

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, January 27, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts and Randy Asay attended in person. Commissioner Jack Lytle was excused. Attorney Kent Snider and Auditor Keri Pallesen attended virtually. Clerk Larinda Isaacson was excused. Deputy Clerk Nicole White attended in person. The meeting was called to order at 9:02 am by Commissioner Tippetts. The invocation was given by Peggy White. Commissioner Matt Tippetts then led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White, Jordynn Hewitt, Cordell McCracken, Sean Hughes with Road Department, Sheriff Eric Bailey, Jeff Shipton

Present Online or by Phone: Bret Reynolds, Lynn Sitterud with Sen John Curtis's office

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the January 13, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Asay motioned to accept the minutes from January 13, 2026 Commission and RDA Meeting. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the January 20, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Asay motioned to accept the minutes from January 20, 2026 Commission and RDA Meeting. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA and MBA: Nothing new to report at this time.

Affordable Workforce Housing: The roofs have been completed. They are working on the wraps and windows Saturday. They could always use more volunteers.

EMS/EMT, Sheriff's Office Updates, Airports, Code Enforcement: Nothing new to report at this time.

Airports: Bret Reynolds has not heard anything about rescheduling the meeting for the Dutch John Airport. He has also talked to the State and they should be sending information on moving forward with the work for Dutch John Airport.

Clinic: The broken waterline from Friday has been repaired. The rest of the waterline will be installed on Saturday the 31st. The Construction Meeting is at 10:00 am Thursday.

Roads: Time was allotted to Sean Hughes. The Rainbow Way street sign needs to be reinstalled. We need to confirm who is responsible for the installation and fees. Sean went ahead and installed the Rainbow Way street sign. Bret Reynolds will also be helping get the parts to install the Daggett County Welcome Signs. In order for the bike trail to move forward, Bret Reynolds stated that we need to find someone that will be willing to sell or donate 5 acres of wetland and/or land that can be converted into a wetland. There was some discussion. There will be a meeting scheduled to work through this new hurdle.

Recess for the MBA Meeting at 9:38 am. Back From recess at 9:54 am.

Code enforcement: Nothing new to report at this time.

Tourism: Time was allotted to Peggy White and Jordynn Hewitt. Nothing new at this time just working on scheduled events.

Citizen Comment: There were no citizen comments.

Legislation

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Asay motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated January 23, 2026. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated January 23, 2026 in the amount of \$22,436.90 for the County. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Reimbursement Register dated January 4, 2026 to January 17, 2026 in the amount of \$516.42. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

County Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Disbursement Listing as being reviewed from January 13, 2026 to January 23, 2026 for Daggett County Zion's Checking in the amount of \$374,421.40 with no void amount. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

RDA Disbursement Summary: The RDA Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Disbursement Listing as being reviewed from January 13, 2026 to January 23, 2026 for Daggett County Zion's Checking in the amount of \$1,710.00 with no void amount. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Calendar /Correspondence: Clerk's Office will need to reach out to James McGuirk to schedule a time for a closed session in regards to a small housing project.

Commissioner Asay has a Tri-County Health meeting tomorrow.

The Construction Meeting for the clinic is scheduled for Thursday at 10:00 am.

The Dutch John Airport Meeting will need to be rescheduled.

POLICY AND LEGISLATION

Commissioner Matt Tippetts requested the UDOT Federal Aid Agreement be addressed. It's a time sensitive agreement. Commissioner Asay motioned to approve the UDOT Federal Aid Agreement and ratify it next week. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X

Commissioner Asay: X
The motion carried.

Closed Session scheduled at 11:00 am with Craig Smith.

Commissioner Asay motioned to go into closed session for the purpose of lease, purchase or exchange of real property. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Closed session at 11:08 am.

Commissioner Asay motioned to go back into open session. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Open Session returned at 11:39 am.

Discussion And Consideration Of CIB 2026-2027 One Year Application List For Daggett County: Commissioner Tippetts would like to confirm with Commissioner Lytle before voting on the topic. There was some discussion. This will be tabled till next week.

Discussion And Consideration Of Purchase Order & Contract For Cow Country Rodeo: Time was allotted to Jordynn Hewitt. There was some discussion in regards to using Broken Heart Rodeo Company again this year. Attorney Kent Snider was able to review the contract. Commissioner Asay motioned to approve the Purchase Order and Contract with the Broken Heart Rodeo Company. Commissioner Tippetts seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Purchase Order & Contract (State Contract) With YESCO For Billboard Advertising: Time was given to Jordynn Hewitt. There was some discussion. They are under state contract. This would help advertise the events throughout the year. Attorney Kent Snider was able to review the contract. Commissioner Tippetts motioned to approve the Purchase Order and Contract with Yesco for the billboard. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			

Commissioner Lytle: X
Commissioner Asay: X
The motion carried

Discussion And Consideration Of Surplus Of 2018 Dodge Ram3500 SLT From The Road Department: Time was allotted to Sean Hughes. Commissioner Tippetts motioned to approve the Surplus Of The Dodge Ram 3500 SLT From The Road Department with a minimum bid of \$16,000.00 with consideration to include the plow. Dutch John Water Treatment Plant was offered the chance to purchase the truck, but they declined. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Bancorp Lease Agreements For The Sheriff Office Vehicles: Time was given to Sheriff Erik Bailey. Commissioner Asay motioned to approve and allow Sheriff Eric Bailey to sign for the Bancorp Lease Agreements. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Assistant Civil Attorney Eric Clarke with UAC Contract: Time was allotted to Attorney Kent Snider. Commissioner Tippetts motioned to approve the Assistant Civil Attorney Contract with changes to the contract letter. Commissioner Asay Seconded the motion. The commissioners voted as follow on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration of Purchase Request To Adorama Inc. For Search And Rescue In The Amount Of \$7,368.05: Commissioner Asay motioned to Approve The Purchase Request To Adorama Inc. For Search And Rescue DJI Mavic 3 Enterprise Thermal Drone Bundle In The Amount Of \$7,368.05. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration of Grama Management Software: Commissioner Tippetts motioned to Approve The Grama Management Software. This is time sensitive. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration of The Revised Federal Aid Agreement with UDOT:

Commissioner Tippetts motioned to Approve The Revised Federal Aid Agreement with UDOT. This is a time sensitive matter. It will need to be ratified next week. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Ratification Of USDA Assurances - Construction Programs OMB Approval

#4040-0009: Commissioner Tippetts motioned to approve Ratification Of USDA Assurances - Construction Programs OMB Approval #4040-0009. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration of 2025 Fraud Risk Assessment:

Commissioner Tippetts motioned to Approve The 2025 Fraud Risk Assessment. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

With nothing further to discuss. The meeting was adjourned by acclamation by Commissioner Matt Tippetts at 12:22 pm.

/s/Matt Tippetts
Commissioner/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Jack Lytle
Commissioner/Jack Lytle

