



BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Detailed Agenda

**Wednesday, February 11, 2026**  
ILSC Building, 960 South Main, Brigham City,  
Utah 84302

"Always consider the effects  
on our students."

**A. If ADA accessibility is needed to attend this meeting, please contact the District Office at 435-734-4800 before 4:00 p.m. the day prior to the meeting.**

**B. Work Session - 5:30 p.m.**

1. Jacob Balls, Principal at Box Elder Middle School
- Heather Godfrey, Principal at North Park Elementary
- Dallin Gittins, Principal at Century Elementary

**C. Administrative - 6:30 p.m.**

**1. Call to Order**

Tiffani Summers, Board President

**2. Reverence**

Neil Stevens, Business Administrator

**3. Flag Salute/Pledge of Allegiance**

Karen Cronin, Board Member

**4. Recognitions**

Jamie Kent, Public Information Officer

a. School Board Members

**b. SEE Awards:**

S (Strengthen PLCs) - Haley Kilmer, Willard Elementary

E (Expand Student Connections) - Javier Garzaron, Willard Elementary

E (Elevate Employee Appreciation) - Robbie Gunter, Box Elder High School

c. Unified Sports Basketball Team Athletes and Coaches

**D. Approval of Agenda - 6:45 p.m.**

**E. Public Comment - 6:50 p.m.**

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

**F. Second Public Comment on School Fees - 7:20 p.m.**

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning

**G. Action Items - 7:30 p.m.**

**1. Approval of 2026-27 School Fees**

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning

2026-27 Proposed School Fees

**2. Approval of Fiscal Year 2027 Capital Improvements**

Corey Thompson, Facilities Director

**3. Approval of Amendment to Discovery 2025-26 TSSA Plan**

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

**4. Approval of Sale of Property (to be voted on after Closed Session)**

Neil Stevens, Business Administrator

**H. Information Items - 7:45 p.m.**

**1. Retirement Announcement**

Steve Carlsen, Superintendent

**2. Monthly Financial Report**

Neil Stevens, Business Administrator

**3. Board Committee Reports**

**a. Student Board Member Report**

**4. January Employee Appreciation**

a.

<b>January</b>	<b>Teacher</b>	<b>Support</b>
BRHS	Margo Tackett	Heidi Coulson
BRMS	Ana Aliaga	Sharlyn Miller
ACHI	Teresa Mas	Functional Skills Team: Jesse Esquivel, Jenn Richardson, Brenda Smith, Nora Ritter
BEHS	Clay Welch	Chad Christensen
BEMS	Kathy Norman	Val Call
ACYI	Noelle Sadler	Wanda Nowell
Sunrise	Christina Smith	Josie Pugsley
Century	Austin Adams	Danielle Barfuss
Discovery	Jessica Low	Britni Roberts
Fielding	Natalie Hannum	Megan Crandall
Garland	Abigail Hickman	Kelly Littlefield
Golden Spike	Tayler Kent	Micayle Taylor
Lake View	Lynette Tervort	Sarah Clark
McKinley	Peggy Layne	Phil Zobell
North Park	Kelly Esplin	Nicole Bailey
Three Mile Creek	Leo Bohorquez	Tesla Hancey
Willard	Alyse Maples	Hannah Cook
Western	Jill Dallan	DeWayne Andersen

**I. Policy Review - 7:55 p.m.**

**1. Policies to be Deleted**

- a. Policy 2038 Procurement of Workers Compensation Insurance
- b. Policy 3021 Employment: Administrative Personnel (In Policy 3300)
- c. Policy 5025 Student Transfers: Enrollment Options Program (Combined with Policy 5010)
- d. Policy 5040 Transfer and Assignment of Students (Combined with Policy 5010)
- e. Policy 5220 Student Safety Patrols

**2. Policies For Review With No Changes**

- a. Policy 1050 Qualifications & Appointment Procedures for Student Board Member
- b. Policy 1074 Board Meetings: Closed Meetings
- c. Policy 1150 Superintendent Evaluation
- d. Policy 1200 School Attorney
- e. Policy 1230 School Year Calendar
- f. Policy 2010 Budget Planning/Development/Adoption
- g. Policy 2035 Increment Financing
- h. Policy 2040 Audits
- i. Policy 3045 Retirement: Social Security, Purchase of Insurance & Credit Years
- j. Policy 3087 Personal Protective Equipment & Safety
- k. Policy 3097 Employee Suggestions
- l. Policy 4070 Early Graduation

- m. Policy 4165 Requests for Charter Schools
- n. Policy 5070 Communicable Diseases
- o. Policy 5210 Protection of Students Against Exploitation

**3. First Reading**

- a. Policy 2045 Fraud
- b. Policy 3018 Military Leave
- c. Policy 3035 Employee Criminal Background Checks and Personal Reporting of Arrests and Convictions
- d. Policy 4059 Focused Graduation Pathway
- e. Policy 4075 Earning Credit
- f. Policy 5010 Admissions Eligibility Requirements
- g. Policy 5054 Prohibited Food Additives
- h. Policy 5063 Automated External Defibrillator (AED)
- i. Policy 5306 Children's Internet Protection Act
- j. Policy 5370 Student Handbooks

**4. Second Reading**

- a. Policy 2005 Program Accounting
- b. Policy 3010 Employee Bullying and Hazing
- c. Policy 5005 Safe Schools - Student Discipline/Behavior
- d. Policy 5009 Admissions and Attendance: Kindergarten
- e. Policy 5274 Participation in Sex-Designated Athletic Activities, Programs, and Events
- f. Policy 5305 Student Use of Electronic Devices
- g. Policy 5380 Notification Received from Juvenile Courts
- h. Policy 6023 School Climate Surveys

**J. Board Discussion Items - 8:05 p.m.**

**1. Legislative Update**

Steve Carlsen, Superintendent

**K. Consent Items - 8:15 p.m.**

- 1. Minutes
- 2. Claims
- 3. Personnel
- 4. LEA Specific Endorsement
- 5. Request for Budget for School Safety Upgrades
- 6. Request for Budget for IT Upgrades
- 7. Budget Request for Air Conditioning
- 8. Budget Request for Playground Improvements
- 9. Construction Contracts for Discovery Elementary

**L. Suggestions for Future Board Meetings - 8:20 p.m.**

**M. Upcoming Events**

- 1. BEHS Graduation - Tuesday, May 26, 2026 at 6:00 at Weber State University
- 2. BRHS Graduation - Wednesday, May 27, 2026 at 8:00 pm at BRHS
- 3. Sunrise Graduation - Thursday, June 11, 2026 at 6:00 pm at BEHS

**N. Board Handbook**

**O. Closed Session to Discuss Purchase, Exchange, or Lease of Real Property - 8:25 p.m.**

**P. Closed Session to Discuss the Character or Professional Competence of an Individual - 8:45 p.m.**

**Q. Adjournment - 9:15 p.m.**

The next meeting of the Board of Education will be held on Wednesday, March 11, 2026, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.