

**UTAH PROFESSIONAL ENGINEERS AND
PROFESSIONAL LAND SURVEYORS
LICENSING BOARD**

Electronic Meeting

November 19, 2025, | 9:00 a.m.

CONVENED: 9:01 A.M.

ADJOURNED: 9:29 A.M.

Bureau Manager:
Board Secretary:

Stephen Duncombe
Nicole Herrera

Board Members Present:

Arthur LeBaron, Chair
Lisa Zundel
Benjamin Davis
James Pitkin
Chris Kobayashi

Board Members not Present:

Jeff Whitney
Jessica Chappell

DOPL Staff Present:

Sicily Hill, Compliance

ADMINISTRATIVE BUSINESS:

Approval of Minutes:
TIME: 4:45

The minutes dated September 17, 2025, were reviewed. Ms. Zundel made a motion to approve the minutes as written. Mr. Pitkin seconded the motion. The motion passed unanimously.

Investigations Report
TIME:

Mr. Main was unable to attend the meeting.

Compliance Reports

TIME: 6:03

Ms. Hill provided an update to the board. Items noted with no action taken.

Outreach Report

TIME:

Ms. Lewis was unable to attend the meeting.

Education and Enforcement Fund

TIME: 6:40

Mr. Duncombe provided the Board with an updated report on the fund and current licensee numbers. Items noted with no action taken.

TOPICS FOR DISCUSSION:

2028 NCEES ZONE MEETING

VENUE:

TIME: 24:30

DECISIONS AND RECOMMENDATIONS

Ms. Lewis wanted to speak with the board regarding the 2028 NCEES zone meeting. It will be held in Utah. She was unable to attend the meeting. Ms. Herrera gave the board Ms. Lewis email information.

NCEES 2026 WESTERN ZONE MEETING

DELEGATE:

TIME: 8:00

The board discussed who would like to attend the 2026 NCEES meeting. The meeting will be held in Bend, Oregon on April 30th – May 2nd. Mr. Kobayashi made a motion to approve Mr. LeBaron and Ms. Zundel to attend the 2026 NCEES Western Zone Meeting. Mr. Pitkin seconded the motion. Motion passed unanimously.

MINIMUM TIME TO COMPLETE REQUIREMENT DISCUSSION:

TIME: 11:30

Representative Thurston has asked the board to review rule-based time limitations. Representative Thurston has encouraged boards to provide evidence-based reasoning if they believe such requirements are necessary. Ms. Zundel made a motion to remove R156-22-302d(2). No more than 2000 hours of work experience can be claimed in a 12-month period. Mr.

Kobayashi seconded the motion. The motion passed unanimously.

Next Board Meeting: January 21, 2026, 9:00 a.m.

ADJOURN: Adjourned at 9:29 A.M.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

01/28/2026

AL
Arthur LeBaron (Jan 28, 2026 09:23:28 MST)

Date Approved

Chairperson, Utah Professional Engineers and Professional Land Surveyors Board

01/28/2026

Date Approved

Stephen Duncombe
Bureau Manager, Division of Professional Licensing