

MINUTES

CAC Citizen Advisory Committee

February 4, 2026, | Salt Lake County Government Center, 2001 South State Street, North Building, Rm N3-600
Jordan River 1:00 – 3:00 pm

| Meeting called to order by Dan Tisdale

In Attendance

Committee Members: J. Todd Richards, Candy Tippetts, Antonio Valbuena, Turner Bitton, Audrey Evans

Online Committee Members: Rex Marler, Tom Christiansen, Lisa Nguyen, Jacob Lawson

Excused: Pat Holmes, Mike Anderson

Staff: Dan Tisdale, Tallie Viteri, Jennifer Jimenez, Derick Davis, Smita Patel, Madeline Martinez

Guests:

1. Call Meeting to Order and Review Staff Items of Business - Dan Tisdale

- Dan welcomed everyone, verified a quorum, and started the meeting at 1:05.

2. Approve meeting minutes from the 1/28 meeting – Chair

- Candy asked for a motion to approve the minutes from the 1/28 meeting. Todd motioned to approve the minutes. Audrey seconded the motion. All in favor, none opposed. Motion passed.

3. Application Review – Chair

• YWCA – Children's Services

- \$115,529.00
- Audrey explained what the agency does.
- Antonio said this is a good program and what it offers. Tom said the program is quite innovative. The only program like this in the county. No information on funding innovation.
- Todd said they don't have any confirmed leverage. Strong history from donors. 69% of the ask is for staff and salaries. The direct assistance is low at \$40K of the total ask.
- Candy said they have a good background. Helping communities since 1906. They have 40 years of federal funding experience.
- Rex said they meet with the con-plan. After-school programs and emergency shelter.

- Turner said they help children of low-income individuals. They do cover the defined population. Jacob agreed with Turner. Would like to see more definition in the application.
- **Rape Recovery Center – Mobile Response**
 - \$125,000.00
 - Audrey explained the application narrative. The funds would be for training.
 - Antonio said this is a good program. They coordinate with hospitals and law enforcement. Tom said the mobile clinic is innovative. They are not specific to any funding innovation.
 - Todd said that 62% of the ask is for staff and salaries. \$3K of the ask is for direct assistance. Staffing is crucial to this program, and they have good leverage.
 - Candy said they have over 50 years of experience. Good background with federal funding. Lisa said they have good experience and agreed with Candy's comments.
 - Rex said they do meet coordination with the con-plan with housing stability.
 - Jacob said they concisely answered the questions. Would like to see more insight and statistics. Turner agreed with Jacob. Would like to see additional detail on who is being served.
- **The Road Home - RRH**
 - \$186,779.79
 - Audrey said this is a renewal of funds. It supports clients in securing safe, stable housing.
 - Tom said the description of innovation was minimal. Nothing particularly innovative on the funding. Antonio said the program is important, but similar to other programs.
 - Todd said they have good leverage. 67% of the ask is going to direct assistance. Would like to see better details with the households per served breakdown.
 - Lisa said they have a strong background. Federal funding is good. Candy agreed with Lisa.
 - Rex said they meet the coordination with the con-plan.
 - Turner said they have a good definition of income and population. Jacob agreed with Turner.
- **The Road Home - CDBG**
 - \$100,000.00
 - Audrey said the narrative is similar to the previous application. This would staff the Pamela Atkinson Center.
 - Antonio said it's a copy and paste from the previous application. They serve around 1400 people per year. Tom said it's similar to the previous application with the minimum requirements. Minimum innovation in funding.

- Todd said the leverage is good. The ask is \$100K with a total project cost of \$3.2 mil. 67% of the ask is for staff and salaries.
- Lisa said the background was a copy and paste from the previous application. Federal funding was strong. Candy agreed it was a copy and paste. Grant experience.
- Rex said they meet the coordination with the con-plan, with housing stability and financial training.
- Jacob said the application was a letdown. Would like to see more details and specifics. Not original. Turner agreed with Jacob.

- **The Road Home - TBRA**

- \$869,401.32
- Audrey said it was similar to the previous application. Todd said they are providing up to twelve months of rental assistance.
- Antonio said the innovation was low, similar to the previous application. Tom said the best practices aligned but were not particularly innovative. Funding was not innovative.
- Todd said there is no leverage. \$700K for direct assistance. Would like to see a better breakdown per household.
- Candy said this is an expansion of their existing TBRA. The federal funding experience was copy-and-paste. Lisa said they should help 75 households. Was wondering if there was supplemental rental assistance since the average amount was around \$900.
- Rex said the rental assistance meets the con-plan.
- Turner said it was similar to the previous application. Did not define the population served. Would like to see a better description. Jacob agreed with Turner. Jacob said it was a copy and paste and not defined.

- **First Step House - TBRA**

- \$348,486.00
- Audrey said this was for wages and salaries. The program has wraparound services for the clients served.
- Antonio said it was similar to the previous application, and the innovation was low. Tom said it was similar to the previous applications. They state the minimal practices. Nothing specific about innovation.
- Todd said they will help twenty clients over nine months. Out of \$348K 14% will be for staff and wages. 68% of the ask will go to direct assistance.
- Lisa said they have approximately 60 years of experience. The federal funding is high with 30 years of experience. Candy agreed with Lisa, nothing else to add.
- Rex said that the direct rental assistance meets the coordination with the con-plan. He is ok with case management.
- Turner said this was a model of what he would like to see from other applicants. Very comprehensive response to the questions. Jacob agreed with Turner and said it was well written.

- **Family Support Center**

- \$200,000.00
- Audrey said this will support three case managers. Two-phase program. The narrative wasn't very well explained.
- Tom said they keep people with services for a long time. Which is innovative. No mention of funding innovation. Antonio said the innovation is a little different, but the same objective.
- Todd said the budget is for salaries. 84% of the ask is for salaries. He would like a better description of the program.
- Candy said there was not a lot of background. They do have 10 years of managing grants and federal funding. Lisa agreed and said they listed program experience.
- Rex said they do provide housing assistance with counseling. Not as much direct assistance as he would like.
- Jacob said they did a good job of defining the group it serves. They do align with the population, but it seems generic. Turner said he liked that they defined their acronyms.

- **Housing Authority (Housing Connect)**

- \$189,428.00
- Audrey said the program covers rental deposits. Rental assistance for up to twenty-four months. Individuals pay 30%, with 70% being covered by the funding.
- Antonio said this is similar to the other projects. Tom agreed that this is similar to other projects, with nothing particularly innovative or with funding innovation.
- Todd said that 88% of the ask is going to direct assistance. TBRA for 14 households. Poor detail and descriptions.
- Lisa said they have 50 years of experience with TBRA. They have great partnerships. 55 years of experience with federal funding. 16 federal programs. Candy agreed.
- Rex said the application coordinates with the con-plan. Did a good job.
- Turner said they are serving low-income households. He would like to see more details on the population that they serve. Jacob agreed.

4. Next Meeting Details – Dan Tisdale

- Dan explained the applications for the next meeting.

5. Adjourn – Committee

- The meeting was adjourned at 2:25.

Committee member breakdown for application review:

- Project Narrative – Pat and Audrey
- Innovation – Tom and Antonio
- Leverage/Budget/Contingencies – Todd
- Background/Experience/Federal Funding – Candy and Lisa
- Coordination with Consolidated Plan – Mike and Rex
- Income and Population Targeting/Project Size – Turner and Jacob