

North View Fire District
315 E. 2550 N.
North Ogden, UT 84414
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December 18, 2025
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on December 18, 2025, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on December 18, 2025. Notice of the 2025 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21, 315 E. 2550 N., North Ogden, Utah, is designated as the anchor location, where members of the public may monitor and, when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, FaceTime, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee Cameron West
Trustee Chris Clark
Trustee John Arrington
Trustee Meredith Aardema
Trustee Kristen Mechem
Chief Kristopher Maxfield

Staff Present:

Deputy Chief Fire Marshal Ryan Barker
Deputy Chief Jeremiah Jones
Battalion Chief Thomas Maples
Nicci Roylance, District Clerk
Jeff Davis, Accountant
Leonard Call, Treasurer

Public:

Thomas Hezseltine (electronically)

Kevin Karras

Dave Wade

1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.

- Chairperson Wheelwright welcomes the Board and Public to the meeting.
- Trustee West led the Board and the Public in the Pledge of Allegiance.
- Trustee West asked everyone to participate in a moment of silence.

2. Consideration to approve the minutes of November 13, 2025.

- Chairperson Wheelwright stated that the minutes were electronically distributed.
- Vice-Chairperson Johnson motioned to approve the November 13, 2025, Board Meeting minutes. Trustee Aardema seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

3. Consideration to approve the monthly financial transactions for October and November 2025.

- Chairperson Wheelwright stated that the financial transactions were electronically distributed.
- Jeff Davis, Accountant, gave a summary of the year-to-date financials.
- Trustee Arrington stated he liked the comments on the financials, which give explanations.
- Trustee Arrington asked what the miscellaneous transaction in December was. Jeff Davis stated that it was a Christmas bonus for the employees.
- Chairperson Wheelwright asked if the format of the transactions could be changed.
- Jeff Davis stated he would change it.
- Trustee Clark motioned to approve the October and November 2025 transactions. Trustee West seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

4. **Public Comments**

- Chairperson Wheelwright welcomed the public, and no one had any public comments.

5. **Discussion and/or action to approve the Audit 2024.**

- Jeff Davis introduced Thomas Hezseltine from Squire, and Kyle Green who was attending Zoom.
- Thomas Hezseltine stated that there is a new State standard, and he noted that we are in compliance.
- Thomas Hezseltine stated that the newest financial was the new ladder truck and the debt that we took on the District.
- Thomas Hezseltine stated that the State Auditor has a list of compliance items that must be met. He stated that the North View Fire District has complied with the State's compliance requirements.
- Thomas Hezseltine stated that the ladder truck exceeded our budget. Jeff Davis explained the budgetary oversight.
- Trustee Arrington asked where the numbers for the property taxes. Thomas Hezseltine and Kyle Green stated that those numbers come from the 2025 tax assessment conducted in August 2025, rather than the property taxes from the previous year, 2024.
- Trustee Mechem motioned approval of the 2024-2025 Audit. Trustee Clark seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye

Trustee Mechem	aye
Trustee Aardema	aye

6. **Recognition to Nicci Roylance for passing her SHRM CP certification.**

- Chief Maxfield recognized Nicci Roylance for completing the SHRM CP certification.

7. **Presentation of the Bridgerland Plaque.**

- Battalion Chief Maples presented Bridgerland Plaque with their appreciation for the donation of our old engine.

8. **Discussion and/or action to approve the 2026 Board Meeting dates and time.**

- Nicci Roylance presented the dates and times for the 2026 Board Meetings.
- Vice-Chairperson Johnson motioned to approve the 2026 Board Meeting dates and time. Trustee Chris seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

9. **Discussion and/or action to approve the Board Meeting and Electronic Meeting Policy.**

- Nicci Roylance presented the Board Meeting and Electronic Meeting Policy.
- Chairperson Wheelwright recommended a change to a phrase in item seven.
- Trustee Aardema motioned to approve the amended Board Meeting and Electronic Meeting Policy. Vice-Chairperson Johnson seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye

Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

10. Discussion and/or action to approve scheduling a Public Hearing for Board Compensation.

- Chief Maxfield presented comparable Board Compensation from Weber Fire District and North View Fire District.
- Chief Maxfield stated that our Board is well underpaid.
- Chairperson Wheelwright recommended that we look at the compensation during the budget season.

11. Administrations Report

- Chief Maxfield stated that the GDPA report is done, and North View Fire District is in compliance.
- Chief Maxfield stated that we recovered 9 of the 13 quarters of the social security refund and were able to cut checks for our employees before Christmas.
- Chief Maxfield stated that Deputy Chief Barker went to Florida with his ambulance committee to go and see the new ambulance that will be delivered before Christmas.
- Chief Maxfield stated that we hired three new employees (two firefighters, and one lateral paramedic).

12. Chairperson's Report

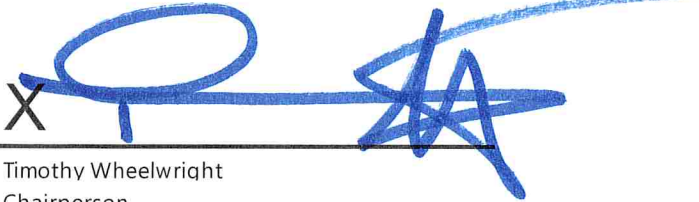
- Chairperson Wheelwright thanked Trustee West for his great work within the District. Chairperson Wheelwright stated that Trustee West made a difference in his community.
- Chairperson Wheelwright welcomed Leonard Call to the Board next month.

13. Other and/ or Identify matters for future consideration and or action.

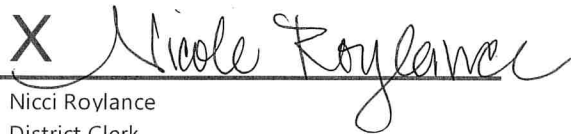
- The Board members wished everyone Merry Christmas and a Happy New Year.
- Trustee Arrington recognizes the many changes that the Board worked on this year.
- Vice-Chairperson Johnson recognized Battalion Chief Maples for the training of the houses in North Ogden.

14. Adjournment

- Trustee West motioned to adjourn the meeting at 6:22 p.m. Trustee Mechem seconded the motion.

X 

Timothy Wheelwright
Chairperson

X 

Nicci Roylance
District Clerk

These minutes were approved on January 29, 2026