

MINUTES

CAC Citizen Advisory Committee

*January 28, 2026, | Salt Lake County Government Center, 2001 South State Street, North Building, Rm N3-600
Jordan River 1:00 – 3:00 pm*

| Meeting called to order by Dan Tisdale

In Attendance

Committee Members: J. Todd Richards, Candy Tippetts, Antonio Valbuena

Online Committee Members: Rex Marler, Tom Christiansen, Lisa Nguyen, Mike Anderson, Turner Bitton

Excused: Pat Holmes, Audrey Evans

Staff: Dan Tisdale, Tallie Viteri, Jennifer Jimenez, Derick Davis, Smita Patel, Muhammad Toraby, Madeline Martinez

Guests:

1. Call Meeting to Order and Review Staff Items of Business - Dan Tisdale

- Dan welcomed everyone, verified a quorum, and started the meeting at 1:05. Dan will be reading the notes that Pat forwarded for the Narrative portion of the discussions.

2. Approve meeting minutes from the 1/21 meeting – Chair

- Candy asked for a motion to approve the minutes from the January 21st meeting. Todd motioned to approve the minutes. Candy seconded the motion. All in favor, none opposed. Motion passed.

3. Application Review – Chair

- **Upwards Care, Inc.**
 - \$176,000.00
 - Pat said the narrative was vague. Is this a new or expanding program? Concerned that it is a for-profit group.
 - Antonio said there is no innovation, just average. Tom asked why they need public funding.
 - Todd said the budget leverage was low, and the majority of the ask is for salary. The budget is vague and non-descript.
 - Candy said their background shows 32 cities in 8 states. They do have experience with CDBG funding, but no federal funding experience outside of CDBG.

- Mike said they do meet the con-plan with economic mobility and before and after-school care. Indirect support with ESL. Rex thought the coordination was backdoor. Childcare was the main component, so a low score.
- Turner said this is a rehash of the narrative. More information is needed and be more specific on the population. Jacob said they just did a copy and paste from the narrative. Would like to see more specifics on the population.
- **THRIVE**
 - \$100,000.00
 - Pat said the narrative needed more detail of the program. Didn't list any partnerships. More compelling content.
 - Tom said the program is unique and rare. Meets the innovation but not the funding. Antonio said they have a unique service
 - Todd said the \$100k is the total ask, no leverage. He would like to see more of the total go to direct assistance.
 - Candy said they have been around for 20 years. They are looking to grow the program as the need grows. Lisa recused herself from this discussion.
 - Rex said the coordination was not direct and more secondary. Mike agreed with Rex. It lacks specifics in the plan.
 - Turner said they are not specific about their clientele or defining the population that they serve. Jacob agreed with Turner.
- **Legal Aid Society**
 - \$125,000.00
 - Pat said the narrative is detailed. They list organizations that they partner with. Not good follow-through.
 - Antonio said there is not a lot of innovation, but he feels that it is a good program. Tom was not persuaded by the innovation. Funding and services offered are low.
 - Todd said the budget was vague. The full ask is for salaries. No direct benefit to a specific population. Some leverage, but it was not specific.
 - Candy said that they have 60 years of legal service. 40 years with federal funding.
 - Mike said they didn't highlight coordination with the con-plan. Rex was under the same impression. They did make a correlation with homelessness though.
 - Jacob said their description of the targeted population was lacking. No reason for their particular income level. Turner agreed with Jacob, nothing to add.
- **CDCU – Rental Assistance**
 - \$401,551.00
 - Pat said that CDCU listed partnerships, but they were not specific about how they work together.

- Antonio said it was an average project for him. Tom said that if best practices could be innovative, they are doing a good job.
 - Todd liked the fact that about half of the ask will go to direct assistance.
 - Candy said they have been around for 30 years. 30 years of experience with federal funding. It is a good program.
 - Mike said they help low and moderate-income households with rental assistance. And they did a decent job of coordinating with the con-plan. Rex agreed with Mike's comments.
 - Turner said they defined the population that they serve. They mentioned how their work helps with the households they serve. Jacob agreed with Turner. They fully answered the questions in the application.
- **CDCU – Home Ownership**
 - \$500,000.00
 - Pat said it is a very detailed narrative. Creates a pathway for home ownership.
 - Tom thought the innovation was great. The funding model draws from numerous sources. Glad to see them adopt the CLT model. Antonio said he can see innovation in the program and how it can help the population.
 - Todd said \$400k out of the \$500k is going to direct client assistance. They have \$2 mil from other agencies.
 - Candy said CDCU has been around for 30 years. This is a new program, but they have been successful with other projects. They have 30 years of federal funding. Lisa said that this application gave a lot more examples and is a strong application.
 - Rex liked the fact that it coordinates with the con-plan with direct household assistance. Mike said that housing affordability and stability meet the coordination with the con-plan.
 - Jacob said it was well written, and it fulfills the criteria. They give a good explanation of the population served and how they will do that. Turner said that it was a strong application overall. The request is high for the total number of people served. It is unique and distinct. Todd and Candy spoke about the number of households served. The number is 20 households for about 80-100 people served.
- **IRC – Business Acceleration**
 - \$175,000.00
 - Pat said this program supports refugees and food entrepreneurship. The narrative lacks detail.
 - Antonio said that it is a good program. Tom said that it is an innovative approach with the program and funding. He likes that they are receiving funding from multiple sources and revenue.
 - Todd said the budget is detailed. Only 6% of the ask is going to direct assistance, though. The leverage is good.

- Candy said they have decades of experience. They have been operating this program for quite a bit of time. They have experience with federal funding since 1994.
- Mike said they do a good job coordinating with the con-plan with economic mobility and creating thriving communities. Rex mentioned they also do credit building and financial literacy.
- Turner said they did a very good job of defining who their clientele is. The breakdown in detail of where the population is coming from and county partnerships. Jacob agreed with Turner. The questions were answered in great detail,

- **Spyhop Productions**

- \$100,000.00
- Pat said the narrative was good with the partnerships listed.
- Tom said the funding model is innovative. The program helps low-income individuals and gives them media skills. Antonio said he likes the program and that it is different from others. The program has high potential.
- Todd said that there is no external funding for the program. They are anticipating outside funding that could be around \$200k. Most of the budget is going to salaries.
- Candy said they have been in existence since 1999. They have experience with federal funding. They have managed \$4.7 mil in funding in the last three fiscal years.
- Rex said they do coordinate with the con-plan with economic mobility, and teaching entrepreneurship and apprenticeship. Mike recused himself from this application.
- Jacob said this is a great project. They did a thorough and well-done job fulfilling the criteria of income and population. Turner didn't have anything to add to Jacobs comments. Turner did have a question on the HUD minimum requirement standard. Dan explained the requirements from HUD.

- **IRC – Rental Assistance**

- \$100,000.00
- Pat said the narrative was detailed and exact. 30 years of collaboration with partners, and they are listed.
- Tom said the program, having wraparound services for clients to benefit from, could be innovative. No indication of funding innovation. Antonio agreed with Tom. Said the program is good, but lacking in innovation.
- Todd said that the leverage is good. \$100K ask for a \$330K total project cost. 70% of the amount will go to direct client assistance. 130 clients, about 45 households.
- Candy said this program has been in existence since 2021. IRC has been around since 1994. They have experience with federal funding since 1994, and they have a diverse funding portfolio. They also have good partnerships.

- Mike said they meet the coordination for the con-plan with housing stability and direct rental assistance. Rex liked the fact that they are improving housing stability with direct rental assistance.
- Turner said they do a good job with defining the target population, and it is tailored to that population. Jacob agreed with Turner that it is a good program.

4. Next Meeting Details – Dan Tisdale

- Dan said the next meeting will be on February 4th from 1-3. The applications for next week will be 17 and 19 through 25. Tallie explained that application 18 was put in the wrong group. It will be reviewed later. Candy also thanked everyone on the committee for their work so far in the process.

5. Adjourn – Committee

- The meeting was adjourned at 2:53.

Committee member breakdown for application review:

- Project Narrative – Pat and Audrey
- Innovation – Tom and Antonio
- Leverage/Budget/Contingencies – Todd
- Background/Experience/Federal Funding – Candy and Lisa
- Coordination with Consolidated Plan – Mike and Rex
- Income and Population Targeting/Project Size – Turner and Jacob