

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, January 20, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Jack Lytle and Randy Asay attended in person. Auditor Keri Pallesen, Attorney Kent Snider and Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:25 am by Board Member Tippetts.

Present In Person: Peggy White, Bryan Gibson, Jordynn Hewitt

Present Online or by Phone: Lynn Sitterud

Approve MBA Minutes: The MBA minutes from Tuesday, January 13, 2026 were made available by the Clerk's Office for review by the Board Members. Minutes will be tabled until next week as the wrong set was printed out.

Issue Updates

Water Treatment Plant: This is moving along nicely with plans of it being completed mid February.

New Clinic: Board Member Asay stated we are waiting for a few supplies to arrive.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Cash Summary Dated January 16, 2026 and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: There was no MBA Open Invoice Register at this time.

MBA Disbursement Summary: The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Disbursement Summary Dated January 8, 2026 to January 13, 2026 in the amount of \$3,403.18. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Correspondence / Calendar: There was nothing at this time.

Discussion and Consideration of Ordinance 26-01MBA: An Ordinance Setting The Municipal Building Authority Meeting Schedule For 2026: Board Member Tippetts asked for the change of time being started at 9:30 AM. Board Member Lytle Motioned to adopt Ordinance 26-01MBA: An ordinance setting the Municipal Building Authority Meeting Schedule for 2026 with the time change to 9:30 am. Board Member Asay seconded the motion. The Board Members voted as follows:

	Yes	No	Abstained	Absent
Board Member Tippetts:			X	
Board Member Lytle:			X	
Board Member Asay:			X	

The motion carried.

There was no need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:33 am.

/s/Matt Tippetts
Board Member/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Board Member/Randy Asay

/s/Excused
Board Member/Jack Lytle