



Wasatch Charter School
Governing Board Annual Meeting
September 24, 2025 | 6:15 PM - 7:25 PM
1458 East Murray-Holladay Road, Holladay, UT 84117

[Zoom Link](#), [Board Info](#), [Board Packet](#), [Meeting Slides](#)

Minutes

1. Opening
 - a. Confirm Recorder is on: Confirmed.
 - b. Roll Call and confirm Quorum: Quorum confirmed.

Present:

Mac Gaulin, Board President
Sarah Gonzales, Board Member
Smith Monson, Board Member
Rachel Harris, Board Member
Vivian Gayol, Board Member
Heather Campbell, Executive Director
Kara Salisbury, Administrative Director
Tricia Sullivan, Wasatch Family Foundation Director
Shannon Markham, Board Candidate
Misti Moberly, member of the public (via Zoom)

Excused:

Melissa Frisch, Board Member
Rhiannon McDaniel, Board Vice President

- c. Potential Conflicts of Interest: None reported.
- d. Waldorf Verse

*"The healthy social life is found
When in the mirror of each human soul
The whole community finds its reflection,
And when, in the community,
The strength of each one is living."*

-Rudolf Steiner

2. Approval of Meeting Minutes
 - a. [August 1st Meeting Minutes](#): Trustee Gaulin made a motion to approve the August 1, 2025 meeting minutes; Trustee Gonzales seconded the motion, which carried unanimously.
3. Option for Public Participation: Not exercised.
4. Festival discussion with Michelle Simmons: Mrs. Simmons shared examples of how she has brought stories and activities around the Festival of Courage to the students in her current class, in 1st grade and in 2nd grade.
5. Committee Report Discussions
 - a. Executive Committee: Trustee Gaulin shared that the Executive Committee has been discussing fundraising, and that they have developed a proposal for the Board to consider. He presented the proposal, which includes the idea that the Wasatch Family Foundation will primarily hold responsibility for community building through community events (primarily responsible for event planning), and that the school's Board will hold responsibility for the financial side of events and other fundraising. There was continued discussion of various ways that fundraising can be accomplished, and ways in which the Wasatch Family Foundation can delegate to other bodies in managing events. Mr. Gaulin stated that the Executive Committee will connect with the Foundation Board to discuss the proposal further, and determine next steps.
 - b. Fundraising Committee: Board members were reminded that the volunteer signups that have been sent out to the community have specific slots for Board members to sign up for volunteer jobs (the more responsible pieces of the organization of the day of the event because Board members fall under the school's liability insurance); Ms. Sullivan also reminded members that they can be involved in any of the volunteer needs like providing items for the bake sale, prepping for things like the bake sale and craft supplies, etc.
 - c. Finance Committee: Trustee Gonzales reported from the Finance Committee meeting that the school is on track for this point in the year, regarding spending and budget markers. Mr. Gaulin shared that a discussion in the Finance Committee reached the conclusion that Mr. Cates (the school's Business Manager from Red Apple Finance) does not need to attend the school's Board meeting every month, as he has historically done, so his attendance will now be intermittent. Mr. Cates will continue attending the Finance Committee meeting every month, and so any finance-related questions can be taken by members of the Finance Committee to Brian, and the answers can be brought back to the Board at large.
 - d. Issues for Vote:
 - i. Board Vote on Mandate
 - ii. Vote to approve new board member: Shannon Markham has been a long time member of the Board of the Wasatch Family Foundation, and is now a candidate for the school's Board. Trustee Gaulin made a motion to approve Ms. Markham as a new member of the school's Board; Trustee Monson seconded the motion, which carried unanimously.

iii. Policies: Trustee Harris made a motion to approve the following four updated or new policies; Trustee Monson seconded the motion, which carried unanimously.

1. [Association Leave Policy](#)
2. [Enrollment Policy](#)
3. [IT Systems Security Plan](#)
4. [Salary Supplement for Highly Needed Educators \(SHINE\)](#)

[Program](#): Executive Director Campbell shared the background on the new SHINE program (a program of the state of Utah), for which this new policy was written as one of the requirements of the program. The program is nearly identical to a pre-existing state program, with the exception that the new program is now being administered at the LEA level rather than the state level. In brief, it is a program designed to give extra pay to highly qualified teachers (with Professional Licensure through the state) who teach in areas of high need (such as special education, math, science, etc.).

6. Executive Director Report discussion: Ms. Campbell briefly reviewed highlights of the report provided to members ahead of the meeting.
 - a. Approval of site-based licenses: Trustee Gaulin made a motion to approve the site based licenses as outlined in the Executive Director Report; Trustee Gayol seconded the motion, which carried unanimously. The teachers in need of the site based licenses are Katy Brown, Keshia Flinn, Veronica Seidemann, Beatriz Valdez Beltran.
 - b. [TSSA Framework and Plan](#) approval: Trustee Gaulin made a motion to approve the TSSA Framework and Plan as outlined in the Executive Director Report; Trustee Monson seconded the motion, which carried unanimously.
7. Option for Closed Session: Not exercised.
8. Adjourn: Trustee Gaulin made a motion to adjourn the meeting, and the meeting came to a close at 7:45pm.

Board Meeting Public Participation Note:

Persons requesting to speak to the board of education in an open meeting need to sign up prior to the start of the open session of the board meeting. Resolution of questions or responses to proposals should not be expected at this meeting; staff or others may be asked to research and/or prepare materials and solutions for a later time. Fifteen minutes total have been scheduled for persons requesting to speak. Three minutes will be allotted for individual requests and five minutes will be allotted for group requests. If we receive more requests than the allotted time permits, those requests may be scheduled for the next board business meeting. Your concerns may be submitted in writing to the Board Secretary for distribution to the board at any time.