

## Board Members Present

Mr. Brandon Hatch, Chair  
Mayor Joy Petro, Vice-Chair  
Dr. Gary Alexander, MD  
Commissioner Lorene Kamalu  
Dr. Ryan Stewart, MD

Mr. Troy Wood  
Mr. Richard Swanson  
Dr. Candice Smith, MD  
Mr. Brian Hatch, Director  
Mr. Neal Geddes, Chief Deputy Attorney

## Davis County Health Department Staff and Guests Present

Austin Andrews, PM/QI Coordinator  
David Spence, Deputy Department Director, Health  
Rachelle Blackham, Deputy Department Director, Seniors  
Jay Clark, Division Director, Environmental Health  
Liz Carlisle, Division Director, Administration  
Kristen O'Flarity, Administration  
Ashley Niederriter, Administration

Ivy Melton Sales, Community Health, Division Director  
Aimee Dussol, Administration  
Sarah Willardson, Division Director, CD/Epi  
Trevor Warner, Administration  
Isa Perry, Health Strategy Bureau  
Sabrina Harman, Division Director, Family Health

## Welcome/Call to Order (0:00:30)

(Joy Petro)

The meeting of the Davis County Board of Health was held Tuesday, November 25, 2025 at the Davis County Health Department, Board Room, 22 South State Street, Clearfield, Utah. The meeting was called to order at 7:30 a.m. by the Board of Health Chair, Mayor Joy Petro.

## Review Minutes (Action) (0:00:58)

(Joy Petro)

The minutes from the August 12, 2025 meeting were presented to the members and reviewed.

*Mayor Petro asked for a motion to approve said minutes. Dr. Ryan Stewart motioned for the minutes to be approved. Dr. Gary Alexander seconded the motion. All were in favor, the vote was unanimous.*

## Elections (Action) (0:01:13)

(Brian Hatch)

Mr. Brian Hatch reviewed the procedures regarding Chair and Vice-Chair elections. It was presented that the executive committee nominated Dr. Ryan Stewart to serve as Vice-Chair. Mr. Brian Hatch opened the floor to any additional nominations presented to the board. No additional nominations were motioned.

*Mr. Brian Hatch asked for a motion to confirm Dr. Ryan Stewart as the Vice-Chair of the Board of Health. Dr. Gary Alexander motioned for the confirmation of Dr. Stewart. Commissioner Kamalu seconded the motion. All were in favor, the vote was unanimous.*

## Public Pool Regulation (Action) (0:04:33)

(Jay Clark)

Mr. Jay Clark provided an update to the Public Pool Regulation changes. The primary changes focus on strengthening the regulation with requirements for construction inspections and fee adjustments. Mr. Clark provided an overview of the public hearing for the Public Pool Regulation. Mr. Clark answered questions from

the Board regarding how the health department's fee structure fits within each city's fee and permitting processes.

*Dr. Gary Alexander motioned to approve the Public Pools Regulation Public Hearing Report. Dr. Ryan Stewart seconded the motion. All were in favor, the vote was unanimous.*

*Commissioner Lorene Kamalu motioned to approve the Findings of Fact and Conclusions of Law for the Public Pool Regulation. Dr. Gary Alexander seconded the motion. All were in favor, the vote was unanimous.*

*Dr. Gary Alexander motioned to approve amendments to the Public Pool Regulation. Mr. Troy Wood seconded the motion. All were in favor, the vote was unanimous.*

**DavisLinks (Information)** (0:17:40)

**(Isa Perry)**

Ms. Isa Perry shared about DavisLinks and how the program relates to the Community Health Improvement Plan, priority two, access to resources. Ms. Perry shared information about how the resource directory operates and the various partners and resources that participate. Ms. Perry reviewed the sections for the community as well as for partners to use. Ms. Perry reviewed the analytics and number of referrals that DavisLinks has seen since launching. Ms. Perry answered questions regarding sustainability and funding of the resource connector.

**Communications Program (Information)** (0:42:55)

**(Brian Hatch)**

Mr. Brian Hatch, Director of the Davis County Health Department, introduced a new department-wide communications initiative designed to build public trust and establish the department as a reliable community resource. Mr. Hatch explained that the initiative seeks to deliver unified, consistent health messages that empower citizens to make informed behavioral changes while moving away from a focus on enforcement or program-specific updates. The program emphasizes accessibility and accuracy, ensuring that all department members provide the same credible information to the public regardless of their specific role. To support this, Mr. Hatch presented a structured framework that includes identifying priority health topics, developing standardized messaging templates, and implementing outreach through diverse channels like social media and community partnerships.

A primary example of this new strategy shared by Mr. Trevor Warner is the "Sleep" initiative, which focuses on sleep hygiene as a high-impact, non-political topic to improve overall community well-being. By utilizing tools like sleep diaries and digital bedtime reminders, the department aims to simplify complex health issues into actionable steps for different age groups.

Moving forward, Mr. Hatch requested that the Board of Health participate in a prioritization exercise to select the next set of key health topics for 2026. The ultimate goal for Mr. Hatch and his team is to maintain a consistent presence in the community, with key health messages being reinforced over long periods to ensure lasting behavioral change.

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## Budget Update (Information) (1:21:10)

(Liz Carlisle)

Liz Carlisle presented an overview of the DCHD budget. The presented budget is as expected. Revenues may look a little low due to the property taxes not accounted for yet. Allocations look a little high due to a planned three million dollar transfer to the capital account. There were no follow up questions regarding the budget. Mr. Brian Hatch shared some of the challenges and impacts that the budget faces with federal and state cuts.

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## UALBOH Report (Information) (1:22:44)

(Brandon Hatch)

Mr. Brandon Hatch explained that the leadership of UALBOH last met in August and are reviewing topics for the April conference. No location has been identified yet. Mr. Brandon Hatch mentioned that the team has looked at moving around to different locations.

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## Director's Report (Information) (1:24:15)

(Brian Hatch)

Mr. Brian Hatch reported on his recent trip to Savannah, Georgia, for the NALBOH conference, noting that Davis County is in a much more stable position than many health departments nationally that are struggling with funding. He also addressed the legal requirement for the Board to attest that the department meets Minimum Performance Standards to receive state funding. Mr. Hatch assured the Board that since the department is fully accredited, they far exceed these basic state requirements.

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## Commissioner's Report (Information) (1:29:24)

(Lorene Kamalu)

Commissioner Kamalu discussed the ongoing "Truth in Taxation" process, explaining that the county is facing significant inflationary pressures and rising costs in public safety and inmate medical care. While the initial proposed tax increase was a "cap," the commission is working to reduce that number by half, aiming for a 15% increase to the General Fund. She emphasized that for an average home, this would equate to an increase of approximately \$4 per month to sustain essential mandated services.

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## Chair's Report (Information) (1:32:58)

(Mayor Petro)

The Chair's Report was brief, with the Chair simply wishing everyone a happy holiday and a Happy Thanksgiving. Mayor Petro reminded everyone to spend quality time with their families and make sure to "get plenty of sleep."

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## Meeting Adjourned (1:41:55)

(Mayor Petro)

*Mayor Petro adjourned the meeting at 9:03 am.*