

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, January 13, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts and Jack Lytle and Randy Asay attended in person. Auditor Keri Pallesen and Attorney Kent Snider attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:28 am by Board Member Tippetts.

Present In Person: Peggy White, Bryan Gibson, Leonard Isaacson, Jordynn Hewitt

Present Online or by Phone: No one at this time.

Approve MBA Minutes: The MBA minutes from Tuesday, January 6, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for January 6, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Board Member Lytle stated that things are moving forward. They are working on the inside. They have slowed down just a bit because of ordering issues.

New Clinic: Board Member Asay said things are moving smoothly. The windows are in. The doors are on the way.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Cash Summary Dated January 9, 2026 and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the MBA Open Invoice Register dated January 8, 2026 in the amount of \$3,403.18, with a thank you to the Auditors office for putting a note on which project each entry goes to. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			

Board Member Lytle: X
Board Member Asay: X
The motion carried.

MBA Disbursement Summary: The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Disbursement Dated January 5, 2026 to January 8, 2026 in the amount of \$377,445.71. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Purchase Request: There were no purchase requests at this time.

Correspondence / Calendar: There is a construction coordination meeting for the Clinic Thursday at 10:00 am. Board Member Asay was asked for an update on the CIB meeting where we asked for reimbursement in regards to the clinic. We were granted the funding from CIB. This was to cover the water issues that were experienced early in the project. The support and work that has gone into this project was expressed to be very appreciated.

Discussion and Consideration of 2026 MBA Board Member Chairman Position:

Board Member Lytle stated that he nominated Board Member Tippetts to be the Chairman stating that Matt has been doing an excellent job. Board Member Lytle motioned to accept Board Member Tippetts as the Chairman. Board Member Asay seconded the motion. The Board Members voted as follows:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

There was no need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:48 am.

/s/Matt Tippetts
Board Member/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Board Member/Randy Asay

/s/Excused
Board Member/Jack Lytle