

**Mayor**  
Kenneth Romney

**City Council**  
James Ahlstrom  
Dell Butterfield  
Kelly Enquist  
Jenn Nielsen  
Julie Thompson

## WEST BOUNTIFUL CITY

550 North 800 West  
West Bountiful, Utah 84087  
  
Phone (801) 292-4486  
FAX (801) 292-6355  
[www.WBCityut.gov](http://www.WBCityut.gov)

**City Administrator**  
Duane Huffman

**City Recorder**  
Remington Whiting  
  
**City Engineer**  
Kris Nilsen  
  
**Public Works Director**  
Steve Maughan

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT  
7:30 PM ON TUESDAY, JANUARY 20<sup>TH</sup>, 2026, AT THE CITY OFFICES**

*Invocation/Thought – Dell Butterfield; Pledge of Allegiance – James Ahlstrom*

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Presentation of Independent Audit of the City's Financial Statements for the Fiscal Year Ending June 30, 2025.
4. Resolution 584-26 – A Resolution Making Appointments to the West Bountiful City Planning Commission (Dennis Vest, Tyler Payne, Richmond Thornley, Robert Merrick).
5. Resolution 585-26 – A Resolution Appointing a Mayor Pro Tempore to the West Bountiful City Council.
6. Discuss New/Unlisted Business Classification Process Recommendation from the Planning Commission.
7. Monthly Financial Report
8. Meeting Minutes from January 6<sup>th</sup>, 2026.
9. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
10. Mayor/Council Reports.
11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
12. Adjourn.

*This agenda was posted on the State Public Notice website ([Utah.gov/pmn](http://Utah.gov/pmn)), the city website ([WBCityut.gov](http://WBCityut.gov)), posted at city hall, and emailed to the Mayor and City Council on January 16<sup>th</sup>, 2026.*

1  
2 Minutes of the West Bountiful City Council meeting held on **Tuesday, January 20<sup>th</sup>, 2026**, at West  
3 Bountiful City Hall, 550 N 800 West, Davis County, Utah.

4  
5 Those in attendance:

6  
7 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield,  
8 Kelly Enquist, Jenn Nielsen and Julie Thompson

9  
10 **STAFF:** Duane Huffman (City Administrator), Tom Smith (Assistant Chief of Police), Steve  
11 Maughan (Public Works Director), Steve Doxey (City Attorney), and Remington Whiting  
12 (City Recorder)

13  
14 **PUBLIC:** Alan Malan, Richmond Thornley, Tyler Payne, Rob Merrick, Grayson Shaw, Cale  
15 Teran, Lucas Bloom, Simon Mortenson

16  
17 **EXCUSED:** Kris Nielsen (City Engineer), Brandon Erekson (Chief of Police)

18  
19 **Regular Meeting**

20  
21 Mayor Romney called the meeting to order at 7:34 pm. Cale Teran shared an inspirational thought,  
22 and the Pledge of Allegiance was led by Grayson Shaw.

23  
24 **1. Approve Agenda**

25  
26 **MOTION:** *Jenn Nielsen made a motion to approve the agenda. Kelly Enquist seconded  
27 the Motion which PASSED by unanimous vote of all members present.*

28  
29 Mayor Romney recognized former Planning Commission Chair Alan Malan for his service  
30 on the Planning Commission since 2008. Mr. Malan expressed his appreciation to the  
31 community for the opportunity to serve

32  
33 **2. Public Comment**

34  
35 No Comment.

36  
37 **3. Presentation of Independent Audit of the City's Financial Statements for the Fiscal Year  
38 Ending June 30, 2025.**

39  
40 Ryan Child presented the Independent Audit for the Fiscal Year ending June 30, 2025 to the  
41 council. He stated that the auditor's opinion was clean. The highest opinion that can be  
42 rendered by the auditor and this means that no significant problems were found.

43  
44 Mr. Child reviewed the report and went over the financial statements with the council and  
45 demonstrated the city's strong financial standing.

48      4. **Resolution 584-26 – A Resolution Making Appointments to the West Bountiful City**  
49      **Planning Commission (Dennis Vest, Tyler Payne, Richmond Thornley, Robert Merrick)**  
50

51      Mayor Romney presented the new terms for re-appointed and new members of the planning  
52      commission.

53      **MOTION:** *James Ahlstrom made a motion to adopt Resolution 584-26 – A Resolution*  
54      *Making Appointments to the West Bountiful City Planning Commission*  
55      *(Dennis Vest, Tyler Payne, Richmond Thornley, Robert Merrick). Dell*  
56      *Butterfield seconded the motion which PASSED.*

57      The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield – Aye
Kelly Enquist – Aye	Jenn Nielsen – Aye
Julie Thompson – Aye	

60      5. **Resolution 585-26 – A Resolution Appointing a Mayor Pro Tempore to the West**  
61      **Bountiful City Council.**

62      **MOTION:** *Dell Butterfield made a motion to adopt Resolution 585-26 – A Resolution*  
63      *Appointing a Mayor Pro Tempore to the West Bountiful City Council. Julie*  
64      *Thompson seconded the motion which PASSED.*

65      The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield – Aye
Kelly Enquist – Aye	Jenn Nielsen – Aye
Julie Thompson – Aye	

66      6. **Discuss New/Unlisted Business Classification Process Recommendation from the**  
67      **Planning Commission.**

68      Duane presented the recommendation that had been forwarded by the planning commission.  
69      He explained that a bill passed during the last legislative session requires cities to adopt a  
70      formal process to consider new or unlisted businesses that are not found in the land use code.  
71      He reviewed the highlights of the proposed code as well as some questions for the council to  
72      consider. The council directed staff to remove duplicative language that was already found in  
73      the code, and then to bring it back next time for consideration.

74      7. **Monthly Financial Report.**

75      Duane reviewed the monthly financial report that was provided to the City Council earlier that  
76      day. He noted that the budget is currently in good condition, though some adjustments are  
77      becoming apparent. The performance of the auditors was also discussed.

78      8. **Meeting Minutes from January 6<sup>th</sup>, 2026.**

95  
96       **MOTION:** *Kelly Enquist made a motion to approve the meeting minutes from January*  
97           *6<sup>th</sup>, 2026. Julie Thompson seconded the motion which PASSED by*  
98           *unanimous vote of all members present.*

100  
101       **9. Staff Reports**

103       Police Department – Tom Smith

- 104       • Trae Hansen has started the second phase of his FTO. He is being trained by Brandon  
105       Lawson.
- 106       • The department has received several comments regarding the crosswalk enforcement on 400  
107       N and 800 W. There have been 200 stops at that intersection since July.

108       Public Works – Steve Maughan

- 109       • Signs have been on order for the intersection at 400 N and 800 W.
- 110       • Finishing up the new meter installation throughout the city.

111       Administration/Community Development – Duane Huffman

- 112       • I-15 project is currently in the process of RFP.
- 113       • The city has been approached by UTOPIA Fiber for a franchise agreement.
- 114       • The council retreat is set for February 27<sup>th</sup> and 28<sup>th</sup>. Location is still TBD.

117       **10. Mayor/Council Reports**

119       Kenneth Romney:

- 120       • Attended the Sewer District Board meeting.
- 121       • He went over the functions of the Sewer District and some of their processes.

122       Dell Butterfield:

- 123       • Attended his last Planning Commission meeting last week.
- 124       • Rec Center board now has 2 new members.

125       James Ahlstrom:

- 126       • Shared his opinion on why the city council and planning commission work so well together.

127       Kelly Enquist:

- 128       • Arts Council had a successful concert. Another concert will take place on February 13<sup>th</sup>.
- 129       • A new candidate for the Head of the Mosquito Abatement has received an offer.

130       Jenn Nielsen:

- 131       • YCC met two weeks ago and will meet again this Thursday. They are planning on the Easter  
132       Egg Scramble which will take place on April 4<sup>th</sup>.
- 133       • They will have a guest speaker this week on Leadership.
- 134       • Working with Volunteer America to come speak to the YCC.
- 135       • Waste Management Board meeting next week.

136       Julie Thompson

- 137       • Expressed her excitement to be able to work with the planning commission.

139       **11. CLOSED SESSION**

141                   **MOTION:** *James Ahlstrom made a motion to go into closed session to discuss the sale,*  
142                   *exchange, or purchase of real property in the Police Training Room and to*  
143                   *have the adjournment of that meeting be the adjournment of the regular*  
144                   *meeting. Kelly Enquist seconded the motion which PASSED.*

145

146                   The vote was recorded as follows:

147                   James Ahlstrom – Aye                   Dell Butterfield – Aye  
148                   Kelly Enquist – Aye                   Jenn Nielsen – Aye  
149                   Julie Thompson – Aye

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153                   *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*  
154                   *present on February 3<sup>rd</sup>, 2026.*

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158                   Remington Whiting, City Recorder