



PCSD Study Session and Business Meeting
Tuesday, January 27, 2026 4:00 PM Mountain

Provo City School District
280 West 940 North
Provo, UT 84904

A. 4:00 p.m. Study Session

A.1. Welcome

Meeting called to order at 4:01pm.

A.2. Roll Call (*Audio Timestamp 00:00:09*)

Jennifer Partridge, Board President; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Rachel Ryu, Student Board Member; Bailee Lindstrom, Student Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent; Melanie Hall, Board Member via Zoom,

Vice President Gina Hales will arrive later.

A.3. Motion to Convene (*Audio Timestamp 00:00:38*)

I move that we convene the study session.

Motion made by Lisa Boyce and seconded by Emily Harrison.

Final Resolution: Motion Carried

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

A.4. Board Member Training: Lisa Boyce Board Member Responsibilities

(*Audio Timestamp 00:01:04*)

Summary:

- Review of responsibilities and expectations of board members

A.5. MOY Data for Franklin Elementary: Report on Goal Progress: Principal Brookanne Dalby (*Audio Timestamp 00:04:30*)

Summary: Principal Brookanne Dalby, Assistant Principal Lance Vandermark, and Assistant Principal Jeanette Moreira presented an update on Franklin Elementary.

- The school was placed in Comprehensive School Improvement a few years ago.

- This is an update on their progress with some Middle of the Year (MOY) data review.

[Franklin Elementary School Presentation](#)

A.6. Continuation of Budget Discussion: Superintendent Wendy Dau

(Audio Timestamp 00:33:31)

Summary:

- Reviewed document attached.
- Discussed timeframe, will add decision due dates to document
- Camp Big Springs needs to be decided by next board meeting.
- Consider other programs (CAPS, Sports, etc.), some of these are self-funded
- Next meeting all budget discussion or plan and extra meeting to discuss and make some decisions

**Vice President Gina Hales arrived at approximately 5:10pm*

A.7. CAS Next Steps Judy Rose, Director of Elementary Teaching and Learning

(Audio Timestamp 01:20:46)

- Need a vote on this by next board meeting.
- Cost for shift and reset of CAS to single satellite is \$75,000. Moving into individual schools will save about \$55,000.

A.8. DLI Survey Results: Superintendent Wendy Dau (Audio Timestamp 01:39:29)

Summary: Survey numbers discussed

- Next steps could be focus groups,
- Need to have discussion about long term options

**The following items will be discussed in the business meeting due to time constraints*

(Audio Timestamp 01:53:46)

A.9. ESchool Restructure: Superintendent Wendy Dau

*Saved for business meeting due to time

A.10. Policy Review 1st Readings: Superintendent Wendy Dau

Summary: Insert summary, board members, send comments and questions to committee before next policy committee and these will be back for 2nd reading.

1. New Policy 3419 Mental Health Care
2. Updated Policy 3414 Students with AIDS
3. New Policy 3425 Youth Suicide Prevention
4. New Policy 3406 Period Products in Schools
5. New Policy 3370 Student Privacy and Modesty
6. Updated Policy 3413 Communicable Diseases
7. Updated Policy 3413, Procedure 1: Guidance for Parents of Sick Children
8. Updated Policy 3416: Medical Treatment
9. Updated Policy 3416, Procedure 1 Medical Directives
10. Updated Policy 3416, Procedure 2: Diabetes
11. Updated Policy 3416, Procedure 3: Life-Threatening Allergies
12. Updated Policy 3416, Procedure 4: Asthma
13. Updated Policy 3416, Procedure 5: Sunscreen
14. Updated Policy 6010: General Financial
15. Updated Policy 6015: Fund Balance

A.11. Policy Review 2nd Readings: Superintendent Wendy Dau

1. Policy 3130 Coordinating Services for School-Aged Youth
2. Policy 3145 Admissions and Attendance: Military and Department of Defense (DOD) Civilian Children
3. Policy 3418 Medical Recommendations by School Personnel to Parent(s)/Guardian(s)
4. Expungement of Policy 5265 as 3418 will replace it.

5. Notification of Update to Policy 5280, Procedure 2

A.12. Motion to Adjourn (*Audio Timestamp 01:53:51*)

I move that we adjourn. Motion made by Gina Hales and seconded by Lisa Boyce.

Final Resolution: Motion Carried

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Final Resolution, Motion Carried, Aye: 7, Nay: 0

B. 6:00 p.m. Business Meeting

B.1. Welcome

Meeting called to order at 6:04pm

B.2. Roll Call (*Audio Timestamp 00:00:16*)

Devyn Dayley, Business Administrator; Lisa Boyce, Board Member; Teri McCabe, Board Member; Gina Hales, Board Vice President; Jennifer Partridge, Board President; Wendy Dau, Superintendent; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Bailee Lindstrom, Student Board Member; Rachel Ryu, Student Board Member; Melanie Hall, Board Member via Zoom

B.3. Motion to Convene (*Audio Timestamp 00:01:06*)

I move that we convene our business meeting. Motion made by Emily Harrison and seconded by Lisa Boyce.

Final Resolution: Motion Carried

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Aye: 7, Nay: 0

B.4. Pledge of Allegiance: Student Board Member Rachel Ryu (*Audio Timestamp 00:01:38*)

C. Community Connections

C.1. Magical Moment, Timpview Nutrition Department: Caleb Price, Director of Communications and PR (*Audio Timestamp 00:02:41*)

C.2. Public Input (*Audio Timestamp 00:07:20*)

Julie Hoffman: PHS AVID and English Teacher voicing importance of AVID program

Christy Giblon: PEA President, SMS Teacher Band Director voicing importance of music education

Ashley Haug: PHS Science Teacher voicing importance of music and AVID

Lorien Francis: PHS teacher voicing importance of fine arts and AVID

Jenni Thurston: AVID Specialist, voicing importance of AVID

Tom Haymorn: Rock Canyon and CMS parent, wife in audience too, both wanting to be a voice for the importance of music in education

C.3. Cabinet Presentation to Board of Education: Superintendent Wendy Dau

(Audio Timestamp 00:25:42)

Summary: It is Board Appreciation Month and Cabinet shared short messages of appreciation for each board member.

D. Business Items

D.1. Business Item: eSchool Restructure Approval *(Audio Timestamp 00:37:27)*

Summary: Discussion of restructure of eSchool as discussed in the previous board meeting on January 13, 2026.

- Will shift to contracting with Utah Online
- Discussed elementary options
- Discussed options for district teachers that will need to shift as part of transition

Motion: I move that we approve the proposed restructure of Provo City School District eSchool including changing the name to Provo City School District Online Services as discussed in open meetings tonight.

Motion made by Emily Harrison and seconded by Megan Van Wagenen.

Final Resolution: Carried

Melanie Hall: Aye, Emily Harrison: Aye, Megan Van Wagenen: Aye, Jennifer Partridge: Aye, Gina Hales: Aye, Teri McCabe: Aye, Lisa Boyce: Aye

Aye: 7, Nay: 0

*Roll Call vote with Melanie Hall via Zoom

*Return to Study Session Items

A.10. Policy Review 1st Readings: Superintendent Wendy Dau *(Audio Timestamp 00:52:30)*

Summary: Board Member will send comments and questions to the Policy Committee before next Board Meeting and these will be back for 2nd reading.

1. New Policy 3419 Mental Health Care
2. Updated Policy 3414 Students with AIDS
3. New Policy 3425 Youth Suicide Prevention
4. New Policy 3406 Period Products in Schools
5. New Policy 3370 Student Privacy and Modesty
6. Updated Policy 3413 Communicable Diseases
7. Updated Policy 3413, Procedure 1: Guidance for Parents of Sick Children
8. Updated Policy 3416: Medical Treatment
9. Updated Policy 3416, Procedure 1 Medical Directives
10. Updated Policy 3416, Procedure 2: Diabetes
11. Updated Policy 3416, Procedure 3: Life-Threatening Allergies
12. Updated Policy 3416, Procedure 4: Asthma

13. Updated Policy 3416, Procedure 5: Sunscreen
14. Updated Policy 6010: General Financial
15. Updated Policy 6015: Fund Balance

**6:59- 7:03pm Board Member Teri McCabe stepped out*

*A.11. Policy Review 2nd Readings: Superintendent Wendy Dau (*Audio Timestamp 00:57:55*)
Summary: All of the following policies were discussed and items 1-4 were voted on, in this part of the meeting.

1. Policy 3130 Coordinating Services for School-Aged Youth
2. Policy 3145 Admissions and Attendance: Military and Department of Defense (DOD) Civilian Children
3. Policy 3418 Medical Recommendations by School Personnel to Parent(s)/Guardian(s)
4. Expungement of Policy 5265 as 3418 will replace it.
5. Notification of Update to Policy 5280, Procedure 2

D.2. Business Item: Policy 3130 Coordinating Services for School-Aged Youth
(*Audio Timestamp 00:58:07*)

I move that we approve Policy 3130, Coordinating Services for School Aged Youth, as discussed in open meetings tonight.

Motion made by Lisa Boyce and seconded by Megan Van Wagenen.

Final Resolution: Carried

Lisa Boyce: Aye, Teri McCabe: Aye, Gina Hales: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye, Emily Harrison: Aye, Melanie Hall: Aye
Aye: 7, Nay: 0

**Roll call vote with Melanie Hall via Zoom.*

D.3. Business Item: Policy 3145 Admissions and Attendance: Military and Department of Defense (DOD) Civilian Children (*Audio Timestamp 01:02:05*)

I move that we approve Policy 3145 DOD and Military Students as discussed in open meetings tonight.

Motion made by Megan Van Wagenen and seconded by Gina Hales.

Final Resolution: Carried

Melanie Hall: Aye, Emily Harrison: Aye, Megan Van Wagenen: Aye, Jennifer Partridge: Aye, Gina Hales: Aye, Teri McCabe: Aye, Lisa Boyce: Aye
Aye: 7, Nay: 0

**Roll Call Vote with Melanie Hall via Zoom*

D.4. Policy 3418 Medical Recommendations by School Personnel to Parents/Guardians (*Audio Timestamp 01:03:43*)

I move that we approve Policy 3418 Medical Recommendations by School Personnel to Parents/Guardians as discussed in open meetings tonight.

Motion made by Lisa Boyce and seconded by Megan Van Wagenen

* Suggested Edit: Line 143 change 'Division of *Student* and Family Services' to 'Division of *Child* and Family Services'

Final Resolution: Carried

Lisa Boyce: Aye, Teri McCabe: Aye, Gina Hales: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye, Emily Harrison: Aye, Melanie Hall: Aye
Aye: 7, Nay: 0

*Roll Call Vote with Melanie Hall via Zoom

D.5. Expungement of Policy 5265 and Procedure 1 Medical Recommendation by School Personnel to Parents: Duplicate of Policy 3418 (*Audio Timestamp 01:09:27*)

I move that we expunge Policy 5265 Medical Recommendations by School Personnel and its accompanying Procedure 1 as discussed in open meetings tonight.

Motion made by Emily Harrison and seconded by Gina Hales.

Final Resolution: Carried

Melanie Hall: Aye, Emily Harrison: Aye, Megan Van Wagenen: Aye, Jennifer Partridge: Aye, Gina Hales: Aye, Teri McCabe: Aye, Lisa Boyce: Aye
Aye: 7, Nay: 0

*Roll Call Vote with Melanie Hall via Zoom

*Board Notified of Notification of Update to Policy 5280, Procedure 2, no vote needed.

*Calendar items:

- Boundary meetings: Tuesday, February 3, 2026, 6:00pm at Westridge; Tuesday February 3, 2026, 7:00pm at Edgemont; Wednesday, February 4, 2026 6:00pm at Rock Canyon.

-Next scheduled Board Meeting: February 10, 2026, will notify public if extra Budget meeting is planned.

E. Motion to Adjourn (*Audio Timestamp 01:12:46*)

I move that we adjourn this meeting.

Motion made by Gina Hales and seconded by Lisa Boyce