

Hinckley Town Council
Town Council Chambers
161 E. 300 N., Hinckley, UT
Digital Recording
Thursday, January 15, 2026

The meeting was called to order at 7:00 PM.

Invocation: Tresa Taylor

I. Pledge of Allegiance: Led by Mayor Alan Miller.

II. Roll Call:

Mayor Alan Miller

Council Members: Skip Taylor, Chris Mork, Ron Black

Hinckley Town Clerk Tresa Taylor

Maintenance employees: Joe Stevens, Dillon Lewis

III. Guests:

Jess Peterson (R6 Community Advisor), Daniel Hawley, Justin Telfer, Ron Larson (Jones & DeMille Engineering), Kristi Townsend, Chase Townsend, Travis Stanworth (Water & Wastewater Operator)

IV. APPROVAL OF MINUTES

Mayor Miller requested a motion to approve the minutes from the previous meeting held on Monday, January 5, 2026. Council Member Skip Taylor motioned to approve the minutes and Council Member Chris Mork seconded the motion, all voted aye. Motion carried.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None.

VI. REPORT OF GOVERNING BODY - BOARDS - COMMITTEES

None.

VII. STAFF REPORTING

Dillon Lewis reported that the water leak at 200 N. 500 W. has been fixed and also noted while at the water treatment plant, he noticed a booster pump bearing sounds like it's failing and mentioned it to Council Member Mork for future repair.

VIII. NEW BUSINESS

1. Town Council Seat Vacancy - Interview all candidates, appoint a candidate, and swear in the successful candidate.

Kristi Townsend was invited to speak regarding her interest in the vacant Council seat. She stated she loves the town, works at the Post Office, serves as an EMT, and wishes to help the community.

Council Member Ron Black motioned to appoint Kristi Townsend as a Council Member to fill the empty seat. Council Member Skip Taylor seconded the motion. Roll Call Vote: Council Member Skip Taylor, aye; Council Member Chris Mork, aye; Council Member Ron Black, aye; Mayor Alan Miller, aye. Motion carried.

Clerk Tresa Taylor administered the Oath of Office to Kristi Townsend and Council Member Kristi Townsend took her seat.

2. Daniel Hawley, Jones and DeMille Engineering - Discussion to move forward with the Sewer Lagoon Project.

Daniel Hawley reported that the town was awarded funding in October by the Utah Division of Water Quality. The State Engineer is currently reviewing final construction drawings and should grant authorization to advertise for contractors within the coming weeks.

Mr. Hawley noted that the state now requires a Sewer System Asset Plan regarding the longevity of the existing system, which Jones and DeMille will assist in preparing.

The sewer lagoon project involves tightening the lagoon bottom with a clay liner to address seepage rates.

Council Member Black discussed a financial plan to pay for the \$1,020,000 loan for the sewer upgrade over 20 years and explained how sewer impact fees and monthly revenue from the proposed subdivision will definitely help in paying the debt.

3. General Plan Update – Jess Peterson, R6 Community Advisor - Review and discuss General Plan update.

Jess Peterson and Council Member Black discussed updates to the General Plan, including the zoning map, annexation map, and future roads map.

A discussion was held regarding splitting residential zones into R1 (Single Family), R2 (Single Family & Duplex), R3 (Multifamily), and a new R4 zone for events and short-term rentals to accommodate local venues.

The Council discussed defining animal units (e.g., horses per acre) to ensure consistency between the code and general plan.

Council Member Chris Mork discussed adding "cable" to the utility section description regarding internet availability.

It was noted that a public hearing will be required for the General Plan update and the goal is to finalize the plan by the end of February.

4. To review the Planning Commission's formal recommendation to adopt the proposed Hinckley Town Construction Standards and to adopt Ordinance 26-01-15, an ordinance adopting the Hinckley Town Construction Standards.

The Council reviewed the Planning Commission's formal recommendation to adopt the proposed construction standards drafted by Jones and DeMille Engineering.

Council Member Ron Black motioned to approve Ordinance 26-01-15, adopting the Hinckley Town Construction Standards. Council Member Chris Mork seconded the motion. Roll Call Vote: Council Member Skip Taylor, aye; Council Member Chris Mork, aye; Council Member Ron Black, aye; Council Member Kristi Townsend, aye; Mayor Alan Miller, aye. The motion carried and Ordinance 26-01-15 was adopted.

5. To review and adopt Resolution 26-01-15, a resolution authorizing electronic participation for Council Member Ron Black during a temporary leave of absence.

The Council reviewed a resolution authorizing electronic participation for Council Member Ron Black during a temporary leave of absence. Council Member Mork asked if this could apply generally to other members and it was clarified that this specific resolution is for a leave of absence, and the current ordinance allows for participation via electronic meetings.

Council Member Chris Mork motioned to approve Resolution 26-01-15 authorizing electronic participation for Council Member Black. Council Member Skip Taylor seconded the motion. Roll Call Vote: Council Member Skip Taylor, aye; Council Member Chris Mork, aye; Council Member Ron Black, aye; Council Member Kristi Townsend, aye; Mayor Alan Miller, aye. The motion carried and Resolution 26-01-15 was adopted.

6. To assign Colin Haydanka and Fire Chief Steve Thatcher as representatives from hinckley Town to attend and represent Hinckley Town at the Millard County Fire District meetings.

Council Member Chris Mork moved to assign Colin Haydanka as the primary representative and Fire Chief Steve Thatcher as the secondary representative for

Hinckley Town at the Millard County Fire District meetings. Council Member Ron Black seconded the motion, all voted aye. Motion carried.

7. ULCT - Legislative Policy Committee voting members

Mayor Miller explained the Utah League of Cities and Towns (ULCT) Policy Committee requires voting members to review proposed state legislation. Mayor Miller and Council Member Ron Black agreed to serve as the voting members for the town.

IX. OUTSTANDING BUSINESS

1. Park Pavilion - electricity

No contact has been made with an electrician.

2. Hinckley Town Industrial Park - Business Development

No new updates regarding business development.

3. CDBG Grant Water Improvements Project Update

No new information.

4. Hinckley Town Code Update

Council Member Black said he has spent approximately 40 hours reviewing the code and requested a work session to review changes on a clean copy.

X. MISCELLANEOUS DISCUSSION

CIB Funding: The town missed the deadline for the third trimester CIB funding. New projects must be entered into a new state portal, with the next application opportunity being June 1, 2027 (or potentially June of the current year depending on the new portal rules).

Sales Tax & Fees: Council Member Black suggested ensuring all sales tax avenues (including lodging tax for short-term rentals) are active. He also proposed reviewing the fee schedule, suggesting a potential increase for business licenses and punitive fees (e.g., animal control) to match rising costs.

The Council discussed irrigation water entering the sewer system and it is believed the water is entering the system (east of 150 West between 100 N - 500 N.) The Council decided this needs to be monitored during the first irrigation to identify the source.

XI. PAYMENT OF BILLS

Council Member Black moved to accept the following purchase orders:

PO # 285 to Insight Public Sector, \$1,652.60, renewal of Adobe Creative Cloud software,
PO # 286, Ashton Meats Catering, \$456.00, Fire Department Christmas Dinner,
PO # 287, Remote Control Systems, \$800.00, annual SCADA System & software support,
PO # 288, Stanworth Construction, \$3,740.00, generator pad at water treatment facility,
PO # 289, Knuckleball, \$1,156.00, Fire Department shirts,
PO # 290, Mountainland Supply, \$603.47, water parts,
PO # 291, Stanworth Construction,\$3,165.00, emergency water leak repair at 200 N 500 W and installation of new 8" water valve on 500 W near Hwy 6 & 50,
PO # 292, Stanworth Construction, \$900.00, monthly water & wastewater operator contract,
PO # 293, DOSSD, \$864.60, reimbursement of treatment plant expenses,
PO # 294, DOSSD, \$2,125.15, reimbursement of main water line repair.
Council Member Skip Taylor seconded the motion, all voted aye. Motion carried..

Council Member Chris Mork moved to pay bills. Council Member Ron Black seconded the motion, all voted aye. Motion carried.

XII. ADJOURNMENT

Council Member Chris Mork moved to adjourn the meeting at 8:00 PM. Council Member Ron Black seconded the motion, all voted aye. Motion carried.



Tresa Taylor, Hinckley Town Clerk
Dixie Talbot, Hinckley Town Clerk



Mayor Alan J. Miller