

# UTAH STATE BOARD OF EDUCATION

**Subject:**

ACTION: Review of Internal Policies and Potential Action for Grant (of any type) Application and Acceptance by the Utah State Board of Education

**Agenda item type:**

Action Item

**Recommended Action:**

MOTION FOR THE BOARD: That the Board studies and supports the current grant application process.

**Purpose of Memo:**

Committee request

**Background:**

The Budgetary Procedures Act governs federal grants management by state agencies and the Utah State Board of Education.

[https://le.utah.gov/xcode/Title63J/C63J\\_1800010118000101.pdf](https://le.utah.gov/xcode/Title63J/C63J_1800010118000101.pdf)

Specifically, Chapter 5, Federal Funds Procedures Act

In addition to federal grants, the Utah State Board of Education receives state grants and, occasionally, private grants but not without legislative appropriation (approval) and board approval. Internal policies 01-08 and 03-01 were established in accordance with Board Policy 1001, Paragraph (7)(a). "The Superintendent, Board sections, and USDB, may adopt their own respective internal policies, as needed, so long as they don't conflict with Board policies, Board administrative rule, or federal and state law." and as part of the overall internal controls system for financial control and management of funds by USBE staff and systems.

<https://schools.utah.gov/policy/policy/internalpolicies/0108GrantManagement.pdf>

<https://schools.utah.gov/policy/policy/internalpolicies/0301GrantApprovalManagement.pdf>

**Contact:**

Name:	Scott Jones	Sara Harward
Title:	Deputy Superintendent of Operations	Grants Compliance Officer
Phone:	801-538-7600	801-538-7600
Email:	scott.jones@schools.utah.gov	sara.harward@schools.utah.gov

**Attachments:**

1. January 2026 Finance Committee Internal Grant Policies

