

**COMMISSION MEETING
PACKET**

DATE:

February 10, 2026

NOTICE AND AGENDA OF A MEETING OF THE KANE COUNTY COMMISSION

PUBLIC NOTICE IS HEREBY GIVEN that the Commissioners of Kane County, State of Utah, will hold a **Commission Meeting** in the Commission Chambers at the Kane County Courthouse, 76 N. Main Street, Kanab, Utah on **Tuesday, February 10, 2026** at the hour of **10:00 A.M.**

*The Commission Chair, in her discretion, may accept public comment on any listed agenda item unless more notice is required by the Open and Public Meetings Act.

View Online www.kane.utah.gov/publicmeetings or Dial: (US) +1 240-394-8436 – PIN: 821 151 844#

CALL MEETING TO ORDER

WELCOME

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

CONSENT AGENDA:

Check Edit Report: January 28, 2026-\$313,857.17 and February 4, 2026-\$490,500.66

Approval of: Commission Meeting Minutes for January 27, 2026

REGULAR SESSION:

1. **Presentation from Stacey Baron and Mercy Stout Introducing REACH Survivor Services / Commissioner Kubeja**
2. **Discuss/Vote on Kane County Resolution No. R 2026-7 A Resolution Designating April as Sexual Assault Awareness Month / Full Commission**
3. **Discuss/Vote on the Updated Bylaws for the Kane County Council on Aging / Commissioner Kubeja**
4. **Discuss/Vote on the Tourism Business Development Workshop Grant Award / Commissioner Kubeja**
5. **Discuss/Vote on the Cooperative Wildfire System 2026 Participation Commitment Statement / Commissioner Brown**

6. Review of Legislative Issues / Full Commission

7. Commissioner Report on Assignments / Full Commission

Closed Session:

- Discussing an individual's character, professional competence, or physical or mental health.
- Strategy sessions to discuss collective bargaining, pending or reasonably imminent litigation, or the purchase, exchange lease or sale of real property.
- Discussions regarding security personnel, devices or systems.
- Investigative proceedings regarding allegations of criminal misconduct.

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS:

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Chameill Lamb at (435) 644-2458. Agenda items may be accelerated or taken out of order without notice as the Administration deems appropriate. All items to be placed on the agenda must be submitted to the Clerk's office by noon Thursday, prior to the meeting.

CONSENT AGENDA

Approval of:

Check Edit Report: January 28, 2026-\$313,857.17 and
February 4, 2026-\$490,500.66

Commission Meeting Minutes for January 27, 2026

**MINUTES
OF THE KANE COUNTY
BOARD OF COMMISSIONERS' MEETING
January 27, 2026 at 10:00 AM
IN THE KANE COUNTY COMMISSION CHAMBERS,
76 NORTH MAIN, KANAB, UTAH**

Commissioner Attendance: Chair Gwen Brown, Commissioner Patty Kubeja, and Commissioner Celeste Meyeres

Other County Officials in Attendance: Clerk/Auditor Chameill Lamb, Janette Peatross, Isis Smith, Taylor Glover

CALL MEETING TO ORDER: Commissioner Brown

WELCOME: Commissioner Brown

INVOCATION: Commissioner Kubeja

PLEDGE OF ALLEGIANCE: Mary Poe

PUBLIC COMMENT:

The following people spoke in opposition of item #3:

Paul Gagner

John Hiscock

Tom Dillon

Penny Gray

Tom Carter

Ann Route

Bill Gray

Keiren Corrigan

Joanne Rando-Moon

Noel Poe

Jan Roberts

Tom Dillon also stated that he skis at Deer Hollow on Cedar Mountain and that they are having problems getting the parking lot plowed.

The Miss Kane County Team Court invited everyone to wear red on February 6, 2026 in support of women's heart health.

Brett Pierson stated that the current Grand Staircase Escalante National Monument plan that they are trying to put in place is the worst he has ever seen.

CONSENT AGENDA:

Check Edit Report: January 14, 2026-\$635,512.76 and January 21, 2026-\$241,677.94

Approval of: Commission Meeting Minutes for January 13, 2026

Motion to approve the Check Edit Report from January 14, 2026-\$635,512.76 and January 21, 2026-\$241,677.94 as well as the Commission Meeting Minutes for January 13, 2026 made by Commissioner Brown and motion carried with all commissioners present voting in favor.

REGULAR SESSION:

- 1. Kane County Resolution No. R 2026-1 A Resolution Establishing the 2026 Schedule of Fees for County Services and the Kanab Center Policy Revision and Updates / Full Commission**

The commission went over the changes that have been made to the Schedule of Fees, mentioning that they were going to raise the Wildland Urban Interface (WUI) fee and then went over the Kanab Center policy changes.

Motion to adopt the Resolution No. R 2026-1 establishing the 2026 Schedule of Fees for County Services and the Kanab Center Policy revision and updates with the changes that the WUI fee will be increased from \$225 to \$500 for the initial permit and then additionally that the Accessory Dwelling Unit might be built then that would be an additional \$300 contingent upon issuing a Certificate of Occupancy made by Commissioner Meyeres and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye
Commissioner Kubeja-aye
Commissioner Meyeres-aye

- 2. Kane County Ordinance No O 2026-01 An Ordinance Amending the Zoning of Parcel 3-5-31-2I-4 West of the Vermillion Cliffs Estates Subdivision North of Mountain View Drive from Agriculture to Manufacturing / Commissioner Brown**

Shannon said that the applicant would like to go from Agriculture to Manufacturing so that he can do some open storage units for RV's and maybe in the future do some covered storage units.

Motion to adopt Ordinance O 2026-01 amending the zoning of parcel 3-5-31-2I-4 west of the Vermillion Cliffs Estates Subdivision north of Mountain View Drive from Agriculture to Manufacturing Zone with the findings in the staff report made by Commissioner Meyeres and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye
Commissioner Kubeja-aye
Commissioner Meyeres-aye

3. Discuss/Vote on Resolution in Support of Congressional Review of Grand Staircase Escalante National Monument to Nullify Record of Decision, Published in Federal Registrar Jan 13, 2025, for Monument and Resource Management Plans / Commissioner Meyeres

Taylor Glover stated that this resolution is in response to the Congressional Review of the Grand Staircase Escalante National Monument plan. He said that the county participated in the planning process to the best of our ability, but under FLPMA the Federal Government and the BLM are required to coordinate and cooperate with local governments and we don't feel like that was done adequately during this planning process. Taylor continued by going over some of the things that are in the plan that we don't agree with based on Kane County's Resource Management Plan. We would like to take another look at the plan and get some more coordination.

Motion to adopt Resolution No. R 2026-6 in support of Congressional Review of Grand Staircase-Escalante National Monument to Nullify Record of Decision published in Federal Registrar January 13, 2025 for Monument and Resource Management Plans made by Commissioner Meyeres and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye
Commissioner Kubeja-aye
Commissioner Meyeres-aye

4. Review of Legislative Issues / Full Commission

SB258 Municipal Incorporation Amendments (2024)

Taylor Glover went to the Capitol to try and secure \$1.5M for 2-3 years of litigation support from the legislature for our RS2477 roads access and rights litigation.

Commissioner Kubeja thinks that everyone was asked to cut their budgets by 5% in the social services.

5. Commissioner Report on Assignments / Full Commission

Commissioner Kubeja

- Balloons and Tunes will be weekend of the 20th

Commissioner Brown

- Treasurer Keiren Chatterley went with commission to Salt Lake City and gave them lots of knowledge in things they don't know a lot about

Commissioner Meyeres

- Looking at Economic Development and how to best support it
- TRT up 9% in 2025
- TRCC up 5% in 2025

Motion to adjourn at 11:22 AM made by Commissioner Brown and motion carried with all commissioners present voting in favor.

WHERE UPON MEETING WAS ADJOURNED

Gwen Brown Chair

Chameill Lamb Clerk/Auditor

AGENDA ITEMS

ITEM # 1

Presentation from Stacey Baron and Mercy Stout
Introducing REACH Survivor Services



REACH

SURVIVOR SERVICES

PO Box 133 Glendale Utah 84729
435-704-8356

reachsurvivors.org

admin@reachsurvivors.org

EIN: 39-3109249

[Donate Now on Zeffy](#)

Dear Valued Community Partner,

We are pleased to introduce **REACH Survivor Services**, a long-overdue nonprofit organization committed to serving survivors of **domestic violence and sexual assault** in **Kane and Garfield Counties**.

Our mission is crucial: To **REACH** the hidden faces and families affected by domestic violence and sexual assault in our communities, to provide safety and stability for survivors, to promote healthy healing and to encourage cycle-breaking change through education and prevention services.

A 2025 review of law enforcement and crisis calls reveals a gap in services for survivors in our counties. In addition, rural areas are known to face unique challenges, such as geographic isolation, limited resources, and lack of community education, often leaving survivors with nowhere to turn. **Our goal** is to change that by providing local services that are **confidential, trauma-informed, and free of charge**. Services such as:

Emergency crisis response and 24/7 support

Emergency safe housing and transportation

Victim Advocacy including hospital response, assistance with protective orders, court and law enforcement accompaniment, relocation assistance, help meeting basic needs, emotional support, safety planning, and connection to local resources

Counseling referrals and long-term healing resources

Community education and prevention programs to foster safer, more informed communities

As founders, we have nearly 20 years of combined experience standing beside survivors as they reclaim their lives. We have witnessed that **healing is possible when support is present**.

We are reaching out to invite you to **stand with us** to support our survivors. As a new nonprofit, we rely heavily on the generosity of individuals, businesses, and community partners. **Together we can ensure that every survivor has access to help and hope**. We look forward to opportunities to collaborate with your organization on services, community events and fundraising efforts. Also, we appreciate any efforts you might be willing to make to spread the word about our new venture.

Thank you for supporting this important cause. By uniting our efforts we can build a healthier, safer and more compassionate future for Kane and Garfield Counties—one where we **REACH and support every survivor**.

With gratitude,

Mercy Stout, CMHC

Stacey Baron, Advocate

Sarah Stout, Advocate

ITEM # 2

Discuss/Vote on Kane County Resolution No. R 2026-7 A
Resolution Designating April as Sexual Assault Awareness
Month

KANE COUNTY COMMISSION

RESOLUTION NO. R 2026-7

A RESOLUTION DESIGNATING APRIL AS SEXUAL ASSAULT AWARENESS MONTH

PROCLAMATION

WHEREAS it is a basic human right to live a life free from violence and abuse; and

WHEREAS sexual violence is a serious problem that occurs in all cultures and communities and does not discriminate by age, gender, social class, race, ethnicity, religious affiliation or sexual orientation; and

WHEREAS, one in five children are sexually abused before they turn the age of 18 and one in three women and one in six men have experienced sexual violence in Utah; and

WHEREAS Over 80% of reported sexual assault cases were perpetrated by someone the survivor knew; and

WHEREAS Rape is the only violent crime in Utah that is higher than the national average; and 63% of sexual assaults are never reported to police; and the economic cost from sexual violence in Utah equals \$5 billion every year;

WHEREAS awareness and intentional collaboration are required to find solutions to sexual violence; and

WHEREAS it is the role of local government to provide for the health, safety, and welfare of its citizens; and

NOW THEREFORE I (Name), Mayor/Officials of the (City/County), Utah, in partnership with DOVE Center and REACH Survivor Services, do hereby proclaim April as:

SEXUAL ASSAULT AWARENESS MONTH

In Kane County we urge all residents to use April as Sexual Assault Awareness Month to learn how they can break the silence and end sexual violence in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the

PASSED AND ADOPTED this ____ day of _____, 20__.

KANE COUNTY COMMISSION

Chair

Commissioner

Commissioner

ATTEST:

Kane County Clerk

ITEM # 3

Discuss/Vote on the Updated Bylaws for the Kane County
Council on Aging

CHAPTER 1

COUNCIL ON AGING

SECTION:

2-1-1: Organization

2-1-2: Responsibilities

2-1-1: ORGANIZATION:

- A. Appointment; Membership: Kane County Council on Aging (KCCOA) board members shall be appointed by the Kane County Commissioners, with consideration of KCCOA board recommendations. Board membership shall not exceed thirteen (13) members, made up of representatives of residents of Kane County with the majority 60 years of age or older. The members of the Board shall provide sufficient representation for all areas in Kane County. The members of this Board may be selected to represent the various aging program groups including, but not restricted to:
- i. Kane County Senior Citizens
 - ii. Representatives of health care and home health
 - iii. Veteran's Affairs
 - iv. Representatives of supportive services provider organizations, such as transportation, workforce services, welfare services, and mental health services.
 - v. Persons with leadership experience in private and voluntary sectors; General Public all of whom shall be residents of the county, and the majority of whom must be 60 years of age or older at the time of their appointment. All board members shall be voting members.
- B. Terms: Staggered terms shall begin on January 1, and shall expire December 31 four (4) years thereafter. Board members shall be approved and appointed by the Kane County Commission. Their terms are renewable, with Commission appointment.
- C. Officers: The Board shall elect from its appointed members, a Chair, Vice Chair, and Secretary, whose term shall be for one year and the Board may create and fill other such positions/offices as it may deem necessary.
- D. Executive Committee: The executive committee of the Board shall consist of the chair, vice chair, and secretary. The Active Living Center Director shall also serve on the executive committee in a non-voting capacity.
- E. Quorum: A quorum, consisting of at least fifty percent (50%) of the board members, shall be required to conduct business.

- F. Meetings: The Board shall meet at least quarterly as called by the chair.
- G. Compensation: Board members shall serve without compensation.
- H. Removal: Board members may be removed by the Kane County Commissioners for cause. Any member missing more than three (3) meetings without cause shall be considered by Commissioners for removal.
- I. Five County Advisory Board Members: The chair, vice-chair, secretary, and one member of the Board to be appointed by the Board, shall serve as voting members of the Five County COA Board. The KCCOA Coordinator shall also attend, not as a voting person. These meetings are held quarterly at different counties in the Five County Area.
- J. Vacancies in Office: When a vacancy arises, the Coordinator will advertise the vacancy as per county ordinance and review applications. The Kane County Commission will make the final approval and appointment with input from the KCCOA board.

2-1-2: RESPONSIBILITIES:

The responsibilities of the KCCOA include, but are not limited to:

- A. Assess: Research the scope of gaining service needs and the capacity of the aging network in Kane County to meet those needs. This may include public hearings, needs assessments, and surveys as necessary.
- B. Recommend: Review, comment, and recommend policies, programs, and actions that affect senior adults with the intent of assuring maximum coordination and responsiveness to senior needs [throughout Kane County].
- C. Advocate: Serve as a spokes group for senior issues and initiatives in Kane County by promoting and advocating for senior issues with governments, businesses, and legislative communities.
- D. Collaborate: The Board shall work with other public, non-profit, and private agencies on a local level to effectively meet the current and future needs of older adults in Kane County.
- E. Enlist: Enlist the skills and talents of older adults and other volunteers to serve on project subcommittees.

- F. Oversight:** It shall be the responsibility of the KCCOA to establish needed regulations for the proper management of this organization by the County Commission as may be required by Federal, State, and local statutes.
- G. Other Matters:** The Board shall conduct all other business matters as befitting the concerns of the KCCOA.

ITEM # 4

Discuss/Vote on the Tourism Business Development
Workshop Grant Award



**STATE OF UTAH
UTAH OFFICE OF TOURISM
GOVERNOR'S OFFICE OF ECONOMIC OPPORTUNITY**

SUBAWARD GRANT AGREEMENT

- 1. CONTRACTING PARTIES:** This Agreement is between the State of Utah, Governor's Office of Economic Opportunity ("GOEO"), the Utah Office of Tourism ("UOT"), referred to collectively as the "State", and the Kane County Office of Tourism ("Grantee" or "KCOT"), listed below:

Kane County Office of Tourism
78 South 100 East
Kanab, UT 84741

Contact Person: Janette Peatross
Primary Contact Phone #: (435) 689-0869
Email: jpeatross@visitsouthernutah.com

Legal Status of Grantee: Governmental Agency
Federal Tax ID: 87-6000300
Vendor #: 50532AJ

The State and Grantee are sometimes referred to individually as "Party" or collectively as "Parties."

- 2. GENERAL PURPOSE OF AGREEMENT:** The general purpose of this Agreement is to award grant funds pursuant to the American Rescue Plan Act Pub. L. 117-2 (March 11, 2021) ("ARPA") to respond to the impacts of the coronavirus (COVID-19) pandemic on the State's travel, tourism, and outdoor recreation sectors, through the administration of the State Tourism Grants program in collaboration with the U.S. Department of Commerce, Economic Development Administration ("EDA"), UOT and Grantee. The goal of the State Tourism Grant program is to leverage State and Grantee efforts to attract both in and out-of-state visitors to Utah to increase tourism expenditures.

This Subaward Grant agreement (the "Agreement") outlines the collaborative agreement between the Grantee and the State for the planning and execution of the 2026 Tourism Business Development Workshop to be held at the Kanab Center located at 20 North 100 East in Kanab, Utah on April 22-23, 2026.

- 3. AUTHORITY:** This Agreement is entered pursuant to the State's authority under ARPA, Economic Adjustment Assistance for Disaster Economic Recovery program under Sections 703 and 209 of the Public Works and Economic Development Act of 1965, as amended, 42 U.S.C. §§ 3149 and 3233. Terms used herein, but not defined, shall have the meanings set forth in the Act and applicable Administrative Rule.
- 4. AGREEMENT PERIOD:**
Beginning Effective Date: January 16, 2026
Termination Date: May 29, 2026
- 5. AGREEMENT AMOUNT:** State approves the following Grant amount: \$52,380.22
- 6. ATTACHMENTS INCORPORATED AND MADE PART OF THIS AGREEMENT:**
Attachment A – State of Utah Standard Terms and Conditions for Services
Attachment B – Project Scope of Work

7. **INCORPORATION BY REFERENCE BUT NOT ATTACHED:** The grant funds for this program consist of Federal dollars, subject to requirements imposed by the Federal government. All State and Federal governmental laws, regulations, or actions applicable to the grant or allocation authorized by this Agreement, including but not limited to those listed above in Section 3, and 2 C.F.R. Part 200,¹ Utah Code § 59-1-1406 (records retention, examination by Utah State Tax Commission), Utah Code Title 63J (state budgeting). The State Auditor may choose to audit any state grant programs and the recipients of those grants. Specific subsections of the Federal law in 2 C.F.R Part 200 address reviews or audits, so out of an overabundance of caution, and for the convenience of grantees, summaries of those subsections are listed below:
- a. § 200.332(a)(5) A requirement that the grantee permit the State and auditors to have access to the grantee's records and financial statements as necessary for the State to meet the requirements of 2 C.F.R. Part 200.
 - b. § 200.332(f) the State's obligation to verify that every Grantee is audited as required by Subpart F of this 2 C.F.R. Part 200, when it is expected that the Grantee's Federal awards expended during the respective fiscal year equaled or exceeded the threshold set forth in § 200.501.

Additionally, the following listed documents are available and will be sent to Grantee under separate communication:

- c. Specific Award Conditions, US Department of Commerce, Economic Development Administration (EDA),
- d. Additional Information/Requirements for UOT-EDA State Tourism Grant Subgrantees, and
- e. EDA Environmental Narrative Requirements (which may not be applicable to the Project, if it is a non-construction project, nevertheless, out of an overabundance of caution, these federal requirements are provided to Grantee).

AGREEMENT

NOW, THEREFORE, in consideration of the promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

GENERAL TERMS AND CONDITIONS

The following general terms and conditions shall apply in the administration of this Subaward Grant and the performance of this Agreement.

- 8. **PAYMENT.** The State shall disburse to Grantee 100% of the Agreement Amount upon execution of this Subaward Grant Agreement and receipt of invoice from the Grantee.
- 9. **ENFORCEMENT, RECOUPMENT, AND COLLECTIONS.** Grant Funds not used by Grantee for Eligible Costs under this Subaward Grant Agreement during the term of this project shall be returned to the State. In addition, if the Project described in Attachment B is not completed by the Agreement Termination Date, the State shall have the right to recover from Grantee any Grant Funds previously paid. The State of Utah may require repayment of the funds and pursue any other reasonable collection costs and attorney's fees, if in State's sole discretion, it determines that Grantee has violated a law or requirement pertaining to the funding, including the terms of this Agreement. Any misrepresentation or fraud made in connection with this agreement may result in criminal prosecution, civil liability, and/or other penalties.
- 10. **COMPLIANCE AND REPORTING.** Grantee shall:
 - a. In the event of modifications due to funding, media availability, or any other circumstance resulting in any change of the approved project or any change of person(s) responsible for the project, provide UOT with a written summary of such changes immediately for approval before implementing requested changes.

¹ Available at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>

- b. Provide copies of planned marketing projects (e.g., copy of advertisement, CD, DVD, mock-up of artwork, etc.) to UOT for approval prior to publication.
- c. Provide a final report of results within 30 days of completion of the project as outlined in the guidelines, but no later than 5:00 p.m. on May 15, 2026.
- d. Grantee shall submit reports to: rcreer@utah.gov.

11. RECORDS RETENTION AND AUDIT. Grantee shall maintain records and documentation for all eligible costs and expenses under this Subaward Grant Agreement and arising out of this agreement for at least seven (7) years from the date of the award and shall allow State personnel and any other designated federal government or third-party contractor personnel reasonable access to records and documentation in connection with the funding. All parties, including Grantee, who enter contracts with GOEO, UOT and the State of Utah, acknowledge that they shall be subject to audit by either GOEO or the Office of the State Auditor. Grantee shall submit to audits as reasonably requested by the State or its designee(s).

12. AUTHORITY AND REPRESENTATIONS. The undersigned person is an authorized representative of the Grantee receiving the funds, and the representations and documentation provided in connection with the application and scope of work and this agreement are complete, true, and correct. Grantee attests that the representations made to the State in the project application continue to be true (or, if there have been any material changes, the State has been advised of such changes and has agreed in writing to those changes).

13. COMPLIANCE WITH STATE AND FEDERAL LAWS, REGULATIONS, TERMS & CONDITIONS.

Grantee shall comply with all applicable state and federal laws, rules, regulations, terms and conditions applicable to the American Rescue Plan Act (ARPA), 2 C.F.R. Part 200, Department of Commerce Standard Terms & Conditions, and the OMB Uniform Guidance, and the specific State Tourism Grant program requirements in Specific Award Conditions, US Department of Commerce, Economic Development Administration (EDA), Additional Information/Requirements for UOT-EDA State Tourism Grant Subgrantees, and Attachment D – UOT Marketing Guidelines

In compliance with specific procurement standard requirements of 2 C.F.R. Part 200,² the Grantee shall maintain a purchasing and procurement policy consistent with local, state, and federal regulations. When procuring services through a contract, Grantee must follow methods of procurement as detailed in section 200.320 which discusses the simplified acquisition threshold (micro purchases are generally \$10,000 or less, small purchases are \$10,001-\$250,000, and anything above \$250,000 requires formal procurement). States have a special provision (200.317) that requires them to follow their own state procurement policies. For example, Grantee may need to obtain quotes from a reasonable number of **qualified** vendors before they may make a selection and choose a vendor.

In addition to agreeing to comply with generally applicable laws, Grantee agrees to comply with the following code sections:

- Utah Code § 51-2a-102 (accounting reports),
- Utah Code § 51-2a-201 (accounting reports required),
- Utah Code § 51-2a-301 (State Auditor responsibilities),
- Utah Code § 67-3-1(4) (State Auditor may audit any recipient of public funds)
- Utah Code § 63G-6b-201 et seq. (applicable to all State grants),
- Utah Constitution, Article VI, Section 33, the Office of the Legislative Auditor General may audit the use of any grant funds,
- Utah Code § 63G-6b-201(4) (Grantee's agreement with, and compliance, with the Payment Schedule, Report and Reconciliation requirements in Attachment B, page 13).
- Utah Code § 63G-6b-201 (State Grant Requirements) Grantee acknowledges and agrees to the following terms:

² See Procurement Standards: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR45ddd4419ad436d>

- (a) GOEO shall disburse grant funds in accordance with applicable laws and the terms of this Section.
- (b) Before GOEO disburses grant funds, GOEO shall ensure that Grantee provides a detailed budget demonstrating how the Grantee and Subgrantees will use the grant funds. Grantee and Subgrantees shall provide that budget to GOEO.
- (c) GOEO shall establish a payment distribution schedule, set forth in Attachment D, that ensures accountability and responsible oversight of the use of the grant funds, and Grantee and Subgrantees agree to comply with that schedule.
- (d) GOEO may not:
 - (i) disburse all grant funds in a single payment, unless GOEO makes the single payment after the Grantee satisfies the performance obligations under this Contract, and as described in Subsection (4), below; or
 - (ii) make Grantee's final disbursement before Grantee delivers the report described in Subsection (3), below.
- (e) For a multi-year grant (if applicable):
 - (i) the grant period may not exceed five years; and
 - (ii) in the final quarter of each year of the grant period, excluding the final year, Grantee shall deliver to GOEO a report that details Grantee's progress towards fulfilling the grant's purpose, including the annual deliverables and performance metrics described in the Contract made in accordance with Subsection (g), below.
- (f) GOEO may not make the final grant funds disbursement until:
 - (i) Grantee or Subgrantee delivers to GOEO a final annual or quarterly report that details the extent to which Grantee fulfilled the grant's purpose, including the deliverables and performance metrics described in the agreement made in accordance with the subsection (g) below; and
 - (ii) GOEO determines that Grantee and Subgrantee have satisfactorily produced each deliverable provided in this Contract, as described in Subsection (g), below.
- (g) Except as otherwise provided in the grant appropriation and consistent with the other provisions of this section, GOEO may not disburse grant funds to a Grantee before GOEO and Grantee execute this Contract with the following included requirements:
 - (i) the disbursement schedule for the grant funds;
 - (ii) the deliverables, reporting, and performance metrics that Grantee will produce and use to demonstrate that Grantee used the grant funds to fulfill the grant's purpose;
 - (iii) if the grant is a multi-year grant, annual deliverables and performance metrics that Grantee will produce and use to demonstrate sufficient progress towards fulfilling the grant's purpose;
 - (iv) Grantee acknowledges that disbursement of grant funds is subject to Legislative appropriation; and
 - (v) Grantee and Subgrantees consent to follow-up audit and clawback of the grant funds if an audit shows that the grant funds were inappropriately used. Pursuant to these audit functions, to allow GOEO to verify Grantee's and Subgrantees compliance with, and performance under, this Contract, Grantee and Subgrantees authorize GOEO, or other state auditors identified in the Contract, to communicate directly with third parties, including but not limited to: Grantee's: suppliers, vendors, customers, financial institutions, or other individuals in possession of relevant information regarding this Contract, Grantee's performance, or the grant's purpose. Without any prior notice to Grantees or Subgrantees, GOEO, or other state auditors, may request records from those third parties.

14. PROVIDING NOTICE TO STATE: The State contact person for notice purposes is:

Name: Rachel Creer
Title: Partner Resources Manager
Address: 300 N State Street, Salt Lake City, UT 84114
Phone: (801) 599-2973 E-mail: rcreer@utah.gov

15. MISCELLANEOUS. This Agreement may be signed in counterparts. This Agreement represents the entire agreement between the parties, and there are no verbal representations made outside of the written terms of this Agreement. Each person signing this Agreement represents and warrants that he/she is duly authorized and has legal capacity to execute and deliver this Agreement and bind the Parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Agreement and the performance of each Party's obligations hereunder have been duly authorized, and that the Agreement is a valid and legal contract binding on the Parties and enforceable in accordance with its terms. This Agreement is not fully executed until all Parties, including but not limited to the Utah Division of Finance, have signed this Agreement.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the parties have signed this Agreement as of the dates below.

STATE:
UTAH OFFICE OF TOURISM

GRANTEE:
KANE COUNTY OFFICE OF TOURISM

 David M. Williams

 Janette Peatross

Name: David M. Williams

Name: Janette Peatross

Title: Associate Managing Director of Tourism & Film Title: Assistant Director

Date: 1/8/2026

Date: 1/8/2026

**GOVERNOR'S OFFICE OF ECONOMIC
OPPORTUNITY**

 Cadi Sande

Name: Cadi Sande

Title: Finance Manager

Date: 1/10/2026

**GOVERNOR'S OFFICE OF ECONOMIC
OPPORTUNITY**


 Kamron Dalton

Name: Kamron Dalton

Title: Managing Director of Operations

Date: 1/12/2026

**APPROVED BY:
DIVISION OF FINANCE**

 RECEIVED AND PROCESSED
BY DIVISION OF FINANCE

Name: Utah Division of Finance

Date: 1/12/2026

ATTACHMENT A: STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR SERVICES

This is for a contract between Government Entities within the State of Utah for services (including professional services) meaning the furnishing of labor, time, or effort by a contractor. These terms and conditions may only be used when both parties are government entities or political subdivisions as defined in the Utah Government Immunity Act.

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a) "Confidential Information" means information that is deemed as confidential under applicable state and federal laws, including personal information. The State Entity reserves the right to identify, during and after this Purchase Order, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
 - b) "Contract" means the Contract Signature Page(s), including all referenced attachments and documents incorporated by reference. The term "Contract" may include any purchase orders that result from the parties entering into this Contract.
 - c) "Contract Signature Page(s)" means the State of Utah cover page(s) that the State Entity and Contractor sign.
 - d) "Contractor" means the individual or entity delivering the Services identified in this Contract. The term "Contractor" shall include Contractor's agents, officers, employees, and partners.
 - e) "Services" means the furnishing of labor, time, or effort by Contractor pursuant to this Contract. Services shall include, but not limited to, all of the deliverable(s) that result from Contractor performing the Services pursuant to this Contract. Services include those professional services identified in Section 63G-6a-103 of the Utah Procurement Code.
 - f) "Proposal" means Contractor's response to the State Entity's Solicitation.
 - g) "Solicitation" means the documents used by the State Entity to obtain Contractor's Proposal.
 - h) "State Entity" means the department, division, office, bureau, agency, or other organization identified on the Contract Signature Page(s).
 - i) "State of Utah" means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.
 - j) "Subcontractors" means subcontractors or subconsultants at any tier that are under the direct or indirect control or responsibility of the Contractor, and includes all independent contractors, agents, employees, authorized resellers, or anyone else for whom the Contractor may be liable at any tier, including a person or entity that is, or will be, providing or performing an essential aspect of this Contract, including Contractor's manufacturers, distributors, and suppliers.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Contractor and all Services performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
4. **RECORDS ADMINISTRATION:** Contractor shall maintain or supervise the maintenance of all records necessary to properly account for Contractor's performance and the payments made by the State Entity to Contractor under this Contract. These records shall be retained by Contractor for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Contractor agrees to allow, at no additional cost, State of Utah and federal auditors, and State Entity staff, access to all such records.
5. **CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM":** INTENTIONALLY DELETED
6. **CONFLICT OF INTEREST:** INTENTIONALLY DELETED
7. **INDEPENDENT CONTRACTOR:** Contractor's legal status is that of an independent contractor, and in no manner shall Contractor be deemed an employee or agent of the State Entity or the State of Utah, and therefore is not entitled to any of the benefits associated with such employment. Contractor, as an independent contractor, shall have no authorization, express or implied, to bind the State Entity or the State of Utah to any agreements, settlements, liabilities, or understandings whatsoever, and agrees not to perform any acts as an agent for the State Entity or the State of Utah. Contractor shall remain responsible for all applicable federal, state, and local taxes, and all FICA contributions.
8. **INDEMNITY:** Both parties to this agreement are governmental entities as defined in the Utah Governmental Immunity Act (Utah Code Ann. 63G-7-101 et. seq.). Nothing in this Contract shall be construed as a waiver by either or both parties of any rights, limits, protections or defenses provided by the Act. Nor shall this Contract be construed, with respect to third parties, as a waiver of any governmental immunity to which a party to this Contract is otherwise entitled. Subject to and consistent with the Act, each party will be responsible for its own actions or negligence and will defend against any claims or lawsuit brought against it. There are no indemnity obligations between these parties.

9. **EMPLOYMENT PRACTICES:** Contractor agrees to abide by the following employment laws: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90 which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order, dated December 13, 2006, which prohibits unlawful harassment in the work place. Contractor further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees.
10. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, provided that the amendment is within the Scope of Work of this Contract and is within the scope/purpose of the original solicitation for which this Contract was derived. The amendment will be attached and made part of this Contract. Automatic renewals will not apply to this Contract, even if listed elsewhere in this Contract.
11. **DEBARMENT:** Contractor certifies that it is not presently nor has ever been debarred, suspended, or proposed for debarment by any governmental department or agency, whether international, national, state, or local. Contractor must notify the State Entity within thirty (30) days if debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity during this Contract.
12. **TERMINATION:** Unless otherwise stated in this Contract, this Contract may be terminated, with cause by either party, in advance of the specified expiration date, upon written notice given by the other party. The party in violation will be given ten (10) days after written notification to correct and cease the violations, after which this Contract may be terminated for cause immediately and is subject to the remedies listed below. This Contract may also be terminated without cause (for convenience), in advance of the specified expiration date, by either party, upon sixty (60) days written termination notice being given to the other party. The State Entity and the Contractor may terminate this Contract, in whole or in part, at any time, by mutual agreement in writing. On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved Services ordered prior to date of termination.

Contractor shall be compensated for the Services properly performed under this Contract up to the effective date of the notice of termination. Contractor agrees that in the event of such termination for cause or without cause, Contractor's sole remedy and monetary recovery from the State Entity or the State of Utah is limited to full payment for all Services properly performed as authorized under this Contract up to the date of termination as well as any reasonable monies owed as a result of Contractor having to terminate other contracts necessarily and appropriately entered into by Contractor pursuant to this Contract.
13. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Contractor, this Contract may be terminated in whole or in part at the sole discretion of the State Entity, if the State Entity reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State Entity's ability to pay under this Contract. A change of available funds as used in this paragraph, includes, but is not limited to, a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.

If a written notice is delivered under this section, the State Entity will reimburse Contractor for the Services properly ordered until the effective date of said notice. The State Entity will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.
14. **SUSPENSION OF WORK:** Should circumstances arise which would cause the State Entity to suspend Contractor's responsibilities under this Contract, but not terminate this Contract, this will be done by written notice. Contractor's responsibilities may be reinstated upon advance formal written notice from the State Entity.
15. **SALES TAX EXEMPTION:** The Services under this Contract will be paid for from the State Entity's funds and used in the exercise of the State Entity's essential functions as a State of Utah entity. Upon request, the State Entity will provide Contractor with its sales tax exemption number. It is Contractor's responsibility to request the State Entity's sales tax exemption number. It also is Contractor's sole responsibility to ascertain whether any tax deduction or benefits apply to any aspect of this Contract.
16. **INSURANCE: INTENTIONALLY DELETED**
17. **WORKERS COMPENSATION INSURANCE:** Contractor shall maintain during the term of this Contract, workers' compensation insurance for all its employees as well as any Subcontractor employees related to this Contract. Worker's compensation insurance shall cover full liability under the worker's compensation laws of the jurisdiction in which the service is performed at the statutory limits required by said jurisdiction. Contractor acknowledges that within thirty (30) days of contract award, Contractor must submit proof of certificate of insurance that meets the above requirements.
18. **ADDITIONAL INSURANCE REQUIREMENTS: INTENTIONALLY DELETED**
19. **PUBLIC INFORMATION:** Contractor agrees that this Contract, related purchase orders, related pricing documents, and invoices will be public documents, and may be available for public and private distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Contractor gives the State Entity and the State of Utah express permission to make copies of this Contract, related sales orders, related pricing documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Contractor and expressly approved by the State of Utah Division of Purchasing and General Services, all of which must be in accordance with GRAMA, Contractor also agrees that the Contractor's Proposal to the Solicitation will be a public document, and copies may be given to the public as permitted under GRAMA. The State Entity and the State of Utah are not obligated to inform Contractor of any GRAMA requests for disclosure of this Contract, related purchase orders, related pricing documents, or

invoices.

20. **DELIVERY:** All deliveries under this Contract will be F.O.B. destination with all transportation and handling charges paid for by Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the State Entity, except as to latent defects or fraud.
21. **ACCEPTANCE AND REJECTION:** The State Entity shall have thirty (30) days after delivery of the Services to perform an inspection of the Services to determine whether the Services conform to the standards specified in the Solicitation and this Contract prior to acceptance of the Services by the State Entity.

If Contractor delivers nonconforming Services, the State Entity may, at its option and at Contractor's expense: (i) return the Services for a full refund; (ii) require Contractor to promptly correct or reperform the nonconforming Services subject to the terms of this Contract; or (iii) obtain replacement Services from another source, subject to Contractor being responsible for any cover costs.
22. **INVOICING:** Contractor will submit invoices within thirty (30) days of Contractor's performance of the Services to the State Entity. The contract number shall be listed on all invoices, freight tickets, and correspondence relating to this Contract. The prices paid by the State Entity will be those prices listed in this Contract, unless Contractor offers a prompt payment discount within its Proposal or on its invoice. The State Entity has the right to adjust or return any invoice reflecting incorrect pricing.
23. **PAYMENT:** Payments are to be made within thirty (30) days after a correct invoice is received. All payments to Contractor will be remitted by mail, electronic funds transfer, or the State of Utah's Purchasing Card (major credit card). If payment has not been made after sixty (60) days from the date a correct invoice is received by the State Entity, then interest may be added by Contractor as prescribed in the Utah Prompt Payment Act. The acceptance by Contractor of final payment, without a written protest filed with the State Entity within ten (10) business days of receipt of final payment, shall release the State Entity and the State of Utah from all claims and all liability to the Contractor. The State Entity's payment for the Services shall not be deemed an acceptance of the Services and is without prejudice to any and all claims that the State Entity or the State of Utah may have against Contractor.
24. **TIME IS OF THE ESSENCE:** The Services shall be completed by any applicable deadline stated in this Contract. For all Services, time is of the essence. Contractor shall be liable for all reasonable damages to the State Entity and the State of Utah, and anyone for whom the State of Utah may be liable, as a result of Contractor's failure to timely perform the Services required under this Contract.
25. **CHANGES IN SCOPE:** Any changes in the scope of the Services to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of Services.
26. **PERFORMANCE EVALUATION:** The State Entity may conduct a performance evaluation of Contractor's Services, including Contractor's Subcontractors, if any. Results of any evaluation may be made available to the Contractor upon Contractor's request.
27. **STANDARD OF CARE:** The Services of Contractor and its Subcontractors shall be performed in accordance with the standard of care exercised by licensed members of their respective professions having substantial experience providing similar services which similarities include the type, magnitude, and complexity of the Services that are the subject of this Contract. Contractor shall be liable to the State Entity and the State of Utah for claims, liabilities, additional burdens, penalties, damages, or third-party claims (i.e. another Contractor's claim against the State of Utah), to the extent caused by wrongful acts, errors, or omissions that do not meet this standard of care.
28. **REVIEWS:** The State Entity reserves the right to perform plan checks, plan reviews, other reviews, and/or comment upon the Services of Contractor. Such reviews do not waive the requirement of Contractor to meet all of the terms and conditions of this Contract.
29. **ASSIGNMENT:** Contractor may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State Entity.
30. **REMEDIES:** Any of the following events will constitute cause for the State Entity to declare Contractor in default of this Contract: (i) Contractor's non-performance of its contractual requirements and obligations under this Contract; or (ii) Contractor's material breach of any term or condition of this Contract. The State Entity may issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains, after Contractor has been provided the opportunity to cure, the State Entity may do one or more of the following: (i) exercise any remedy provided by law or equity; (ii) terminate this Contract; (iii) impose liquidated damages, if liquidated damages are listed in this Contract; (iv) debar/suspend Contractor from receiving future contracts from the State Entity or the State of Utah; or (v) demand a full refund of any payment that the State Entity has made to Contractor under this Contract for Services that do not conform to this Contract.
31. **FORCE MAJEURE:** Neither party to this Contract will be held responsible for delay or default caused by fire, riot, acts of God, and/or war which is beyond that party's reasonable control. The State Entity may terminate this Contract after determining such delay will prevent successful performance of this Contract.
32. **CONFIDENTIALITY:** If Confidential Information is disclosed to Contractor, Contractor shall: (i) advise its agents, officers, employees, partners, and Subcontractors of the obligations set forth in this Contract; (ii) keep all Confidential Information strictly confidential; and (iii) not disclose any Confidential Information received by it to any third parties. Contractor will promptly notify the State Entity of any potential or actual misuse or misappropriation of Confidential Information.

Contractor shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Contractor shall indemnify, hold harmless, and defend the State Entity and the State of Utah, including anyone for whom the State Entity or the State of Utah is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Contractor or anyone for whom the Contractor is liable.

Upon termination or expiration of this Contract, Contractor will return all copies of Confidential Information to the State Entity or certify, in writing, that the Confidential Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

33. **PUBLICITY:** Contractor shall submit to the State Entity for written approval all advertising and publicity matters relating to this Contract. It is within the State Entity's sole discretion whether to provide approval, which must be done in writing.
34. **CONTRACT INFORMATION: INTENTIONALLY DELETED.**
35. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** Contractor will indemnify and hold the State Entity and the State of Utah harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State Entity or the State of Utah for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Contractor's liability such limitations of liability will not apply to this section.
36. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State Entity and Contractor each recognizes that each has no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing. All deliverables, documents, records, programs, data, articles, memoranda, and other materials not developed or licensed by Contractor prior to the execution of this Contract, but specifically created or manufactured under this Contract shall be considered work made for hire, and Contractor shall transfer any ownership claim to the State Entity.
37. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
38. **ATTORNEY'S FEES: INTENTIONALLY DELETED**
39. **PROCUREMENT ETHICS:** Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan, reward, or any promise thereof to any person acting as a procurement officer on behalf of the State of Utah, or to any person in any official capacity participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.
40. **DISPUTE RESOLUTION: INTENTIONALLY DELETED.**
41. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State of Utah's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Contractor's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Contractor or limits the rights of the State Entity or the State of Utah must be in writing and attached to this Contract or it is rendered null and void.
42. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default of this Contract or defect in the Services that has not been cured.
43. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
44. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

(Revision Date: 12 December 2019)

[Remainder of page is intentionally left blank]

ATTACHMENT B: PROJECT SCOPE OF WORK

SCOPE OF WORK

The Kane County Office of Tourism ("KCOT") has been selected as the host for the second annual 2026 Tourism Business Development Workshop (the "Workshop"), focused on agritourism, astrotourism, and the creative economy (film and cultural tourism). This Subaward Agreement defines the responsibilities of each party to ensure the successful execution of the event.

Responsibilities:

1. Kane County Office of Tourism (KCOT):

- **Eligible Expenses Covered by ARPA Project Budget (\$52,380.22)**
 - **Financial Management:** KCOT will manage all funds necessary for the execution of the Workshop. KCOT will manage the invoicing of sponsorship funds and payments for pitch winners.
 - **Hands-On Learning Experience:** KCOT will plan and execute a hands-on learning experience on the evening of Wednesday, April 22, 2026. The experience must align with EDA and UOT expectations and incorporate feedback from the collaboration committees.

The following is a draft of the recommended agenda:

6:30 PM	Dinner and Hands-On Learning Experiences Begin
6:30 PM	Agritourism Appetizers/Experience (30 minutes)
7:00 PM	Dinner
7:30 PM	Dinner Program - Kane County Highlights (30 minutes)
	Tourism Director (7 minutes)
	Agritourism Highlight (7 minutes)
	Astrotourism Highlight (7 minutes)
	Film and Cultural Tourism Highlight (7 minutes) - Best
	Friends Representative (TBD)
	Review of Remaining Activities (2 minutes)
8:00 PM	Film Experience (60 minutes)
9:00 PM	Stargazing Experience (60 minutes)
10:00 PM	Dismiss

- **Venue & Transportation:** KCOT will collaborate with the Hands-On Learning Experience venue to manage logistics. UOT encourages hosting the entire evening experience at a single location for a seamless transition experience. If needed, KCOT will coordinate optional transportation for attendees (i.e. shuttles). KCOT will also coordinate all necessary equipment with the venue, including but not limited to, seating, tables, linens, and any required shade/weather tents.
- **Agritourism Appetizers/Experience:** KCOT will coordinate with Rachel Creer and the Agritourism Collaboration Committee to plan and execute this portion of the evening.
- **Catering:** KCOT will collaborate with Rachel Creer to coordinate the food and beverage for dinner at the event.
- **Educational Program:** The purpose of the educational program is to showcase Kane County's niche tourism segments through partner highlights. KCOT may be one of the spotlight speakers and will coordinate the other speakers for the (1) agritourism, (2) astrotourism, and (3) film and cultural tourism spotlights. KCOT will ensure that all attendees can see and hear the presentation materials.

- **Film Experience:** KCOT will coordinate with Melissa Jackson and the Film & Cultural Tourism Collaboration Committee to plan and execute this portion of the evening.
 - **Stargazing Experience:** KCOT will coordinate with Laici Shumway and the Astrotourism Collaboration Committee to plan and execute this portion of the evening.
 - **Signage & Miscellaneous Equipment:** KCOT will provide all required equipment and directional signage. To ensure clear identification of the host, UOT recommends that KCOT utilize branded signage at the event.
- **Ineligible Costs and Activities Under the Agreement to be Covered by KCOT**
 - **Personnel and Fringe Costs:** KCOT will cover the costs of its staff's time dedicated to planning and implementing activities related to the Workshop.
 - **Local Partner Promotion:** KCOT will promote the event to local partners, including individuals, businesses, state parks, and government officials interested in agritourism, astrotourism, and film & cultural tourism. This includes sharing out the marketing for the pitch competition.
 - **Speaker Gifts:** KCOT will provide appropriate gifts for approximately 3 keynote speakers (*approximately 3-5 gifts*) and small gifts for presenters involved in 20 breakout sessions (*approximately 55 small gifts*). UOT is prepared to provide Utah Film bags for the speaker gifts, should KCOT desire to use them.
 - **Swag Bags:** KCOT will provide swag bags for 250 attendees. KCOT is encouraged to provide handouts (*i.e. Stay & Play, save-the-date for an upcoming event, etc.*) and 250 branded items to put in the swag bag.
 - **Items and Services Provided as In-Kind Donations**
 - **Financial and Task Management:** KCOT will manage the invoicing of sponsorship funds and payments for pitch winners.
 - **Hotel Block Management:** KCOT will negotiate and manage a hotel block discount for event attendees for the entirety of the gathering.
 - **Table Centerpieces:** KCOT will provide centerpieces (*approximately 32*) for the meal tables at the Kanab Center.
 - **Set-Up Support:** KCOT will provide set-up support on April 21, 2026, from 2:00 pm to 6:00 pm, including arranging event equipment, stuffing swag bags, arranging name tags, etc.
 - **General "Day-Of" Support:** KCOT will provide general "day-of" support on April 22-23, 2026. KCOT may work with local high schools to provide volunteer experiences for the Workshop.
 - **Promo Video:** KCOT will have an opportunity to share a promotional video from the mainstage highlighting tourism in the county.

2. Utah Office of Tourism (UOT):

- **Workshop Funding:** UOT will provide KCOT with \$52,380.22 (or \$52,855.22 less \$475 for the postcards already paid for by UOT) for costs associated with the venue, catering, speaker costs and hotel accommodations, hands-on learning experience, marketing, and general supplies.
- **Marketing and Attendance:** UOT will assume primary responsibility for all marketing efforts, with the goal of achieving 250 total attendees.
- **Speaker Recruitment and Contracting:** UOT will lead the effort to identify, vet, and contract the three Keynote Speakers and all twenty Breakout Session Presenters and Panelists.
- **Collaboration Committee Oversight:** UOT will oversee and direct the activities of all Collaboration Committees. These activities include identifying speakers, developing networking opportunities, and assisting with the Hands-On Learning Experience.
- **Pitch Contest Management:** UOT will assume responsibility for the planning and execution of the Pitch Contest, including establishing rules and coordinating judges. UOT will acquire sponsorships.

- **Exhibitor Tabling:** UOT will manage all coordination of tabling opportunities for the Workshop.
- **Flexibility and Collaboration:** Recognizing this is the second year of the event, UOT understands that additional requests may arise. UOT will seek KCOT's approval before expecting compliance with any new requests.

Joint Responsibilities:

- **Weekly Planning Meetings:** The Parties agree to participate in weekly planning/check-in meetings (approximately one hour each) from January - April 2026.
 - **Proposed Meeting Schedule** - Fridays at 1:00 pm
 - **Primary Points of Contact** - Rachel Creer (UOT) and Jayme Church (KCOT)

Projected Timeline:

- **January 2026 - April 2026:** Weekly planning/check-in meetings.
- **January 14, 2025:** Event page and registration page go live.
- **January 2025:** UOT and KCOT begin advertising the event to tourism partners using materials and information from the event page. Advertising continues through April 2025.
- **February 20, 2026:** KCOT shares hotel block details with UOT.
- **March 20, 2026:** Hands-on Learning Experience details are finalized (*approximately four weeks before the event*).
- **April 21, 2025:**
 - Event Preparations at the Kanab Center
- **April 22, 2025:**
 - Final Preparations
 - Day #1 + Hands-On Learning Experience
- **April 23, 2025:**
 - Day #2

Payment Schedule, Report and Reconciliation:

- **Payment Terms:** Upon the execution of this Subaward Agreement and receipt of an initial invoice for \$52,380.22, UOT shall issue a one-time advance payment to KCOT for the full Agreement Amount.
- **Financial Reconciliation:** No later than **Friday, May 15, 2025**, KCOT shall submit a final expenditure report and all supporting documentation (including paid invoices and receipts) to UOT for reconciliation.
- **Unspent Funds and Overages:** Following reconciliation, any funds remaining from the advance payment that were not expended on allowable (eligible) project costs shall be returned to UOT by 5:00 p.m. on May 22, 2025. KCOT shall assume sole responsibility for any costs incurred in excess of the \$52,380.22 budget or for any expenses deemed "unallowable" or "ineligible" under the terms of this Agreement.

Subaward Administration and Monitoring -

The State (or "Recipient") agrees that it shall be responsible for compliance with the requirements of 2 C.F.R. § 200.332 – Pass-Through Entities with regard to any subawards. Before the subrecipient (or "Grantee") undertakes any work to be funded through this Award, the Recipient must enter into a written subaward agreement with the subrecipient governing the subrecipient's work activities that meets the requirements of 2 C.F.R. § 200.332(a). The subaward agreement must include a requirement that the subrecipient comply with all of the terms and conditions of this Financial Assistance Award, including but not limited to the Standard and Specific Award conditions and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. part 200). The Recipient acknowledges that it is responsible for monitoring the subrecipient's performance under the subaward in accordance with the requirements of 2 C.F.R. § 200.331, and for addressing any performance or compliance deficiencies.

Recipients of applicable grants and cooperative agreements are required to report to the Federal Subaward Reporting System (FSRS) available at www.FSRS.gov on all sub-awards over \$35,000. Please see the OMB guidance published at 2 C.F.R. part 170 (2015), which can be accessed at <http://www.gpo.gov/fdsys/pkg/C.F.R.-2015-title2-vol1/pdf/C.F.R.-2015-title2-vol1-part170.pdf>. The Recipient acknowledges that it is responsible for this reporting.

Agreement:

This Agreement represents the understanding and commitment of both KCOT and UOT to collaborate on the successful execution of the 2026 Tourism Business Development Workshop pending EDA approval.

ITEM # 5

Discuss/Vote on the Cooperative Wildfire System
2026 Participation Commitment Statement

Cooperative Wildfire System
2026 Participation Commitment Statement

Participating Entity: Kane County

PC Amount: \$ 149,235

	Proposed Action:	CWPP Goal:	Category:	Value:
	<i>Be specific in describing the expected accomplishment</i>	<i>Proposed actions should correlate to long-term goals found in the CWPP</i>	<i>Mitigation, Prevention, Preparedness</i>	<i>The dollar amount applied this year</i>
1)	North Fork Fuels Reduction Project	M1*	Mitigation	\$ 30,000
2)	East Zion Fuels Reduction Project	M2*	Mitigation	\$ 10,000
3)	Deer Springs Fuels Reduction Project	M3*	Mitigation	\$ 30,000
4)	County Roads Vegetation, Egress and Ingress	M4*	Mitigation	\$ 47,435
5)	Connex, Pumpkins and Pump for Dip Site at Deer Springs Community	P1*	Preparedness	\$ 15,000
6)	New Type 7 UTV Engine - Amortized	P2*	Preparedness	\$ 8,800
7)	PPE, Communications and Equipment	P3*	Preparedness	\$ 5,000
8)	Revision of Kane County CWPP	PP1*	Prevention	\$ 3,000
9)				
10)	*Note - Goals will be updated to match CWPP when 2026 revision is completed.	Total		\$ 149,235
11)				
12)				
13)				
14)				
15)				



Utah Division of Forestry, Fire and State Lands
 1594 West North Temple
 P.O. Box 145703
 Salt Lake City, UT 84114

Why are these actions the most impactful way to reduce wildfire risk for this PE?

Consider the highest wildfire risk areas within the boundary and the values to protect from the threat of wildfire.

The mitigation projects will provide for a fuel break to assist firefighters in managing the potential for successful fire fighting should a wildfire occur near those projects. This is also a demonstration project to show the residents what can be done to reduce the fuels, while also reducing the potential for bad outcomes due to wildfire events.

Our Fire shelters are getting old and unreliable, new shelters will provide better equipment for our firefighters. Assuring our hydrants in the WUI zone are working well should they be needed in a wildfire event. A new SxS will provide a new resource to our VFD's in fighting wildfire in situations that our fire trucks can't get to.

Continuing education of our residence through Firewise and Smokey Bear programs along with providing them goods that remind them of the needs to prevent unwanted wildfires

Utah Division of Forestry, Fire and State Lands

Area Manager Signature

Danon Hulet

Print Name

Date

CWS Manager Signature

Joseph Anderson

Print Name

Date

Participating Entity

Chief Executive Signature

Gwen Brown

Print Name

Kane Commission Chair

Title

Date

By signing this document, the Participating Entity and FFSL agree that these proposed actions adhere to the intent of CWS to reduce the impact of catastrophic wildfire to local communities.



Utah Division of Forestry, Fire and State Lands
1594 West North Temple
P.O. Box 145703
Salt Lake City, UT 84114

**Cooperative Wildfire System
2026 Participation Commitment Calculation
for Participating Entity: Kane County**

TOTAL PARTICIPATION COMMITMENT: \$149,235

*Participation Commitment is calculated by adding the Risk Assessment by Acres to the
Historic Fire Cost Average in each jurisdiction, per R652122300 (2017).*

WILDFIRE RISK ASSESSMENT

	Medium Risk	Acres	High Risk	Acres	Cost
Municipal	\$2.62		\$4.58		\$0
County	\$0.39	131079	\$0.52	49270	\$76,741
TOTAL:					\$76,741

HISTORIC FIRE COST AVERAGE

Year	Nominal Fire Suppression Costs	Inflation Rate	Real Fire Suppression Costs
2015	\$23,305	1.36	\$31,695
2016	\$90,499	1.34	\$121,269
2017	\$49,844	1.31	\$65,296
2018	\$73,029	1.28	\$93,478
2019	\$92,178	1.26	\$116,144
2020	\$17,633	1.23	\$21,688
2021	\$93,714	1.21	\$113,393
2022	\$9,505	1.13	\$10,741
2023	\$16,023	1.06	\$16,984
2024	\$443,439	1.03	\$456,742

AVERAGE (removing the high year and low year): \$72,493

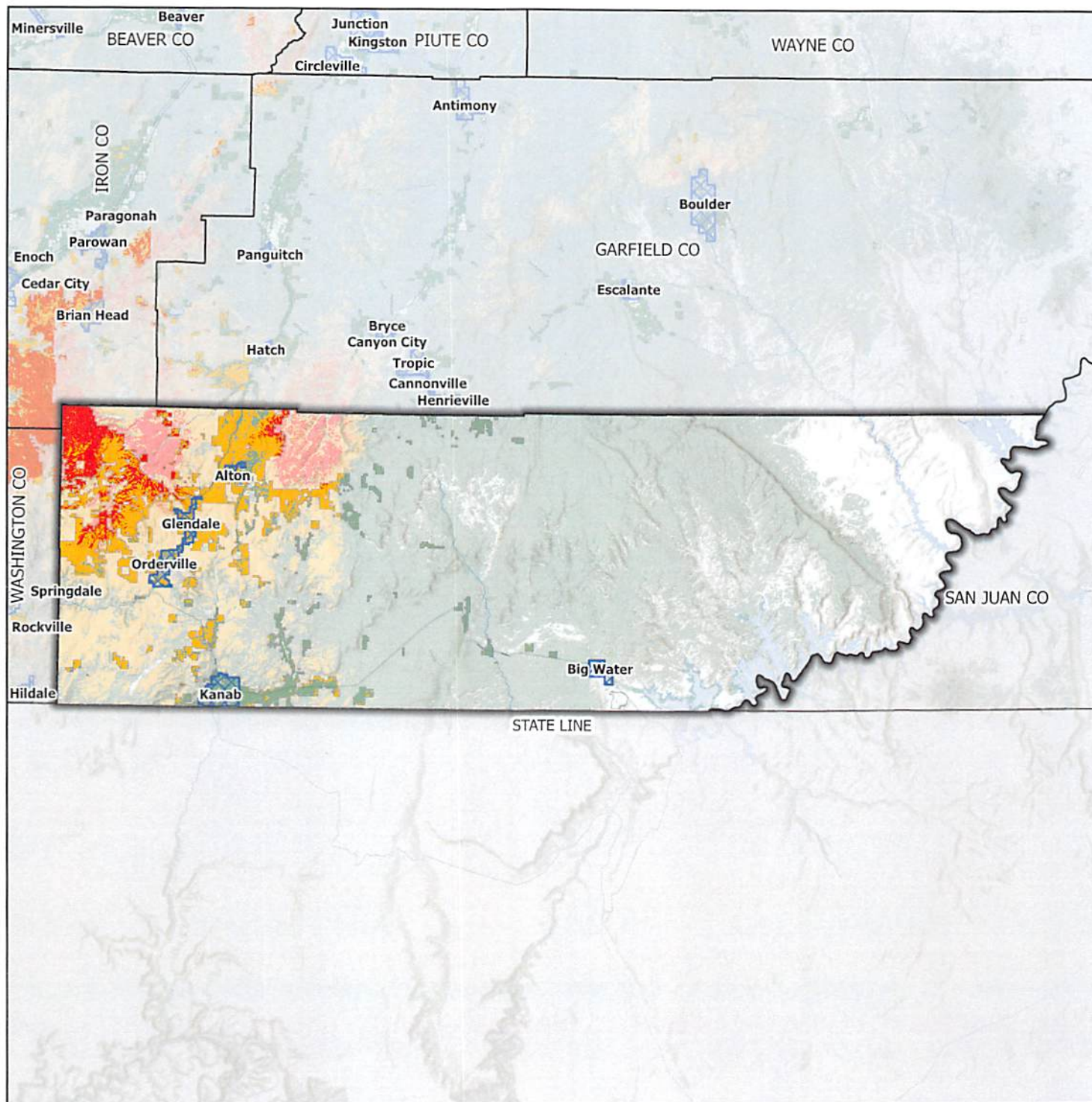
PC CALCULATION

Wildfire Risk Assessment	\$76,741
(+) Historic Fire Cost Average	\$72,493
(=) Participation Commitment	\$149,235
(+) Previous Year(s) Unmet PC	

*Instructions: shaded areas must be adjusted annually by FFSL Finance. Do not edit unshaded cells.
"Cap Reduction" must be approved by FFSL Director.*



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Kane County Cooperative Wildfire System Participation Commitment Map

10 Miles

Wildfire Risk Assessment - Unincorporated Areas:

	Medium Risk	High Risk	Total
Acres	131,079	49,270	(for Risk Assessment)
Cost per Acre	\$0.39	\$0.52	
Cost	\$51,120.81	\$25,620.40	\$76,741.21

- Private Land (vibrant colors)
- Boundary of County
- Incorporated Areas

Participation Commitment Risk:

- Negligible
- Low
- Medium
- High

Produced for September 2025
Utah Division of Forestry, Fire and State Lands



2026 Historic Fire Report

Totals from Columns			
2015	\$23,305.00	column C	taken from previous PC Statement
2016	\$90,499.19	column D	
2017	\$49,844.38	column E	
2018	\$73,029.47	column F	
2019	\$92,178.14	column G	
2020	\$17,632.77	column H	
2021	\$93,713.52	column I	
2022	\$9,505.09	column J	
2023	\$16,022.91	column K	
2024	\$443,439.14	column L	

Incident Name	Incident Number	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Corral	UTSWS-000232	\$0.00	\$21,787.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Savage	UTCCD-000336	\$0.00	\$3,786.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Air Strip	UTSWS-000462	\$0.00	\$2,056.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hopp	UTSWS-000477	\$0.00	\$43,657.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Table	UTSWS-000511	\$0.00	\$12,309.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Straight Canyon	UTSWS-000554	\$0.00	\$4,252.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Elk Heart	UTSWS-000552	\$0.00	\$793.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bald Knoll	UTSWS-000668	\$0.00	\$364.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dixie Knoll	UTCCD-000752	\$0.00	\$748.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mill Creek	UTSWS-000815	\$0.00	\$742.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lydia Canyon	UTSWS-000152	\$0.00	\$0.00	\$7.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Burnt Spring	UTSWS-000900	\$0.00	\$0.00	\$47,536.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Muddy	UTSWS-000475	\$0.00	\$0.00	\$1,288.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Long Valley	UTSWS-000522	\$0.00	\$0.00	\$87.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spencer Bench	UTSWS-000654	\$0.00	\$0.00	\$80.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Seth Canyon	UTSWS-000723	\$0.00	\$0.00	\$844.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Big Timber	UTSWS-000202	\$0.00	\$0.00	\$0.00	\$3.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Stewart	UTSWS-000382	\$0.00	\$0.00	\$0.00	\$3,632.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bullet	UTSWS-000409	\$0.00	\$0.00	\$0.00	\$1,575.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Burnt Flat	UTSWS-000396	\$0.00	\$0.00	\$0.00	\$61.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cat	UTSWS-000435	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Birch	UTSWS-000550	\$0.00	\$0.00	\$0.00	\$56,241.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clarkson	UTSWS-000529	\$0.00	\$0.00	\$0.00	\$2,034.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Landing Strip	UTSWS-000523	\$0.00	\$0.00	\$0.00	\$2,206.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Three Lakes	UTSWS-000612	\$0.00	\$0.00	\$0.00	\$1,031.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Coal	UTSWS-000601	\$0.00	\$0.00	\$0.00	\$829.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Big Lake	UTSWS-000594	\$0.00	\$0.00	\$0.00	\$39.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
McDonald	UTSWS-000629	\$0.00	\$0.00	\$0.00	\$896.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meadow Spring	UTSWS-000653	\$0.00	\$0.00	\$0.00	\$3,346.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Orderville Gulch	UTSWS-000833	\$0.00	\$0.00	\$0.00	\$1,032.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jump Up	UTSWS-000668	\$0.00	\$0.00	\$0.00	\$0.00	\$2,299.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sink Valley	UTSWS-000073	\$0.00	\$0.00	\$0.00	\$0.00	\$2,710.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Thompson	UTSWS-000083	\$0.00	\$0.00	\$0.00	\$0.00	\$181.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Star	UTSWS-000191	\$0.00	\$0.00	\$0.00	\$0.00	\$119.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Glen	UTSWS-000219	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Tank	UTSWS-000232	\$0.00	\$0.00	\$0.00	\$0.00	\$2,044.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Church Wells	UTSWS-000242	\$0.00	\$0.00	\$0.00	\$0.00	\$136.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MM60 Hwy 89	UTSWS-000253	\$0.00	\$0.00	\$0.00	\$0.00	\$48,011.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Whispering Pines	UTSWS-000262	\$0.00	\$0.00	\$0.00	\$0.00	\$1,368.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dave	UTSWS-000302	\$0.00	\$0.00	\$0.00	\$0.00	\$122.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Kane Springs	UTSWS-000342	\$0.00	\$0.00	\$0.00	\$0.00	\$4,240.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Kitchen	UTSWS-000365	\$0.00	\$0.00	\$0.00	\$0.00	\$1,363.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clear Creek	UTSWS-000377	\$0.00	\$0.00	\$0.00	\$0.00	\$9,595.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mill	UTSWS-000543	\$0.00	\$0.00	\$0.00	\$0.00	\$7,665.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sky Haven	UTSWS-000687	\$0.00	\$0.00	\$0.00	\$0.00	\$10,570.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Buffalo	UTSWS-000699	\$0.00	\$0.00	\$0.00	\$0.00	\$466.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	UTSWS-000749	\$0.00	\$0.00	\$0.00	\$0.00	\$31.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
602	UTSWS-000270	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,283.64	\$0.00	\$0.00	\$0.00	\$0.00
3 Mile	UTSWS-000366	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,441.36	\$0.00	\$0.00	\$0.00	\$0.00
Straight Canyon	UTSWS-000524	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,319.78	\$0.00	\$0.00	\$0.00	\$0.00
Coral Mountain	UTSWS-000667	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$581.57	\$0.00	\$0.00	\$0.00	\$0.00
Glass Eye	UTSWS-000811	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,063.40	\$0.00	\$0.00	\$0.00	\$0.00
Lichen	UTSWS-000948	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$344.37	\$0.00	\$0.00	\$0.00	\$0.00
Table	UTSWS-000971	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$598.65	\$0.00	\$0.00	\$0.00	\$0.00
Cottonwood Spring	UTSWS-000016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79.65	\$0.00	\$0.00	\$0.00
North Fork	UTSWS-000120	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$319.37	\$0.00	\$0.00	\$0.00
Duck Ridge	UTSWS-000152	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108.87	\$0.00	\$0.00	\$0.00
Cottonwood	UTCCD-000322	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,907.46	\$0.00	\$0.00	\$0.00
Crocodile	UTSWS-000302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,478.88	\$0.00	\$0.00	\$0.00
Paria	UTSWS-000529	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$556.49	\$0.00	\$0.00	\$0.00
Table Top	UTSWS-000522	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,021.96	\$0.00	\$0.00	\$0.00
Double	UTSWS-000603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,520.66	\$0.00	\$0.00	\$0.00
Burnt	UTSWS-000583	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$734.12	\$0.00	\$0.00	\$0.00
J3	UTSWS-000558	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,399.39	\$0.00	\$0.00	\$0.00

ITEM # 6

Review of Legislative Issues

ITEM # 7

Commissioner Report on Assignments