

**DAGGETT COUNTY COMMISSION AND RDA MEETING AGENDA**  
**Tuesday, January 20, 2026 AT 9:00 A.M.**  
**Daggett County Courthouse (95 North 1st West; Manila, UT 84046)**  
**Public Access Is Available Through Electronic Means At**  
[meet.google.com/ewi-tjqt-axg](https://meet.google.com/ewi-tjqt-axg)

**9:00 A.M. STANDING BUSINESS FOR DAGGETT COUNTY COMMISSION & RDA**

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Invocation And Pledge of Allegiance
- C. Motion To Go In And Out of Redevelopment Agency Meeting
- D. Review of Minutes
- E. Issues Updates – Discussion Only
  - a. Redevelopment Agency (RDA)
  - b. Municipal Building Authority
  - c. Affordable/Workforce Housing
  - d. EMS/EMT Sheriff's Office Updates
  - e. Airports
  - f. Clinic Updates
  - g. Roads
  - h. Code Enforcement Issues
  - i. Legislation
  - j. Tourism
  - k. Citizen Comments - 5 minutes
- F. Cash Summary Report & Accounts Receivable Report
- G. Open Invoice Register & Reimbursement Register
- H. Disbursement Summary
- I. Correspondence
- J. Commission Calendar Review

**DAGGETT COUNTY COMMISSION POLICY AND LEGISLATION**

- 1. 9:15 AM Recess For MBA Meeting
  - 2. 10:00 AM Closed Session - Craig Smith
  - 3. Discussion And Consideration Of Forest Service Application & Permit For "Freeze The Gorge"
  - 4. Discussion And Consideration Of Purchase Order & Contract For Tris Munsick & The Innocents
  - 5. Discussion And Consideration Of Daggett County Participating In The DarkSkies Designation
  - 6. Discussion And Consideration Of Daggett County & Dutch John Rural Economic Blueprint
  - 7. Discussion And Consideration Of MOA Between Daggett County & Robert K. Weidner With Rural Public Lands County Council (RPLCC)
  - 8. Discussion And Consideration Of Manila & Dutch John Airport Preservation Projects
  - 9. Discussion And Consideration Of Dutch John Weather Station
  - 10. Discussion And Consideration Of Ordinance 26-01: An Ordinance Setting The Daggett County Commission Meeting Schedule For 2026
- Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code\*\*

**REDEVELOPMENT AGENCY (RDA) POLICY & LEGISLATION**

- a) Discussion And Consideration Of Ordinance 26-01RDA: An Ordinance Setting The Redevelopment Agency Meeting Schedule For 2026
- b) Closed Session For Discussion Of Items Permitted By § 52-4-205 of State Code\*\*

**COMMITTEE/MAINTENANCE REPORTS**

- 1) Mechelle Miller – Dept. Of Public Safety – Emergency Management
- 2) Justice Court Updates.
- 3) Board And Committee Updates
- 4) U.S. Forest Service Updates

Notes: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Larinda Isaacson at 95 North 1st West, Manila, Utah 84046, Telephone: 435-784-3154.

\*\*Pursuant To § 52-4-205 of State Code Closed Session Is For The Purpose Of Discussing The Character, Professional Competence, Or Physical Or Mental Health Of An Individual; Collective Bargaining; Litigation, Purchase, Exchange, Or Lease Of Real Property.

**County of Daggett**  
**Cash Summary**  
**All Bank Accounts as of 01/16/2026**

Bank Account	Account No.	Account Name	Amount
Zions Checking	10.1122	Zions Checking - General	\$386,363.10
Zions Checking	11.1122	Cash - checking - Zions Fd 11	\$1,375,663.14
Zions Checking	12.1122	Cash - checking - Zions Fd 12	\$175,232.19
Zions Checking	13.1122	Cash - checking - Zions Fd 13	\$345,109.95
Zions Checking	15.1122	Zions Checking - General	\$6,302.46
Zions Checking	17.1122	Cash - Checking - Zions Fd 17	\$11,853.63
Zions Checking	18.1122	Cash - Checking - Zions Fd 18	\$30,849.22
Zions Checking	19.1122	Zions Checking - General	\$267,332.10
Zions Checking	20.1122	Cash-Checks-Zions fd 20	\$3,667.26
Zions Checking	22.1122	Cash - checking Zions Fd 22	\$525,833.70
Zions Checking	23.1122	Cash - checking - Zions Fd 23	\$659,458.70
Zions Checking	24.1122	Cash - checking - Zions Fd 24	\$4,549.50
Zions Checking	25.1122	Cash - checking - Zions Fd 25	\$645,084.39
Zions Checking	27.1122	Cash - checking - Zions Fd 27	\$3,745.51
Zions Checking	28.1122	Cash - checking - Zions Fd 28	\$564,411.67
Zions Checking	30.1122	Cash - Checking - Zions Fd 30	\$16,545.32
Zions Checking	32.1122	Cash - checking Zions FD 32	\$10,573.04
Zions Checking	33.1122	Cash - checking - Zions Fd	(\$154,534.55)
Zions Checking	34.1122	Cash-Checking-Zions Fd 34	\$872,968.62
Zions Checking	35.1122	Zions Checking	(\$33,108.22)
Zions Checking	37.1122	Zions Checking - Combined	\$24,787.35
Zions Checking	40.1122	Cash - checking - Zions Fd 40	\$183,534.96
Zions Checking	45.1122	Cash - Checking - Zions Fd 45	(\$1,131,069.10)
Zions Checking	47.1122	Zions Checking - General	\$19,791.16
Zions Checking	49.1122	Checking - Zions Fd 49	\$58,472.72
Zions Checking	50.1122	Cash-Checking-Zions Fd 50	\$72,595.04
Zions Checking	72.1122	Cash - checking - Zions Fd 72	\$4,121.42
Zions Checking	74.1122	Cash - checking - Zions Fd 74	\$34,773.11
Zions Checking	75.1122	Cash - checking - Zions Fd 75	\$42,816.36
Zions Checking	76.1122	Cash - checking - Zions Fd 76	\$31,678.40
Zions Checking	77.1122	Cash - checking - Zions Fd 77	\$4,312.97
Zions Checking	78.1122	Cash - checking - Zions Fd 78	\$10,643.39
Zions Checking	80.1122	Cash - checking - Zions Fd 80	\$25,957.77
Zions Checking	81.1122	Zions Checking - General	\$8,435.53
			<b>\$5,108,751.81</b>
PTIF 2259 General Accounts	10.1151	PTIF 2259 General	\$28,335.14
PTIF 2259 General Accounts	11.1151	PTIF 2259 General	\$255,562.97
PTIF 2259 General Accounts	12.1151	PTIF 2259 General	\$47,991.00
PTIF 2259 General Accounts	13.1151	PTIF 2259	\$103,949.81
PTIF 2259 General Accounts	33.1123	PTIF 2259 General	\$154,955.34
PTIF 2259 General Accounts	50.1151	PTIF 2259 General	\$170.00
			<b>\$590,964.26</b>
PTIF 2552 General Fund	10.1161	PTIF 2552 General Fund	\$5,748.69
PTIF 2552 General Fund	28.1161	PTIF 2552 Home Sales	\$21,066.06
			<b>\$26,814.75</b>
PTIF 2772 Farm & Ranch Protection	10.1162	PTIF 2772 General Fund	\$20,589.20
PTIF 2772 Farm & Ranch Protection	47.1162	PTIF 2772 General Fund	\$18.21
			<b>\$20,607.41</b>
PTIF 2834 General Fund	10.1153	PTIF 2834 General Fund	\$192.40
PTIF 3465 General Fund	10.1163	PTIF 3465 General Fund	\$23,551.22
PTIF 3932 General Fund	10.1154	PTIF 3932 General Fund	\$12,380.23
PTIF 5583 Daggett County RDA Fund	25.1151	PTIF 5583 Daggett County RDA	\$1,392,584.02
PTIF 5610 Daggett County Redevelopment #1	25.1158	PTIF 5610 Daggett County RDA	\$861,200.19
PTIF 8676 Water Revenue Bond	28.1168	PTIF 8676 Water Revenue Bond	\$59,572.63
PTIF 8699 WT Bond Reserve Account	28.1169	PTIF 8699 WT Bond Reserve Account	\$18,781.32
PTIF 8700 WT 2015 Replacement Account	28.1170	PTIF 8700 WT 2015 Replacement Account	\$86,472.31
Zions Tax Collection 026134668	81.1130	Zions Checking - Tax Collection	\$944,335.34
PTIF 3200 Motor Vehicle	81.1131	PTIF 3200 Motor Vehicle	\$72,293.31
UNDEPOSITED PAYMENTS	10.1175	Cash clearing	\$9,021.43
UNDEPOSITED PAYMENTS	11.1175	Cash clearing	\$2,688.58
UNDEPOSITED PAYMENTS	12.1175	Cash clearing	\$0.02


**County of Daggett**  
**Cash Summary**  
**All Bank Accounts as of 01/16/2026**

<u>Bank Account</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
UNDEPOSITED PAYMENTS	25.1175	Cash Clearing	\$1,056.33
UNDEPOSITED PAYMENTS	28.1175	Cash clearing	\$20,502.67
UNDEPOSITED PAYMENTS	32.1175	Cash clearing	\$3,160.00
UNDEPOSITED PAYMENTS	33.1175	Cash clearing	\$196.66
UNDEPOSITED PAYMENTS	35.1175	Cash Clearing	\$1,726.07
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	\$0.01
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	\$6,935.99
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	\$6,099.95
UNDEPOSITED PAYMENTS	76.1175	Cash clearing	\$80.00
UNDEPOSITED PAYMENTS	81.1175	Cash clearing	\$4,776.71
			<b>\$56,244.42</b>
<b>General Ledger Cash Total:</b>			<b>\$9,274,745.62</b>

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Cash Summary  
All Bank Accounts as of 01/16/2026**

Description	Amount
Zions Checking	\$5,108,751.81
PTIF 2259 General Accounts	\$590,964.26
PTIF 2552 General Fund	\$26,814.75
PTIF 2772 Farm & Ranch Protection	\$20,607.41
PTIF 2834 General Fund	\$192.40
PTIF 3465 General Fund	\$23,551.22
PTIF 3932 General Fund	\$12,380.23
PTIF 5583 Daggett County RDA Fund	\$1,392,584.02
PTIF 5610 Daggett County Redevelopment #1	\$861,200.19
PTIF 8676 Water Revenue Bond	\$59,572.63
PTIF 8699 WT Bond Reserve Account	\$18,781.32
PTIF 8700 WT 2015 Replacement Account	\$86,472.31
Zions Tax Collection 026134668	\$944,335.34
PTIF 3200 Motor Vehicle	\$72,293.31
UNDEPOSITED PAYMENTS	\$56,244.42
<b>General Ledger Cash Total:</b>	<b>\$9,274,745.62</b>

Accounts Receivable Report for Commission

Who:	Fund:	What:	 How Much:	Received:	Notes:
UDOT	50	Advertising Invoice for SR-43 Trail	\$1,320.00		Submitted 08/06/2025
State of Utah	30	SHSP Grant	\$4,275.97		Submitted 01/058/2026

**County of Daggett**  
**Open Invoice Register: 1/13/2026 - Standard Invoices**

1/13/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
19NN-1XWD-XN	Amazon Capital Services		1/9/2026	1/9/2026	\$419.91 419.91	304220.614	HLS small equip \$1 - \$999 inve	Traffic Cones, Dry Erase Markers, wood Garden Stakes, Boot Cleaner, Dry Erase Boards, Eraser
1CXG-MVY1-C9	Amazon Capital Services		1/5/2026	1/5/2026	\$64.64 64.64	334144.610	A & C - Rec/Trs misc supplies	Folders
1W9H-74GT-DX	Amazon Capital Services		1/7/2026	1/7/2026	\$513.11 513.11	304220.614	HLS small equip \$1 - \$999 inve	Trauma Bag, Pump
1WXK-FL6F-P7G	Amazon Capital Services		1/12/2026	1/12/2026	\$28.00 28.00	104150.623	NonDep public relations	Camp Chef Carry Bag/Cover
1WXK-FL6F-WX	Amazon Capital Services		1/12/2026	1/12/2026	\$536.27 53.41 36.87 445.99	104210.240 104210.630 304220.614	Sheriff office supplies Sheriff misc equipment HLS small equip \$1 - \$999 inve	Binders, Printer Paper Zip Ties, Craft Wire, Utility Knife Drum Fan
	<b>Vendor Total:</b>				<b>\$1,561.93</b>			
12-25 Dental	Ameritas Life Insurance Corp.		12/31/2025	12/31/2025	\$1,892.39 1,892.39	101461	Health insurance clearing	December 2025 Dental Premiums
12-25 Vision	Ameritas Life Insurance Corp.		12/31/2025	12/31/2025	\$359.76 359.76	101461	Health insurance clearing	December 2025
	<b>Vendor Total:</b>				<b>\$2,252.15</b>			
768330476	Centurylink		1/4/2026	1/4/2026	\$17.10 17.10	104150.280	NonDept phone/internet	Phone bill-Bldgs&Grnds (Long Distance)
1.7.2026	Collett's Mountain Resorts, Inc.		1/7/2026	1/7/2026	\$1,000.00 1,000.00	324550.917.02	Special Event 2 Expenditures	Refund for Burbot Bash (Canceled)
1.1.2026Crthse.P	DDI, Inc.		1/1/2026	1/1/2026	\$120.00 120.00	104162.270	BldgGrnds utilities	Garbage Collection
1.1.2026Roads	DDI, Inc.		1/1/2026	1/1/2026	\$80.00 80.00	114415.270	BRoads Utilities	garbage collection
1.1.2026Rodeo.P	DDI, Inc.		1/1/2026	1/1/2026	\$160.00 160.00	754510.270	Park utilities	garbage collection
1.1.2026Sheriff	DDI, Inc.		1/1/2026	1/1/2026	\$95.00 95.00	104210.270	Sheriff Utilities	garbage collection
	<b>Vendor Total:</b>				<b>\$455.00</b>			
40938357	FP Finance Program		1/1/2026	1/1/2026	\$85.00 85.00	104150.251	NonDept copier/fax supplies &	Standard Pymt
4589	GCS Billings		12/31/2025	12/31/2025	\$3.25 3.25	104215.207	Ambulance Billing	Cash Collections for December 2025
9qnw1e1	HealthEquity		1/6/2026	1/6/2026	\$39.90 4.20 2.10 4.20 2.10	104111.135 104122.135 104141.135 104142.135	Comm emp ben health insuranc JP ct M emp ben health insuran Auditor emp ben health insuranc Clerk emp ben health insurance	January 2026 Premium January 2026 Premium January 2026 Premium January 2026 Premium

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					2.10	104145.135	Attorney emp ben health ins	January 2026 Premium
					2.10	104148.135	IT/GIS emp ben health Insuranc	January 2026 Premium
					4.20	104162.135	BldgGrnds emp ben health insur	January 2026 Premium
					8.40	104210.135	Sheriff emp ben health insuranc	January 2026 Premium
					4.20	114415.135	PR Ben Health Insurance	January 2026 Premium
					2.10	234191.135	TRT Employee Benefits Health I	January 2026 Premium
					2.10	284420.135	DJ Water Health Insurance	January 2026 Premium
					2.10	334144.135	A & C - Rec/Trs emp ben health	January 2026 Premium
538	Hlgh Country Embroidery, LLC		1/11/2026	1/11/2026	\$500.00			
					500.00	354611.450	Shooting Range Cost of Sales	Assorted Snapback Hats, Shipping
IN0124684	Interwest Supply Company, Inc.		1/6/2026	1/6/2026	\$2,480.00			
					2,480.00	114415.250	BRoads Equip supplies & expen	Plows
21080	KNOWink, LLC		7/10/2025	7/10/2025	\$9,905.00			
					9,905.00	104170.740	Election \$5000 & up inventory	Poll pad Package w/ Flip Stand & Receipt Printer, Shipping, Transport Case
January 2026	Lincoln Financial Group		1/1/2026	1/1/2026	\$1,812.68			
					1,812.68	101312	Ambulance uncollectibles	January 2026 Life & Disability Premiums
1.7.2026	Page, Silvia		1/7/2026	1/7/2026	\$57.00			
					57.00	104122.623	JP ct Interpreter services	Interpreter for Court Case (JusticeCourt)
11.13.2025	Page, Silvia		11/12/2025	11/12/2025	\$57.00			
					57.00	104122.623	JP ct Interpreter services	Interpreter for Court Case (JusticeCourt)
	<b>Vendor Total:</b>				<b>\$114.00</b>			
676474	Public Employees Health Program		1/1/2026	1/1/2026	\$35,805.10			
					35,805.10	101461	Health insurance clearing	January 2026
5056	Reed Machine & Fabrication, LLC		1/5/2026	1/5/2026	\$805.00			
					805.00	114415.250	BRoads Equip supplies & expen	5"x 9lb Channel, 5"x3"x1/2 Angle
3220745/1	Salt Lake Valley Chrysler Dodge Jeep R		11/13/2025	11/13/2025	\$14,752.59			
					14,752.59	114415.255	BRoads Fleet Vehicle Maintena	Chassis, Gaskets, Engine Oil, Antifreeze, Power Steering fluid, Brake fluid
13	Seven County Infrastructure Coalition		12/31/2025	12/31/2025	\$750.00			
					750.00	224600.603	Rural County Grant Program Ex	Greendale Reosrt Planning December 2025
12359	Town of Dutch John		1/1/2026	1/1/2026	\$60.00			
					30.00	284420.270	DJ Water Utilities	Garbage Collection
					30.00	284430.270	DJ Sewer Utilities	Garbage Collection
12.31.2025Ceme	Town Of Manila		12/31/2025	12/31/2025	\$73.00			
					1.00	104162.621	BldgGrnds cemetery expenses	Processing
					72.00	104162.621	BldgGrnds cemetery expenses	Water
12.31.2025Crths	Town Of Manila		12/31/2025	12/31/2025	\$122.50			
					72.00	104162.270	BldgGrnds utilities	water
					1.00	104162.270	BldgGrnds utilities	Processing
					49.50	104162.270	BldgGrnds utilities	Sewer

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12.31.2025Jail	Town Of Manila	12/31/2025	12/31/2025		\$1,102.00			
					437.50	104210.270	Sheriff Utilities	Sewer
					663.50	104210.270	Sheriff Utilities	Water
					1.00	104210.270	Sheriff Utilities	Processing
12.31.2025Park	Town Of Manila	12/31/2025	12/31/2025		\$122.50			
					49.50	754510.270	Park utilities	Sewer
					72.00	754510.270	Park utilities	Water
					1.00	754510.270	Park utilities	Processing
12.31.2025Road	Town Of Manila	12/31/2025	12/31/2025		\$90.25			
					1.00	114415.270	BRoads Utilities	Processing
					89.25	114415.270	BRoads Utilities	Water
12.31.2025Sheriff	Town Of Manila	12/31/2025	12/31/2025		\$139.75			
					1.00	104210.270	Sheriff Utilities	Processing
					89.25	104210.270	Sheriff Utilities	Water
					49.50	104210.270	Sheriff Utilities	Sewer
<b>Vendor Total:</b>					<b>\$1,650.00</b>			
December 2025	Uintah County	12/31/2025	12/31/2025		\$317.29			
					317.29	104210.310	Sheriff jail contracted services	Inmates Held & Care
1082	Utah Association Of Counties UAC	1/5/2026	1/5/2026		\$50.00			
					50.00	334144.210	A & C - Rec/Trs Subscriptions &	Recorder Dues 2026
7959	Utah Association Of Counties UAC	1/7/2026	1/7/2026		\$21,884.67			
					20,058.67	104150.210	NonDep subs & memberships	General Dues Assessment 2026
					1,826.00	334150.620	A & C - Centrally Assessed	UAC Centrally Assessed Program 2026
<b>Vendor Total:</b>					<b>\$21,934.67</b>			
2960	Utah Tourism Industry Association	1/9/2026	1/9/2026		\$350.00			
					350.00	234191.540	TRT Marketing	Tourism Day on the Hill Registration & Exhibit Booth
6132477924	Verizon Wireless	1/1/2026	1/1/2026		\$80.02			
					40.01	104141.280	Auditor telephone	Aircards
					40.01	104148.280	IT/GIS telephone	Aircards
<b>Total:</b>					<b>\$96,730.68</b>			
<b><u>GL Account Summary</u></b>								
					1,812.68	101312	Ambulance uncollectibles	
					38,057.25	101461	Health insurance clearing	
					4.20	104111.135	Comm emp ben health insuranc	
					2.10	104122.135	JP ct M emp ben health insuran	
					114.00	104122.623	JP ct Interpreter services	
					4.20	104141.135	Auditor emp ben health insuranc	
					40.01	104141.280	Auditor telephone	
					2.10	104142.135	Clerk emp ben health insurance	
					2.10	104145.135	Attorney emp ben health ins	
					2.10	104148.135	IT/GIS emp ben health Insuranc	
					40.01	104148.280	IT/GIS telephone	
					20,058.67	104150.210	NonDep subs & memberships	
					85.00	104150.251	NonDept copier/fax supplies &	
					17.10	104150.280	NonDept phone/internet	
					28.00	104150.623	NonDep public relations	
					4.20	104162.135	BldgGrnds emp ben health insur	
					242.50	104162.270	BldgGrnds utilities	



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					73.00	104162.621	BldgGrnds cemetery expenses	
					9,905.00	104170.740	Election \$5000 & up inventory	
					8.40	104210.135	Sheriff emp ben health insuranc	
					53.41	104210.240	Sheriff office supplies	
					1,336.75	104210.270	Sheriff Utilities	
					317.29	104210.310	Sheriff jail contracted services	
					36.87	104210.630	Sheriff misc equipment	
					3.25	104215.207	Ambulance Billing	
					<b>72,250.19</b>		<b>Total</b>	
					4.20	114415.135	PR Ben Health Insurance	
					3,285.00	114415.250	BRoads Equip supplies & expen	
					14,752.59	114415.255	BRoads Fleet Vehicle Maintena	
					170.25	114415.270	BRoads Utilities	
					<b>18,212.04</b>		<b>Total</b>	
					750.00	224600.603	Rural County Grant Program Ex	
					2.10	234191.135	TRT Employee Benefits Health I	
					350.00	234191.540	TRT Marketing	
					<b>352.10</b>		<b>Total</b>	
					2.10	284420.135	DJ Water Health Insurance	
					30.00	284420.270	DJ Water Utilities	
					30.00	284430.270	DJ Sewer Utilities	
					<b>62.10</b>		<b>Total</b>	
					1,379.01	304220.614	HLS small equip \$1 - \$999 inve	
					1,000.00	324550.917.02	Special Event 2 Expenditures	
					2.10	334144.135	A & C - Rec/Trs emp ben health	
					50.00	334144.210	A & C - Rec/Trs Subscriptions &	
					64.64	334144.610	A & C - Rec/Trs misc supplies	
					1,826.00	334150.620	A & C - Centrally Assessed	
					<b>1,942.74</b>		<b>Total</b>	
					500.00	354611.450	Shooting Range Cost of Sales	
					282.50	754510.270	Park utilities	
					<b>\$96,730.68</b>		<b>GL Account Summary Total</b>	
					<b>Cash Requirements</b>			
					\$9,905.00	07/10/2025		
					\$57.00	11/12/2025		
					\$14,752.59	11/13/2025		
					\$4,972.69	12/31/2025		
					\$38,297.80	01/01/2026		
					\$17.10	01/04/2026		
					\$919.64	01/05/2026		
					\$2,519.90	01/06/2026		
					\$23,454.78	01/07/2026		
					\$769.91	01/09/2026		
					\$500.00	01/11/2026		
					\$564.27	01/12/2026		

**Daggett County**  
**Disbursement Summary**  
**Zions Checking - 01/08/2026 to 01/13/2026**

Payee Name	Reference No.	Payment Date	Payment Amount	Void Date	Void Amount	Source
	108261200.00	1/8/2026	\$ 50,776.32			Paycheck
Johnson Mark LLC	100822	1/8/2026	\$ 539.44			Payroll
Olympus Law Group, PLLC	100823	1/8/2026	\$ 150.00			Payroll
Amazon Capital Services	100825	1/13/2026	\$ 7,552.86			Purchasing
AT&T Mobility LLC (FirstNet)	100826	1/13/2026	\$ 488.44			Purchasing
Century Equipment	100827	1/13/2026	\$ 3,006.32			Purchasing
Chavez, B Jill	100828	1/13/2026	\$ 1,250.00			Purchasing
Chemtech-Ford, LLC	100829	1/13/2026	\$ 107.00			Purchasing
CivicPlus, LLC	100830	1/13/2026	\$ 1,643.01			Purchasing
Daggett County	100831	1/13/2026	\$ 244.00			Purchasing
Express Evaluations, Inc.	100832	1/13/2026	\$ 1,500.00			Purchasing
Gray's Market LLC	100833	1/13/2026	\$ 19.95			Purchasing
Hermann Global, Inc.	100834	1/13/2026	\$ 2,000.00			Purchasing
Intergrated Power Solutions LLC dba Simpli	100835	1/13/2026	\$ 199.97			Purchasing
Jenkins' Tires & Wheels, Inc.	100836	1/13/2026	\$ 1,006.00			Purchasing
Les Olson Company	100837	1/13/2026	\$ 458.30			Purchasing
Main Street Auto Parts	100838	1/13/2026	\$ 156.89			Purchasing
Mountain West Propane Inc.	100839	1/13/2026	\$ 1,840.88			Purchasing
Outside Interactive, Inc.	100840	1/13/2026	\$ 4,495.00			Purchasing
Stotz Equipment	100841	1/13/2026	\$ 412.71			Purchasing
Strata Networks	100842	1/13/2026	\$ 234.98			Purchasing
Union Telephone Company	100843	1/13/2026	\$ 2,042.19			Purchasing
Court Admin. Office	100844	1/13/2026	\$ 1,293.94			Purchasing
Zions Bankcard Center	ACH 1/13/26	1/13/2026	\$ 31,105.41			Purchasing
EFTPS	ACH 1/8/26	1/8/2026	\$ 14,367.43			Payroll
HealthEquity	ACH 1/8/26	1/8/2026	\$ 1,544.54			Payroll
Utah Retirement Systems	ACH 1/8/26	1/8/2026	\$ 11,174.99			Payroll
Utah State Tax Commission	ACH 1/8/26	1/8/2026	\$ 2,452.06			Payroll
Utah Counties Indemnity Pool (UCIP)	Wire 1/13/26	1/13/2026	\$ 108,169.82			Purchasing
<b>Total</b>			<b>\$ 250,232.45</b>		<b>\$ -</b>	

**Daggett County Redevelopment Agency**  
**Disbursement Summary**  
**Zions Checking - 01/08/2026 to 01/13/2026**

<b>Payee Name</b>	<b>Reference No.</b>	<b>Payment Date</b>	<b>Payment Amount</b>	<b>Void Date</b>	<b>Void Amount</b>	<b>Source</b>
Utah Counties Indemnity Pool (UCIP)	Wire 1/13/26	1/13/2026	\$ 1,710.00			Purchasing
<b>Total</b>			<b>\$ 1,710.00</b>		<b>\$ -</b>	

Auth ID: \_\_\_\_\_  
Contact ID: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

FS-2700-3c (10/09)  
OMB No. 0596-0082

USDA, Forest Service

**FOREST SERVICE USE TYPE 149**

**SPECIAL-USE APPLICATION & PERMIT FOR  
RECREATION EVENTS**

(Ref.: 36 CFR 251)

Authority: Federal Lands Recreation Enhancement  
Act, 16 U.S.C. 6802(h)

DATE RECEIVED      ISSUE DATE      EXPIRATION DATE

REG. / FOR. / DIST.

AUTH. ID.

STATE / COUNTY

040101

Utah/Daggett

**PART I - APPLICATION**

**1. APPLICANT INFORMATION:**

Name of Group: Daggett County

Name of Contact: Jordynn Hewitt

Address: PO Box 219 Manila, UT 84046

Phone: (435) 778-0014

Applicant's Agent: Matt Tippetts

Agent's Address: PO Box 219 Manila UT 84046

Agent's Phone: (435) 784-3154

Fax Number: 435-784-3335

E-mail Address: tourism@daggettcountry.org

Corporate Tax ID or SSN: \_\_\_\_\_

**IF AN OPERATING PLAN IS REQUIRED, SIGN APPLICATION AND STOP HERE. OTHERWISE, COMPLETE ITEMS 2 THROUGH 7.**

**2. DESCRIPTION OF PROPOSED ACTIVITY:** polar plunge into lake flaming gorge

**3. LOCATION & DESCRIPTION OF NATIONAL FOREST SYSTEM LANDS & FACILITIES APPLICANT WOULD LIKE TO USE  
(INCLUDE MAP):** Cedar Springs Marina boat ramp, divider dock and bathrooms

**4. ESTIMATED NUMBER OF PARTICIPANTS & SPECTATORS FOR PROPOSED ACTIVITY:**

Participants: ~50

Spectators: ~50

**5. STARTING & ENDING DATE & TIME OF PROPOSED ACTIVITY:**

Start: 03/14/2026

1:00 PM

End: 03/14/2026

4:00 PM

Date

Time

Date

Time

**6. ESTIMATED REVENUE COLLECTED FOR EVENT:**

Amount: \$0.00 -all proceeds donated to charity

Type of Fees: Donations, hoodie purchase

(Include event charges, vendor fees, discounts, sponsorship related fees, gratuities)

**7. NAME OF PERSON(S) WHO WILL SIGN A SPECIAL-USE AUTHORIZATION ON BEHALF OF THE EVENT:**

I hereby acknowledge that this is an application only, and that the use and occupancy of National Forest System lands is not authorized until an authorization is signed and issued by an authorized officer.

Printed Name: Matt Tippetts

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: Jordynn Hewitt

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

18 U.S.C. § 1001 makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction. Anyone who knowingly or willfully makes or uses any false writing shall be fined not more than \$10,000 or imprisoned not more than five years, or both.

**EXHIBIT A  
OPERATING PLAN**

This optional format is designed to identify all aspects of a recreation event held on National Forest System lands and will help in developing an Operating Plan for an event. Depending on the size of your event, some items may not apply. Attach additional pages, if necessary to complete the information.

This operating plan is hereby incorporated as part of the authorization in accordance with clauses 5 and 16 of the Special-Use Application and Permit for Recreation Events (FS-2700-3c), if the proposal is accepted and the application is approved.

1. On site agent: Jordynn Hewitt  
Day phone: 435-778-0014  
Evening phone:  
Fax or e-mail: tourism@daggettcountry.org
2. Dates: March 14, 2026
3. Description of event:  
We are hoping to make this an annual event. We will invite participants to jump into the lake in cold temperatures, with correct safety protocols in place, and plunge for charity. We will be accepting donations to go to local organizations, and charities. We will have warming tents, changing tents, food available. It will be a really fun event.
4. Location (**attach map**): Cedar Springs Marina
5. Number of acres needed:
6. Planned number of participants: 50-60                      Maximum number: no limit
7. Number of spectators anticipated: 50-60                      Maximum number: no limit
8. Duration of event (include pre/post event set-up days):  
set up will happen the day of, and take down will most likely happen the same day as well.  
8 hours~ 10AM-6PM.
9. Overnight areas needed: Yes\_ No\_\_X\_      If yes, describe:
10. After hour activities for multiple-day events (music, food, etc.): none
11. Notification of adjacent permit holders or landowners: Yes \_X\_ No\_\_\_\_  
List of contacts: Buckboard Marina
12. List other permits required and coordination or cooperating agreements (attach copies):  
None

## **FACILITIES**

13. Facilities provided (i.e. tents, canopies, stage, booths, benches, chairs, showers):  
we will have canopies set up
14. Provisions for drinking water (quantity, locations, bottled vs. truck):  
We will have bottled water available for participants and spectators.
15. Signing (i.e. route marking, parking, trails, event schedules):  
We will have signs directing parking, and where events are taking place
16. Sanitation Plan (i.e. number of toilets, garbage cans, recycle bins):  
Hopeful to use the restrooms at the parking lot of Cedar Springs Marina, there are several dumpsters there, and we will haul trash if needed
17. Accommodations for disabled visitors (i.e. parking, access):  
ADA parking is available on the Boat ramp
18. Describe power supply requirements: N/A
19. Describe public address system requirements: none

## **VENDORS**

20. Will food or beverages be provided? Yes\_X\_\_ No\_\_\_ If no, go to 27.
21. Included in price? Yes\_\_\_ No\_X\_\_
22. Agreements with vendors or caterers: Yes\_X\_\_ No\_\_\_
23. Number of vendor or caterers: 2-3
24. Location of food or beverage (identify on map):
25. Alcohol for sale? Yes\_\_\_ No\_X\_ Vendor obtained state and local permits? Yes\_\_\_ No\_\_\_
26. Insurance coverage for alcohol: Yes\_\_\_ No\_\_\_  
Attach a copy of the liability portion & all endorsements and exclusions
27. Other products for sale (i.e. t-shirts, hats, ice, souvenirs): Hoodies
28. Other equipment for rental (i.e. snowmobiles, skis, boards, jet-skis, rafts, kayaks): N/A
29. List additional third party agreements: N/A

## **PARKING AND VEHICLES**

When planning for parking, be aware that one lane must always be open for emergency vehicles.

30. Amount of parking needed (i.e. number of spaces, acres, include disabled parking):  
Marina general parking lots have adequate parking for the participants
31. Locations (identify on map):  
Cedar Springs Marina
32. Parking attendants and locations used (i.e. parking direction, lot full posting, information):  
N/A
33. Parking lot security (i.e. overnight parking, remote lots):  
N/A
34. Traffic controls (i.e. one way, signing):  
Daggett County Sheriff will be present to help with traffic controls/parking, as well as SAR team
35. Shuttle service (type, when and where used):  
N/A
36. Will any road closures be needed? (where and how long): N/A

## **SAFETY/COMMUNICATIONS/MEDICAL**

37. Attach Medical Plan and include the following:  
Access for emergency vehicles (i.e. ambulance, helicopter landing zones) -Parking Lots at marina or where designated by Emergency Responders.  
Number and location of first aid stations -On demand through Daggett County EMT's and SAR team  
Names and qualifications of any medical staffing  
List of emergency phone numbers and local hospitals/clinics- 911
38. Describe communications type and number of equipment used:  
We will have Daggett County Sheriffs department there, as well as the Search & Rescue team to communicate any emergencies. They will have water equipment for pulling participants out of the water if needed.
39. Specify safety closures for high risk areas and protection of spectators (i.e. barriers, closures, restricted areas): N/A

## **ADVERTISING**

All advertisements must include acknowledgment that the event is located on the National Forest.

40. Description of event advertising (i.e. flyers, radio, TV, magazines, internet):

Flyers, Social Media Apps, Internet, and Radio advertising will be used to advertise the event.

41. Target audiences (i.e. local regional, national, limited membership):

Anyone who wants to jump in the lake for a great cause, local, regional, national.

42. Planned filming (i.e. land, air, water):

Using county employee Cade Hawks some drone footage, and photography by county employee Jordynn Hewitt.

43. What is the reason for filming (i.e. advertising, promotion):

To create a great following for this event and grow it year after year, to grow our shoulder seasons

44. Type of advertising proposed for the event (i.e. banners, signs, posters, commercial vehicles):

Banners and posters will be displayed at area businesses, the event site, and throughout local and regional areas to advertise the event. Social Media, radio and television ads will also be used to attract potential entrants.

## **CLEANUP**

45. Time frame to remove all facilities and garbage after the event (including removal of signs, advertising flagging, route markers): 12 hrs

46. Garbage collection site location (landfill or transfer station):

Landfill - Manila, UT or in dumpsters at location

47. Mitigation plan to rehabilitate resource damage (i.e. closures, revegetation): N/A

48. Time frame to complete mitigation: N/A

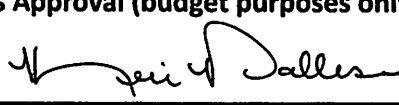
## **FEES**

Land use rental fees are 5% of adjusted gross receipts for one time events and 3% of adjusted gross receipts for multiple events under one permit. Adjusted gross receipts is the gross revenue less the cost to the holder of the prizes awarded. Only those prizes which are paid for by the holder or come from the entry fee costs can be deducted. Donated prizes can not be deducted.





## Purchase Request Form

Date of Request: 01/13/26	Date Required: 07/07/26	Vendor Name: Tris Munsick & The Innocents
Requested By: Jordynnn Hewitt		Vendor Contact:
Department Head Approval:		Ship to Address:
Auditor's Approval (budget purposes only):  1/13/26		

Special Instructions, Quotes,  
Etc.:

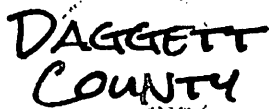
Qty	Item # or Account code	Description	Price Each	Total Price
1	32.4550.917.10	full band performance, sound and lighting	\$6,000	\$6,000
TOTAL				\$6,000.00

Account Code	Dollar Amount
32.4550.917.10	\$6,000.00

Commission Approval:

Date: \_\_\_\_\_

\_\_\_\_\_



# Sole Source Request

Note: Please complete all fields below. Requests with missing information will be rejected and returned to requestor for completion.

Sole Source Procurement is appropriate when available from a single source only.

Department Requesting Authorization: Tourism

Contact Person: Jordynn Hewitt

Product/Service to be purchased:

Full band to provide their own sound and lighting for a 2 hour concert production

Cost: \$6,000

Recommended Supplier: Tris Munsick & The Innocents

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Address: per privacy policy, personal information is not listed

for confidentiality reasons

Sole Source Request is based on which of the following:

- ☐ Compatibility of equipment / service (complete sections A and B)
- ☒ Equipment / service is only available from a single supplier in the U.S. (complete section A)
- ☐ Compatibility of professional services (complete Section A)

Continue on page 2

**Section A - General Information**

1. What is unique about this product / service to justify a sole source?

This band is one of a kind, and is also offering a great price with sound & lighting included within that. Tris has played here before, and loved it. We'd like to have him back to put on another great show!

2. Could the product / service be reasonably modified to allow for competition?

No, they are a unique band with copyrighted music.

3. Explain the market research performed to make the sole source recommendation.

Other bigger bands would cost twice the amount. He has the availability for this date and has provided us a great price and route.

4. List the names of suppliers contacted, contact person and summary of their responses.

5. Complete disclosure must be included with this request if the requestor has any personal, financial, or fiduciary relationship with the recommended supplier. (See attached)

**Section B - General Information**

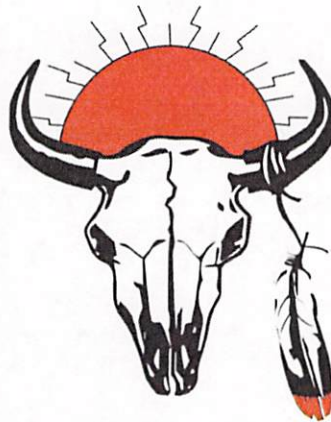
1. Describe the existing equipment that this purchase must be compatible with.

Requested by:

Approved by:

\_\_\_\_\_  
Elected Official

\_\_\_\_\_  
Commission



# TRIS MUNSICK

## AND THE INNOCENTS

Contract Rider

Contact

Tris Munsick

(307)751-8174

[tmunsick1@gmail.com](mailto:tmunsick1@gmail.com)



## **Hospitality**

**Meals** – Unless stipulated otherwise in the Contract, Buyer will provide a hot, well-balanced meal) – no fast food or pizza – to be scheduled in advance. A buyout of \$30.00 per person is acceptable and must be presented to the tour manager at load-in. (One meal before the show)

**Stageside** – Buyer will provide cooler containing: one case bottled water, one 12pk Coors, one 12pk Coors Light at least 30 min prior to showtime.



## **TRIS MUNSICK**

### **CONTRACT RIDER**

THIS RIDER ATTACHED HERETO AND MADE PART OF THE CONTRACT  
DATED 1/13/26 BETWEEN *TRIS MUNSICK*, HEREIN REFERRED TO  
AS "ARTIST," AND Daggett County; attn Matt Tippets HEREIN  
REFERRED TO AS "PURCHASER," FOR THE ENGAGEMENT  
AT Concert Performance IN Manila, UT  
ON 7/10/26.

**PLEASE READ THIS RIDER CAREFULLY TO ENSURE THE PROVISIONS MEET  
WITH YOUR UNDERSTANDING AND APPROVAL BEFORE SIGNING.**

This rider is not intended to cause hardship, but rather to give you and your audience the best show possible and to contribute to the overall success of your promotion. To accomplish this, it is necessary that the following points be met. If there is any reason why you, the PURCHASER, deem it necessary to make any changes to these requirements, or if any section is impossible, not feasible, or in need of clarification, please contact our authorized agent:

Tris Munsick  
33 Brayton Ln  
Sheridan, WY 82801  
Phone: (307)751-8174  
Email: tmunsick1@gmail.com

**A. BILLING/CREATIVE CONTROL:** ARTIST is to receive 100% sole headline billing in all publicity and paid advertising. ARTIST shall have approval of any other artist appearing on the show. Should other artists be appearing with TRIS MUNSICK, TRIS MUNSICK shall have 100% equal access to all stage, technical and support equipment, and personnel. During ARTIST'S performance, they shall have sole control of all sound and light equipment, including personnel and sound





level. (ARTIST TO PROVIDE & OPERATE PROFESSIONAL GRADE SOUND SYSTEM. NO OTHER ARTISTS WILL BE APPEARING ON DAY OF ARTISTS PERFORMANCE. PURCHASER REQUESTS PERMISSION TO USE ARTISTS SOUND SYSTEM FOR ANNOUNCEMENTS AND THANK YOU TO SPONSORS BETWEEN ARTISTS SETS.)

**B. CANCELLATION:** In the event of conflict, ARTIST may cancel engagement without liability giving PURCHASER at least 45 days written notice prior to scheduled date. ARTIST'S agent also retains the right to cancel ARTIST'S performance if the Technical Rider has been disregarded in such a way as to injure ARTIST'S performance. This is in no way to be held liable against the ARTIST or ARTIST'S agent.

**C. FORCE MAJEURE:** ARTIST'S obligation to furnish that entertainment unit referred to herein is subject to the detention or prevention by sickness, inability to perform, accident, means of transportation, act of God, fire, riot, strike or any events of any kind of character whatsoever whether similar or dissimilar to the foregoing events which would prevent or interfere with the prevention of the show.

**D. INCLEMENT WEATHER:** Notwithstanding anything contained herein, inclement weather shall not be deemed to be a Force Majeure occurrence and the PURCHASER shall remain liable for payment of the full contract price even if performance(s) called for herein are prevented by such weather conditions. ARTIST shall have the sole right to determine in good faith whether any such weather conditions shall render the performance(s) impossible, hazardous or unsafe.

**E. BROADCAST/PERFORMANCE RECORDING:** PURCHASER agrees that no portion of the performance may be broadcast, recorded, filmed, or taped for any purpose without prior written consent of the ARTIST or ARTIST'S agent.

**F. SPONSORSHIP:** Local manager shall not incorporate a show co-sponsor, co-presenter or the like without ARTIST'S or ARTIST'S agent's written permission. (all sponsors are ok'd by artist management)

INITIAL \_\_\_\_\_



G. **PUBLICITY:** All requests for interviews, promotional appearances, and support should be directed to:

Tris Munsick: [tmunsick1@gmail.com](mailto:tmunsick1@gmail.com) , (307)751-8174

H. ~~**TICKETING/BOX OFFICE PROVISIONS:**~~ The specific capacity of the venue, as well as the ticket price breakdown and gross potential shall be clearly printed on the face of the contract. It is agreed that if there is any change from the stated ticket price on the face of the contract and that is actually charged, ARTIST will receive ONE HUNDRED PERCENT (100%) of the difference between the ticket prices on the face of the contract and that actually charged. When ARTIST'S fee includes a percentage or bonus amount over the contract guarantee, a detailed box office statement is required and a representative of TRIS MUNSICK is to have access to the box office manifest, box office records and the settlement sheet that pertains to that show.

I. **HOTEL ACCOMMODATIONS:** PURCHASER must provide accommodations for TRIS MUNSICK. **Three (3) DOUBLE rooms** will be required, with arrangements made for early check-in. Rooms should be at least Holiday Inn or equal and registered under TRIS MUNSICK.

K. **ARTIST FEE:** PURCHASER agrees to pay ARTIST agreed-upon flat rate or ticket split. *Check payable to Green Broke Productions. Payment due night-of performance.*

- **FLAT RATE: \$6,000 and 3 double hotel rooms**

- **TICKET SALES:** \_\_\_\_\_

L. **TAXES:** All taxes due state, local, federal authorities are to be paid, without exception, by PURCHASER. NO DEDUCTIONS WHATSOEVER ARE TO BE TAKEN FROM THE ARTIST'S CONTRACT GUARANTEE OR ANY PERCENTAGE AMOUNTS EARNED HEREUNDER.

M. **INSURANCE:** PURCHASER agrees to provide public liability insurance coverage to indemnify TRIS MUNSICK against injuries to person or property as consequence of the installation and/or operation of the equipment provided by ARTIST.

INITIAL \_\_\_\_\_





PURCHASER agrees that TRIS MUNSICK will be added to the names of such insured policy. In addition, it is agreed that PURCHASER shall maintain in effect, a policy of Workman's Compensation Insurance covering all of it's employees who are involved in the installation, operation and/or maintenance of the equipment provided by ARTIST.

N. **INDEMNITY:** Promoter agrees to indemnify and hold harmless the Company, its directors, shareholders, employees, agents, contractors, managers, attorneys and all other representatives and personnel of Company and/or ARTIST and all of the Members (individually and collectively, the indemnitee"), from any and all claims, demands, lawsuits, proceedings, losses, damages, debts, obligations and liabilities of any nature whatsoever (including but not limited to claims for death, personal injury and property damage, attorney's fees, costs, expenses, judgments for all sorts of monetary relief, fines, penalties and any amounts paid in settlement), which directly or indirectly arise out of or in connection with (a) Promoter's representations, warranties or other obligations under the agreement, (b) the materials, including but not limited to, their design, development, installation, utilization, or operation, (c) any act or omission by Promoter, the Hall Management, and/or the Personnel, whether such act or omission is within the scope of the employment or engagement of such person or entity, and/or (d) as a result of or in connection with the Engagement. (all such claims, demands, etc. shall be referred to in this Article 11 by the term "claim" or "claims"). From the first notification of the claim and thereafter, Promoter shall pay for the defense of the Indemnitee against the entire claim by legal counsel of Indemnitee's choice. If Promoter does not unconditionally and immediately indemnify the Indemnitee with respect to any claim, the Indemnitee shall have the right, without waiving any other right or remedy otherwise available to the Indemnitee, to adjudicate or settle any such claim in its sole discretion. It is further agreed that if any action is instituted by the Indemnitee to enforce any provision of this indemnity, the Indemnitee shall be entitled to recover its attorney's fees, costs, and expenses in any such action.

INITIAL \_\_\_\_\_



O. **MERCHANDISE:** ARTIST shall have the right to sell tour merchandise such as; t-shirts, caps, CDs, souvenirs, programs, etc. and retain 100% of the receipts thereof. Any percentage split must be cleared through TRIS MUNSICK (307)751-8174. ARTIST's merchandise shall be the only merchandise available with ARTIST's name or likeness employed.

~~Q. **SECURITY:** PURCHASER shall provide personal security at all times to insure the safety of the ARTIST, ARTIST'S instruments, costumes, supporting personnel and personal property before, during and after ARTIST'S performance(s). All security personnel shall be under ARTIST and ARTIST'S representative's supervision and direction.~~

R. **BACKSTAGE ACCESS:** will be limited to only those personnel required to work the show. Please see that backstage traffic is held to a minimum. ARTIST'S laminates or passes will be required. If possible, the ARTIST requests that the performance area be closed to all but necessary staff and crew during sound check.

S. **PARKING:** Sufficient room for one (1) van and trailer (advance with production manager) as near to the stage as possible. Not applicable on fly dates

## **THANK YOU FROM TRIS MUNSICK & THE INNOCENTS!**

Please signify your acceptance of and agreement with the terms and conditions contained herein by signing in the appropriate space below.

---

PURCHASER

---

TRIS MUNSICK

**Direct any questions to the tour manager – Tris Munsick (307)751-8174**



## Community (IDSC) - Applicant Self-Checklist (Sept. 2023)

[Link to 2018 IDSC Guidelines \(updated Sept. 2023\)](#)

This Checklist has been designed to allow you to easily identify what your application must include. Column 2 shows each 'Compliance Requirement' in abbreviated form. Column 6 shows a cross-reference to the full 'Compliance Requirement' in the Guidelines.

Please proceed as follows:

1. *Where your application meets a 'Compliance Requirement':* In Column 3 enter 'Y'; in Column 4 identify the relevant page number(s) in your application; and in Column 5 include comments or brief application extracts that show how you comply.
2. *Where your application does not meet a 'Compliance Requirement' but you have a plan for how to comply:* In Column 3 enter 'N'; in Column 5 state what steps you intend to take to ensure compliance and the expected time frame.
3. *Where your application cannot meet a 'Compliance Requirement':* In Column 3 enter 'N'; in Column 5 state why you cannot comply; and if you consider this a serious issue, please contact DarkSky and we will work with you to see how best to proceed.
4. *When your Checklist is completed:* Send it to DarkSky with your completed application.

Please complete your Checklist as thoroughly as possible, as it will be used by DarkSky when reviewing your application.

<b>Site Name:</b>	
<b>Prepared By:</b>	
<b>Date:</b>	

A	Eligibility Requirements	Complies Y/N	Which Page(s)	Comment on this Item in Application	GXR*
1	Your Community has some form of legal organization officially recognized by outside groups.				P4-Eligibility

B	Application Elements	Complies Y/N	Which Page(s)	Comment on this Item in Application	GXR*
1	A map of the Community showing its legal boundaries				P8-N1



2	Letters of Nomination and Support by a qualified DarkSky member and an elected community representative				P8-N2
3	A quality, comprehensive Lighting Management Policy (LMP) for the Community				P4-N1 + P8-N3
4	Documentation of examples of Community commitment and construction and/or renovation projects demonstrating effective application of the lighting policy				P8-N4
5	Proposed alternative wording for this IDSC, if desired, and the justification for it				P8-N5

C	Lighting Management Policy	Complies Y/N	Which Page(s)	Comment on this Item in Application	GXR*
1	Your Community has a comprehensive Lighting Management Policy like the IDA-IES Model Lighting Ordinance (MLO).				P4-N1
2	Full shielding is required of all lighting fixtures emitting more than 1,000 lumens.				P4-N1A
3	Emission of short-wavelength light is limited through one of the following restrictions:				P4-N1B
a	Light source correlated color temperature (CCT) must not exceed 3000 K; <b>OR</b>				P4-N1Bi
b	Allowed lighting must not emit more than 25% of its total spectral power at wavelengths shorter than 550 nanometers; <b>OR</b>				P4-N1Bii
c	Scotopic-to-photopic (S/P) ratio of allowed lighting must not exceed 1.3.				P4-N1Biii





4	There is a restriction on the total amount of unshielded lighting, such as a limit on lumens per net acre or a total site lumen allowance in unshielded fixtures.				P4-N1C
5	There must be a policy to address over-lighting. This may be accomplished by limiting the average illuminance for any outdoor application, over the entire task area, to no more than 10% over the light levels recommended by, for example, the Illuminating Engineering Society (North America), the Society of Light and Lighting (United Kingdom), or other similar organization.				P4-N1D
6	Regulations on NEW installations of publicly owned outdoor lighting MUST:				P4-N1E
a	Clearly indicate where, when, and under what circumstances such lighting is warranted and permitted; <b>AND</b>				P5-N1Ei
b	Require all future such lighting to have adaptive controls and/or curfews.				P5-N1Eii
7	Restrictions on the installation and operation of illuminated signs, including ALL of the following:				P5-N1F
a	During the first hour after sunset and during the last hour immediately preceding sunrise, sign luminance shall not exceed 100 nits (candelas per square meter); <b>AND</b>				P5-N1Fi
b	Signs may only be illuminated while the associated activity is taking place; for businesses, sign illumination must be extinguished completely during				P5-N1Fii



**DarkSky**  
INTERNATIONAL

	the hours the business is closed; <b>AND</b>				
c	The luminous or illuminated surface area of an individual sign must not exceed 18.6 square meters (200 sq. feet).				P6-N1Fiii
8	Outdoor recreational and sports field lighting may be exempted from strict shielding and emission requirements, provided <b>ALL</b> the following are met:				P6-N1G
a	ANSI/IES RP-6 guidelines (current version) are followed ( <i>note</i> : another standard may be followed if appropriate, but this must be stated specifically in the LMP); <b>AND</b>				P6-N1Gi
b	Lighting is for the surface of play and the viewing stands only; <b>AND</b>				P6-N1Gii
c	Illuminance levels must be adjustable based on task; <b>AND</b>				P6-N1Giii
d	Offsite impacts of the lighting are limited; <b>AND</b>				P6-N1Giv
e	A strict curfew is in place – 10 p.m. or one hour after play ends; <b>AND</b>				P6-N1Gv
f	Timers are installed to prevent lights from being left on overnight.				P6-N1Gvi
9	There is a maximum 10-year amortization period for ALL non-complying public AND private lighting to comply.				P6-N1H

D	Lighting Inventory	Complies Y/N	Which Page(s)	Comment on this Item in Application	GXR*
1	Required to determine whether City-owned lighting presently conforms with the LMP (see E1				P6-N2A



	below).				
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<b>E</b>	<b>Commitment to Dark Skies and Quality Outdoor Lighting</b>	<b>Complies Y/N</b>	<b>Which Page(s)</b>	<b>Comment on this Item in Application</b>	<b>GXR*</b>
1	City-owned lighting conforms with the LMP or is committed to conform within 5 years.				P6-N2A
2	Municipal dark sky support and quality lighting is demonstrated by city publications, funding of lighting upgrades, etc.				P6-N2B
3	Broad support for dark skies is shown by a wide range of community organizations.				P6-N3
4	Success in light-pollution control is demonstrated through <b>AT LEAST ONE</b> of the following:				P6-N5
a	New construction and renovation activity built under the LMP, demonstrating effective lighting application; <b>AND/OR</b>				P6-N5A
b	Other evidence of success in light pollution control approved by DarkSky International.				P6-N5B

<b>F</b>	<b>Sky Quality Measurement</b>	<b>Complies Y/N</b>	<b>Which Page(s)</b>	<b>Comment on this Item in Application</b>	<b>GXR*</b>
1	A sky brightness measurement program must be established and maintained to follow the evolution of light pollution.				P6-N6

<b>G</b>	<b>Education and Outreach</b>	<b>Complies Y/N</b>	<b>Which Page(s)</b>	<b>Comment on this Item in Application</b>	<b>GXR*</b>
1	Community commitment has been shown by <b>AT LEAST ONE</b> of the following:				P6-N4



a	Minimum of two dark-sky awareness events per year; <b>AND/OR</b>				P6-N4A
b	Inclusion of dark sky brochures with other community leaflets for residents and visitors; <b>AND/OR</b>				P6-N4B
c	Inclusion of dark-sky education in Community schools' curricula.				P6-N4C





INTERNATIONAL DARK-SKY ASSOCIATION

# INTERNATIONAL DARK SKY PLACE (IDSP) APPLICATION PROCESS

## PHASE I: INITIAL INQUIRY

Applicant reviews eligibility with IDA staff; notifies IDA of intent to pursue IDSP application

**Average Timeline: 45 days\***

**STEP 1: The applicant reviews certification process; indicates interest in the program**

>Anytime; via [darksky.org](https://darksky.org)

**STEP 2: The applicant receives an assessment of site eligibility and IDSP category recommendation from IDA staff**

>Within 30 days of initial inquiry submission; Via communication with IDSP staff

**STEP 3: After eligibility is determined by IDA staff, the applicant notifies IDA of intent to pursue formal Dark Sky Place certification**

>Timeline varies based on eligibility and guideline requirements; Applicant confirms intent with IDSP staff via written communication

## PHASE II: FORMAL APPLICATION

With support from IDA staff, applicant actively works to meet the application requirements.

**Average Timeline: 1-3 years**

**STEP 1: The applicant works closely with IDSP Manager to develop application in accordance with appropriate guidelines**

>Anytime, ongoing; Via email with IDSP staff/manager

**STEP 2: With IDSP Manager approval, the applicant submits an application for Dark Sky Places Committee (DSPC) review**

>On or before submission deadline for review at the following committee meeting; Via submission to IDSP Program Manager

## PHASE III: CERTIFICATION

Applicant waits while review is in process

**Average Timeline: 90-150 days**

**STEP 1: Application is reviewed by DSPC. One of the following outcomes occur:**

- >Application is approved by DSPC - application is submitted for approval by IDA Board of Directors
- >Application is approved by DSPC with conditions - application is revised, applicant may resubmit anytime for re-review by DSPC
- >Application is rejected - updated application may be eligible for submission at future deadline

**STEP 2: DSPC submits recommendations to IDA Board for final approval**

- >Board approves or returns the application 10 business days after DSPC approval

**STEP 3: New IDSP is certified upon Board Approval**

- >Announcement is coordinated with IDA staff at the applicant's discretion

*\*Phase I timeline varies depending on eligibility status and complexity of proposed place*

# **DARKSKY INTERNATIONAL**

5049 E Broadway Blvd, Suite 105 - Tucson, AZ 85711-3646 USA - +1 520-293-3198 - [www.darksky.org](http://www.darksky.org)

*TO PRESERVE AND PROTECT THE NIGHTTIME ENVIRONMENT AND OUR HERITAGE OF DARK SKIES THROUGH  
ENVIRONMENTALLY RESPONSIBLE OUTDOOR LIGHTING*

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## **International Dark Sky Community Program Guidelines**

**2018 Version  
Updated September 2023**

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## **DEFINITION OF AN INTERNATIONAL DARK SKY COMMUNITY**

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An International Dark Sky Community (IDSC) is town, city, municipality, or other similar political entity that has shown exceptional dedication to the preservation of the night sky through the implementation and enforcement of quality lighting policies, dark-sky education, and citizen support of the ideal of dark skies.

## **GOALS FOR IDSC CREATION**

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- To identify communities with exceptional commitment to and success in pursuing dark sky preservation and restoration, and their promotion of quality outdoor lighting
- To promote improved outdoor nighttime quality of life for residents and visitors
- To support protection of human health, nocturnal habitats, public enjoyment of the night sky and its heritage, and/or areas ideal for professional and amateur astronomy
- To provide local, national, and international recognition for such communities
- To promote the ideals of DarkSky by encouraging communities to identify dark skies as a valuable community asset and aspiration

## **DESIGNATION BENEFITS**

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Achieving this designation brings recognition of the efforts made by the Community government, residents, and public and private organizations to protect the night sky and the nocturnal environment dependent on it. The IDSC designation enhances awareness of dark sky matters on the part of Community residents and visitors.

Designation as an IDSC entitles the Community to display the International Dark Sky Community logo in official publications and promotions and on signs at entrances or within the Community, and to retain the use of this logo by other groups within the Community when identifying the area itself.<sup>1</sup> DarkSky will promote and highlight ongoing Community efforts to protect night skies, and will maintain pages identifying and describing all IDSCs on its website.

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<sup>1</sup> For instance, a Community can identify itself as “Flagstaff, the world’s first International Dark Sky Community” or other words to the same effect, or an organization within the Community can state “located in Flagstaff, an International Dark Sky Community.”

## ELIGIBILITY

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The Community must have some type of legal organization that is officially recognized by outside groups. This can be in the form of a town, city, municipality, or other legally organized community (such as urban neighborhoods and subdivisions), but need not be an incorporated entity. Unincorporated or otherwise informally organized communities are eligible for IDSC status if their governing jurisdictions enact public policy consistent with the requirements of “Minimum Requirements for All Communities” (below) that are legally binding in at least the territory of the Community.

## MINIMUM REQUIREMENTS FOR ALL COMMUNITIES

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- 1) A quality comprehensive lighting policy like the IDA-IES Model Lighting Ordinance (MLO)<sup>2</sup> that includes all of the following minimum standards for permanent lighting installations<sup>3,4</sup>:
  - A) Full shielding<sup>5</sup> of all lighting fixtures over 1,000 initial lamp lumens<sup>6</sup>
  - B) A limit on the emission of short-wavelength light through one of the following restrictions:
    - i) The correlated color temperature (CCT) of lamps must not exceed 3000 kelvins; *or*
    - ii) Allowed lighting must not emit more than 25% of its total spectral power at wavelengths <550 nanometers; *or*
    - iii) The scotopic-to-photopic (S/P) ratio of allowed lighting must not exceed 1.3.
  - C) A restriction on the total amount of unshielded lighting, such as a limit on lumens per net acre or a total site lumen allowance in unshielded fixtures (or equivalent wattages)
  - D) A policy to address over-lighting. This may be accomplished by limiting the average illuminance for any outdoor application, over the entire task area, to no more than 10% over the light levels recommended by, for example, the Illuminating Engineering Society (North America), the Society of Light and Lighting (United Kingdom), or other similar organization.

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<sup>2</sup> Online: <https://darksky.org/resources/guides-and-how-tos/model-lighting-ordinances/>. (Accessed 2023 Sep 25).

<sup>3</sup> More information on developing a lighting policy may be found on the DarkSky website: <https://darksky.org/resources/guides-and-how-tos/outdoor-lighting-for-policy-makers/>. (Accessed 2023 Sep 25).

<sup>4</sup> Lighting required by law under the authority of any legal jurisdiction higher than that of the Community may be formally exempted from the requirements of this section.

<sup>5</sup> “Fully shielded” is defined as a light source screened and its light directed in such a way that none is emitted above the horizontal plane passing through its lowest light-emitting part.

<sup>6</sup> “Initial lamp lumens” is defined as the number of lumens of light emitted by a lamp when new and not counting any depreciation of output due to the age of the lamp. This information can be found in manufacturer data sheets.

E) Regulations of new installations of publicly owned outdoor lighting:

- i) A provision that clearly indicates where, when, and under what circumstances new publicly owned outdoor lighting, including street lighting, is warranted, and will be permitted; *and*
- ii) A provision that requires that adaptive controls<sup>7</sup> and/or curfews<sup>8</sup> be employed in all future installations of public outdoor lighting

F) There must be restrictions on the installation and operation of illuminated signs,<sup>9</sup> including *all* of the following:

- i) Luminance levels for operation between sunset and sunrise shall not exceed 100 nits (100 candelas per square meter,  $\text{cd/m}^2$ ) as measured under conditions of a full white display; and
- ii) During the first hour after sunset and during the last hour immediately preceding sunrise, sign luminance shall not exceed 100 nits (100 candelas per square meter,  $\text{cd/m}^2$ ); and
- iii) Signs may only be illuminated while the associated activity is taking place; for businesses, sign illumination must be extinguished completely during the hours the business is closed; and
- iv) The luminous or illuminated surface area of an individual sign must not exceed 18.6 square meters (200 square feet).

G) Outdoor recreational and/or athletic field lighting may be exempted from the strict shielding and short-wavelength emission requirements above provided that *all* of the following conditions are met:

- i) Illuminating Engineering Society (IES) lighting guidelines (RP-6) are followed according to the appropriate class of play
- ii) Field lighting is provided exclusively for illumination of the surface of play and viewing stands, and not for any other applications
- iii) Illuminance levels must be adjustable based on the task (e.g., active play vs. field maintenance)
- iv) Off-site impacts of the lighting will be limited to the greatest practical extent possible
- v) A strict curfew requirement (e.g., lights must be extinguished by 10 PM (2200 h) or one hour after the end of play, whichever is later) is observed
- vi) Timers must be installed to prevent lights being left on accidentally overnight by automatically extinguishing them

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<sup>7</sup> “Adaptive controls” is defined as devices such as timers, motion sensors, and light-sensitive switches used to actively regulate the emission of light from light fixtures.

<sup>8</sup> “Curfew” is defined as a period of time at night during which lighting must be significantly dimmed in output or extinguished in accordance with an expected decrease in human presence.

<sup>9</sup> “Illuminated sign” is defined as any informational or advertising sign that is illuminated by either internal or external means. Descriptive terms are adjusted here according to the type of illumination.

- H) Affects an amortization period, applicable to *all* publicly *and* privately owned lighting, to end not more than 10 years from the effective date of the outdoor lighting policy, after which all non-conforming lighting extant at the time of enactment must be brought into compliance with the policy.
- 2) Community commitment to dark skies and quality lighting as shown by:
- A) City owned lighting conforming with, or committed to conforming with, the lighting policy (if the latter, a detailed plan with a timeline for completion in no more than five years); *and*
  - B) Municipal support of dark skies and quality lighting as demonstrated by city publications, flyers, public service announcements, funding of lighting upgrades, etc.
- 3) Broad support for dark skies from a wide range of community organizations such as chambers of commerce, local electrical utilities, DarkSky Chapters, lighting retailers, homeowners' associations, and others.
- 4) Community commitment to dark skies and education as shown by at least one of the following:
- A) Planning and execution of at least two community dark sky awareness events<sup>10</sup> per year. This may be organized through a local astronomy club, municipality, school, etc.
  - B) Inclusion of dark sky awareness documents (DarkSky brochures or Community-created brochures) with other Community informational documents for residents and visitors.
  - C) Inclusion of dark sky education in Community schools and curriculum.
- 5) Success in light pollution control as demonstrated by at least one of the following:
- A) Examples of a number of construction projects appropriate to the Community population and amount of new construction and renovation activity, built under the lighting policy and demonstrating its effective application
  - B) Alternative evidence of success in light pollution control, to be discussed with the International Dark Sky Places Program Manager for compliance.
- 6) A sky brightness measurement program must be established and maintained either by the Community or by a public or private entity (e.g., university, research center, DarkSky Chapter, astronomy club) to follow the evolution of light pollution in the IDSC. Applicants are encouraged, but not required, to submit their measurements to the citizen science projects such as My Sky At Night ([myskyatnight.com](http://myskyatnight.com)) and Globe At Night ([globeatnight.org](http://globeatnight.org)).
- 7) Once established, the Community must erect and maintain appropriate signage indicating the International Dark Sky Community designation along a roadway entrance, along a footpath entrance if no roadway exists, a public gathering place such as a square or common, or at a municipal government center such as a city or town hall. If

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<sup>10</sup> Note that astronomy education events such as star parties do *not* qualify as "community dark sky awareness events" unless the presentation explicitly includes a message relating to dark skies and outdoor lighting.

approved by DarkSky International, language as an alternative to “International Dark Sky Community” may appear on the signage and in Community communications regarding the IDSC status. Once the sign is erected, a photograph documenting it must be taken and sent to DarkSky International along with a description of its location.

## PROVISIONAL STATUS

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In some cases, a Community interested in the program may lack all of the resources required to achieve a designation outright. If resource unavailability otherwise hinders the progress of a Community’s application, that Community may apply for and be granted Provisional status at the discretion of the DarkSky Board of Directors. Provisional status recognizes the Community’s ongoing work to become an International Dark Sky Community and is intended as a leverage point to successfully enable actions such as lighting upgrades and retrofits.

Provisional status expires after three years. At any time before the end of this period, a Community may reapply for full status. Material submitted for the removal of Provisional status may be an addendum to the initial application as long as the material includes a current assessment of the goals, outreach efforts, and lighting policy listed in the original application and clearly demonstrates that any program requirements left unmet at receipt of the Provisional status have been satisfied.

To be considered for Provisional status, send a nomination package to DarkSky International that includes *all* of the following information:

- 1) Documented intent to create and support an International Dark Sky Community (IDSC)
- 2) An enacted and legally effective outdoor lighting policy, and summary of outreach efforts to date
- 3) A description of the circumstances that currently prevent the Community from meeting the minimum IDSC requirements
- 4) An action plan describing steps the aspiring Community will take to meet all program requirements in the specified Provisional status period

## IDSC APPLICATION PROCESS

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### NOMINATION

The nomination may be initiated by a DarkSky qualified nominator<sup>11</sup> who has personally

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<sup>11</sup> A “DarkSky qualified nominator” is defined here as an individual or organization holding a DarkSky membership in good standing at the time that the IDSC application is submitted. The Community itself may join DarkSky as an



reviewed a Community's outdoor lighting and commitment to night sky preservation. Nominators are encouraged to correspond with DarkSky International staff and the Community throughout this process. In addition, the application must include evidence, such as in the form of a letter of support, from the Community government (e.g., mayor, council) consenting to the nomination for IDSC status.

## STEPS FOR APPLICANT

1. Make initial contact with DarkSky International by phone or email to discuss the process and receive recommendations, followed by continued communications to update DarkSky International staff on progress and receive continued assistance.
2. Designate a formal point of contact (POC) person, such as a project manager, and provide their telephone number, address, and email address to DarkSky International staff. Before and after designation, any changes to this POC, or their information, must be communicated to DarkSky International immediately in order to ensure accurate communication at all times.
3. Obtain a letter of nomination from a qualified DarkSky member nominator, as well as a supporting letter from elected representatives of the Community, such as the mayor and/or council of a municipality. Solicit additional letters of support from Community organizations, clubs, groups, universities, etc.
4. Upon completion, send the application to DarkSky International staff for review of the document at least one month before the chosen submission deadline date. DarkSky International staff will confirm that the application is complete and ready for submission or return it with suggestions for improvements.
5. Submit the final application packet electronically in PDF and/or Microsoft Word format to DarkSky International staff for formal review. Submit in plenty of time for staff to review and prepare your application to make the bi-monthly deadline that you prefer, as found on the DarkSky website. Requests to rush applications will *not* be honored; planning ahead is essential if the Community wishes to meet a specific deadline.

## TO BE INCLUDED IN IDSC APPLICATION PACKAGE

1. Map of the Community clearly indicating its legal boundaries, and basic factual information about the Community; *and*
2. Letters of nomination support by DarkSky qualified nominator and elected representatives of the Community such as the mayor and/or council; *and*
3. The Community's lighting policy, meeting the minimum requirements as stated in the "Minimum Requirements for All Communities" section; *and*
4. Documentation of examples of Community commitment and construction or renovation projects demonstrating effective application of the lighting policy; *and*

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organizational member and self-nominate.

5. Proposed alternative wording for the IDSC (e.g., Dark Sky Village, Starry Sky City), if desired, with a justification for the request.

## **DARKSKY REVIEW PROCESS**

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Six application submission deadlines occur in each calendar year, commencing in January and continuing every other month. Before the Community's final application is submitted, it is highly recommended that the Community be in regular communication with the International Dark Sky Places Program Manager to perfect the application by the next application deadline.

The International Dark Sky Places Manager will forward applications to the International Dark Sky Places Committee (DSPC) for review. DSPC review lags the submission dates by one two-month cycle. The total elapsed time between deadline and final IDSC designation approval is approximately 10 weeks.

Endorsement of applications by the DSPC is by a 2/3 supermajority vote; otherwise, the DSPC will return applications with reasons for denial of an endorsement and specific recommendations for improvement. If endorsed, the applicants will be notified, and the International Dark Sky Places Program Manager will present the application to the DarkSky Board of Directors (BOD) for final review and approval. A waiting period of 10 calendar days then commences during which the Board of Directors has the right to deny IDSC status should it determine that any problems with the application exist.

If the BOD registers no objection within the waiting period, the IDSC designation is considered immediately awarded by DarkSky. The Community has the right to choose when the designation is made public, but it must organize the announcement to be made at the same time as the DarkSky public notice unless otherwise agreed by both parties. Along with the announcement notice, DarkSky will publish the Community's application on its website; by submitting the application, the Community acknowledges in advance that the application will be made publicly available. If an application is denied final approval by the DarkSky BOD, a letter will be sent to the applicant outlining elements of the application that need improvement along with specific recommendations for ways to remedy any problems the BOD identifies. Applications may be resubmitted for future consideration after remediation is complete. Resubmitted applications will be considered without prejudice.

DarkSky realizes that certain circumstances surrounding an IDSC application may cause some potential authors of letters of support (or opposition) to feel uneasy about publicly declaring their opinions about the IDSC designation. In the interest of providing the DSPC with as full a picture of Community sentiment about applications as possible, certain letters may be suppressed from online publication if it is felt that making the letters publicly available will subject their authors to retaliation or harassment. A prospective IDSC seeking this protection for letter-writers must make a formal written request. The International Dark Sky Places Program Manager must approve suppression of publication of any part of an application. Note that suppression of online publication does not prevent either the DSPC or the DarkSky BOD from reading all submitted letters.

## **POST-DESIGNATION REVIEW AND MAINTENANCE**

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*The IDSC designation is not awarded in perpetuity.* Rather, it is subject to regular review by DarkSky and possible revocation if the minimum program requirements are not maintained. More details may be found in the “Reassessment of IDSC Designation” section below.

To ensure that Communities remain exemplary in their protection and restoration of natural nighttime darkness, DarkSky will periodically reevaluate each site in the International Dark Sky Places Program. This is done to confirm that the Community continues to meet the minimum requirements and is making adequate progress toward LMP compliance goals outlined in this document.

Each designated IDSC must submit to DarkSky International a written report of its activities related to the maintenance of its designation on or before 1 October of each calendar year. The report is a short (typically less than 10-page) synopsis of the Community’s activities and initiatives during the intervening year.<sup>12</sup> The report should include dates and brief descriptions of any interpretive events, lighting retrofit projects, outreach efforts, etc. Samples of printed materials and press articles should also be included, if available.

Annual reports should not be burdensome to produce, as they are intended as a compilation of information accumulated throughout the year. Annual reports and supporting documentation must be submitted electronically to the International Dark Sky Places Program Manager in either PDF or Microsoft Word format. If the annual report is not received by DarkSky International in a timely fashion, DarkSky may suspend the site’s IDSC status until the annual reporting requirement has been met (see the following section). On or about 1 August and 1 September of each year, the International Dark Sky Places Program Manager will remind local contacts at each IDSC of the pending 1 October annual report submission deadline.

A designated IDSC is exempt from the annual reporting requirement in the calendar year in which the IDSC designation was awarded. If the designation is received after 1 October of a given calendar year, the IDSC’s first annual report to DarkSky International will be due on 1 October of the following calendar year.

## **REASSESSMENT OF IDSC DESIGNATIONS**

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From time to time, DarkSky receives comments from visitors to Communities that raise concerns about the veracity and timeliness of information provided to DarkSky by site administrators. DarkSky may, at its discretion, investigate claims in which it is alleged that IDSCs are not adhering to commitments made to DarkSky and to the public in their applications to the Program. This section details the DarkSky procedure for carrying out such investigations, and the rights of IDSCs in such matters.

An allegation of impropriety concerning any of the elements of participation in the Program outlined in this document is subject to DarkSky investigation and potential remedial action

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<sup>12</sup> Examples of acceptable annual reports are available on the individual IDSC pages on the DarkSky website.

including temporary suspension and/or permanent revocation of the IDSC designation. DarkSky International staff shall perform due diligence in gathering facts concerning such allegations it deems credible, and will prepare a report of its findings for consideration by the DSPC. The DSPC commits to weighing the evidence fairly and impartially, and to seek to resolve disputes whenever possible through dialog. A Community subject to an investigation shall be notified in a timely manner and solicited for evidence contrary to the specifics of the allegation at hand. The Community will be given an opportunity to correct any deficiencies with regard to the Program guidelines established by the DarkSky investigation within a reasonable time period to be prescribed by the DSPC.

Failure to achieve consensus through these means risks a DSPC recommendation for suspension or revocation of the IDSC designation. If made, such a recommendation will be forwarded to the DarkSky Board of Directors for formal ratification before coming into force. The Board's decision on any disciplinary matters involving an IDSC shall be considered definitive and binding.

Any IDSC so investigated has the right to review the allegations against it and all factual information collected by DarkSky pertinent to the allegations.

## REINSTATEMENT FOLLOWING SUSPENSION

If the DSPC recommends a suspension of a Community's IDSC designation and the Board ratifies the suspension, the Community administration shall be immediately notified. The status of a suspended IDSC shall be changed to "Provisional" in all DarkSky communications until the designation is reinstated or revoked; however, the process of obtaining reinstatement of a designation is not the same as that outlined in the "Provisional Status" section of these guidelines.

To obtain reinstatement of a suspended designation, the IDSC must provide evidence to the DSPC's satisfaction that the specific issues identified by the DSPC as grounds for the suspension have been corrected and that all Program guidelines are once again met. The DSPC will consider the evidence presented by the IDSC and render a judgment to:

- Accept the reinstatement petition; *or*
- Reject the petition and recommend revocation; *or*
- Return the petition with further instructions and a defined deadline for an IDSC response.

## REVOCATION

A suspension left unresolved after one year from the date of the Board's assent to the suspension automatically becomes a permanent revocation. Revocation entails removal of the IDSC from DarkSky's roll of approved International Dark Sky Places, and from mention on the DarkSky website and in member and external communications. DarkSky reserves the right to take legal action against any former IDSC whose designation is duly revoked but continues to use the DarkSky name or logo in advertising, communications, and/or signage.

Daggett County Commission and Town of Dutch John Work Session  
December 9 & 10, 2025  
August Granath

Notes from the work sessions and resulting revisions are described below:

- During our Dutch John meeting, there was a question asked about the Department of Workforce Services FirmFind data and whether or not that data includes contractors.
  - Our GOEO Data Manager reached out to the DWS staffer that manages this data set and confirmed that this dataset only includes W-2 employees.
- During our meeting with Daggett County, there was a discussion about the role that ranching plays in the local economy. Specifically, commissioners felt like the sentence about ranching in the “Key Industries” paragraph under Strengths needed to be re-worked. The new sentence is below and can be found on page 8
  - “Agriculture and ranching activity provides a strong base of cultural heritage and ongoing economic activity that contributes substantial property tax and employment in Daggett County.”
- In both meetings, elected officials mentioned that the improvements to water and sewer treatment facilities should be included in the “Infrastructure Investment” section under Opportunities. The below sentence was added to page 10:
  - “Additionally, improvements to water treatment facilities are nearing completion and improvements to sewer treatment facilities are scheduled to start soon.”
- Commissioner Lytle made a comment regarding the “External Land and Regulatory Control” paragraph under the “Threats / Barriers to Progress” section and requested specific land ownership numbers as well as a reference to Payment in Lieu of Taxes and Secure Rural School programs. Our Data Manager reached out to staff at the Utah Geospatial Resource Center to get exact numbers. The revised paragraph below can be found on page 11:
  - “Of the 460,078 acres in Daggett County, 370,377 acres are federally owned (80.5%), 40,188 are state owned (8.7%), and the remaining 49,513 acres (10.8%) are privately held. While Payment in Lieu of Taxes (PILT) and Secure Rural School (SRS) programs provide needed resources, the quantity of federal land severely limits the county's tax base, complicates development, and makes the local economy vulnerable to regulation that affect the local economy.”
- Commissioner Lytle had asked a question about declining school enrollment numbers as described in the “Demographic Challenges” section under Threats/Barriers to Progress

and requested that we provide exact numbers if at all possible. I reached out to Bruce Northcott, the Daggett School District Superintendent, who provided statistics. The revised paragraph below can be found on page 11:

- “School enrollment is “declining pretty significantly”, dropping from a district wide enrollment high of 210 in 2020-2021 to 174 in 2025-26 and a forecasted enrollment of 150 in 2030. This threatens the long-term viability of the community and its ability to retain young families. This is compounded and potentially driven by the availability of affordable housing and limited full time head of household job opportunities.”
- During the meeting in Dutch John, there was a discussion regarding a paragraph describing “Community Resistance to Change” in the Threats / Barriers to Progress section. The title was re-written to “Community Hesitant to Change” and the paragraph was re-written as below and can be found on page 11:
  - “A segment of the existing population is concerned that additional development or growth will alter the unique character of their community. Unless developers or government entities get buy-in from the community, proposals may face entitlement risk.”
- Commissioner Lytle had flagged a Goal 4 - Strategy 3 - Project 3 that discussed working with the Division of Wildlife Resources on hunting quality related policy. It was agreed to revise this project to slightly more general language. The revised project description is below and can be found on page 17.
  - “Work with the Division of Wildlife Resources to maintain and improve hunt quality”
- Commissioner Lytle had flagged the image used on page 18 and questioned if it was actually in Daggett County. I replaced this image with another that is definitely in Daggett County.

*Robert K Weidner*

*RPLCC*

*24 River Road*

*Gettysburg, PA 17325*

*703-898-6603*

*rkw57@mac.com*

*September 21, 2025*

Dear Commissioner:

This past year has seen a great transition from a hostile Biden Administration to an energetic and supportive Trump Administration in terms of natural resources, environmental and public lands policies.

From livestock grazing, mining, oil, gas and all forms of energy development, the enthusiasm for sound development is unprecedented. Working closely with the Uranium Producers of America to promote domestic mining, I see the Administration's efforts to open up federal lands and to reform onerous environmental regulations, including NEPA, to be very encouraging.

In the midst of all this I have been fortunate to be able to form a personal relationship with David Copley, Deputy National Security Advisor and Director of the President's Energy Dominance Council. Together, we are working to rework or eliminate Clinton, Obama and Biden Antiquities Act abuses in the form of the Grand Staircase Escalante, Bears Ears and the Baaj Nwaavjo I'tah Kukveni Grand Canyon National Monuments...all of which harmfully impact the economy of southern Utah and the national security of this nation.

Additionally, I am working closely with Karen Budd-Falen who serves as Associate Deputy Secretary of the Interior and Adam Suess, a former Sinclair Oil executive who serves in a key position for the public lands west as the Principal Deputy Assistant Secretary for Land and Minerals Management at the Department of the Interior.

I have opened up a solid relationship with Ned Mamula, who awaits Senate Confirmation as President Trump's Director of the U.S. Geological Survey (USGS). Ned is advising the Trump White House to make the boundary changes to the three primary National Monuments which are adversely impacting the counties of southern Utah and other public lands states.

My primary focus this year has been to gain Congressional approval of a three year (FY 2024, 2025, 2026) extension of the Secure Rural Schools (SRS)

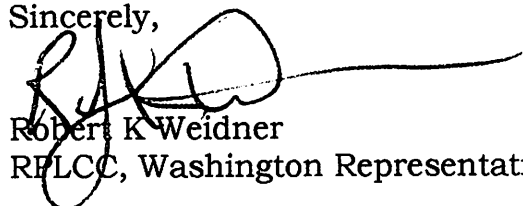
National Forest Payments program which originated in 1908 as a binding commitment when President Theodore Roosevelt signed the National Forest Act promising all public lands counties and schools 25% of the revenues generated from those National Forests. This covenant is still valid and keeps rural public lands counties financially flush so they can advocate for active National Forest management which, simply stated, means cutting trees at levels which prevent fires and protect the economic and environmental health of rural communities.

To this end I organized two fly-ins to the capital city with county and education officials from 17 states. In August, I flew to Madison, Wisconsin in to meet with leaders of the Freedom Caucus to gain their support to endorse to the Speaker of the House of Representatives Mike Johnson (R-LA) and Majority Leader Steve Scalise (R-LA) passing SRS this month before the end of the FY 2025 fiscal year. I had recent meetings with White House Natural Resources Director Jason Becker who oversees Secretary of Agriculture Brook Rollins, and Deputy Secretary of Agriculture for Natural Resources, Kristen Sleeper who directs Forest Service Chief, Tom Shultz. Essentially, on behalf of all of you and the National Forest Counties and Schools Coalition, I am asking the Trump Administration to encourage the House Republican leaders to pass the 3-year SRS extension either as a stand-alone bill (Senator Mike Lee and Senator Ron Wyden prevailed upon Senate leaders to bring up and pass S. 356, the 3-year SRS extension unanimously in July), or to attach it as part of the must-pass Continuing Resolution (C.R.) in September, before the end of the 2025 fiscal year. Because SRS impacts your PILT payment as well, I will not back off of these efforts until the issue is resolved favorably for your county.

In sum, it is up to Speaker Mike Johnson and the GOP House to pass SRS; to make payments retroactive to FY 2024 so public lands counties and school districts receive the payment which is owed them under the 1908 National Forest Act as amended by the Secure Rural Schools and Community Self Determination Act of 2000. Like PILT, this is a binding federal commitment.

I continue to be honored to represent you working full time in the National Capital City on your behalf and am grateful for your continued support.

Sincerely,



Robert K Weidner  
RFLCC, Washington Representative



**MEMORANDUM OF AGREEMENT  
ON BEHALF OF DAGGETT COUNTY, A MEMBER  
OF THE RURAL PUBLIC LANDS COUNTY COUNCIL  
2026**

**I. PARTIES**

This Memorandum of Agreement is by and between Robert K. Weidner, hereinafter "Weidner", with offices in the Washington, D.C. area and Daggett County, hereinafter "the County".

**II. RESPONSIBILITIES**

Pursuant to the terms of this Memorandum of Agreement, Weidner will serve as Washington, D.C. government relation's advisor to Daggett County and other counties of the Rural Public Lands County Council hereinafter "RPLCC". In this role, Weidner will report to and receive guidance from the Council Members & Commissioners of participating counties in the RPLCC including:

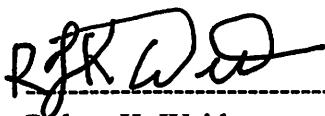
- A. Monitoring and information gathering with the Administration and Congress with respect to matters in which the counties may have interest. Specifically, Weidner will closely monitor and provide information on matters affecting public lands within member counties.
- B. Lobbying Congress and departments of the executive Branch of the government including the Department of the Interior, the Office of Management and Budget, the Department of Energy, the Environmental Protection Agency, and the Department of Agriculture with respect to matters, which affect member counties. This will involve arranging meetings for officials of the member counties with officials of these departments as necessary; the preparation of testimony and briefing papers; assisting in devising strategy; the implementation of that strategy with respect to House and Senate Committees; and liaison work with key committee members of the House and Senate Committees as well as Committee staff.
- C. In addition to those activities described in "B" above, this will include working with members and staffs of relevant Congressional Committees on an on-going basis on behalf of member counties.
- D. Providing regular briefings to the RPLCC Executive Committee and member counties following the guidelines set forth by the Executive Committee.
- E. Provide periodic updates on issues and activities, which affect RPLCC member counties.

### III. DURATION

This Memorandum of Agreement shall remain in effect from January 1, 2026, until December 31, 2026. However, either party may cancel this contract on sixty days' notice without cause.

### IV. FEES

**PLEASE MAKE CHECK PAYABLE TO Robert K. Weidner.** In consideration of the above-referenced services to be performed by Weidner, the County agrees to pay Weidner \$4,000.00 in January of 2026. Should this contract be terminated early, pursuant to the provision of III, above, and then compensation for Weidner's services shall be computed based upon the number of hours actually expended by Weidner multiplied by an hourly rate of \$250.00 per hour. Provided, however, that in no event shall the fees incurred exceed the total amount stated above unless agreed to by the two parties.



Robert K. Weidner

09/20/2025

Date

-----  
On behalf of Daggett County

Date

# Rural Public Lands County Council RPLCC

24 River Road  
Gettysburg, PA 17325  
703-898-6603  
rkw57@mac.com

January 1, 2026

## INVOICE

---

2026 RPLCC Annual Dues for Public Land, Environment &  
Natural Resources Work by Robert K. Weidner on behalf of  
Daggett County in Washington D.C.

Amount Due:     \$4,000.00

***Please make check payable to:***

Robert K. Weidner  
Chartwell Enterprises  
24 River Road  
Gettysburg, PA 17325

***W-9 S Corp. 47-2716989***

***Many Thanks!***

# CIP DATA SHEET

**Directions:** Please complete a CIP Data Sheet for each project requested in the first five years of the CIP (FY 25-29).

## Part 1: Applicant Information

Airport Name: Manila Airport (40U)

Date: January 13, 2026

## Part 2: Project Information

Project Description:  
Pavement Preservation

Requested Federal Fiscal Year:  
2027

Local Priority:  
High

Scope of Work:

Crack seal, surface treatment, and painting for runway 7-25

Is this a phased project? No

If yes, Phase #:

Is this a new project? Yes

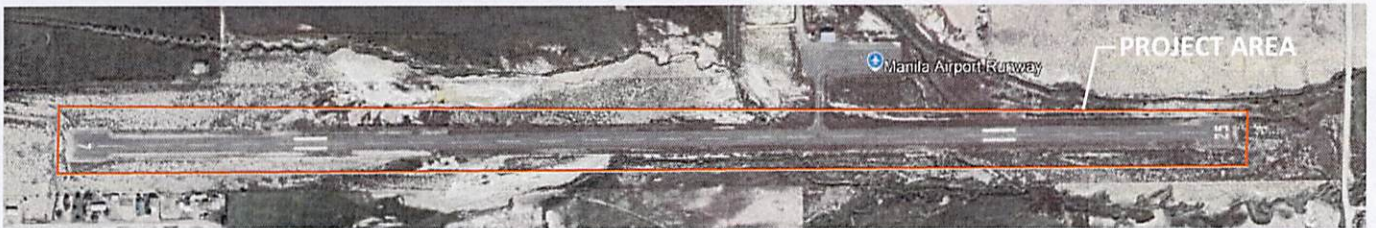
Justification:

Project required to keep pavement condition in an acceptable state for aircraft to use it

## Part 3: Proposed Project Cost Estimate

Major Work Item:	Estimated Cost
Mobilization and Airport Closure	\$15,000
Crack Seal	\$21,600
Surface Treatment	\$95,500
Painting / Striping	\$26,752
Contingency	\$9,058
Administration	
Consultant Fees (Engineering/Planning)	\$32,090
<b>Total Estimated Project Cost</b>	<b>\$200,000</b>

**Part 4: Project Sketch (if applicable)**  
Clearly designate specific area of work involved.



**Part 5: Contact Designation**

The Sponsor hereby designates the following as the contact for all questions regarding this project:

Name: Bret Reynolds	Title: CIVCO Engineering, Inc. Project Manager
Address: P.O. Box 1758	City, State, Zip: Vernal Utah 84078
Phone: 435-789-5448	Email: bretreynolds@civcoengineering.com

ACIP PROJECT SCOPE			
<b>AIRPORT:</b>	Manila Airport (33U)	<b>FUNDING YEAR</b>	2027
<b>PROJECT TITLE:</b>	Manila Airport Pavement Preservation		
Project Funding			
	State Grant Amount \$	180,000	
	Sponsor Match \$	20,000	
	Total Amount Available \$	200,000	
Project Scope Purpose and Justification Work Item Description:			
<p>The runway on the Manila Airport has several cracks and the pavement is showing signs of aging. The last pavement preservation project including a crack seal and surface treatment was done in 2019.</p> <p>Crack sealing and surface treatment of the airport runway is needed to keep the runway active . Striping is needed once the runway surface treatment is done.</p>			

ACIP PROJECT SCHEDULE			
<b>AIRPORT:</b>	Manila Airport (33U)	<b>FUNDING YEAR</b>	2027
<b>PROJECT TITLE:</b>	Manila Airport Pavement Preservation		
SCHEDULE			
<b>MILESTONE</b>		<b>DATE</b>	

ACIP PROJECT SCOPING ESTIMATE			
AIRPORT	Manila Airport (33U)	FUNDING YEAR	2027
STATE GRANT AMOUNT	180.000		
PROJECT TITLE	Manila Airport Pavement Preservation		
SCOPING ESTIMATE			
ITEM		COST	
Engineering and Administration Fees <sup>1</sup>		\$11,920	
Construction Inspection Fees <sup>1</sup>		\$20,170	
Construction Costs <sup>2</sup>		\$167,910	
Total		\$200,000	

<sup>1</sup> Negotiated Engineering, Administration and Construction Inspection. Detailed documentation must be provided.

<sup>2</sup> Attach Scoping Estimate with major work items and associated unit costs.

Drawings of proposed work locations are helpful for Aeronautics Staff review.

**RECOMMENDED FOR APPROVAL:**

\_\_\_\_\_  
Division of Aeronautics

\_\_\_\_\_  
Date

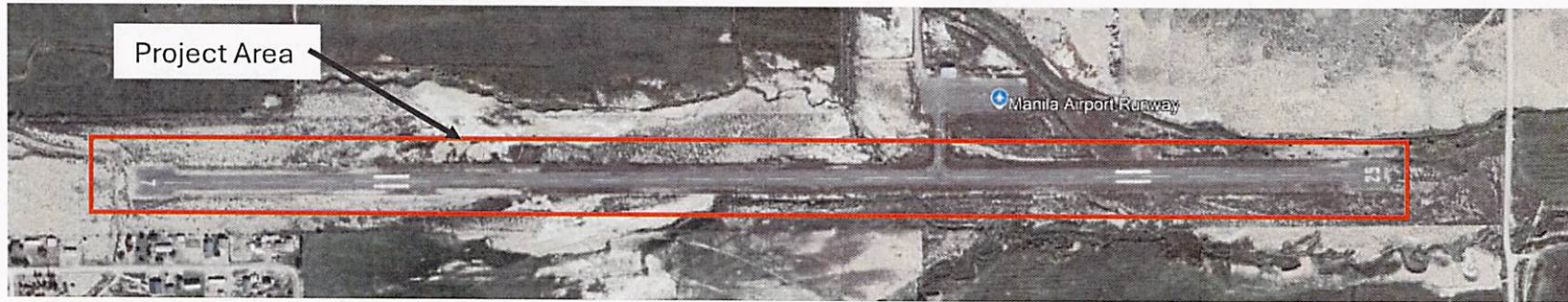
**APPROVED BY THE UDOT TRANSPORTATION COMMISSION ON:**

\_\_\_\_\_  
Date

# **Graphical Layout of Project Scope**

UPLOAD INTO BLACKCAT





# **Engineering Fee/Cost details**

UPLOAD INTO BLACKCAT

**Manila Airport Pavement Preservation Project  
Engineer's Estimate**

Item Number	Description	Estimated Quantity	Unit	Unit Price	Amount
1	Mobilization	1	Lump	\$15,000.00	\$15,000.00
2	Joint and Crack Repair	12,000	Lbs	\$1.80	\$21,600.00
3	Runway Marking	128	Gal	\$134.00	\$17,152.00
4	Temporary Runway Marking	64	Gal	\$150.00	\$9,600.00
5	Emulsified Slurry Seal Coat	38,200	SqYd	\$2.50	\$95,500.00
6	Contingency	1	Lump	\$9,058.00	\$9,058.00
Total Cor Total Construction Cost					\$167,910.00
Engineering and Construction Oversight					\$32,090.00
Total Project Cost					\$200,000.00

Manila Airport 2025 Preservation Project  
CIVCO Engineering, Inc. Engineering and CM Cost Estimate

DESIGN	Person				
Task	PE	Eng	Cadd	TOTAL Hours	Hourly Cost
Develop Project Specifications	32			32	\$7,040.00
Develop Bid Package	8		16	24	\$3,680.00
QC/QA		8		8	\$1,200.00
				0	\$0.00
Total Hours	40	8	16	64	\$11,920.00
Rate	\$220.00	\$150.00	\$120.00		
Labor Cost	\$8,800.00	\$1,200.00	\$1,920.00	\$11,920.00	okay

CE&I	Person				
Task	PE	Inspector	Clerical	TOTAL Hours	Hourly Cost
Evaluate Bids and issue contract	4			4	\$880.00
Inspection		121		121	\$15,730.00
Contract Administration	12		8	20	\$3,560.00
				0	\$0.00
Total Hours	16	121	8	145	\$20,170.00
Rate	\$220.00	\$130.00	\$115.00		
Labor Cost	\$3,520.00	\$15,730.00	\$920.00	\$20,170.00	okay

# CIP DATA SHEET

**Directions:** Please complete a CIP Data Sheet for each project requested in the first five years of the CIP (FY 25-29).

## Part 1: Applicant Information

Airport Name: Dutch John Airport (33U)	Date: January 13, 2026
--	------------------------

## Part 2: Project Information

Project Description: Pavement Preservation	Requested Federal Fiscal Year: 2025	Local Priority: High
Scope of Work: Crack seal, surface treatment, and painting for runway 11-29		
Is this a phased project? No	If yes, Phase #:	Is this a new project? Yes
Justification: Project required to keep pavement condition in an acceptable state for aircraft to use it		

## Part 3: Proposed Project Cost Estimate

Major Work Item:	Estimated Cost
Mobilization and Airport Closure	\$20,000
Crack Seal	\$106,063
Surface Treatment	\$58,200
Painting / Striping	\$26,520
Contingency	\$7,127
Administration	
Consultant Fees (Engineering/Planning)	\$32,090
<b>Total Estimated Project Cost</b>	<b>\$250,000</b>

**Part 4: Project Sketch (if applicable)**  
*Clearly designate specific area of work involved.*



**Part 5: Contact Designation**

The Sponsor hereby designates the following as the contact for all questions regarding this project:

Name: Bret Reynolds	Title: CIVCO Engineering, Inc. Project Manager
Address: P.O. Box 1758	City, State, Zip: Vernal Utah 84078
Phone: 435-789-5448	Email: bretreynolds@civcoengineering.com

ACIP PROJECT SCOPE			
AIRPORT:		FUNDING YEAR	
PROJECT TITLE:			
Project Funding			
State Grant Amount \$			
Sponsor Match \$			
Total Amount Available \$			
Project Scope Purpose and Justification Work Item Description:			

ACIP PROJECT SCHEDULE			
AIRPORT:		FUNDING YEAR	
PROJECT TITLE:			
SCHEDULE			
MILESTONE		DATE	
Design Kick-off Meeting			
Plans, Specifications and Estimate Review			
Project Advertisement			
Bid opening			
Notice to Proceed			
Project Completion			

ACIP PROJECT SCOPING ESTIMATE			
AIRPORT		FUNDING YEAR	
STATE GRANT AMOUNT			
PROJECT TITLE			
SCOPING ESTIMATE			
ITEM		COST	
Engineering and Administration Fees <sup>1</sup>			
Construction Inspection Fees <sup>1</sup>			
Construction Costs <sup>2</sup>			
Total			

<sup>1</sup> Negotiated Engineering, Administration and Construction Inspection. Detailed documentation must be provided.

<sup>2</sup> Attach Scoping Estimate with major work items and associated unit costs.

Drawings of proposed work locations are helpful for Aeronautics Staff review.

RECOMMENDED FOR APPROVAL:

Division of Aeronautics

Date

APPROVED BY THE UDOT TRANSPORTATION COMMISSION ON:

Date



# Graphical Layout of Project Scope

UPLOAD INTO BLACKCAT



# Engineering Fee/Cost details

UPLOAD INTO BLACKCAT

**Dutch John Airport Pavement Preservation Project Cost Estimate**

Item #	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Airport Closure	1	Lump	\$20,000.00	\$20,000
2	Pavement Marking Paint	136	Gal	\$130.00	\$17,680
3	Temporary Paint	68	Gal	\$130.00	\$8,840
4	Crack Repair	39,770	Lbs	\$1.50	\$59,655
5	Wide Crack Repair	23,204	Lbs	\$2.00	\$46,408
6	Emulsified Asphalt Seal Coat	43,111	Sq Yd	\$1.35	\$58,200
7	Contingency	1	Lump	\$5,000.00	\$7,127
<b>Total Construction Cost</b>					<b>\$217,910</b>
Engineering and Administration				14.73%	\$32,090
<b>Total Project Cost</b>					<b>\$250,000</b>
TOTAL PROJECT BUDGET			Total	100%	\$250,000
			State	90%	\$225,000
			County	10%	\$25,000

Dutch John Airport Preservation Project Engineering Cost Estimate  
CIVCO Engineering, Inc. Engineering and CM Cost Estimate

DESIGN	Person					
Task	Bret	Sarah	Zack		TOTAL Hours	Hourly Cost
Develop Project Specifications	32		16		48	\$8,960.00
Develop Bid Package	8				8	\$1,760.00
QC/QA		8			8	\$1,200.00
Total Hours	40	8	16		64	\$11,920.00
Rate	\$220.00	\$150.00	\$120.00			
Labor Cost	\$8,800.00	\$1,200.00	\$1,920.00		\$11,920	okay

CE&I	Person					
Task	Bret	Todd	Tasia		TOTAL Hours	Hourly Cost
Evaluate Bids and issue contract	4				4	\$880.00
Inspection		121			121	\$15,730.00
Contract Administration	12		8		20	\$3,560.00
Total Hours	16	121	8		145	\$20,170.00
Rate	\$220.00	\$130.00	\$115.00			
Labor Cost	\$3,520.00	\$15,730.00	\$920.00		\$20,170	okay
Total Cost					\$20,170	

<b>TOTAL COSTS</b>	<b>\$32,090</b>
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Assumptions

10 days crack seal	6 check every other day
1 day for final striping plus one for temp stripir	2
1 day clean runway	1
2 days slurry	2
	11
8 hour day plus 3 hour driving	

## **ORDINANCE 26-01RDA**

### **AN ORDINANCE SETTING THE REDEVELOPMENT AGENCY MEETING SCHEDULE FOR 2026**

**WHEREAS**, U.C.A. 52-4-202 (2)(a) requires a Public Body "which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule"; and

**WHEREAS**, the Redevelopment Agency Board has determined that the following schedule is in the best interest of the public and county employees.

**NOW THEREFORE**, The Daggett County Redevelopment Agency Board ordains as follows:

#### **Section 1. Meeting Schedule and Location**

The 2026 meeting schedule for the Daggett County Redevelopment Agency Board will be every Tuesday (excepting legal holidays) beginning at 9:00 a.m. conjunction with the regularly scheduled Daggett County Commission meetings.

Meetings will be held in Commission Chambers at the County Courthouse in Manila, Utah.

#### **Section 2. Meeting Additions or Cancelations**

Nothing herein shall be construed as limiting the County Commission from scheduling additional meetings outside of adding additional meetings with or without the County Commission Meetings or canceling the regular meeting from time to time as the Board deems prudent. Should a regular meeting be canceled, notice shall be posted at least 24 hours in advance at the Courthouse in Manila, Utah and on the Utah Public Notice Website and other locations as required.

#### **Section 3. Public Notice**

The following public notice shall be given:

#### **NOTICE IS HEREBY GIVEN OF THE 2026 MEETING SCHEDULE OF THE DAGGETT COUNTY REDEVELOPMENT AGENCY BOARD**

PUBLIC NOTICE is hereby given that the 2026 meeting schedule for the Daggett County Redevelopment Agency Board will be on Tuesdays (excepting legal holidays) beginning at 9:00 a.m. and held in conjunction with the regularly scheduled Daggett County Commission meetings.

Meetings will be held in Commission Chambers at the County Courthouse at 95 North 1st West in Manila, Utah,

I, Larinda Isaacson, Daggett County Clerk do hereby certify that from January 20, 2026 through December 31, 2026 pursuant to U.C.A., 52-4-202, this notice will be posted.

---

Larinda Isaacson  
Daggett County Clerk

PASSED AND ADOPTED THIS 20th DAY OF January, 2026 by the Daggett County  
Redevelopment Agency Board.

ATTEST:

DAGGETT COUNTY REDEVELOPMENT  
AGENCY:

---

Larinda Isaacson  
Daggett County Clerk

---

Matt Tippetts  
Chairman

---

Jack Lytle, Member

---

Randy Asay Member

## **ORDINANCE 26-01**

### **AN ORDINANCE SETTING THE DAGGETT COUNTY COMMISSION MEETING SCHEDULE FOR 2026**

**WHEREAS**, U.C.A. 52-4-202 (2)(a) requires a Public Body "which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule"; and

**WHEREAS**, the Board of County Commissioners of Daggett County has determined that the following schedule is in the best interest of the public and county employees.

**NOW THEREFORE**, The Board of County Commissioners of Daggett County ordains as follows:

#### **Section 1. Meeting Schedule and Location**

The 2026 meeting schedule for the Board of Commissioners of Daggett County will be every Tuesday (excepting legal holidays) beginning at 9:00 a.m. in conjunction with the regular scheduled Daggett County Redevelopment Agency meetings.

Meetings will be held in Commission Chambers at the County Courthouse in Manila, Utah.

#### **Section 2. Meeting Additions or Cancellations**

Nothing herein shall be construed as limiting the County Commission from scheduling additional meetings outside of these regularly scheduled meetings or canceling the regular meeting from time to time as the Board deems prudent. Should a regular meeting be canceled, notice shall be posted at least 24 hours in advance at the Courthouse in Manila, Utah and on the Utah Public Notice Website and other locations as required.

#### **Section 3. Public Notice**

The following public notice shall be given:

#### **NOTICE IS HEREBY GIVEN OF THE 2026 MEETING SCHEDULE OF THE BOARD OF COMMISSIONERS OF DAGGETT COUNTY**

PUBLIC NOTICE is hereby given that the 2026 meeting schedule for the Board of Commissioners of Daggett County will be on Tuesdays (excepting legal holidays) beginning at 9:00 a.m.



Meetings will be held in Commission Chambers at the County Courthouse at 95 North 1st West in Manila, Utah. I, Larinda Isaacson, Daggett County Clerk do hereby certify that from January 06, 2026 through December 31, 2026 pursuant to U.C.A., 52-4-202, this notice will be posted.

---

Larinda Isaacson  
Daggett County Clerk

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF January, 2026 by the Daggett County Commission.

ATTEST:

DAGGETT COUNTY:

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Larinda Isaacson  
Daggett County Clerk

---

Matt Tippetts, Chairman

---

Jack Lytle, Member

---

Randy Asay, Member