

**Southwest Mosquito Abatement and Control District
Board of Trustees Meeting**

December 11, 2025

The Southwest Mosquito Abatement and Control District Board of Trustees meeting was held on November 13, 2025, at the Mosquito Abatement District building at 1460 South Sandhill Dr., Washington City. Chair Jarett Waite convened the meeting at 4:05 pm.

Present:

Lawrence Barlow, Hildale
Bart Merrill, Enterprise
Todd Sands, Toquerville
Jarett Waite, Santa Clara
Darren Prince, La Verkin
Doneva Hecker, New Harmony
Jay Lee, Virgin
Mike Scott, Ivins
Nanette Billings, Hurricane

Excused:

Danielle Stirling, Leeds
Bret Henderson, Washington City
Jay Sandberg, St. George
Victor Iverson, Washington County
Jenna Vizcardo, Apple Valley

Administration:

Sean Amodt, SWMACD District Admin
Karen Noffsinger, SWMACD Office & HR Admin
Kesler Hansen, SWMACD Operations Admin

Electronic (Google Meet):

Pat Campbell, Springdale
Michael Evenson, Rockville

Item #1: Roll Call

Roll call was done for those present in the office and online. No public was present in person or online. The meeting was called to order at 4:02 pm by Chair Jarett Waite. Board Chair Jarett Waite introduced Kirk Jones, a current employee who is a candidate for our new full-time position focused on the Aedes aegypti public education program. Kirk shared a little about his background, including that he grew up in Washington City, has five kids, taught school for 18 years, and previously worked seasonally in mosquito abatement. He also expressed his appreciation for the opportunity to be considered for this role.

Item #2: Public Hearing

During the public hearing on the 2025 budget amendments, Karen Noffsinger shared that after reviewing expenses and updating projections, the amended budget reflects \$1,006,000 in revenues, up from \$970,000. Adjustments reflected lower employee benefit costs and higher professional services expenses from the unexpected requirement of a full financial audit. There was also a small increase in the equipment purchase line.

After transferring \$100,000 to the capital facilities fund, the remaining general budget balance is projected to be about \$132,000 for the rest of the year, which is more than enough to carry the district through December. With the transfer of \$100,000 into the capital facilities fund from the general fund and the addition of December's interest, the total capital facilities revenue should be around \$150,000 for the year for a total of around \$1,200,000.00.

There was also discussion about telephone expenses. Most of this line item covers cell phone reimbursements for staff, with Sean being the only employee with a District-issued phone. Overall, the district's phone, internet, and related services remain very affordable, totaling about \$85 per month.

After the discussion, the public hearing for the amended 2025 budget was opened at 4:11 pm. and closed at 4:11 pm with no public comments.

Karen Noffsinger then presented the proposed 2026 budget. Proposed revenues for 2026 are \$1,011,000, which is only slightly higher than the projected end-of-year amount for 2025. Notable changes include funding for the new full-time position, a small increase in the telephone budget to account for employee reimbursements, higher professional services

costs to plan for a full financial audit, and modest increases in pesticides, insurance, vehicle maintenance and tracking, and equipment purchase. The public hearing for the proposed 2026 budget was opened at 4:17 pm. It was closed at 4:17 pm with no public comments

There were questions regarding the CDA/RDA expenses and what they are for. These expenses relate to property tax deferrals for certain developments, such as Tech Ridge in St. George. While these funds must be shown as revenue and expense in the budget, they do not actually pass through the district. The amount was reduced for 2026 since those funds are not fully utilized.

Item #3: Approval of Minutes

The draft minutes from the November 13th meeting were reviewed. Lawrence Barlow made a motion to approve the minutes for November 13th, 2025 as presented, Todd Sands seconded the motion. All in attendance voted "Aye".

Item #4: Budget Items

October expenses were presented, noting that only expenses through October 31 were being approved, as November financials were not yet complete. As of the end of October, the district was at about 70% of the amended budget, which is below the expected 83% at this point in the year. November figures were shared for informational purposes. Darren Prince made a motion to approve the expenses through October, Jay Sandberg seconded the motion. All in attendance voted "Aye".

The Board discussed end-of-year bonuses, reviewing options based on \$.50 per hour worked. After comparing approaches used by Washington County, the discussion concluded to double the proposed bonus amount this year.

As there was no further discussion about the 2025 amended budget, Jarett Waite asked for a motion to approve it. Mike Scott made a motion to approve the 2025 budget amendment as presented, Lawrence Barlow seconded the motion. All in attendance voted "Aye".

In addition, the Board discussed cost-of-living and merit increases for 2026, including a proposed 3% COLA for all employees next year and an additional merit increase for full-time administrative staff to help bring those positions closer to comparable districts. The total projected cost for these adjustments, along with the new full-time position, was shared during the meeting.

Jarett Waite asked for a motion to approve the 2026 Proposed budget and the 2026 Capital Facilities budget that was discussed in the public hearing. Lawrence Barlow made a motion to approve the 2026 proposed budget, Doneva Hecker seconded the motion. All in attendance voted "Aye".

Item #5: Policy and Action Items

The 2026 Board meeting schedule was also reviewed, making sure there were no conflicts with major dates or holidays. Bret Henderson made a motion to approve the 2026 meeting schedule as presented, Bart Merrill seconded the motion. All in attendance voted "Aye".

Sean shared more details about the new full-time benefited position that will help coordinate the Aedes aegypti program and public education efforts. This role will help relieve workload pressures and take advantage of Kirk Jones' strong connections with the Washington County School District. Kirk will transition into this role at the beginning of next year, if approved. Lawrence Barlow made a motion to approve the Public Education Admin job description, Doneva Hecker seconded the motion. All in attendance voted "Aye". Bret Henderson made a motion to approve Kirk Jones for the Public Education Admin position, Mike Scott seconded the motion. All in attendance voted "Aye".

Item #6: Manager's Report

Sean Amodt presented the 2025 mosquito distribution chart, which has been used since 2009 to track trapping data. Overall mosquito numbers were down by about 10,000 this year, reflecting effective spraying and treatment efforts. Only three positive West Nile virus pool were detected in one area and was quickly addressed. While northern Utah experienced a difficult season, including several human cases statewide, our area fared well.

Item #7: Board Member Comments or Questions

None

Item #8: Adjourn

The next scheduled meeting will be held on February 12th, 2026, at the Mosquito Abatement District office, at 4:00 pm.

Chair Waite dismissed the meeting at 5:10 pm.

Approved minutes signed by Executive Board Member:

Name: _____ Title: _____