



Wasatch Charter School  
Governing Board Annual Meeting  
December 10, 2025 | 6:15 PM - 7:25 PM  
1458 East Murray-Holladay Road, Holladay, UT 84117

[Zoom Link](#), [Board Info](#), [Board Packet](#), [Meeting Slides](#)

## Minutes

### 1. Opening

- a. Confirm Recorder is on: Confirmed
- b. Roll Call and confirm Quorum: Quorum confirmed.

Present (all via Zoom):

Mac Gaulin, Board President  
Rhannon McDaniel, Board Vice President  
Sarah Gonzales, Board Member  
Smith Monson, Board Member  
Vivian Gayol, Board Member  
Shannon Markham, Board Candidate  
Heather Campbell, Executive Director  
Kara Salisbury, Administrative Director  
Tricia Sullivan, Wasatch Family Foundation Director  
Gloria Pak, Board Candidate

Excused:

Melissa Frisch, Board Member

- c. Potential Conflicts of Interest: None reported.

- d. Waldorf Verse

*"The healthy social life is found  
When in the mirror of each human soul  
The whole community finds its reflection,  
And when, in the community,  
The strength of each one is living."  
-Rudolf Steiner*

2. Approval of Meeting Minutes
  - a. [October 22nd Meeting Minutes](#): Trustee Gaulin made a motion to approve the October 22 Board Meeting minutes; Trustee Monson seconded the motion, which carried unanimously.
3. Option for Public Participation: None offered. Trustee Gaulin used this time to introduce a prospective board member, Gloria Pak, who provided an introduction for herself.
4. Committee Report Discussions
  - a. Executive Committee: Mr. Gaulin reviewed discussions that have been happening with the Executive Committee and other stakeholders in the school's fundraising processes, sharing data from past events (type of event and amount of money raised), and stated that the Board needs to make a decision about whether an auction will be a component of fundraising for this school year. There was discussion about various fundraising approaches, including different types of auctions (in person/online/silent/active/etc.); different products to be sold in an auction (class projects—student work—versus purchased items—larger individual items or smaller things to be put together for class baskets); more robust approaches to the drive for sustaining donors (tiered plans with items or experiences to be awarded for various donation levels); and matching donations from employers for parents who donate. After discussion, Mr. Gaulin proposed that each Board member choose one area of fundraising to focus on, with two Board members for each of three areas: sustainer program, procurement (to do with class projects for an auction or other items for an auction) and event (whether that is only a piggybacking on the Spring Showcase or if a separate event ends up being something in person other than the Spring Showcase). This was agreed upon, and Mr. Gaulin will send a signup to the members to select what area they would like to help with.
  - b. Finance Committee: Ms. Gonzalez shared that the audit report came back with a positive result. Mr. Gaulin shared that the school's financial condition is healthy overall for this point in the year.
  - c. Issues for Vote:
    - i. Policies: Ms. Gayol stated that the first three policies listed below were left largely unchanged, with just minor edits, and then reviewed the updates that were made to the fourth policy, which were made to bring it into compliance with state requirements. Trustee Gaulin made a motion to approve the four policies listed below; Trustee Gayol seconded the motion, which carried unanimously.
      1. [A-10 Disposal of Textbooks Policy](#)
      2. [A-42 Conflict of Interest Policy](#)
      3. [A-31 Secondary School Completion Policy](#)
      4. [A-34 Communication and Complaint Policy](#)
5. Executive Director Report discussion: Ms. Campbell reviewed highlights from her report provided to members ahead of the meeting, including: enrollment numbers are very strong; the number of students with IEP's in the school has increased by roughly 20% over this time last year, which contributes to increased workload for student support staff;

details about recent hiring and open positions; and reports about recent and upcoming events.

6. Option for Closed Session: Trustee Gaulin made a motion to move into closed session to discuss the lease or purchase of real property, at 7:30pm; Trustee Monson seconded the motion, which carried unanimously and the meeting went into closed session.
7. The open meeting resumed at 7:50pm. Trustee Gaulin affirmed that the content of the closed session was limited to the declared reasons.
8. Adjourn: Trustee Gaulin motioned to adjourn, and the meeting concluded at 7:55pm.

*Board Meeting Public Participation Note:*

Persons requesting to speak to the board of education in an open meeting need to sign up prior to the start of the open session of the board meeting. Resolution of questions or responses to proposals should not be expected at this meeting; staff or others may be asked to research and/or prepare materials and solutions for a later time. Fifteen minutes total have been scheduled for persons requesting to speak. Three minutes will be allotted for individual requests and five minutes will be allotted for group requests. If we receive more requests than the allotted time permits, those requests may be scheduled for the next board business meeting. Your concerns may be submitted in writing to the Board Secretary for distribution to the board at any time.