



City Council Meeting/Monticello 101

Minutes

Tuesday, January 27, 2026 at 6:00 pm

Attendees: Mayor Kevin Dunn, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Shane Brewer, Councilmember Todd Westcott, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill, Deputy Recorder Jasmine Nielson

City Council Meeting/Monticello 101

Meeting Location: Hideout Community Center 648 S Hideout Way

1. Call To Order

Minutes:

Mayor Dunn called the Monticello 101 meeting to order at 6:03 pm. The following visitors were present: Jayme Blakesley (Hayes, Godfrey, and Bell)

2. Councilmember Training on Meetings and Communication

Minutes:

Monticello City Attorney Jayme Blakesley provided a PowerPoint presentation (provided in the agenda packet) on the Open and Public Meetings Act (OPMA), Robert's Rules, & Land Use. He explained that some of the information was training required by the State of Utah.

Blakesley explained the OPMA act to the Council in detail. He defined meetings and quorums, according to the State of Utah, their public noticing requirements, meeting minutes along with recordings required. He further explained what a closed meeting was and when the Council was allowed to call one per Utah State Code 52-4-205. He reiterated the definition of a chance meeting along with the criminal penalty for violating OPMA.

Blakesley provided a brief overview of Robert's Rules of Procedure. He gave guidelines to making a strong motion along with how to make amendments and explained the rules for public hearings.

Blakesley further provided an overview of Utah's Land Use, Development, and Management Act (LUDMA). He explained the Roles and Responsibilities of the Legislative Body (Council), Land Use Authority (Planning Commission or Director of Planning and Zoning), and the Appeal Authority (Board of Adjustments), along with advising on best practices on land use decisions.

3. Adjournment (action)

Minutes:

MOTION to adjourn was made by Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously and Mayor Dunn adjourned the Monticello City Council/Monticello 101 meeting at 6:54 pm.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

Audio File

<https://soundcloud.com/user-250815044/2026-01-29-city-council-monticello-101>

Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

Contact: Melissa Gill (melissa@monticelloutah.org 435-587-2271) | Minutes published on 02/11/2026, adopted on 02/10/2026