

DRAFT
SNYDERVILLE BASIN CEMETERY DISTRICT BOARD OF TRUSTEES
MINUTES OF MEETING
RICHINS BUILDING, AUDITORIUM
1885 UTE BLVD, PARK CITY, UT 84098
WEDNESDAY, January 7, 2026
Meeting also conducted via Zoom

Board of Trustees in attendance:

Max Greenhalgh
William (Bill) Oshinsky
Pete Gillwald
William (Will) Seggos
Daniel (Dan) Whitehurst

Ryan Stack, Deputy Summit County Attorney, also in attendance

Meeting was called to order at 9:04am by Max Greenhalgh. This is a regular meeting for the Snyderville Basin Cemetery District Board of Trustees (the "Board").

Max Greenhalgh took the roll call: Max, Dan Whitehurst, Pete Gillwald, Bill Oshinsky and Will Seggos were present in person.

Attached hereto is the Agenda for this Meeting.

There were no public comments.

Dan moved to approve the Minutes of a Meeting of the Board on December 8, 2025, and Minutes of two Public Hearings of the Board held on December 8, 2025. Bill seconded the motion. Unanimously approved.

The Board next discussed Sloan Consulting. Max and Dan had a call yesterday with Sloan Consulting. They will start researching the market and endeavor to determine our market area. Dan indicated the opportunity to serve individuals who come to Park City and may want to be buried here. Sloan Consulting has a landscape architect in their group and they may come to Summit County to look at the site we are looking at. We will have a status meeting monthly with Sloan before our meetings. We are to be paying the Sloan Consulting fee of \$20,000 at the end of the contract.

The Board next discussed hiring part-time help to assist the Board. Among other items, Max will speak with David Warnock in Summit County to discuss whether we can use the County floater to help and what help this person can help with. Max indicated that Amy Jones has been providing about 2-3 hours of work to the Board each month.

Dan moved to go out of open session and into closed session to discuss the potential acquisition of real estate. Will seconded the motion. Max called roll. Will, Bill, Pete, Dan and Max all voted to go into closed session at 9:20am.

Dan moved to close the closed session and move into open session. Will seconded the motion. Max called roll and Will, Bill, Pete, Dan and Max all voted to close the closed session and go into open session. The Board went back into open session at 9:41am.

The Board discussed the need for each Board member to obtain their new Board email address. We will need to contact Ron Boyer to obtain a password.

The Board next reviewed and discussed our financial statement. Will is to check with the County Treasurer why the PTIF account was not funded with \$495,000 less the small draw down of the County line of credit and interest on that draw down.

The Board discussed whether we need to obtain a CPA and Ryan indicated that Matt Leavitt would be able to answer this question.

The Board next discussed the acquisition of a laptop and whether we can purchase a Mac Book. Will is to check several sites and the State procurement site whether we can acquire a Mac Book and the cost of the Mac Book. Dan moved to authorize the acquisition of a Mac Book as a District asset for up to \$2,000. Bill seconded the motion. Unanimously approved.

The Board next discussed a Website Monitor and Will indicated that he has been handling this task to date. Question whether a County floater could handle this task. Ryan indicated that this task would need to be in the floater's job description and the floater would need these computer skills.

For next month, the agenda should include discussion of a phone number and answering service for the Board, Sloan Consulting progress, audit requirements and updates on a floater.

Dan moved to adjourn and Bill seconded the motion. Unanimously approved. Meeting adjourned at 10:14am