

Town of Cedar Fort

Cemetery Committee Meeting Minutes

November 5, 2025

Time: 7:20 PM – 7:36 PM

Location: Town Hall

Attendance

Present:

- Linda Norris
- Andra Carter
- Vicki Draper

Absent:

- Cody Cook
 - Gina Hacking
-

1. Call to Order

The meeting was called to order at 7:20 PM.

2. Opening

- Pledge of Allegiance was recited.
 - Opening Prayer was offered by Vicki.
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3. Cemetery Items

A. Gazebo Project

- Gazebo has been purchased from Lowe's and currently stored at Vicki's home (boxed, ~600 lbs).
- Awaiting concrete bid from Kimball; attempts to contact have been unsuccessful.
- Concern that concrete pouring may need to wait until spring due to cold weather.
- Suggested pad size: 12 ft x 12 ft, approximately 3 inches thick.
- A building permit is likely required; Vicki will begin the permit process with Andrea.
- Discussion regarding possible temporary storage at the Community Center if needed.
- Material believed to be treated wood; should store well over winter.

B. Century/Chronicle Mapping Update

- Second payment submitted.

- Ground sonar completed.
- Mapping expected by December, 2–3 month turnaround.
- Next steps: integrate maps into the Chronicle system and set up annual hosting for ongoing updates.

C. Upcoming Meeting Schedule

Motion: Skip **December 2025** and **January 2026** meetings due to no pressing business.

Vote: **Unanimously approved.**

D. Public Comment

- Update requested on cemetery cleanup:
 - Completed mainly by youth volunteers and leaders.
 - Weeding completed at the old cemetery; some erosion requires gravel rather than soil refills.
 - Cleanup turnout was minimal; consideration needed for future maintenance strategy.
- Committee position notice:
 - Vicki's committee term expires in December.
 - Position will be posted; Vicki intends to reapply.
 - Notification and deadline will be provided by Wyatt.

4. Adjournment

Motion to adjourn approved unanimously.

Meeting adjourned at **7:36 PM**.

Minutes approved by the Cedar Fort Town Cemetery Committee on:

02/02/2026

Date

Kandice Johnson
Kandice Johnson/Town Recorder