



South Weber Water Improvement District

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Office-Wendy Dahl (801) 475-4749

Emergency Maintenance

Freddy Loertscher (801) 675-1082

Perry McCorkle (801) 317-6987

Board of Directors

Chair Darren Hess (801) 475-4320

Co-Chair Cindi Mansell (801) 540-2486

Secretary Sherry Poll (801) 726-9484

Treasurer Jan Ukena (801) 479-8749

**Maintenance Supervisor
Jeff Monroe (801) 726-9226**

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, December 10, 2025, at 5:00 p.m. in the Water District Building. Board members in attendance included: Darren Hess, Cindi Mansell, Sherry Poll, and Jeff Monroe. Jan Ukena was excused. Maintenance: Perry McCorkle. Freddy Loertscher was excused.

Call Meeting to Order

Minutes approval for November 12, 2025 Board Meeting

Ms. Mansell moved to approve the November 12, 2025, Board Meeting

Minutes. Motion seconded by Ms. Poll. Motion carried unanimously.

Maintenance Report and Business

-Mr. McCorkle brought up an issue with two green sprinkler boxes that were installed at the Kastlecove Subdivision by the developer. There is a truck parked on top of them. Mr. Hess stated that at the meeting the contractor was going to install one green box, then pigtail the other one for the future. Mr. McCorkle stated that they were both installed and there is a big pipe standing up that the contractor was going to put a fence around and never did. Mr. McCorkle is concerned and would rather have the District Maintenance team inspect them all before they are installed. Mr. Hess stated that the boxes are under warranty for a year and if they break, the contractor would be responsible to go back and fix them. Mr. McCorkle would have liked to be able to inspect them first and to have watched the contractor hook them into the District's 6 inch line but was never notified. Mr. Hess stated that the contractor should be trusted as he is the District's hired contractor. Mr. McCorkle asked if the lines should be pressure tested. Mr. Hess responded that on bigger subdivisions we would, but not on this smaller one. Again, if it leaks, the contractor will be responsible for fixing it. Mr. McCorkle asked if the one large line that came from South Weber Drive down through the field that is 2 blocks long should pressure tested. Mr. Hess said, yes you would want to pressure test that one.

-Discussion about replacing one of the older valves. The Maintenance team didn't get a chance to pick one yet. Mr. McCorkle asked if they should wait for water to turn on before replacing one. Mr. Hess would rather have it done in the off season. Discussions about concerns, costs of replacing, and permitting required on South Weber Drive. Mr. Hess stated that the permit paperwork needs to be started now. They could possibly do two in the spring so the system can be isolated better. Mr. McCorkle stated that there are some spots where there was still water running after shutting off three area valves. The maps are hit and miss. Mr. Hess suggested we try to do at least one in the spring and one in the fall.

-Discussion about meeting with the District's engineer to review parcels over one acre for meter installation and putting together a bid proposal for larger meter installations. Ms. Dahl will update the parcels over one acre and send the information to Mr. Hess and the maintenance team. The larger meters need to get done before the funding runs out. Mr. Hess will provide schematics and plan specs to the engineer as well. It would be nice to have a contractor on board before March.

-Mr. McCorkle was excused.

-Ms. Dahl brought up the townhomes by the school that were previously discussed that have two buildings connected to the same line. The District map shows that there should be two connections there, however according to the maintenance team there is only one. Ms. Dahl will contact the owner again.

-Discussion on the KastleCove Subdivision and the District not knowing when new customers there are hooking up to the system. Ms. Dahl has checked with Layne and will keep an eye on it with the maintenance team.

Review of Financials, Budget, and Invoice Approval, and Meter Project

-Review of all monthly statements, approval of invoices, and meter project finances.

-The Fraud Risk Assessment was presented and completed for the year 2025. Ms. Dahl will upload it to the State Compliance Website.

-Ms. Dahl presented the projected numbers for the year end 2025 budget which Board members reviewed.

-Mr. Hess stated that the District needs to come up with a rate structure along with the new billing system by the usage. The Board will schedule a Truth in Taxation for March.

Meeting Schedule for 2026

-Discussion of Meeting Schedule for the 2026 Year. The Board members all agreed to keep the schedule of meetings on the second Wednesday of each month at 5:00 p.m.

New Business – Board, Office Manager

-No new business.

6:00 p.m. Open Public Hearing for 2025 Budget Amendments and 2026 Budget Plan

Mr. Monroe moved to Open the Public Hearing. Motion seconded by Ms. Mansell. Public Hearing Open.

Close Public Hearing

-No Public Comment

Mr. Monroe moved to Close the Public Hearing. Motion seconded by Ms. Mansell. Public Hearing Closed.

Final Approval of 2025 Budget Amendments and Final Approval of 2026 Budget

-The 2025 Budget was discussed and amended. After discussion the following motion was made:

**Ms. Mansell moved to approve the 2025 Amended Budget as proposed.
Motion seconded by Ms. Poll. All votes as recorded:**

YES – Darren Hess

YES – Cindi Mansell

YES – Sherry Poll

YES – Jeff Monroe

-The 2026 Final Budget was discussed and proposed. After discussion the following motion was made:

Ms. Poll moved to approve the 2026 Final Budget as proposed. Motion seconded by Ms. Poll. All votes as recorded:

YES – Darren Hess

YES – Cindi Mansell

YES – Sherry Poll

YES – Jeff Monroe

Adjourn Board Meeting

Ms. Mansell moved to adjourn the meeting. Motion seconded by Ms. Poll. Meeting adjourned at 6:50 p.m.

Respectfully submitted by the South Weber Water Improvement District Clerk on this 14th day of January 2026 for Board review and approval.

Wendy Dahl District Clerk