



TREMONTON CITY LIBRARY BOARD MEETING
October 15, 2025
Meeting held at Tremont City Library
210 N. Tremont Street
Tremont, Utah

Tremont Library Board Members Present:

Kim Griffiths, Library Director
Becca Ashby, Chairperson
Mike Garrett, Vice Chairperson
Oria Burningham, Board Member
Rick Jeppesen, Board Member
Hayley Kearl, Board Member
Rebecca Jeppesen, Librarian-Secretary

Members Excused:

Annette Macfarlane, Secretary
Brad Janssen, Board Member

Members Absent:

Beau Lewis, City Council Representative

Chairperson Becca Ashby called the Tremont Library Board Meeting to order at 7:11 p.m. The meeting was held at the Tremont City Library at 210 N. Tremont Street, Tremont, Utah. Those in attendance were Tremont Library Director Kim Griffiths, Tremont Board Chairperson Becca Ashby, Board Vice Chairperson Mike Garrett, Tremont Board Members Oria Burningham, Rick Jeppesen, Hayley Kearl, Librarian-Secretary Rebecca Jeppesen, and Lead Librarian Stephanie Parker.

1. Welcome

Library Board Chairperson Ashby opened the meeting.

2. Approval of Agenda

Nobody had any corrections, so the agenda was unanimously approved.

3. Approval of Minutes from August 13, 2025

Nobody had any corrections, so the minutes were unanimously approved.

4. New Business

a. Discuss and Approve Overdue Policy

Tremonton Library will no longer charge late fines. However, patrons will still be charged for lost items.

Motion by Board Member Jeppesen to approve the Overdue Policy. Board Vice Chairperson Garrett seconded the motion. Vote: Tremonton Board Chairperson Ashby - aye, Vice Chairperson Garrett – aye, Board Member Burningham - aye, Board Member Jeppesen – aye, Board Member Kearl – aye. The motion carried.

b. Discuss Open Meeting Training

Board Members Burningham, Kearl, Jeppesen, and Library Director Griffiths have completed their 2025 Open Meeting Training. Remaining board members were encouraged to email their training completion certificates to Librarian-Secretary Jeppesen.

c. Discuss Board Vacancies

Board Member Garrett is talking with a potential board member and will have them contact Director Griffiths.

d. Discuss New Strategic Goals Planning

It will take a full year to discuss and identify strategic goals for 2027-2029, so planning will begin in January 2026. Librarians, library board members, and the public will submit ideas for the library board to vote on.

e. Introduce 2026 Summer Reading Theme

The 2026 Summer Reading theme is “Unearth a Good Story.” The library staff is brainstorming creative ideas for the summer reading party.

f. Introduce New Staff

Courtney Johnston is finishing her training. Two more new employees are completing their paperwork.

5. Unfinished Business

a. Approve 2026 Library Board Meeting Schedule

Motion by Board Member Burningham to approve the 2026 Library Board Meeting Schedule. Board Member Kearl seconded the motion. Vote:

Tremonton Board Chairperson Ashby - aye, Vice Chairperson Garrett – aye, Board Member Burningham - aye, Board Member Jeppesen – aye, Board Member Kearl – aye. The motion carried.

The 2026 schedule for library board meetings is January 21, April 8, August 12, and October 21.

6. Board Reports

a. Library Director's Report

In August, 243 children participated in the County Fair Seek and Find, 70 children completed STEAM Takes and Makes, 29 children read with service dog Chewey, 107 children did Smoky the Bear Birthday activities, 117 children and adults attended storytimes, and 14 adults participated in Creative Bug Craft classes.

In September, 101 children found planets hidden around the library, 31 individuals participated in family STEM activities, 19 children read with Chewey, 98 children and adults attended storytimes, 9 adults participated in the monthly book club, 8 adults participated in Creative Bug Craft classes, and 26 seniors attended a Creative Aging Watercolor Class.

In October, 45 individuals attended a family Observe the Moon Night activity and 292 children completed Moon Take and Makes.

b. Business Items for the Next Board Meeting

Review 2026 Strategic Goals
Discuss Strategic Goals for 2027-2029
Summer Reading Ideas
Library Board Training

7. Calendar Items

- a. Next Library Board Meeting will be held on January 21, 2026
- b. 13+ and Adult Creative Bug Crafts on October 7 & 21 @ 6-7 p.m. (*Senior Ctr*)
- c. Adult Computer Help Classes on Wednesdays @ 2-4 p.m. (*Senior Center*)
- d. Children's Storytime and Craft on Fridays @ 10 a.m.
- e. Children's STEM Take'n Make Kits available on 2nd and 4th Saturdays
- f. Adult Book Club with monthly book provided by library (*Facebook*)
- g. Adult Book Club Discussion on first Tuesday of month @ 7:30 p.m. (*ZOOM*)
- h. Pumpkin Walk in the Park – October 10-11
- i. Cookie Decorating Family Night @ 6:30-8:00 (*Senior Center*)

8. Public comments: This is an opportunity to address the Library Board regarding your concerns or ideas. Please limit your comments to three minutes.

There were no public comments.

9. Adjournment

Nobody had any other things to discuss, so the meeting was unanimously adjourned.

The meeting adjourned at 7:37 p.m.

The undersigned duly acting and appointed Library Director and Library Board Chairperson for the Tremonton Library Board hereby certify that the foregoing is a true and correct copy of the minutes for the Library Board Meeting held on the above referenced date. Minutes were prepared by Rebecca Jeppesen.

Kim Griffiths, Library Director

Becca Ashby, Chairperson

Rebecca Jeppesen, Librarian-Secretary