

DAGGETT COUNTY MUNICIPAL BUILDING AUTHORITY AGENDA
Tuesday, February 3, 2025 AT 9:30 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjgt-axg

9:30 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Summary
- H. MBA Correspondence – Discussion Only
- I. MBA Calendar Review

POLICY AND LEGISLATION

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, January 27, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippet and Randy Asay attended in person. Board Member Lytle was excused. Auditor Keri Pallesen attended both virtually and in person. Attorney Kent Snider attended virtually. Clerk Larinda Isaacson was excused. Deputy Clerk Nicole White attended in person. The meeting was called to order at 9:38 am by Board Member Tippetts.

Present In Person: Peggy White, Jordynn Hewitt, Codell McCracken, Sheriff Eric Bailey, Jeff Stimpson Jesse Platt

Present Online or by Phone: Lynn Sitterud with Sen John Curtis's office, Bret Reynolds with CIVCO

Approve MBA Minutes: The MBA minutes from Tuesday, January 13, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for January 13, 2025. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

Approve MBA Minutes: The MBA minutes from Tuesday, January 20, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for January 20, 2025. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Last week it was mentioned completion is proposed for mid February.

New Clinic: New purchase orders have come up for later in the agenda. The construction crew would like to get as much done as they can for the parking lot and start working on cleaning up on the other side of the park.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated January 23, 2026 and MBA Accounts Receivable Report. Board

Member Tippets seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to approve the MBA Open Invoice Register dated January 23, 2026 in the amount of 278,009.76 for the County. Board Member Tippets seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

MBA Disbursement Summary: The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Disbursement Dated January 8, 2026 to January 13, 2026 in the amount of \$3,403.18. Board Member Tippets seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

Correspondence / Calendar: There was nothing at this time.

Discussion and Consideration Of Purchase Request To (BVEA) Bridger Valley Electric Association For Electrical Service & Transformer For The New Clinic In The Amount Of \$49,439.00. Board Member Tippets motioned to approve Purchase Request to (BVEA) Bridger Valley Electric Association for electrical service & transformer for the new clinic in the amount of \$49,439.00. Board Member Asay seconded the motion. The Board Members voted as follows:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

There was no need for a closed session.

With nothing further to consider, Board Member Tippets adjourned the meeting by acclamation at 9:54 am.

County of Daggett
Cash Summary
All Bank Accounts as of 01/29/2026

Bank Account	Account No.	Account Name	Amount
Zions Checking	10.1122	Zions Checking - General	\$115,163.63
Zions Checking	11.1122	Cash - checking - Zions Fd 11	\$1,321,410.04
Zions Checking	12.1122	Cash - checking - Zions Fd 12	\$175,232.19
Zions Checking	13.1122	Cash - checking - Zions Fd 13	\$345,109.95
Zions Checking	15.1122	Zions Checking - General	\$6,302.46
Zions Checking	17.1122	Cash - Checking - Zions Fd 17	\$11,645.62
Zions Checking	18.1122	Cash - Checking - Zions Fd 18	\$30,849.22
Zions Checking	19.1122	Zions Checking - General	\$267,073.10
Zions Checking	20.1122	Cash-Checks-Zions fd 20	\$3,667.26
Zions Checking	22.1122	Cash - checking Zions Fd 22	\$523,191.75
Zions Checking	23.1122	Cash - checking - Zions Fd 23	\$650,436.64
Zions Checking	24.1122	Cash - checking - Zions Fd 24	\$4,549.50
Zions Checking	25.1122	Cash - checking - Zions Fd 25	\$645,284.39
Zions Checking	27.1122	Cash - checking - Zions Fd 27	\$3,745.51
Zions Checking	28.1122	Cash - checking - Zions Fd 28	\$561,298.36
Zions Checking	30.1122	Cash - Checking - Zions Fd 30	\$9,870.91
Zions Checking	32.1122	Cash - checking Zions FD 32	\$7,594.34
Zions Checking	33.1122	Cash - checking - Zions Fd	\$20,539.83
Zions Checking	34.1122	Cash-Checking-Zions Fd 34	\$1,052,756.22
Zions Checking	35.1122	Zions Checking	(\$28,011.29)
Zions Checking	37.1122	Zions Checking - Combined	\$24,787.35
Zions Checking	40.1122	Cash - checking - Zions Fd 40	\$261,807.09
Zions Checking	45.1122	Cash - Checking - Zions Fd 45	(\$1,568,996.86)
Zions Checking	47.1122	Zions Checking - General	\$19,791.16
Zions Checking	49.1122	Checking - Zions Fd 49	\$58,472.72
Zions Checking	50.1122	Cash-Checking-Zions Fd 50	\$74,783.17
Zions Checking	72.1122	Cash - checking - Zions Fd 72	\$8,800.01
Zions Checking	74.1122	Cash - checking - Zions Fd 74	\$39,881.07
Zions Checking	75.1122	Cash - checking - Zions Fd 75	\$41,812.25
Zions Checking	76.1122	Cash - checking - Zions Fd 76	\$30,284.71
Zions Checking	77.1122	Cash - checking - Zions Fd 77	\$6,312.97
Zions Checking	78.1122	Cash - checking - Zions Fd 78	\$10,643.39
Zions Checking	80.1122	Cash - checking - Zions Fd 80	\$25,729.13
Zions Checking	81.1122	Zions Checking - General	\$8,435.53
			\$4,770,253.32
PTIF 2259 General Accounts	10.1151	PTIF 2259 General	\$30,620.47
PTIF 2259 General Accounts	11.1151	PTIF 2259 General	\$255,562.97
PTIF 2259 General Accounts	12.1151	PTIF 2259 General	\$47,991.00
PTIF 2259 General Accounts	13.1151	PTIF 2259	\$103,949.81
PTIF 2259 General Accounts	33.1123	PTIF 2259 General	\$100,000.00
PTIF 2259 General Accounts	50.1151	PTIF 2259 General	\$170.00
			\$538,294.25
PTIF 2552 General Fund	10.1161	PTIF 2552 General Fund	\$5,840.05
PTIF 2552 General Fund	28.1161	PTIF 2552 Home Sales	\$21,066.06
			\$26,906.11
PTIF 2772 Farm & Ranch Protection	10.1162	PTIF 2772 General Fund	\$20,659.38
PTIF 2772 Farm & Ranch Protection	47.1162	PTIF 2772 General Fund	\$18.21
			\$20,677.59
PTIF 2834 General Fund	10.1153	PTIF 2834 General Fund	\$193.06
PTIF 3465 General Fund	10.1163	PTIF 3465 General Fund	\$23,631.46
PTIF 3932 General Fund	10.1154	PTIF 3932 General Fund	\$12,422.41
PTIF 5583 Daggett County RDA Fund	25.1151	PTIF 5583 Daggett County RDA	\$1,397,328.69
PTIF 5610 Daggett County Redevelopment #1	25.1158	PTIF 5610 Daggett County RDA	\$864,134.38
PTIF 8676 Water Revenue Bond	28.1168	PTIF 8676 Water Revenue Bond	\$59,775.60
PTIF 8699 WT Bond Reserve Account	28.1169	PTIF 8699 WT Bond Reserve Account	\$18,845.31
PTIF 8700 WT 2015 Replacement Account	28.1170	PTIF 8700 WT 2015 Replacement Account	\$86,766.93
Zions Tax Collection 026134668	81.1130	Zions Checking - Tax Collection	\$186,943.99
PTIF 3200 Motor Vehicle	81.1131	PTIF 3200 Motor Vehicle	\$60,856.92
UNDEPOSITED PAYMENTS	10.1175	Cash clearing	\$6,333.66
UNDEPOSITED PAYMENTS	12.1175	Cash clearing	\$0.02
UNDEPOSITED PAYMENTS	25.1175	Cash Clearing	\$856.33

**County of Daggett
Cash Summary
All Bank Accounts as of 01/29/2026**

Bank Account	Account No.	Account Name	Amount
UNDEPOSITED PAYMENTS	28.1175	Cash clearing	\$24,796.92
UNDEPOSITED PAYMENTS	30.1175	Cash Clearing	\$4,275.97
UNDEPOSITED PAYMENTS	32.1175	Cash clearing	\$2,330.00
UNDEPOSITED PAYMENTS	33.1175	Cash clearing	\$1,587.87
UNDEPOSITED PAYMENTS	35.1175	Cash Clearing	\$1,664.07
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	\$0.01
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	\$5,684.37
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	\$1,191.99
UNDEPOSITED PAYMENTS	76.1175	Cash clearing	\$80.00
UNDEPOSITED PAYMENTS	81.1175	Cash clearing	\$9,770.88
			\$58,572.09
General Ledger Cash Total:			\$8,125,602.11

County of Daggett
Cash Summary
All Bank Accounts as of 01/29/2026

Description	Amount
Zions Checking	\$4,770,253.32
PTIF 2259 General Accounts	\$538,294.25
PTIF 2552 General Fund	\$26,906.11
PTIF 2772 Farm & Ranch Protection	\$20,677.59
PTIF 2834 General Fund	\$193.06
PTIF 3465 General Fund	\$23,631.46
PTIF 3932 General Fund	\$12,422.41
PTIF 5583 Daggett County RDA Fund	\$1,397,328.69
PTIF 5610 Daggett County Redevelopment #1	\$864,134.38
PTIF 8676 Water Revenue Bond	\$59,775.60
PTIF 8699 WT Bond Reserve Account	\$18,845.31
PTIF 8700 WT 2015 Replacement Account	\$86,766.93
Zions Tax Collection 026134668	\$186,943.99
PTIF 3200 Motor Vehicle	\$60,856.92
UNDEPOSITED PAYMENTS	\$58,572.09
General Ledger Cash Total:	\$8,125,602.11

Accounts Receivable Report for Commission

Who:	Fund:	What:	 How Much:	Received:	Notes:
UDOT	50	Advertising Invoice for SR-43 Trail	\$1,320.00		Submitted 08/06/2025
State of Utah	30	SHSP Grant	\$4,275.97	01/29/2026	Submitted 01/08/2026
CIB	45	Manila Health Clinic	\$911,799.00		Submitted 01/27/2026

Municipal Building Authority of Daggett County

Open Invoice Register - 1/23/2026

General							
Invoice No.	Vendor	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
TreatmentPlant#7	Patriot Construction, LLC	12/31/25	12/31/25	\$ 228,570.76			
				\$ 228,570.76	454100.740	MBA Capital outlay	Dutch John Water Improvement Project - Treatment Plant Phase 12/31/2025
1632	Bridger Valley Electric	1/15/26	1/15/26	\$ 49,439.00			
				\$ 49,439.00	454100.740	MBA Capital outlay	Community Health & Social Services Bldg Project - Job 26002 & Transformer
Total				\$ 278,009.76			

GL Account Summary

\$ 278,009.76	454100.740	MBA Capital outlay
\$ 278,009.76		Total

Municipal Building Authority of Daggett County
Disbursement Summary
Zions Checking - 01/23/2026 to 01/30/2026

Payee Name	Reference No.	Payment Date	Payment Amount	Void Date	Void Amount	Source
Bridger Valley Electric	100879	1/27/2026	\$ 49,439.00			Purchasing
Patriot Construction, LLC	100873	1/27/2026	\$ 228,570.76			Purchasing
Total			\$ 278,009.76		\$ -	