

**South Davis Recreation District**

**Board Meeting**

February 9<sup>th</sup>, 2026

5:30 p.m.

**REVISE NOTICE OF AND AGENDA FOR** the South Davis Recreation District Board meeting to be held at 550 N 200 W at the South Davis Recreation Center and via electronic means at the date and time given above to help those who prefer not to attend in person. The public is invited to join electronically and can do so by emailing [mary@southdavisrecreation.com](mailto:mary@southdavisrecreation.com) to ask for the information on joining the meeting.

**AGENDA**

1. Welcome
2. Swearing in of New Board Member
3. Citizen Matters
4. Recognition of February Employee of the Month
5. Approval of January 12<sup>th</sup>, 2026 Board Meeting Minutes
6. Review and Approval of January 2026 Expenditures
7. Staff Report – Cory Haddock, Recreation and Ice Director
8. Review and Discussion on Mission, Vision, and Core Values
9. Update on Possible Future Project Costs
10. Executive Director Report
11. Closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s).
12. Next Board Meeting – **March 9<sup>th</sup>, 2026**
13. Adjourn

1 **South Davis Recreation District**  
2 **Administrative Control Board Meeting**

3 January 12<sup>th</sup>, 2026, at 5:30 p.m.

4  
5 **Board Members present:**

6 Councilman Dan Bell, Bountiful City  
7 Councilmember Dell Butterfield, West Bountiful City  
8 Councilmember Suzette Jackson, North Salt Lake City  
9 John Norman, Board Appointed Representative  
10 Brett Steadman, Board Appointed Representative  
11 Mayor Ryan Westergard, Woods Cross City  
12

13 **Staff In Attendance:**

14 Tif Miller, Executive Director Jayme Blakesley, District Attorney  
15 Scott McDonald, Aquatics & Fitness Director Mary Gadd, Office Manager  
16 Cory Haddock, Ice & Recreation Director Tyson Beck, District Clerk  
17 Tom Lund, Maintenance Supervisor  
18

19 **Others in Attendance:**

20 Marilyn Bell (Bountiful), Mike Glissmeyer (Bountiful), Sophia Ward (Bountiful City  
21 Recorder)  
22

23 **WELCOME**

24  
25 At 5:30 p.m. Chairman Westergard opened the meeting.  
26

27 **SWEARING IN OF NEW BOARD MEMBER**

28  
29 Sophia Ward administered the oath of office to Councilman Bell.  
30

31 Chairman Westergard explained that Centerville city had not yet determined who would be  
32 serving on the Recreation District Board.  
33

34 **CITIZEN MATTERS**

35  
36 None.  
37

38 **RECOGNITION OF EMPLOYEE OF THE MONTH**

39  
40 Mr. Miller recognized Stephenie Glissmeyer as the employee of the month for January.  
41

42 **OPEN AND PUBLIC MEETINGS ACT TRAINING**

43  
44 Jayme Blakesley held a training for the Board.  
45

46 **APPROVAL OF DECEMBER 15<sup>TH</sup>, 2025 BOARD MEETING MINUTES**  
47

Minutes of the Administrative Control Board Meeting held on December 15<sup>th</sup>, 2025, was approved on a motion made by Mr. Norman, and was seconded by Mr. Steadman. Board Members Bell, Butterfield, Jackson, Norman, Steadman, and Westergard voted “aye.”

## **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR DECEMBER 2025**

Mr. Miller highlighted the following expenditures:

- CEM Maintenance (#51) - \$84,314.52 for installing the pool filter
- Fire Engineering Company (#58) - \$2,043.97 for two leaks to the fire compression system
- Olympus Insurance (#66) - \$236937.00 for District’s insurance for the year
- South Davis Sewer District (#103) - \$23,735.84 for excess water fee
- Summit Energy (#107) - \$7,729.50 for gas supply in November 2025
- Worker’s Compensation Fund (#111) - \$6,354.78 for 2026 premium
- Thatcher Company (#125) - \$5,058.51 for pool chlorine

Total expenditures of \$760,488.31 for the period of December 1, 2025, to December 31, 2025, was approved on a motion made by Councilmember Butterfield, and seconded by Councilmember Jackson. Board Members Bell, Butterfield, Jackson, Norman, Steadman, and Westergard voted “aye.”

Board Members revisited including full-time wages into specific programs.

## **UPDATE SUBCOMMITTEE ROLES**

Mr. Miller reported that there the Davis School District pool usage subcommittee is still in progress but has lost two of its members. Councilman Bell and Mr. Steadman volunteered to be on the committee with Councilmember Butterfield.

## **DISCUSSION ON DISTRICT STRATEGIZ PLANNING AND PLANNING TOOLS**

Mr. Miller explained that over the next several months he would like to periodically revisit the mission and vision statement and core values to incorporate it into the decision-making process when evaluating District programs.

## **EXECUTIVE DIRECTOR REPORT**

Mr. Miller reported on the following items:

- Scheduling on the ice has prohibited additional hockey drop-in sessions
- Additional hockey leagues have been added to Sundays
- Warmer weather has made maintaining the Ice Ribbon difficult
- Comp pool scoreboard will have a technician out later in the week
- A non-residents admissions rate to the facility has begun

## **CLOSED SESSION TO DISCUSS THE ACQUISITION OR SALE OF REAL PROPERTY, PENDING LITIGATION AND/OR TO DISCUSS THE CHARACTER OR COMPETENCY OF AN INDIVIDUAL**

No closed session was held.

**ADJOURNMENT**

Next meeting will be on February 9<sup>th</sup>, 2026.

At 6:42 p.m. Councilmember Butterfield made a motion to adjourn the meeting.  
Councilmember Jackson seconded the motion.

DRAFT

**SOUTH DAVIS RECREATION DISTRICT****Cash Disbursements Submitted For Approval**

For the Period January 1-31, 2026

AGENDA ITEM # \_\_\_\_\_

VENDOR	PURPOSE	CHECK NO.	DOCUMENT DATE	CHECK AMOUNT
<b><u>Payroll &amp; Electronic Disbursements:</u></b>				
1 US BANK	ANNUAL BOND PRINCIPAL (\$1,270,000) AND INTEREST (\$25,400)	ACH	1/2/2026	1,295,400.00
2 SOUTH DAVIS RECREATION DISTRICT EMPLOYEES	PAYROLL (direct deposit & physical checks) PPE 12/27/2025	ACH	1/2/2026	83,958.06
3 INTERNAL REVENUE SERVICE	FED TAX DEPOSIT FOR PAY PERIOD ENDING 12/27/2025	EFTPS	1/5/2026	18,857.00
4 UTAH STATE RETIREMENT SYSTEM	URS ACH DEPOSIT OF RETIREMENT MONEY FOR PPE 12/13/2025	ACH	1/13/2026	6,949.61
5 SOUTH DAVIS RECREATION DISTRICT EMPLOYEES	PAYROLL (direct deposit & physical checks) PPE 1/10/2026	ACH	1/16/2026	94,222.18
6 INTERNAL REVENUE SERVICE	FED TAX DEPOSIT FOR PAY PERIOD ENDING 1/10/2026	EFTPS	1/20/2026	20,927.00
7 UTAH STATE RETIREMENT SYSTEM	URS ACH DEPOSIT OF RETIREMENT MONEY FOR PPE 12/27/2025	ACH	1/20/2026	6,612.32
8 STATE TAX COMMISSION	E-PMT OF SALES/RESTAURANT TAX FOR DECEMBER SALES	ACH	1/28/2026	25,715.42
9 SOUTH DAVIS RECREATION DISTRICT EMPLOYEES	PAYROLL (direct deposit & physical checks) PPE 1/24/2026	ACH	1/30/2026	106,513.15
10 CREDIT CARD PROCESSORS (BANKCARD & FIRSTFUND)	DEC 2025 CREDIT CARD FEES	ACH	1/31/2026	12,929.00
11 US BANK	PAYMENT FOR DEC 2025 BANK ANALYSIS FEE	ACH	1/31/2026	720.71
<b><u>Accounts Payable Check Disbursements:</u></b>				
12 C E M MAINTENANCE INC	U/V touch screen for hottub - Cust # SOU04	81703	1/7/2026	2,991.75
13 NCH CORPORATION	Toilet Blocks - Cust # 310014	81704	1/7/2026	177.45
14 GRAINGER, INC.	Misc. Parts/Supplies - Acct # 869791764	81705	1/7/2026	154.06
15 GRITTON & ASSOCIATES, INC.	Pool heat recovery pump parts	81706	1/7/2026	2,247.77
16 ICEBUILDERS ACCESSORIES, INC.	Ice Ribbon Skates	81707	1/7/2026	4,800.00
17 LINDE GAS & EQUIPMENT INC.	Welding Tank - Cust # 71460880	81708	1/7/2026	39.45
18 AMBIENT ENTERPRISES HOLDCO LLC	Pool r/t unit parts	81709	1/7/2026	1,965.00
19 NUCO2 INC. AND SUBSIDIARIES	Pool Co2 - Cust # 489312	81710	1/7/2026	372.43
20 EFBE, INC	Hot tub filter parts	81711	1/7/2026	355.76
21 RACE SWAMI	Nov. 1st Meet	81712	1/7/2026	660.00
22 T-MOBILE USA, INC.	Account # 706133733	81713	1/7/2026	58.24
23 BLOMQUIST HALE CONSULTING GROUP	EAC coverage	81714	1/7/2026	400.00
24 CINTAS CORP	Mats	81715	1/7/2026	27.02
25 HARTFORD-PRIORITY ACCOUNTS	JANUARY PREMIUM PAYMENT	81716	1/7/2026	447.22
26 HARTFORD-PRIORITY ACCOUNTS	JANUARY PREMIUM PAYMENT	81717	1/7/2026	291.72
27 INTERNATIONAL CITY MANAGEMENT ASSOCIATION	PPE 12/27/2025	81718	1/7/2026	129.42
28 INTERNATIONAL CITY MANAGEMENT ASSOCIATION	PPE 12/27/2025	81719	1/7/2026	433.59
29 OFFICE OF RECOVERY SERVICES	PPE 12/27/2025	81720	1/7/2026	213.23
30 PUBLIC EMPLOYEES HEALTH PROGRAM	JANUARY PREMIUM PAYMENT	81721	1/7/2026	25,886.65
31 PUBLIC EMPLOYEES HEALTH PROGRAM	PPE 12/27/2025	81722	1/7/2026	836.23
32 STATE OF UTAH	DECEMBER 2025 STATE TAX WITHHOLDING	81723	1/7/2026	5,323.16
33 CANON SOLUTIONS AMERICA INC	Copier - Acct # 1795516	81724	1/14/2026	19,631.03
34 HAYES GODFREY BELL, P.C.	Legal Fees for Dec. 2025	81725	1/14/2026	1,342.00
35 CITIBANK, N.A.	Misc. Parts/Supplies	81726	1/14/2026	90.57

<b>VENDOR</b>	<b>PURPOSE</b>	<b>CHECK NO.</b>	<b>DOCUMENT DATE</b>	<b>CHECK AMOUNT</b>
36 LINDE GAS & EQUIPMENT INC.	Cylinder Rental - Cust # 71460880	81727	1/14/2026	77.92
37 MARATHON PRINTING, INC.	Race Bib's - Acct # 4617	81728	1/14/2026	468.25
38 NUCO2 INC. AND SUBSIDIARIES	Pool Co2 - Cust # 489312	81729	1/14/2026	495.16
39 PEAK SOFTWARE SYSTEMS, INC.	Sportsman SendGrid Account	81730	1/14/2026	100.00
40 SUMMIT ENERGY, LLC	Gas Supply for December 2025	81731	1/14/2026	14,666.47
41 BOULDER VALLEY LLC	Hooded Sweatshirts & Men's Uniforms	81732	1/14/2026	510.84
42 CINTAS CORP	Mats	81733	1/14/2026	27.02
43 FIRETROL PROTECTION SYSTEMS, INC.	Fire Alarm Monitoring - Cust # 3501187	81734	1/14/2026	119.85
44 KADE HUFF	Flag Football Conf. expense	81735	1/14/2026	195.00
45 M-ONE SPECIALTIES, INC.	Misc. Parts/Supplies	81736	1/14/2026	240.72
46 PEAK SOFTWARE SYSTEMS, INC.	Sportsman Core Annual Fees	81737	1/14/2026	7,133.38
47 STREAMLINE SOFTWARE, INC.	Streamline Flex software	81738	1/14/2026	550.00
48 UNIVERSAL GRINDING COMPANY, INC.	Ice Knife Sharpening	81739	1/14/2026	135.00
49 B & B SPECIALTIES, LLC	Dressing Room Mirrors	81740	1/21/2026	308.00
50 BOUNTIFUL CITY	December 2025 monthly contract	81741	1/21/2026	21,218.82
51 CALIBER CLEANING SERVICES LLC	December 2025 Janitorial Service	81742	1/21/2026	9,640.00
52 CANON SOLUTIONS AMERICA INC	Maintenance	81743	1/21/2026	793.95
53 QUESTAR GAS COMPANY	Account # 7275871119	81745	1/21/2026	2,719.70
54 CITIBANK, N.A.	Misc. Parts/Supplies	81746	1/21/2026	197.79
55 INTERMOUNTAIN BUSINESS FORMS, INC	Misc. for comp basketball - Client # 9290	81747	1/21/2026	700.00
56 LEFAVOR ENVELOPE CO.	Envelopes - Cust # SDRC	81748	1/21/2026	994.50
57 LUMOS HOLDINGS US ACQUISITION CO	Weight Machine Parts	81749	1/21/2026	102.47
58 MLK, INC	Pool Gate Keys & Building Keys	81750	1/21/2026	84.20
59 STATE OF UTAH	State Mail - Acct # MA4265	81753	1/21/2026	465.08
60 ACE RECYCLING AND DISPOSAL, INC	Recycle Can - Acct # 28838	81754	1/21/2026	98.12
61 CALIBER CLEANING SERVICES LLC	January 2026 janitorial services	81755	1/21/2026	9,640.00
62 CINTAS CORP	Mats	81756	1/21/2026	27.02
63 FIRETROL PROTECTION SYSTEMS, INC.	Annual Fire system inspection - Cust # 3509892	81757	1/21/2026	2,430.00
64 GADD, MARY	Reimbursed for special event supplies	81758	1/21/2026	500.00
65 GRAINGER, INC.	Misc. Office Supplies - Acct # 869791764	81759	1/21/2026	108.34
66 CITIBANK, N.A.	Drill Bits	81760	1/21/2026	92.94
67 KADE HUFF	Rental Car Reimbursement	81761	1/21/2026	448.40
68 LOYAL PERCH MEDIA LLC	Feb. 2026 advertising	81762	1/21/2026	300.00
69 MLK, INC	Mater Keys	81763	1/21/2026	44.91
70 INTERNATIONAL CITY MANAGEMENT ASSOCIATION	PPE 01/10/2026	81764	1/21/2026	133.36
71 INTERNATIONAL CITY MANAGEMENT ASSOCIATION	PPE 01/10/2026	81765	1/21/2026	445.57
72 NATIONAL BENEFIT SERVICES CAFETERIA	NBS ADMIN FEES DECEMBER	81766	1/21/2026	52.00
73 NUCO2 INC. AND SUBSIDIARIES	Pool Co2 - Cust # 489312	81767	1/21/2026	1,206.52
74 OFFICE OF RECOVERY SERVICES	PPE 01/10/2026	81768	1/21/2026	213.23
75 PUBLIC EMPLOYEES HEALTH PROGRAM	FEBRUARY PREMIUM PAYMENT	81769	1/21/2026	25,356.08
76 PUBLIC EMPLOYEES HEALTH PROGRAM	PPE 01/10/2026	81770	1/21/2026	836.23

<b>VENDOR</b>	<b>PURPOSE</b>	<b>CHECK NO.</b>	<b>DOCUMENT DATE</b>	<b>CHECK AMOUNT</b>
77 STEP SAVER INC	Building Salt - Cust # 2607	81771	1/21/2026	242.59
78 SUNRISE ENVIRONMENTAL	Drain Cleaner	81772	1/21/2026	1,133.02
79 THATCHER COMPANY, INC	Pool Acid - Acct # C4454	81773	1/21/2026	1,455.39
80 AMERICAN AIR FILTER COMPANY INC	Building R/T unit Filter - Cust # 98122924	81774	1/28/2026	1,283.40
81 BATTERY SYSTEMS INC	Fire Alarm Batteries	81775	1/28/2026	208.27
82 BROADCAST MUSIC INC.	Music License - Acct # 1457626	81776	1/28/2026	1,245.75
83 CARPENTER PAPER CO.	TP, Towel, and Trash Liners - Cust ID 33503	81777	1/28/2026	2,975.66
84 C E M MAINTENANCE INC	Hot Tub Parts - Cust # SOU04	81778	1/28/2026	200.99
85 CINTAS CORP	Mats	81779	1/28/2026	27.02
86 COMCAST CABLE	Account # 8495 44 085 0418644	81780	1/28/2026	87.44
87 JOB CYRIL	USA Swim Registration	81781	1/28/2026	190.00
88 PAUL ENSIGN	Refund Cleaning Deposit	81782	1/28/2026	200.00
89 CORI EYRING	Refund Jr. Jazz	81783	1/28/2026	76.00
90 DAVID GILBERT	Refund Basketball	81784	1/28/2026	71.00
91 KELLIE GILOT	Refund Basketball	81785	1/28/2026	76.00
92 KATIE GOUGH	Refund Basketball	81786	1/28/2026	53.00
93 GRAINGER, INC.	Misc. Parts/Supplies - Acct # 869791764	81787	1/28/2026	38.70
94 DOUGLAS GREER	Refund Jr. Jazz	81788	1/28/2026	124.00
95 TERESA HAMILTON	Refund Basketball	81789	1/28/2026	137.00
96 GARY JACKETTA	Refund Cleaning Deposit	81790	1/28/2026	200.00
97 VALENE JACOBSEN	Refund annual pass	81791	1/28/2026	236.84
98 JONES, WENDY	Reimbursed for ACSM Recertification	81792	1/28/2026	70.00
99 CHAD LARSON	Refund Adult Swim Lessons	81793	1/28/2026	24.00
100 ELIZABETH LARSON	Refund EFT membership fee	81794	1/28/2026	64.35
101 LINDE GAS & EQUIPMENT INC.	Cylinder Rental - Cust # 71460880	81795	1/28/2026	40.30
102 LUNDQUIST SALES, INC	Lap pool boiler parts	81796	1/28/2026	49.50
103 M-ONE SPECIALTIES, INC.	Pool Shower Parts	81797	1/28/2026	509.40
104 CODY MADSEN	Refund Cleaning Deposit	81798	1/28/2026	200.00
105 ASHLEY MILLER	Refund Jr. Jazz	81799	1/28/2026	71.00
106 MURPHY, WENDY	Refund the Mon & Wed Classes	81800	1/28/2026	83.00
107 AARON NORTON	Master's Membership	81801	1/28/2026	105.00
108 NUCO2 INC. AND SUBSIDIARIES	Pool Co2 - Cust # 489312	81802	1/28/2026	379.76
109 ODP BUSINESS SOLUTIONS, LLC	Misc. Office Supplies - Billing ID 289855	81803	1/28/2026	97.68
110 LAUREN PASKETT	Refund Basketball	81804	1/28/2026	35.00
111 PENROD, DAVID D.	Refund annual pass	81805	1/28/2026	48.26
112 EMILY SLONAKER	Refund Basketball	81806	1/28/2026	83.00
113 SOUTH DAVIS SEWER DISTRICT	Account # 35963-00	81807	1/28/2026	6,318.00
114 STEP SAVER INC	Building Salt - Cust # 2607	81808	1/28/2026	165.87
115 MICHELLE THORLEY	Refund Basketball	81809	1/28/2026	81.00
116 LAUREN TONGE	Refund Basketball	81810	1/28/2026	65.00
117 ASHLEY TORRES	Refund Basketball	81811	1/28/2026	66.00

<b>VENDOR</b>	<b>PURPOSE</b>	<b>CHECK NO.</b>	<b>DOCUMENT DATE</b>	<b>CHECK AMOUNT</b>
118 UNIVERSAL GRINDING COMPANY, INC.	Ice Knife Sharpening	81812	1/28/2026	144.00
119 AMERICAN NATIONAL RED CROSS	LTS Facility Fee, CPR/AED Training, Lifeguard Training	81813	1/28/2026	1,286.00
120 CITIBANK, N.A.	Misc. Parts/Supplies	81814	1/28/2026	20.95
121 HYDRO-FIT	Wave Belts - Cust # 25568	81815	1/28/2026	953.84
122 INTERMOUNTAIN BUSINESS FORMS, INC	Thanksgiving Day Shirts & Uniforms	81816	1/28/2026	16,839.51
123 BADGER MANAGEMENT, LLC	Food	81817	1/28/2026	804.90
124 PEAK SOFTWARE SYSTEMS, INC.	December 2025 Sportsman	81818	1/28/2026	48.50
125 PACIFIC FITNESS PRODUCTS LLC	Treadmill	81819	1/28/2026	34,476.00
126 RECREATION SUPPLY CO	Pool Vacuum Parts - Cust # V43941	81820	1/28/2026	1,069.53
127 HERITAGE POOL SUPPLY GROUP, INC.	Pod Vacuum replacement - Acct # REC57926	81821	1/28/2026	232.05
128 UTAH SWIMMING, INC.	Splash Fees 12/13/2025 Pentathlon	81822	1/28/2026	798.75
129 UTAH SWIMMING, INC.	Utah Senior Champs Meet Fees	81823	1/28/2026	1,862.00
<b><i>TOTAL CASH DISBURSEMENTS FOR BOARD APPROVAL.....</i></b>				<b><u><u>\$ 1,922,909.26</u></u></b>





## **Mission, Values, and Strategic Plan**

### **Mission Statement:**

The South Davis Recreation District is dedicated to enhancing the lives of our residents and patrons through safe, quality programs and facilities that strengthen the individual, family and community

### **Vision Statement:**

To aspire to provide and look for new recreational opportunities and distinguish ourselves as innovative and financially responsible stewards for our residents and patrons through programs, facilities, activities, and events that will bring recreation, fitness, and wellness opportunities that will enrich our member cities for years to come.

### **Core Values:**

- Health and Wellness: Support physical, mental, and social well-being through recreation and fitness
- Accessibility: Ensure that all community members have access to recreation facilities and programs
- Community: Foster a sense of unity and belonging through sport, fitness, and recreation while making prudent use of resource to maximize community benefit
- Joy and Happiness: Promote the joy and happiness that comes from participation in sports, fitness, and recreational activities
- Collaboration: Partner with local organizations, businesses, and stakeholders to enhance opportunities and community resources
- Safety: Provide safe environments for community members through our programs and facilities and enhance the community through offerings that help promote safety in every day lives
- Legacy: Always keeping an eye to the future while enhancing opportunities and facilities while continuing to be good stewards of community resources

### **Strategic Priorities:**

- Health and Wellness
- Facilities
- Programming
- Financial Health
- Community Outreach
- District Culture

## **How We Got Here**

Before there was a South Davis Recreation Center, there was the Bountiful Bubble. Residents in and around Bountiful would swim in the pool, work out and skate on the ice rink where the South Davis Recreation Center now stands, as the hub of the South Davis Recreation District. The South Davis Recreation District is a governmental agency serving the South Davis County area. The District was organized pursuant to an approving vote of residents in 2005 and currently serves the recreation needs of South Davis County through the operation of the South Davis Recreation Center and affiliated recreation programs. The District includes the cities of North Salt Lake, Woods Cross, Bountiful, West Bountiful and Centerville. The South Davis Recreation District has served millions of residents and patrons at the recreation center through its facilities, programs and events and has cemented itself as an important piece of a continuously changing community. Though times have changed since the vote in 2005, the South Davis Recreation District is committed to providing quality programs, events and facilities and making sure we continue to do all we can to ensure that we maintain these things for future generations and keep looking forward to serve the residents of South Davis County and their recreational needs and wants for the next generations.

## **What's Next?**

With an eye on maintaining our current facilities and programs, while also looking at the long-term viability of the District, we are taking steps to ensure that the South Davis Recreation District will continue to serve it's residents and patrons and meet the desires of the community. We will continue to look at what our facilities need, how our programs are performing, and how we can maintain long-term success as we look to the future.

We will use our strategic priorities, previously listed, as guides to providing for the recreational needs of South Davis County, while making sure the District finances continue to be sustainable and best use community resources that we are responsible for. Our goal is to continue to evolve and recognize the ever-changing landscape of recreation not only in South Davis County, but to stay in tune with trends that will benefit the community that fall in line with our priorities.

## **How Do We Get There?**

By following our strategic priorities, we will set goals and benchmarks to help us analyze regularly how we are doing reaching these goals and benchmarks. Utilizing our 2021 Master Plan and through engaging board members, staff, and the community going forward, we will formulate these goals and determine how to best take the steps so that they become a reality.

Our Master plan has given us a great starting point, and continuing to get feedback and adapt to changing needs of the community will help us to make the changes and enhance current offerings to allow us to continue succeed and look at areas of possible growth.

This plan will allow us to set short and long term goals and create necessary benchmarks to help us get to where we need to be. Quarterly reports will be given outlining the progress towards these goals to the board.

**District Priority:        Health and Wellness**

The South Davis Recreation District believes that Health and Wellness opportunities in South Davis County are an important component of helping to create and maintain a healthy and happy community. We are committed to looking at the overall health of all members of our community by providing diverse opportunities for residents to address the different health and wellness needs of our patrons.

Through our facilities, program offerings, and our special events, the South Davis Recreation District provides many avenues to help address Health and Wellness. We have expanded our services to also look at ways to help improve mental health within the community. Looking to the future, we want to find more ways to serve and enhance our services for the teenage population in South Davis County. Our goal is to provide opportunities for all different demographics within the community, and we look forward to being a catalyst for Health and Wellness for years to come.

**District Health and Wellness Plan 2024-2034**

- **Identifying Gaps in Service for Fitness Classes**

**Aquatic and Fitness Director/Fitness Coordinator**

Look for areas of improvement or growth in different areas of the district and look to find gaps amongst certain groups of people. Look for opportunities for new classes and new/modern equipment. Update Capital yearly to reflect these changes.

- **Continue evaluation of current offerings**

**All Staff**

Look at current health and wellness programs to make sure that they are providing the service levels we expect. Review to make sure offerings are sustainable and receive the necessary levels of support needed.

- **Look at expanding non traditional fitness**

**Fitness Coordinator**

With the incorporation of the mental, nutritional, and other non traditional fitness offerings, look to see what other areas of fitness that can grow within the district. Make sure programs will be self-sustainable.

- **Health and Body Composition Screening**

**Aquatic and Fitness Director/Fitness Coordinator**

Look for opportunities to provide patrons with modern technology to better understand their health needs and where improvements can be made. Use STYCU technology to help patrons receive enhanced data.

- **Health and Wellness Fairs**

**Aquatic and Fitness Director/Fitness Coordinator**

Find ways to grow and invite health screening opportunities at the community hub that the South Davis Recreation Center is. Bring health and wellness opportunities to where the people are for low or no costs.

**District Priority: Facilities**

Having opened in 2007, the South Davis Recreation Center is the hub of the South Davis Recreation District, and also a hub for many residents within the community. The facility is now 17 years old, and the long term viability of the recreation center is a focus to make sure the facility is available for the current and future generations.

The South Davis Recreation District also partnered with the City of Bountiful to open and operate an outdoor ice skating space, called the Bountiful Ice Ribbon, during the Winter months. This facility is the District's first opportunity to operate another facility outside of the South Davis Recreation Center.

Through our Master Plan in 2021, we know that there are desires and opportunities for expansion of the South Davis Recreation Center and possible future facilities. However, making sure our current facility continues to operate effectively and continues to be a safe environment for patrons is of the utmost importance. Making sure our facilities are available and can provide opportunities for anyone in the community is an important piece to remain a community space as we move toward the future.

Maintaining and operating welcoming facilities, creating safe spaces for patrons of all ages and backgrounds, and helping the community have places where they can look to have fun and reach toward their health and wellness goals is something the South Davis Recreation District will always aspire to provide for our community. Our goal is to focus on our wonderful facilities to make sure they are sustained for future generations, and to engage the community and look to their desires for the possibilities of future changes and growth to help determine what direction the community wants to go as we look at what comes next.

**District Plan 2024-2034**

- **Pool Expansion**

**Executive Director, Aquatics and Fitness Director, Maintenance Manager**

Discuss possibility of new bond, look to expand current pool and update outdoor area as part of the funding

- **Locker Room Renovation**

**Executive Director, Maintenance Manager, Aquatics and Fitness Director**

Depending on bonding, money could become available once existing bond expires. Look to provide more private changing spaces for patrons of the facility.

- **Converting Racquetball Court Functional Fitness Space**

**Aquatic and Fitness Director, Fitness Coordinator**

TRX Funding is budgeted for 2026 and looking to utilize space better and looking at ways to encourage more membership amenities.

- **Restrooms for 2<sup>nd</sup> Floor Fitness**

**Maintenance Manager**

A need for the facility since the closest restrooms for anyone on the fitness levels are the pool locker rooms on the first floor. Would likely depend on bonding.

- **New Entrance/Exit at current Exit Doors**

**Executive Director, Maintenance Manager**

Issues with people trying to sneak in, along with closer access for members and those who struggle to walk to the pool and fitness from the front of the facility. Currently tied to possible bond.

- **Dasher Boards**

**Ice and Recreation Director, Maintenance Manager**

Currently budgeted for 2025. Current boards are original to the facility.

- **Facility RTUs**

**Maintenance Manager**

Process of starting to replace RTUs has begun in 2024. Currently budgeted for every few years over the next ten years to replace as units become older and obsolete.

**District Priority:      Programming**

It is our desire that the programming that we offer with the South Davis Recreation District provides opportunities for people of all backgrounds and ages and look for ways to build and connect our community. We look to enhance our current programs, while always keeping an eye on changes and possible growth opportunities that may arise from the desires of our residents.

The future is bright for the South Davis Recreation District and our community. Our programs are designed to teach, provide health and wellness, bring people together, and be an outlet for fun and enjoyment for South Davis County. These programs should be affordable while providing opportunities for those in the community who may need assistance to participate. As we keep looking forward, we will continue to provide programs that focus on these ideas while making sure our offerings are in line

with what the community is looking for and looking to what is best for a successful South Davis Recreation District.

Through our programs, we not only look to grow the individual but grow the community through recreation that allows people to come together with and participate with many different people in South Davis County. We believe we have quality program offerings, and these opportunities provide direction and instruction from staff and volunteers that can influence our residents in a positive way in our community for many years.

#### **District Programming Plan 2024-2034**

- **Program Analysis/Cost Recovery**

**Executive Director, Aquatics and Fitness Director, Ice and Recreation Director**

Using a full year of data from new budget breakdown, determine if there are programs to continue to run, alter, or eliminate. Use data to determine changes to fee structure, length programs, potential public/private partnerships, etc...

- **Community Wants/Needs Analysis**

**Executive Director**

Collect data from District community and look at other community offerings to enhance or reshape current programs offerings. Stay up with certain trends and evaluate whether to replace lower performing programs with new programs that may bring in new participation and higher revenues

- **Adaptive Program Growth**

**Executive Director, Aquatics and Fitness Director, Ice and Recreation Director**

Look to find new programming opportunities for the special needs communities, and provide staff who will spend dedicated hours to the growth and success of Adaptive programming

- **Adult Program Review**

**Executive Director and All Programming Staff**

Review current offerings of Adult Programs to look at ROI. Make necessary changes to programs to increase revenues, decrease costs, or possibly eliminate programs. Look at programs to make sure that programs offered align with desires of the community.

#### **District Priority:      Financial Health**

A value of the South Davis Recreation District is to provide a legacy for our community and be a source of health and wellness, fun, and a place for residents to come together now and into the future. To create a legacy, the district must continue to be fiscally responsible and look for opportunities to grow

and enhance our financial stability. Through fees, alternative funding sources, and proper use of community funds, the South Davis Recreation District will continue to find ways to serve our community in a responsible way.

We believe that the South Davis Recreation District helps to bring a higher quality of life to our community through the offerings and opportunities we provide. In a world where operating expenses continue to grow, we must continually look at our fees and our programs, while looking to open doors to even more possible funding sources like increased sponsorships, grants, community partnerships, and a District Foundation. We must also be cognizant of securing and growing funds for the future through finding the right levels of operating and capital reserves.

As we look to the future, we must continue to look at partnerships within our community through relationships with our member cities and our school district. We must find the proper balance of fees that ensure the District is being responsible while also being affordable for the residents we serve. It can be a fine line, but to best serve South Davis County we will continue to be cognizant of our responsibilities to our residents and to continue our legacy that we have created with the South Davis Recreation District.

#### **District Financial Health Plan 2024-2034**

- **Program Funding Gaps**

- All Staff**

- Identify program funding gaps and look for ways to offset necessary costs with additional/new revenue sources

- **Identify Subsidy Levels**

- Executive Director and District Board**

- Look at programs and determine desired Cost Recovery levels. Utilize charts and graphs from prior Cost Recovery process to assist in the evaluation.

- **Review of Policies**

- Executive Director, Finance Director**

- Review policies related to finance in the district including Procurement Policy, Sponsorship Policy, Grant Application Process, etc.. Make sure the district is in compliance with any regulations set forth in policies.

- **Bids on Existing Services**

- Executive Director**

- Go out for new bids and quotes on existing services that the District currently has to determine if achieving the best price for similar services. Examples of services are insurance, benefits, interlocal agreements, etc...

**District Priority:            Community Outreach**

The South Davis Recreation District is an important piece of the community in South Davis County. We serve the community, and always look for ways to not only improve our programs and offerings at our facilities, but we look to help our community in different ways and through different opportunities.

These opportunities for Community Outreach will be ongoing and will look for ways to get out into the community and provide different options for residents of South Davis County. We look to offer new program opportunities, bring these and other programs to the cities when possible, get out more information about the district, and get out and participate in city events when we are able to.

We will also continue to look for ways to serve our residents by looking to provide low cost options supported through donations from people and businesses in the community. It is important to also continually look for ways we can reach those in the community who currently have difficulty participating in our programs and maybe looking for more specialized programs that will better meet their needs.

**District Community Outreach Plan 2024-2034 (All Ongoing)**

- **Fitness (Physical and Mental) Opportunities**
- **City Council Updates**
- **City Free Days**
- **State's Biggest Swim Lesson**
- **State's Biggest Ice Skating Lesson**
- **Programs to the cities**
- **Sports Tourism Opportunities with County and the District**
- **Be involved in City Events**
- **Provide Financial Assistance**
- **Expand our Adaptive programs**

**District Priority:            District Culture**

The District's ability to provide the best options for the community starts with the backbone of our District, the staff. The District should always look forward to make sure that we are able to retain and recruit the best possible employees that help us to operate our facilities and programs for the betterment of our community. Continued personal growth and education will only help the District continue to serve our residents even better.

Continual improvement of Communication throughout the District will help staff better serve customers as well as better interact with each other. Communication is key to having a successful organization.



Also, finding ways for staff to truly enjoy what they do and have positive interactions will help each individual and the District reach desired levels of success.

#### **District Culture Plan 2024-2034**

- **Review Staff Benefits and Wages**

**Executive Director/HR**

Make sure staff benefits are competitive with other agencies, they are cost effective, and make working for the SDRD a positive for potential and existing employees.

- **Review the Organization Structure**

**Executive Director/Aquatic and Fitness Director/Ice and Recreation Director**

Continue to look at make up of staff and positions to make sure staff is being utilized efficiently and the number of staff is in line with the needs of the District.

- **Communication Throughout the District**

**All Staff**

Continue to develop better communication through improving existing methods to utilizing new ideas/technologies that can continue to improve District communication and distribution of information.

- **Staff Training and Education**

**Executive Director/Aquatic and Fitness Director/Ice and Recreation Director**

Look for new opportunities for training and education that staff is looking for and will help them succeed and grow their knowledge and comfort in their positions.

- **Camaraderie**

**All Staff**

Continually look and incorporate ideas that help to build staff relationships and bonds with each other, which will in turn help operations run more efficiently.