



Meeting Minutes For
Regular Meeting of the Henefer
Town Council
January 6, 2026 7:00 P.M.

Henefer Town Office 150 West Center Street, Henefer, UT 84033

Meeting Minutes

Council Persons Present: Mayor Kay H. Richins, Steven Dallin, Chad West, Alec Deru, Rush Hotchkiss

Staff/Personnel Present: Elizabeth Breitenbeker, Ashlee Vernon, Mason Kjar, Ty Bailey

Visitors Present: Lupe Carreno, Jodi Hotchkiss, Elaine Andreasen, Tim Richins, Scott Deru, Teresa Deru, Jodi Carroll, Michael Carroll, Hayley Deru, Deanna Paskett, Chris Paskett, Eric Stine, Donald Fulton, Mark Calderwood, Detton Fawcett

I. Opening Ceremony

A. Call to Order

A quorum being present at the Town Hall, 150 West Center Street, Henefer, UT 84033, the meeting of the of the Henefer Town Council was called to order at 7:02 P.M.

B. Legislative Prayer was offered by Steve Dallin

C. Pledge of Allegiance was offered by Mr. Deru

II. Swear in New Council Members

Audio Time 3m

Rush Hotchkiss, Chad West, and Alec Deru gave their Oath of Office

III. Discussion Items

Audio Time 5m

A. **Business License for Level Below Studio:** Jessica Richins explained her business is cutting and styling hair. She is the only employee.

Action:

Mayor Kay Richins called for a motion to approve the business license for Level Below Studio. Steve Dallin made a **motion** to approve the business license for Level Below Studio. Chad West seconded the motion. Passed Unanimously.

B. **Business License for Lupe Carreno LLC:** Lupe Carreno explained she is a contract employee for Vitamin Bar. She travels to people's homes and gives infusions such as vitamin c, zinc, etc.

Action:

Mayor Kay Richins called for a motion to approve the business license for Lupe Carreno LLC. Steve Dallin made a **motion** to approve the business license for Lupe Carreno LLC. Alec Deru seconded the motion. Passed Unanimously.

- C. **Discussion of concessions bid:** Paskett’s Pitt BBQ made a bid to sell concessions during baseball games at the town park.

Action:

Mayor Kay Richins called for a motion to approve the concessions bid for Paskett’s Pitt BBQ 2026. Chad West made a **motion** to approve the concessions bid for Paskett’s Pitt BBQ 2026. Alec Deru seconded the motion. Passed Unanimously.

IV. Public Comment Audio Time 17m

Eric Stine with Abate of Utah presented town council with information about their charity event at Weber Crossing Campground in June. He has met the requirements Jake Young has given and he was directed to get approval from the town planning commission.

Kevin Beenfield made a request to have a fence that is on his property moved to the correct boundary line.

V. Action

- A. Approval of concessions bid was approved at audio time 16m

VI. Review of December 2, 2025 Town Council Meeting Minutes Audio Time 1hr 1m

Mayor Kay H. Richins called for a motion to approve December 2, 2025 Regular Town Council Meeting Minutes with corrections. Steve Dallin made a motion to approve December 2, 2025 Regular Town Council Meeting Minutes with corrections. Kay Richins seconded the motion. Passed Unanimously.

VII. Mason Kjar – Legal Counsel Training Audio Time 1hr 3m

Mason showed council the ULCT (Utah league of cities and town) website. He strongly encouraged council members to do specific trainings found on the website.

VIII. Reports by Council Members and Staff Audio Time 1hr 11m

Steve Dallin mentioned local fire stations are moving towards having full time staff.

At 8:26 P.M. Councilperson Chad West moved to adjourn the meeting. Councilperson Rush Hotchkiss seconded the motion. Motion passed by unanimous vote (5-0)

IX. Work Session

A. Water and Sewer Presentation by Detton Fawcett

Detton explained to council future and current projects for sewer and water. He showed council the map and cameras for pipes.

Ashlee Vernon completed some administrative paperwork with council members.

The work session closed at 9:40

Rush Hotchkiss – Parks
Chad West – Water and Sewer Utilities
Alec Deru – Water and Sewer Utilities

Steven Dallin – Cemetery
Mayor Kay H. Richins – Streets
Ty Bailey