

CLINTON CITY COUNCIL MEETING MINUTES

Date: January 13, 2026

Time: 7:00 PM

Location: 2267 N 1500 W, Clinton, UT 84015



Mayor: Marie Dougherty

City Council: Spencer Arave, Jennifer Christensen, Chris Danson, Adam Larsen, Dane Searle

Staff: Police Chief Shawn Stoker, Public Works Director David Williams, Fire Chief Jason Poulsen, Recreation Director Brooke Mitchell, Treasure Steve Hubbard, Finance Director Corey Christensen, Deputy Recorder Amy Durrans

Attendees: Dereck Bauer, Zack Higham, Glade & Laura Montierth, Kirby Crowley, Greg Allen, Dona Gallegos, Bryce Wilcox, Nate Canova

CALL TO ORDER

Mayor Dougherty called the meeting to order at 7:00 PM.

The invocation was provided by Councilmember Arave

ROLL CALL

Mayor Dougherty, Councilmembers Arave, Christensen, Danson, Larsen and Searle were all present.

SPECIAL RECOGNITION

Fire Chief Jason Poulsen recognized Captain Holly Smith of the Clinton Fire Department for earning the Utah Managing Fire Officer Designation. Chief Poulsen outlined the extensive training, certifications, and leadership experience required for the designation and commended Captain Smith's professionalism, leadership, and service to the community. Captain Smith was congratulated by the Mayor and City Council, and the department showed support during the presentation.

PUBLIC INPUT

There was none.

BUSINESS ITEMS

1. PUBLIC HEARING – ISSUANCE OF WATER REVENUE BONDS, SERIES 2026

City Engineer Bryce Wilcox presented an overview of planned water infrastructure improvements associated with UDOT roadway projects on 2000 West and 1800 North. He explained that aging water lines must be replaced concurrently with roadway construction to avoid significantly higher future costs. Due to inflation and project acceleration, Clinton City's portion of the improvements totals approximately \$10 million, with \$4 million proposed to be financed through a bond issued by the Utah Board of Water Resources. Mr. Wilcox detailed the bond structure, repayment schedule, anticipated water rate impacts, and long-term benefits of the investment.

Bond Counsel Nate Canova provided legal context, explaining the statutory authority, loan structure, escrow process, and security for the bond. He noted the bond carries a fixed interest rate and is secured by net water revenues.

Mayor Dougherty provided historical context regarding the City's conservative financial practices and limited use of debt. She emphasized the necessity of the bond to protect infrastructure and minimize long-term costs to residents.

Mayor Dougherty opened the public hearing at 7:30 pm.

Public comments were received from residents Laura Montierth and Glade Montierth, who asked questions regarding potential future rate increases, long-term financial planning, and whether rates are reduced once bonds are paid. City staff and the Mayor responded with detailed explanations of enterprise fund limitations, reserve planning, and the importance of aligning infrastructure investment with current construction timelines.

With no further public comment, the public hearing was closed at 7:34 pm.

2. ORDINANCE 26-01, SETTING TIME, DATE AND PLACE OF CITY COUNCIL MEETINGS FOR 2026

Mayor Dougherty presented Ordinance 26-01 establishing the time, date, and place of City Council meetings for 2026, including regular work sessions at 6:00 PM followed by City Council meetings at 7:00 PM on the second and fourth Tuesdays of each month.

Councilmember Christensen clarified that work sessions would be moved to the Council Chambers if public attendance exceeded available space.

Councilmember Spencer Arave moved to adopt Ordinance 26-01. The motion was seconded by Councilmember Chris Danson. Voting by roll call is as follows:
Councilmember Arave, aye; Councilmember Christensen, aye; Councilmember Danson, aye; Councilmember Larsen, aye; and Councilmember Searle, aye.

3. PRESENTATION OF FIRST PROFESSIONAL AMBULANCE BILLING REPORT

This item was postponed due to the presenter's unavailability. A motion to postpone was made by Councilmember Adam Larsen, seconded by Councilmember Spencer Arave, and approved unanimously.

4. CITY COUNCIL RULES OF PROCEDURE

Mayor Dougherty presented proposed City Council Rules of Procedure, noting that Utah State Code requires governing bodies to adopt rules of order and procedure and that the City's most recent rules were adopted in 2017. The Mayor explained that the proposed update was intended to provide clearer guidance for council deliberations, public participation, agenda preparation, and meeting decorum, particularly with the seating of a new City Council.

The Mayor reviewed key elements of the proposed rules, including general expectations for ethical conduct and civil discourse, physical attendance at meetings, the role of the mayor as chair, and the use of parliamentary procedure based generally on Robert's Rules of Order. Discussion was held regarding proposed agenda timelines, including a recommendation that agendas and supporting materials be published no later than 5:00 p.m. seven days prior to a meeting, which exceeds the state minimum notice requirement but was presented as a transparency and preparedness measure for both the Council and the public.

The Mayor also outlined proposed changes to public comment procedures, including the removal of advanced registration requirements and eliminating the requirement that speakers state their full address, while still maintaining orderly public participation.

Councilmembers discussed provisions related to parliamentary procedure, particularly the requirement that discussion and debate occur after a motion is made. Questions were raised regarding whether this structure could feel restrictive or premature. The Mayor clarified that making a motion serves to define the question before the body and does not indicate a predetermined outcome, noting that motions may be amended, tabled, postponed, or voted down following discussion.

Additional discussion addressed invocation guidelines included in the draft rules, which were explained as best-practice language intended to ensure inclusivity, voluntariness, and neutrality regarding religious expression. Councilmembers also suggested clarifying that example language included in the document was illustrative and not mandatory.

The Council discussed balancing formality with flexibility and expressed interest in further reviewing and refining the proposed rules.

Councilmember Larsen moved to postpone the discussion to a work session on January 27, 2026. Councilmember Christensen seconded the motion. Councilmembers Arave, Christensen, Danson, Larsen and Searle voted in favor.

5. RESOLUTION 01-26, APPOINTMENT OF MAYOR DOUGHERTY TO THE WASATCH INTEGRATED WASTE MANAGEMENT BOARD AND CITY COUNCIL ASSIGNMENTS

Mayor Dougherty presented Resolution 01-26 regarding the appointment of the Mayor to the Wasatch Integrated Waste Management District Board and the assignment of City Council members to various boards, committees, and intergovernmental bodies for the 2026 calendar year.

The Mayor explained that the resolution was part of the Council's annual organizational actions and was intended to establish clear representation for the City on regional and local boards. It was noted that several of the appointments are required by statute, interlocal agreement, or past practice, while others are discretionary and intended to distribute responsibilities among councilmembers.

Discussion was held regarding the scope of responsibilities associated with the various assignments, including the time commitment involved and the importance of continuity on regional boards. Councilmembers discussed balancing experience with opportunities for newly elected members to become familiar with intergovernmental processes and external agencies.

The Mayor clarified that the assignments were intended to ensure effective representation of Clinton City's interests, maintain compliance with external agency requirements, and provide clear points of contact between the City and participating organizations. It was also noted that appointments may be revisited by the Council if circumstances change or if adjustments become necessary.

Councilmember Danson moved to adopt Resolution 01-26, appointing Mayor Dougherty to the Wasatch Integrated Waste Management Board in addition to ratifying the proposed assignments for the City Council. Councilmember Arave seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Christensen, aye; Councilmember Danson, aye; Councilmember Larsen, aye; and Councilmember Searle, aye.

6. ANNUAL OPEN AND PUBLIC MEETINGS TRAINING

City Manager Trevor Cahoon provided training on Utah Open and Public Meetings Act requirements, including notice, quorum, electronic communications, and public records obligations. Councilmembers participated in scenario-based discussions to clarify compliance expectations.

CONSENT AGENDA

- a. Approval of Minutes: December 9, 2025 City Council Meeting**
- b. Approval of Accounts Payable: December 2025**

MOTION: Councilmember Searle moved to approve the Consent Agenda. Councilmember Christensen seconded the motion. Councilmember Arave, Christensen, Danson, Larsen and Searle voted in favor.

COUNCIL REPORTS

- Councilmember Arave

Councilmember Arave welcomed the newly elected Mayor and City Council and expressed appreciation for the staff presentations and orientation provided during the work session. He noted the importance of continued review of City operations and policy items as the Council moves forward with future meetings.

- Councilmember Christensen

Councilmember Christensen thanked City staff for their preparation for the first meeting of the new Council. She commented on the value of the work session discussions, particularly those related to meeting structure and procedures, and noted the importance of ensuring clear communication and accessibility for the public at future meetings.

- Councilmember Danson

Councilmember Danson expressed appreciation for the orientation materials and staff presentations. He emphasized the importance of collaboration and open communication as the Council begins its term and looks ahead to upcoming policy discussions.

- Councilmember Larsen

Councilmember Larsen thanked staff for the work session overview and noted his interest in continued discussion of procedural and policy items in future meetings. He expressed appreciation for the opportunity to serve and for the information provided to assist the Council moving forward.

- Councilmember Searle

Councilmember Searle commented on the importance of the first meeting in establishing effective working relationships. He expressed appreciation for staff support and the information provided during both the work session and regular meeting and noted the value of continued planning for future Council discussions.

- City Manager's Report

City Manager Cahoon welcomed the newly seated Mayor and City Council and thanked staff for their preparation for the work session and regular meeting. He noted that additional orientation items, policy discussions, and follow-up topics introduced during the work session would be scheduled for future meetings as the Council continues its onboarding process.

Clinton City Council Meeting Minutes January 13, 2026

- Mayor's Report

Mayor Dougherty thanked the City Council and staff for their work in preparing for the first meeting of the new Council. She expressed appreciation for the collaborative tone of the meeting and emphasized the importance of transparency, public accessibility, and clear procedures. The Mayor noted that several items discussed during the meeting, including Council rules of procedure and other organizational matters, would return for further discussion at future meetings.

ADJOURNMENT

The meeting adjourned at 9:14 pm.