



PCSD Study Session and Business
Meeting
Tuesday, January 13, 2026 Study Session

Provo City School District
280 West 940 North
Provo, UT 84904

A. 4:00 p.m. Study Session

A.1. Welcome

Meeting called to order at 4:00pm

A.2. Roll Call (*Audio Timestamp 00:00:22*)

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Teri McCabe, Board Member; Lisa Boyce, Board Member; Bailee Lindstrom, Student Board Member; Rachel Ryu, Board Member; Emily Harrison, Board Member; Meg Van Wagenen, Board Member; Melanie Hall, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

A.3. Motion to Convene (*Audio Timestamp 00:00:59*)

I move that we convene the study session.

Motion made by Megan Van Wagenen and seconded by Emily Harrison; Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

A.4. Board Member Training: Gina Hales, Board Vice President (*Audio Timestamp 00:01:16*)

Summary: Vice President Gina Hales presented a training introducing the Utah State Office of the Legislative Auditor General's report, **The Best Practice Handbook for Student Achievement in Public Education**, which will be used this year as a basis for board training in most meetings.

[Board Training Presentation](#)

A.5. Construction Update and Timpview Phase 2 Contract Approval

(*Audio Timestamp 00:06:41*)

Summary: Updates on THS construction

- Discussions about bringing costs down and how to pay for the rest of construction
- The board will vote on this contract in business meetings, total cost \$68,588,983.00

A.6. Boundary Adjustment Timeline Discussion (*Audio Timestamp 00:45:20*)

Summary:

- Community Meetings will be held:

Tuesday February 3rd at 6:00pm at Westridge Elementary

Tuesday February 3rd at 7:00pm at Edgemont Elementary

Wednesday February 4th at 6:00pm at Rock Canyon Elementary

- Feb 24th 2026 will be the public hearing on boundary adjustment possibilities, mailings including maps and other details will go out by the end of this week.

A.7. Attendance Data Update (*Audio Timestamp 00:49:45*)

Summary: The board reviewed data from first quarter this year and first quarter last year.

A.8. Board Meeting Calendar for 2026 (*Audio Timestamp 01:09:39*)

Summary:

The board reviewed the proposed board calendar for January 2026 – January 2027.

To be added:

- April 28th 2026 meeting

- Graduation Dates: Fall, Adult Education and East Bay Post High

The board will vote on the proposed calendar, with these changes, in business meeting.

A.9. Assignments for Graduation Speakers and Committee Assignments

(*Audio Timestamp 01:11:00*)

Summary: The board discussed current assignments and assigned Graduation speakers.

Graduation Speaking Assignments:

THS: Melanie Hall

PHS: Teri McCabe

IHS: Jennifer Partridge

Adult Ed: Gina Hales

Fall graduation: Meg Van Wagenen

EBPH: Emily Harrison

A.10. ESchool Proposal (*Audio Timestamp 01:18:59*)

Summary: History of eSchool and recommendation to change the program, offer more options, lower cost.

[eSchool Presentation](#)

A.11. Initial Budget Recommendations (*Audio Timestamp 01:40:58*)

Summary:

- Review of current reality, needs, and options to save in current budget.

- Must find a way to cut \$2,000,000 from the current budget in order to cover current needs, have some new needs as well, so will need additional \$2,000,000 to meet those needs.

- The board will continue to discuss and get feedback before making decisions

A.12. Discussion of Small Land Parcel by Timview High School (*Audio Timestamp 02:36:32*)

Summary: There is a small triangle of land on the south side of the THS property that is hard to maintain with our district grounds people and there is a potential buyer. The district is asking the board to authorize designating that piece of land as surplus which would allow for entertaining an offer on the property with an easement for the school included in the contract of sale.

A.13. Large Purchase Requests (*Audio Timestamp 02:40:46*)
No large purchase requests

***The following items, A.14-A.16 were moved to the business meeting.**
(*Audio Timestamp 02:41:04*)

A.14. Policy Review 1st Readings

A.15. Policy Review 2nd Readings

A.16. Consent Calendar Review and Questions

A.17. Upcoming Board Calendar (*Audio Timestamp 02:41:21*)

Martin Luther King Day
Monday, January 19, 2026

Student Advisory Committee
Wednesday, January 21, 2026
PHS

JLC Meetings
Friday, January 23, 2026
11:00am, SLC

Study Session & Business Meeting
Tuesday, January 27, 2026
District Offices

USBA Day on the Hill
Friday, January 30, 2026

JLC Meetings
Friday, February 6, 2026
11:00am, SLC

Study Session & Business Meeting
Tuesday, February 10, 2026
District Offices

JLC Meetings
Friday, February 13, 2026
11:00am, SLC

Presidents' Day
Monday, February 16, 2026

JLC Meetings
Friday, February 20, 2026
11:00am, SLC

Study Session & Business Meeting
Tuesday, February 24, 2026
District Offices

JLC Meetings

Friday, February 27, 2026
11:00am, SLC

A.18. Motion to Adjourn (*Audio Timestamp 02:41:30*)

I move that we adjourn. Motion made by Lisa Boyce and seconded by Melanie Hall, Carried.
Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

B. 7:00 p.m. Business Meeting

B.1. Welcome

B.2. Roll Call (*Audio Timestamp 00:00:17*)

Melanie Hall, Board Member; Emily Harrison, Board Member; Meg Van Wagenen, Board Member; Wendy Dau, Superintendent; Jennifer Partridge, Board President; Gina Hales, Board Vice President; Teri McCabe, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator, Bailee Lindstrom, Student Board Member; Rachel Ryu, Student Board Member

B.3. Motion to Convene (*Audio Timestamp 00:00:47*)

I move that we convene the business meeting. Motion made by Lisa Boyce and seconded by Melanie Hall, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

B.4. Opening Remarks: Board Member Teri McCabe (*Audio Timestamp 00:01:04*)

Summary: Prayer

B.5. Pledge of Allegiance: Assistant Superintendent Jarod Sites (*Audio Timestamp 00:01:47*)

C. Community Connections

C.1. NSPRA Superintendent to Watch Award (*Audio Timestamp 00:02:22*)

National School PR Association Award - 2025-2026 Superintendent to Watch Wendy Dau.

- First time in 10-11 years that a Utah Superintendent has been recognized with this award.
- 30 Superintendents Nationwide

C.2. Provo Way Awards (*Audio Timestamp 00:19:14*)

Provo Way Award Recipients:

Rebecca Larsen, Provost Elementary Title 1 Coordinator

Sean Edwards, CMS Principal

Jay Porter, Spring Creek Principal

Brooke Berges, Spring Creek Assistant Principal

Carolyn Hirz, Amelia Earhart Teacher

Kennedy Cook, SMS Teacher

Nohealani Lynn Henry, THS student

C.3. Public Input (*Audio Timestamp 00:16:50*)

None

**Return to Study Session Items A.14-A.15*

**A.16 will be discussed when voted on in the Business Items section of the agenda.*

*A.14. Policy Review 1st Readings (*Audio Timestamp 00:17:20*)

The following policies were reviewed and will be on the District Webpage for public comment before coming before the board again.

1. Policy 3130 Coordinating Services for School-Aged Youth
2. Policy 3145 Military and DOD Children
3. Policy 3418 Medical Recommendations by School Personnel

*A.15. Policy Review 2nd Readings (*Audio Timestamp 00:28:49*)

The following policies were reviewed and will be voted on tonight:

1. Policy 3115: Homeless Students
- vote using language "with agreed upon changes in open meetings tonight"
2. Policy 3120: Dual Enrollment
3. Policy 3142: Exchange Students and Policy 3142, Procedure 1: Exchange Students
4. Policy 3135: Re-entry into Public Schools
5. Policy 3168: Vision Screening
6. Policy 3175: Immunizations
7. Policy 5070: Contracts for Certified Employees
8. Policy 5205: Employee Physical Examinations
9. Policy 5280: Added Procedure 2 (no vote needed, will come back to future board meeting for review)

D. Business Items

D.1. Land Parcel by Timpview High School (*Audio Timestamp 00:44:39*)

I move that we authorize the district to surplus the property by Timpview High School and authorize the sale, pending an offer, including an easement on the path, according to law.

Motion made by Lisa Boyce and seconded by Melanie Hall, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Aye: 7, Nay: 0

D.2. Timpview High School Phase 2 Contract (*Audio Timestamp 00:47:40*)

I move that we approve the contract for Phase 2 of Timpview High School construction in the amount of \$68,588,983 as discussed in open meetings tonight. "So moved" Motion made by Melanie Hall and seconded by Gina Hales, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Aye: 7, Nay: 0

D.3. Large Purchase Request (*Audio Timestamp 00:50:12*)

I move that we table agenda items D.3. Large Purchase Request and D.4 Large Purchase Request. Motion made by Teri McCabe and seconded by Megan Van Wagenen, Tabled.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye: 7, Nay: 0

D.4. Large Purchase Request (Tabled, see above)

D.5. Policy 3115 Services for Students Experiencing Homelessness (*Audio Timestamp 00:51:06*)

I move that we approve Policy 3115 Services for Students Experiencing Homelessness, with the agreed upon changes made in open meetings tonight. Motion made by Gina Hales and seconded by Megan Van Wagenen, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

D.6. Policy 3120 Dual Enrollment (*Audio Timestamp 00:51:48*)

I move that we approve Policy 3120 Dual Enrollment as discussed in open meetings tonight. Motion made by Lisa Boyce and seconded by Emily Harrison, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

D.7. Policy 3142 Exchange Students (*Audio Timestamp 00:52:16*)

I move that we approve Policy 3142 Exchange Students as discussed in open meetings tonight. Motion made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

D.8. Policy 3135 Re-Entry into Public Schools (*Audio Timestamp 00:52:51*)

I move that we approve Policy 3135 Re-entry into Public Schools as discussed in open meetings tonight. Motion made by Emily Harrison and seconded by Lisa Boyce, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

D.9. Policy 3168 Vision Screening (*Audio Timestamp 00:53:21*)

I move that we approve Policy 3168 Vision Screening as discussed in open meetings tonight. Motion made by Megan Van Wagenen and seconded by Gina Hales, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

D.10. Policy 3175 Immunizations (*Audio Timestamp 00:53:51*)

I move that we approve Policy 3175 Immunizations as discussed in open meetings tonight. Motion made by Melanie Hall and seconded by Emily Harrison, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

D.11. Policy 5070 Contracts for Certified Employees (*Audio Timestamp 00:54:30*)

I move that we approve Policy 5070 Contracts for Certified Employees as discussed in open meetings tonight. Motion made by Lisa Boyce and seconded by Megan Van Wagenen, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

D.12. Policy 5205 Employee Physical and Mental Examinations (*Audio Timestamp 00:55:02*)

I move that we approve Policy 5205 Employee Physical and Mental Examinations as discussed, with agreed upon changes, in open meetings tonight. Motion made by Gina Hales and seconded by Megan Van Wagenen, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

E. Consent Calendar (*Audio Timestamp 00:55:42*)

Summary: Comments made, questions asked and answered

E.1. Consent Calendar: Board Minutes

E.2. Consent Calendar: Personnel Report

E.3. Consent Calendar: Financial Reports

E.4. Consent Calendar: Home School, School Choice, eSchool Report

E.5. Motion to Approve the Consent Calendar (*Audio Timestamp 00:58:20*)

I move that we approve the items on the consent calendar. Motion made by Lisa Boyce and seconded by Melanie Hall, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0

F. Reports

F.1. Business Administrator Report (*Audio Timestamp 00:58:43*)

Summary:

1. Transportation Department had a UDOT audit and passed with flying colors - good job
2. Personally congratulate Wendy on her award – She really does care about students and staff and communicates clearly

F.2. Student Board Member Report (*Audio Timestamp 00:58:39*)

Summary:

- Attended the Utah State Board Association conference on January 9th and lead 2 break-out sessions on student board member positions and duties
- Appreciated the chance to meet with other student board members from different districts
- Currently preparing SAC agenda for Wednesday, January 21st at PHS
- Good to have student board members involved in at least one other club
- Would like to be added to leading the pledge rotation for board meetings

F.3. Board Member Roundtable (*Audio Timestamp 01:02:57*)

Summary:

- USB A Conference Highlight: AI, Student Board Member presentation
- Concerns about gangs
- Ask for community to talk to legislators about taxes (income and property taxes impact education), we all want lower taxes and also education services, share thoughtful ideas
- One district used own buses to advertise district programs
- PBIS/Kindness committee retreats coming up 21st and 28th for Provo and Timpview Feeder schools

F.4. Superintendent Report (*Audio Timestamp 01:14:00*)

Summary:

- Student Travel
- Great job Student Board Members
- Jennifer Partridge elected as new USB A Vice President

F.5. Motion to Adjourn and Convene a Closed Executive Session (*Audio Timestamp 01:16:45*)

I move that we adjourn the business meeting and convene a closed executive session for the purpose of discussing real property and the character, professional competence, or physical or mental health of an individual. Motion made by Lisa Boyce and seconded by Emily Harrison, Carried.

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Aye: 7, Nay: 0 at

8:17pm Roll call Vote: Lisa Boyce, Aye; Teri McCabe, Aye; Gina Hales, Aye; Jennifer Partridge, Aye; Meg Van Wagenen, Aye; Emily Harrison, Aye; Melanie Hall, Aye

G. Closed Executive Session for the Purpose of Discussing Real Property and the Character, Professional Competence, or Physical or Mental Health of an Individual. UT Code 52.4.205

G.1. Welcome

G.2. Real Estate

G.3. Personnel

G.4. Motion to Adjourn