



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, JANUARY 7, 2026

Meeting also conducted via Zoom.

1. **Work Session (3:01 PM)**

Roger Armstrong
Christopher Robinson
Tonja B Hanson
Megan McKenna
Excused: Canice Harte

Shayne Scott
Janna Young
Dave Thomas
Chase Black
Eve Furse
Melissa Mendez
Brian Craven

- 1) ***Pledge of Allegiance*** (3:01 PM)
- 2) ***Interviewed applicants for vacancies on Mountain Regional Water Special Service District Administrative Control Board*** (3:02 PM)

Attachment: Cover Page

Attachment: Amended Interview Schedule-MRW.pdf

Karin Wilson interviewed for the Mountain Regional Water Special Service District Administrative Control Board. (3:02 PM)

Phil Tisovec interviewed for the Mountain Regional Water Special Service District Administrative Control Board. (3:14 PM)

Kathryn Saar interviewed for the Mountain Regional Water Special Service District Administrative Control Board. (3:29 PM)

Roger Armstrong made a motion to enter closed session to enter closed session to discuss personnel. (3:38 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Canice Harte.

2. **Closed Session (3:38 PM)**

1) ***Personnel*** (3:38 PM)

Council members Hanson, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas and Executive Secretary Annette Singleton met in closed session to discuss personnel. (3:44 PM)

Christopher Robinson made a motion to leave closed session to discuss personnel and enter closed session to discuss property acquisition. (3:58 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Attachment: Closed Meeting Affidavit 1-7-26

2) ***Property Acquisition*** (3:58)

Council members Hanson, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas and Executive Secretary Annette Singleton met in closed session to discuss property acquisition. (3:58 PM)

Christopher Robinson made a motion to leave closed session and enter open session. (4:16 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Canice Harte.

3. **Convene as the Board of Equalization (4:22 PM)**

Christopher Robinson made a motion to convene as the Board of Equalization. (4:22 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

1) ***Discussion and approval of Board of Equalization recommendations; Chase Black*** (4:23 PM)

Attachment: Cover Page

Attachment: BOE Adjustments Staff Report 2026.01.07.pdf

Chief Deputy Auditor Chase Black and Chief Deputy Assessor Travis Lewis presented the Board of Equalization's recommendations. (4:23 PM)

Council members commented and asked questions. Chief Deputy Black and Chief Deputy Lewis responded. (4:24 PM)

Christopher Robinson made a motion to approve the Board of Equalization recommendations as presented in the packet. (4:32

PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Canice Harte.

2) ***Discussion and action on Board of Equalization Late Appeal Requests submissions; Chase Black*** (4:33 PM)

Attachment: Cover Page

Attachment: Late Filed Appeal Written Decision PP-2-A-1 0269591.pdf

Chief Deputy Auditor Chase Black and Chief Deputy Assessor Travis Lewis presented the late appeal request submissions. (4:33 PM)

Council members commented and asked questions. Chief Deputy Black and Chief Deputy Lewis responded. (4:35 PM)

Christopher Robinson made a motion to approve the Board of Equalization late appeal request as submitted in the packet. (4:33 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Attachment: Late Filed Appeal Decision 1.7.26 Executed

Roger Armstrong made a motion to dismiss as the Board of Equalization and convene as the Governing Board of the Park City Fire District. (4:34 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Canice Harte.

4. **Convene as the Governing Board of the Park City Fire Service District** (4:34 PM)

1) ***Discussion and adoption of amendments to the Personnel Policy sections 6, 12, and 18; Pete Emery*** (4:34 PM) Check Time Stamp

Attachment: Cover Page

Attachment: PCFD Policy Section 6 - Employment Status (R. 11-12-25) HS Draft for County 1-7-26

Attachment: PCFD Policy section 12 - Productive Work Environment (R. 05-12-21) Draft for County 1-7-26

Attachment: PCFD Policy Section 18 - Communications (01-05-26) 1-7-26

Park City Fire Chief Pete Emery and Park City Fire HR Director Devin Hirschi presented amendments to the Personnel Policy. (4:34 PM)

Council members commented and asked questions. Chief Emery and Director Hirschi responded. (4:39 PM)

Roger Armstrong made a motion to approve Park City Fire District Policy sections 6 and 18 as contained in the packet, and continue section 12 until the Council receives a full report. (4:41 PM).

Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Roger Armstrong made a motion to dismiss as the Governing Board of the Park City Fire Service District and convene as the Governing Board of Mountain Regional Water District. (4:42 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

5. Convene as the Governing Board of Mountain Regional Water Service District (4:42 PM)

- 1) ***Discussion and adoption of Resolution MRW 2026-01, a Resolution Annexing Certain Real Property to the Mountain Regional Water Special Service District (Parcel PP-87-3); Andy Garland (4:42 PM)***

Attachment: Cover Page

Attachment: Staff Report and Resolution No. MRW 2025-01.pdf

Attachment: PP-87-3 Annexation Plat.pdf

Mountain Regional Water Special Service District General Manager Andy Garland presented Resolution MRW 2026-01. (4:42 PM)

Council members commented and asked questions. Manager Garland responded. (4:43 PM)

Christopher Robinson made a motion to approve Mountain Regional Water Resolution 2026-01, a Resolution Annexing Certain Real Property to the Mountain Regional Water Special Service District Parcel PP-87-3. (4:45 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Attachment: Res 2026-01 MRW-Executed

Roger Armstrong made a motion to dismiss as the Governing Board of Mountain Regional Water Service District and reconvene as the Summit County Council. (4:46 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Canice Harte.

6. Consideration of Approval (4:40 PM)

- 1) ***Public comment taken regarding the proposed appointment, and adoption of Resolution 2026-02, a Resolution Appointing a Member to Serve on Mountain Regional Water Special Service District Administrative Control Board (4:46 PM)***

Attachment: Cover Page

Attachment: Resolution 2026-02-Appointments to Mountain Regional Water ACB.docx

Council Chair Hanson opened the meeting for public comment. No one appeared to comment.

Council Chair Hanson closed the meeting for public comment.
(4:47 PM)

Roger Armstrong made a motion to approve Resolution 2026-02, a Resolution to reappoint Karin Wilson to the Board of Mountain Regional Water Special Service District Administrative Control Board with a term of service to expire December 31, 2029, and appoint Phil Tisovec to fill the unexpired term of Joel Fine; term of service to expire December 31, 2028*. (4:47 PM) * The movant and seconder inadvertently misstated expiration date of Member Tisovec's term. The minutes and Resolution state the termination correctly. Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Attachment: Res 2026-02 Appointing members to the MRW Control Board- Executed

- 2) ***Continued discussion and approval of the 2026 Work Plan and Council-Manager Compact; Shayne Scott and Janna Young*** (4:49 PM)

Attachment: Cover Page

Attachment: StaffReport_2026WorkPlan_and Compact.pdf

Attachment: Summit County 2026 Work Plan.pdf

Attachment: Council_ManagerCompact_2026_Adopted.pdf

Deputy Manager Janna Young presented the 2026 Work Plan. (4:49 PM)

Council members commented and asked questions. Manager Shayne Scott and Deputy Manager Janna Young responded. (4:57 PM)

Roger Armstrong made a motion to adopt the 2026 Work Plan and Council-Manager Compact as presented. (5:14 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Attachment: Council-Manager Compact for County Work Plan Summit County 2026 Fiscal Year 01-07-2026

- 3) ***Present findings of Park City and Summit County Arts and Culture Master Plan, and the adoption of Resolution 2026-03, a Resolution Adopting the Arts and Culture Master Plan; Jocelyn Scudder, and Jake McIntire.*** (5:15 PM)

Attachment: Cover Page

Attachment: Jan 2026_Summit County Arts & Culture Master Plan Presentation.pdf

Attachment: Park City-Summit County Arts and Culture Final Plan.pdf

Executive Director at the Arts Council of Park City|Summit County, Jocelyn Scudder, Union Creative Agency Founder and Principal Jake McIntire, along with Design Local Managing Principal and Co-Founder Amanda Golden, and Urban Planner Jasmine Metcalf presented Resolution 2026-03. (5:15 PM)

Council member Canice Harte joined the meeting. (5:45 PM)

Roger Armstrong
Christopher Robinson
Tonja B Hanson
Canice Harte
Megan McKenna

Shayne Scott
Janna Young
Dave Thomas
Chase Black
Eve Furse
Melissa Mendez
Brian Craven

Council members commented and asked questions. Executive Director Scudder and Founder McIntire, along with Planner Metcalf, responded. (5:53 PM)

Canice Harte made a motion to approve Resolution 2026-02, a Resolution Adopting the Arts and Culture Master Plan as contained in the packet. (6:10 PM). Megan McKenna seconded, and all voted in favor, (5-0).

Canice Harte made a motion to amend the motion to reflect that the Resolution Adopting the Arts and Culture Master Plan as presented in the packet should bear number 2026-03. (6:11 PM). Megan McKenna seconded, and all voted in favor, (5-0).

Attachment: Res 2026-03 Adopting the Park City and Summit County Arts and Culture Master Plan- Executed

7. **Public Input (6:11 PM)**

Council Chair Hanson opened the meeting for public comment. (6:11 PM)

Chief Civil Deputy Attorney Dave Thomas left the meeting but was available by phone. (6:11 PM)

No one appeared to comment.

Council Chair Hanson closed the meeting for public comment. (6:12 PM)

8. **Consideration of Approval, Continued (6:12 PM)**

4) ***Approval of Summit County Council 2026 Annual Notice of Scheduled Meetings; Eve Furse (6:12 PM)***

Attachment: Cover Page

Attachment: 2026 Annual Notice of Scheduled Meetings.pdf

Clerk Eve Furse presented the Summit County Council 2026 Annual Notice of Scheduled Meetings. (6:12 PM)

Council members commented and asked questions. Clerk Furse responded. (6:13 PM)

Roger Armstrong made a motion to approve the 2026 Annual Notice of Scheduled Meetings for the Board of Summit County Council, as contained in the packet and to cancel the meeting dates on November 25, December 23 and 30, and July 22. (6:15 PM). Canice Harte seconded, and all voted in favor, (5-0).

Attachment: 2026 Amended Annual Notice of Scheduled Meetings

- 5) ***Approval of Council Minutes dated November 3, 2025, November 12, 2025, November 14, 2025, November 19, 2025, December 3, 2025 A (1st meeting), and December 3, 2025 B (2nd meeting)*** (6:16 PM)

Attachment: Cover Page

Attachment: SCC Draft Minutes 11-03-25.pdf

Attachment: SCC Draft Minutes 11-12-25.pdf

Attachment: SCC Draft Minutes 11-14-25.pdf

Attachment: SCC Draft Minutes 11-19-25.pdf

Attachment: SCC Draft Minutes 12-3-25A.pdf

Attachment: SCC Draft Minutes 12-3-25B.pdf

Christopher Robinson made a motion to approve the Minutes from November 3, 2025. (6:16 PM). Megan McKenna seconded, and all voted in favor, (3-0). Abstain: Roger Armstrong, Christopher Robinson.

Roger Armstrong made a motion to approve the Minutes from November 12, 2025. (6:17 PM). Megan McKenna seconded, and all voted in favor, (5-0).

Roger Armstrong made a motion to approve the Minutes from November 14, 2025. (6:17 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

Roger Armstrong made a motion to approve the Minutes from November 19, 2025. (6:17 PM). Canice Harte seconded, and all voted in favor, (5-0).

Roger Armstrong made a motion to approve the Minutes from December 3, 2025 A. (6:18 PM). Megan McKenna seconded, and all voted in favor, (3-0). Abstain: Christopher Robinson, Canice Harte.

Roger Armstrong made a motion to approve the Minutes from December 3, 2025 B. (6:19 PM). Megan McKenna seconded, and all voted in favor, (4-0). Abstain: Christopher Robinson.

Council Chair Tonja Hanson thanked the Council for the privilege of serving as Chair over the past year. She stated it has been a pleasure to work with each Council member, the stakeholders, and the constituents in this capacity. (6:19 PM)

6) ***Consideration and appointment of 2026 Council Chair and Vice Chair*** (6:19 PM)

Roger Armstrong made a motion to approve Canice Harte as the 2026 Council Chair. (6:20 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

Christopher Robinson made a motion to appoint Roger Armstrong as Council Vice Chair for 2026. (6:20 PM). Tonja B Hanson seconded, and all voted in favor, (5-0).

Council members commented and thanked Council member Hanson for her time as Chair. (6:20 PM)

7) ***Discussion and approval of Council 2026 committee assignments*** (6:21 PM)

Attachment: Cover Page

Attachment: Committee Assignments Discussion.xlsx

Council had a lengthy discussion about committee assignments. (6:22 PM)

8) ***Council and Manager comments*** (6:31 PM)

Council member Roger Armstrong provided updates about his activities on behalf of the Council last week. (6:31 PM)

Council member Christopher Robinson provided an update on his activities on behalf of the Council last week. (6:33 PM)

Council member Tonja B. Hanson provided an update on her activities on behalf of the Council last week. (6:35 PM)

Council member Megan McKenna provided an update on her activities on behalf of the Council last week. A discussion between Council and staff about the People's Health Clinic, community policing, childcare, the upcoming Legislative reception, and the internal legislative working group followed. (6:36 PM)

Manager Shayne Scott updated the Council about upcoming activities in the County. (6:52 PM)

Council Chair Canice Harte thanked the Council for placing their trust in him to serve as the 2026 Council Chair. (6:54 PM)

9. **Adjournment** (6:54 PM)



Canice Harte, Chair



Eve Furse, Clerk

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.