands of Grantor for all activities in connection with the purposes for which this easement has been granted; and together with the present and (without payment therefor) the future right to keep the right of way clear of all brush, trees, timber, structures, buildings and other hazards which might endanger Grantee's facilities or impede Grantee's activities.

At no time shall Grantor place or store any flammable materials (other than agricultural crops), or light any fires, on or within the boundaries of the right of way. Subject to the foregoing limitations, the surface of the right of way may be used for agricultural crops and other purposes not inconsistent, as determined by Grantee, with the purposes for which this easement has been granted.

The rights and obligations of the parties hereto shall be binding upon and shall benefit their respective heirs, successors and assigns.

To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

---

*(Insert Grantor Name Here)* **GRANTOR**

---

*(Insert Grantor Name Here)* **GRANTOR**

**Acknowledgment by Trustee, or Other Official or Representative Capacity:**

STATE OF \_\_\_\_\_ )  
 ) ss.  
County of \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned Notary Public in and for said State, personally appeared \_\_\_\_\_ (representative's name), known or identified to me to be the person whose name is subscribed as \_\_\_\_\_ (title/capacity in which instrument is executed) of \_\_\_\_\_ and acknowledged to me that (he/she/they) executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_  
(notary signature)

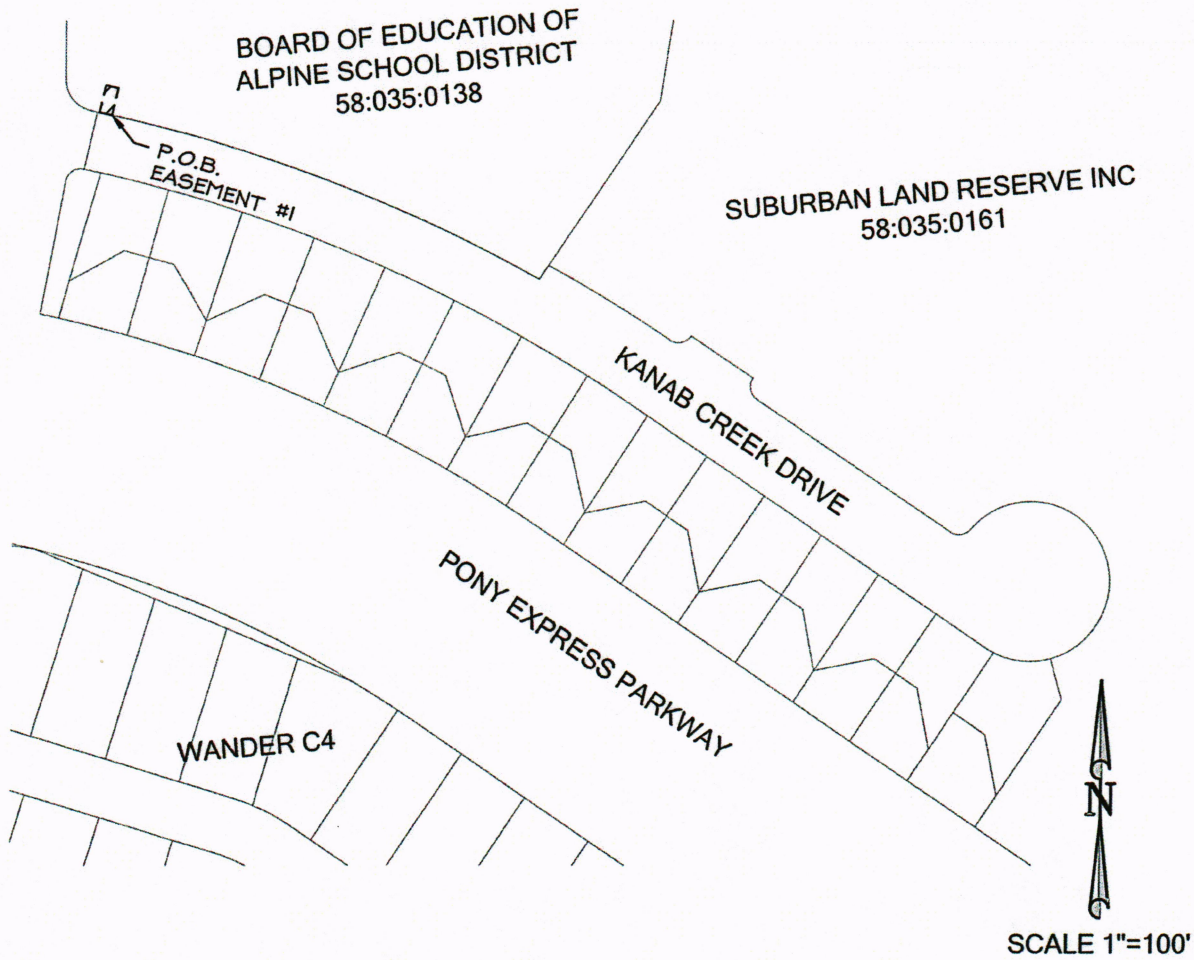
NOTARY PUBLIC FOR \_\_\_\_\_ (state)

Residing at: \_\_\_\_\_ (city, state)

My Commission Expires: \_\_\_\_\_ (d/m/y)

## Property Description

Quarter: SE Quarter: SE Section: 23 Township 05 (S),  
Range 001 (W), Salt Lake Base & Meridian  
County: Utah State: Utah  
Parcel Number: 58:035:0138



CC#: 11421 WO#: 7460433

Landowner Name: Alpine School District

Drawn by:

This drawing should be used only as a representation of the location of the easement being conveyed. The exact location of all structures, lines and appurtenances is subject to change within the boundaries of the described easement area.

# EXHIBIT A



SCALE:

Mail Recorded Deed and Tax Notice To:  
Board of Education of Alpine School District  
585 N 100 E  
American Fork, UT 84003



File No.: 152865-CAF

---

## SPECIAL WARRANTY DEED

**Clayton Properties Group II, Inc., a Colorado corporation, dba Oakwood Homes**

**GRANTOR(S)** of Murray, State of Utah, hereby Conveys and Warrants against all who claim by, through, or under the grantor to

**Board of Education of Alpine School District, a political subdivision of the State of Utah**

**GRANTEE(S)** of American Fork, State of Utah

for the sum of Ten and no/100 (\$10.00) DOLLARS and other good and valuable consideration, the following described tract of land in **Utah County**, State of Utah:

**SEE EXHIBIT A ATTACHED HERETO**

**TAX ID NO.:** 58-035-0130 (for reference purposes only)

**SUBJECT TO:** Property taxes for the year 2022 and thereafter; covenants, conditions, restrictions, reservations and easements of record; and all applicable zoning laws and ordinances.

*[Signature on following page]*

**EXHIBIT A**  
**Legal Description**

A parcel of land situated in the Southeast Quarter of Section 23 and the Southwest Quarter of Section 24, Township 5 South, Range 1 West, Salt Lake Base and Meridian, said parcel being more particularly described as follows:

Beginning at a point on a 25.000 foot radius non tangent curve to the right, said point lies North 89°57'40" West 301.016 feet along the Section Line and North 2853.076 feet from the East Quarter Corner of Section 26, Township 5 South, Range 1 West, Salt Lake Base and Meridian and running thence along the arc of said curve (radius bears North 12°13'55" East, Chord: North 38°52'56" West 31.389 feet) 33.934 feet through a central angle of 77°46'18"; thence North 00°00'13" East 706.343 feet; thence East 583.812 feet; thence South 09°02'32" West 275.409 feet; thence South 80°57'28" East 125.000 feet; thence South 09°02'32" West 56.266 feet; thence North 80°57'28" West 125.000 feet; thence South 09°02'32" West 400.954 feet; thence South 33°58'13" West 168.649 feet to a point on a 1317.668 foot radius non tangent curve to the left; thence along the arc of said curve (radius bears South 28°45'30" West, Chord: North 69°30'17" West 378.752 feet) 380.068 feet through a central angle of 16°31'35" to the point of beginning.

---

**FW: Request for Easement - Rocky Mountain Power**

1 message

---

**Jason Sundberg** <jasonsundberg@alpinedistrict.org>  
To: Karen Carter <kscarter@alpinedistrict.org>

Wed, Feb 4, 2026 at 11:34 AM

Hi Karen,

This is for the resolution for Lake Mountain SD, Action item for next week.

Thanks,

Jason C. Sundberg

Business Administrator

Alpine School District

801-610-8417

jasonsundberg@alpinedistrict.org

*LEGAL NOTICE: This electronic mail message contains confidential information intended only for the use of the individual(s) named above. If the reader of this message is not the intended recipient or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify me immediately by telephone at (801) 610-8417, or by reply email, and destroy the original message and any backup copies from your computer system.*

**From:** Rob Smith <rwsmith@alpinedistrict.org>  
**Sent:** Tuesday, February 3, 2026 3:08 PM  
**To:** Jason Sundberg <jasonsundberg@alpinedistrict.org>  
**Subject:** Fwd: Request for Easement - Rocky Mountain Power

Per our discussion. Thanks

----- Forwarded message -----

**From:** Julie King <julieking@alpinedistrict.org>  
**Date:** Tue, Feb 3, 2026 at 1:36 PM  
**Subject:** Fwd: Request for Easement - Rocky Mountain Power  
**To:** Rob Smith <rwsmith@alpinedistrict.org>

Julie King

Alpine School District Board of Education, District 1

----- Forwarded message -----

**From:** Thacker, Malcolm <MThacker@oakwoodhomesco.com>  
**Date:** Tue, Feb 3, 2026 at 12:53 PM

Subject: Request for Easement - Rocky Mountain Power

To: julieking@alpinedistrict.org <julieking@alpinedistrict.org>

Cc: Paley, Gregory <GPaley@oakwoodhomesco.com>, Fronk, Brian <BFronk@oakwoodhomesco.com>, Bauer, Randy <RBauer@oakwoodhomesco.com>, Stan Lockhart <stanlockhartutah@gmail.com>, Steve Lockhart <stevlockhartutah@gmail.com>

Good afternoon Julie!

I hope this message finds you well! This is a follow-up email to your conversation today with Stan Lockhart.

Our team has been working with Hyrum Clarke on a request for a utility easement on land Owned by Alpine School District in the City of Saratoga Springs . Oakwood Homes sold this land to Alpine School District on 6/6/2022. The easement and the deed are attached.

At this time, we are improving the adjacent land surrounding the site, and the city and Rocky Mountain Power have located a transformer on the school site property. This transformer will provide power to the future school as well as our neighboring homes. Rocky Mountain Power is now requesting an easement for their benefit be signed and recorded.

At this time we are requesting the Alpine School district review and sign the easement at the February 10<sup>th</sup> board meeting. The current owner of record per the Utah County assessor is "BOARD OF EDUCATION OF ALPINE SCHOOL DISTRICT", however we understand that Lake School District may have successor interest in the land. If so, could you please help us move this along to the Lake School district for their meeting on the 12<sup>th</sup> before returning to Oakwood/ Rocky Mountain Power the easement so we can move forward? After discussing with Stan it sounds like have the ability to help us and it is greatly appreciated by our team.

Just so we are all on the same page Oakwood will install the transformer at its own cost and not seek reimbursement or contribution from Alpine School District.

If you need addition detail on the location of the easement, please let us know and we can have our engineers put something more detailed together. The exhibit is the last page of the easement which shows the 10'd x 22'w easement.

Thank you again for your help.

**Malcolm Thacker**

Market President

O: 801-270-6453

[oakwoodhomesco.com](http://oakwoodhomesco.com)



Open doors. Be a home. Drive change. Do good. Earn trust.

indicated, it contains information that is confidential, privileged and/or exempt from disclosure under applicable law. If you have received this message in error, please notify the sender of the error and delete the message. Thank you.

To view our privacy policies, please visit <https://www.claytonhomes.com/privacy/>


--

Robert W. Smith  
Interim Superintendent  
Alpine School District  
801-610-8421  
[rwsmith@alpinedistrict.org](mailto:rwsmith@alpinedistrict.org)  
-Semper Anticus-

*LEGAL NOTICE: This electronic mail message contains confidential information intended only for the use of the individual(s) named above. If the reader of this message is not the intended recipient or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify me immediately by telephone at (801) 610-8417, or by reply email, and destroy the original message and any backup copies from your computer system.*

---

## 2 attachments

 **School site - RMP easement - unsigned.pdf**  
597K

 **School site Warrantee Deed - Oakwood to Alpine.pdf**  
70K