

# Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, January 5, 2026**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

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## **PRESENT:**

### **Board Members**

#### ***In person***

Emily Quinton, *Summit County*

Cheri Jackson, *Millcreek*

Dustin Gettel, *Midvale City*

Glade Sowards, *Salt Lake City*

Drew Quinn, *Holladay*

Dan Dugan, *Salt Lake City (Chair)*

#### ***Electronic***

Lorenzo Long, *Ogden*

Randy Aton, *Springdale*

Melodie McCandless, *Grand County*

Luke Cartin, *Park City*

Patrick Schaeffer, *City of Kearns*

Alexi Lamm, *Moab*

Kyla Topham, *Springdale*

Holly Smith, *Holladay*

Joe Frazier, *Oakley*

Kaitlyn Myers, *Moab*

Emily Paskett, *Salt Lake County*

David Brems, *Emigration Canyon*

Dave Graf, *Ogden*

**In Person Attendees:** Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*; Monica O'Malley, *Salt Lake City*; Sophia Nicholas, *Salt Lake City*; Monica Thornburg, *Beehive Energy Alliance*

**Electronic Attendees:** Jeane Evenden, *Ogden resident*; Steve Burton, *Ogden City staff*; Samantha Pensari, *Stewardship Utah*;

**REGULAR MEETING: 1:00 p.m.**

**TIME COMMENCED: 1:03 p.m.**

## **1. Welcome, Introduction, and Preliminary Matters**

### **1.1 Purpose and Overview of Meeting**

Secretary Emily Quinton called the meeting to order and introduction of attendees was made.

**1.2 Current Participation Percentages included in Board Packet**

Secretary Quinton said that the current percentages are in the packet.

**1.3 Shifting Start Times for February and March Board Meetings to 1:30 p.m.**

Start times will shift due to meeting conflicts related to the upcoming state legislative session.

**2. Business Matters**

**2.1 Approval of December 1, 2025, Board Meeting Minutes**

**Board Member Gettel moved to approve December 1, 2025, Board Meeting Minutes. Board Member Quinn seconded the motion. Secretary Quinton asked for the vote. All Board Members voted yes. The motion passed unanimously.**

**2.2 Treasurer Report (Year-to-Date Contributions and Expenses).**

Secretary Quinton said that the only payment that has cleared this past month is a grant reimbursement from SustainEnergy Finance.

**2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)**

Board Member Cawley is not here and there will be no update this month.

Salt Lake City staff member Monica O'Malley gave the update for the Low-Income Plan Committee. There was no major critique of the Low-Income Plans from the Utah Public Service Commission, but they did ask questions about the programmatic strategies like the monthly bill credit. Parties do want the Low-Income Plan to be accurately communicated to the residents in each community. Board Member Gettel asked about how the termination fee waiver works. Ms. O'Malley said that people qualify for the termination fee waiver if they are on RMP's HELP program.

Board Member Glade Sowards gave the update for the Program Design Committee. The Public Service Commission (PSC) hearings took place on December 16<sup>th</sup> and 17<sup>th</sup>. For the resource solicitation, Energy Strategies has conducted two rounds of additional analysis this past month.

The technical hearing went well, and the Board is now waiting for the PSC's decision. The decision could come as early as the end of January and it may also come in stages. The public witness hearing had a great turnout. Approximately fifty people attended in person and twenty online.

Six projects were selected for an initial short list and submitted to PacifiCorp for modeling. The committee received the modeling results and met with PacifiCorp on December 8<sup>th</sup>. The modelling was done assuming generation only, no battery storage. PacifiCorp used different sets of assumptions that are being considered regarding the URC program resource valuation in the program application docket. Energy Strategies conducted two rounds of analysis based on the modeling results. Energy Strategies reviewed this with the Program Design Committee.

Board Member Paskett asked if the PSC decision is made in stages, will the 90 day window for communities to consider the program ordinance begin upon the first stage of approval or later? Board Member Randy Aton asked whether the initial program rate will be known when communities consider the ordinance. Board Members Sowards and Quinton said that it is anticipated that the 90 day window would begin upon the initial approval and that it is likely the initial rate will be known. They will confirm with Agency attorney Phil Russell.

Chair Dugan joined the meeting at 1:40 p.m.

#### **2.4 Public Comment**

There were no comments.

#### **2.5 Discussion and Consideration of Resolution 26-01, Resolution of the Board Authorizing the Chair to Sign Transmission Consulting Request Letter Agreement**

Board Member Sowards explained that the agency had planned, as part of the RFP, to pursue optional, non-binding transmission studies to identify any potential transmission-related cost issues with shortlisted projects. RMP requires an agreement to initiate these studies, and the draft agreement they provided unexpectedly made the agency a third party to the agreement along with RMP and each bidder. Because of this, the board needs to authorize the chair to sign the agreement on the Agency's behalf. Board Member Sowards noted that staff are still negotiating redlines with RMP and that the version included in the packet reflects the agency's preferred language. The proposed resolution therefore authorizes the chair to execute the agreement so long as the final version is not substantively or materially different from the draft attached; if it is, staff would return to the board.

Board Member Quinton asked for more background on why the Board would want to pursue the optional transmission studies. Board Member Sowards explained that they are trying to narrow the initial shortlist of six bids down to a final shortlist while keeping the overall schedule on track. A key unknown for each project is the potential cost of connecting it to the transmission system. Normally, those costs are identified through a designated network resource (DNR) request that can take about 270 days after a PPA is signed, but the agency does not have time to wait that long before deciding which projects to move forward. Therefore, the RFP included an optional, non-binding transmission study with a shorter turnaround to surface any major "red flags" earlier. Because of timing pressure, the Program Design Committee will likely recommend advancing multiple projects into PPA negotiations and then narrowing further once transmission cost information is available, even though that is not the ideal process.

Chair Dugan said the Agency is pushing RMP forward on this process.

**Board Member Jackson made the motion to approve Resolution 26-01, Resolution of the Board Authorizing the Chair to Sign Transmission Consulting Request Letter Agreement. Board Member Gettel seconded the motion. Chair**

**Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.**

**2.6 Board Member Comments**

Board Member Quinton updated the board regarding the calendar invites for board meetings and reminded communities that if they plan to appoint new board members that must be formalized by sending the Secretary a letter from the community's chief executive or a copy of the community's resolution appointing those board members. She also said that each community should be ready for the 90-day window after PSC approval to adopt the program ordinance.

**2.7 Closed Session if Needed**

**3. Adjournment**

**Board Member Graff moved to adjourn the meeting. Board Member McCandless seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The meeting adjourned at 1:53 p.m.**

APPROVED:  \_\_\_\_\_ Date 2/6/26  
Dan Dugan, Chair

ATTEST:  
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Emily Quinton, Secretary