

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, January 20, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Randy Asay and Jack Lytle attended in person. Attorney Kent Snider, Auditor Keri Pallesen and Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:02 am by Commissioner Tippetts. The invocation was given by Larinda Isaacson. Commissioner Matt Tippetts then led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White, Jordynn Hewitt, Bret Reynolds

Present Online or by Phone: No one present at the time.

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the January 13, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Minutes will be tabled until next week as the wrong set was printed out.

Issue Updates

RDA and MBA: Commissioner Lytle stated that Jesse Lasley has put a fence on his property and it looks nice.

The water treatment plant is 99.9 % finished. They are converting the old facility into a storage facility. The compressors are in. The electricians are reworking some things. They are installing the stainless steel parts for the water treatment. It should be finished in the middle of February.

Affordable Workforce Housing: They are working on the roofs of the 3 homes. Commissioner Tippetts stated he wanted to help and would try on Friday.

EMS/EMT, Sheriff's Office Updates, Airports, Code Enforcement: The Fire and EMS are working on their CIB one year list.

Airports: Manila and Dutch John Airports are on the agenda for today's meeting.

Clinic: The clinic is still waiting on some windows and other supplies to be delivered.

Roads: Bret Reynolds stated in order for the bike path project to move forward, we need to find someone that will be willing to sell or donate 5 acres of wet land or land that can be converted into a wetland. There was some discussion. There will be a meeting set to work through this new hurdle.

Recess for the MBA Meeting at 9:25 am. Back From recess at 9:33 am.

Code enforcement: We are having an issue in Green Acres and will start work on it. The issues in Captains Cove are being worked out.

Tourism: Time was allotted to Jordynn Hewitt. Things are moving along.

Citizen Comment: There were no citizen comments.

Legislation: County Day on the Hill is coming up next week.

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Asay motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated January 16, 2026. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated January 13, 2026 in the amount of \$96,730.68 for the County. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

County Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Disbursement Listing as being reviewed from January 8, 2026 to January 13, 2026 for Daggett County Zion's Checking in the amount of \$250,232.45 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

RDA Disbursement Summary: The RDA Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Disbursement Listing as being reviewed from January 8, 2026 to January 13, 2026 for Daggett County Zion's Checking in the amount of \$1,710.00 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

Yes	No	Abstained	Absent
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Commissioner Tippetts:	X
Commissioner Lytle:	X
Commissioner Asay:	X

The motion carried.

Reimbursement Register: There was no Reimbursement Register at this time.

Recess was taken at 9:56 am. Back from Recess at 10:11 am.

Calendar /Correspondence: Commissioner Lytle received an email showing a road in Taylor Flat that borders Bret Reynolds property, the road is encroaching the Reynolds property. Commissioner Lytle after receiving this email has reached out to Mr. Rainbolt with the Utah Division of Wildlife Resources to see what can be done to correct the issue. He is waiting to receive correspondence back from him. Bret Reynold's thought was to bring this to the Commission's attention and work together to remedy the situation.

The Daggett County Health Clinic bi-weekly construction meeting will be on February 26 at 10:00am.

Bret Reynolds brought a form forward regarding USDA Funding for reimbursing the Bike Trail Funding. A copy was provided to each of the Commissioners and the County Attorney. More discussion is needed in regards to the wetlands. There was some discussion. Commissioner Lytle motioned to sign the Assurances - Construction Programs OMB Approval No. 4040-0009 which was provided by the USDA. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

This will be ratified on next week's agenda.

POLICY AND LEGISLATION

Closed Session scheduled at 10:00 am with Craig Smith.

Commissioner Lytle motioned to go into closed session for the purpose of lease, purchase or exchange of real property. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Went into Closed session at 10:06 am.

Commissioner Asay motioned to go back into open session. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Session returned at 10:39 am.

Discussion And Consideration Of Forest Service Application & Permit for “Freeze the Gorge Event: Time was given to Jordynn Hewitt. Commissioner Lytle had a question in regards to insurance. There was some discussion. Cedar Springs was very appreciative to be included in this. Commissioner Lytle asked if Dutch John had been approached and Peggy stated that they have not responded to any phone calls or emails. Commissioner Asay motioned to approve the application and permit for the “Freeze the Gorge” event to be held on March 14, 2026 at the Cedar Springs Marina boat ramp. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Purchase Order & Contract For Tris Munsick & The Innocents Concert and Event: Time was allotted to Jordynn Hewitt. Tris Munsick is being invited back for a concert performance July 10, 2026. This would be concurrent with the Cow Country Rodeo Friday night. Attorney Kent Snider reviewed the contract and stated that a section would have to be struck from the contract providing 3rd party liability. There was some discussion regarding how the contract read from last year. Commissioner Lytle motioned to approve conditionally the Purchase Order and Contract with the changes needed. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Daggett County Participating In The DarkSkies Designation: Time was given to Jordynn Hewitt. There was some concern on how the rules and regulations will affect the area. There was some discussion. Commissioner Lytle was very concerned with the regulations and rules. It adds a whole other layer to Planning and Zoning. Commissioner Lytle stated he was very uncomfortable to apply this kind of zoning to the whole County. Mayor Kathi Knight wanted to know what the county's stand was regarding this as it has been addressed in the town of Manila as well. Commissioner Tippetts stated that he is open to getting more information in order to make a more educated decision.

Discussion And Consideration Of Daggett County & Dutch John Rural Economic Blueprint: Time was allotted to Peggy White. After a short briefing, Peggy requested this be tabled till February 3rd Commission Meeting.

Discussion And Consideration Of MOA Between Daggett County & Robert K. Weidner With Rural Public Lands County Council (RPLCC): Commissioner Jack Lytle stated that he has spoken to other counties in regards to this. We have not paid the full \$4,000.00. In 2025 he was not paid at all. It was Commissioner Jack Lytle’s recommendation to forgo this MOA at this time. There was some discussion. It was decided to table this for two weeks.

Discussion And Consideration Of Manila and Dutch John Airport Preservation

Projects: Time was allotted to Bret Reynolds. Bret stated that he has been working with the State. The Airport for Dutch John is \$250,000.00 the County would be responsible for a 10% match. This would chip seal the runway and do some improvements. The Manila Airport is \$200,000.00 with the same match requirement. There was some discussion and the budget was reviewed. Commissioner Lytle motioned to approve both the Manila and Dutch John Preservation Projects. Commissioner Asay Seconded the motion. The Commissioners voted as follow on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion of Consideration of Dutch John Weather Station: Bret Reynolds explained the need. It was decided that the County would forgo the weather station for Dutch John temporarily.

Discussion And Consideration of Ordinance 26-01: An Ordinance Setting The Daggett County Commission Meeting Schedule For 2026: Commissioner Lytle motioned to adopt Ordinance 26-01: An ordinance setting the Daggett County Commission meeting schedule for 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration of Ordinance 26-01RDA: An Ordinance Setting The Daggett County Redevelopment Agency Meeting Schedule For 2026: Commissioner Lytle motioned to adopt Ordinance 26-01RDA: An ordinance setting the Daggett County Redevelopment Agency meeting schedule for 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

With nothing further to discuss. The meeting was adjourned by acclamation by Commissioner Matt Tippetts at 12:22 pm.

/s/Matt Tippetts
Commissioner/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Excused
Commissioner/Jack Lytle

