

**UTAH PROFESSIONAL ENGINEERS AND  
PROFESSIONAL LAND SURVEYORS  
LICENSING BOARD**

**Electronic Meeting**

**November 19, 2025, | 9:00 a.m.**

**CONVENED:** 9:01 A.M.

**ADJOURNED:** 9:29 A.M.

**Bureau Manager:**  
**Board Secretary:**

Stephen Duncombe  
Nicole Herrera

**Board Members Present:**

Arthur LeBaron, Chair  
Lisa Zundel  
Benjamin Davis  
James Pitkin  
Chris Kobayashi

**Board Members not Present:**

Jeff Whitney  
Jessica Chappell

**DOPL Staff Present:**

Sicily Hill, Compliance

**ADMINISTRATIVE BUSINESS:**

Approval of Minutes:  
TIME: 4:45

The minutes dated September 17, 2025, were reviewed. Ms. Zundel made a motion to approve the minutes as written. Mr. Pitkin seconded the motion. The motion passed unanimously.

Investigations Report  
TIME:

Mr. Main was unable to attend the meeting.

## Compliance Reports

TIME: 6:03

Ms. Hill provided an update to the board. Items noted with no action taken.

## Outreach Report

TIME:

Ms. Lewis was unable to attend the meeting.

## Education and Enforcement Fund

TIME: 6:40

Mr. Duncombe provided the Board with an updated report on the fund and current licensee numbers. Items noted with no action taken.

## TOPICS FOR DISCUSSION:

### 2028 NCEES ZONE MEETING

#### VENUE:

TIME: 24:30

## DECISIONS AND RECOMMENDATIONS

Ms. Lewis wanted to speak with the board regarding the 2028 NCEES zone meeting. It will be held in Utah. She was unable to attend the meeting. Ms. Herrera gave the board Ms. Lewis email information.

### NCEES 2026 WESTERN ZONE MEETING

#### DELEGATE:

TIME: 8:00

The board discussed who would like to attend the 2026 NCEES meeting. The meeting will be held in Bend, Oregon on April 30th – May 2<sup>nd</sup>. Mr. Kobayashi made a motion to approve Mr. LeBaron and Ms. Zundel to attend the 2026 NCEES Western Zone Meeting. Mr. Pitkin seconded the motion. Motion passed unanimously.

### MINIMUM TIME TO COMPLETE REQUIREMENT DISCUSSION:

TIME: 11:30

Representative Thurston has asked the board to review rule-based time limitations. Representative Thurston has encouraged boards to provide evidence-based reasoning if they believe such requirements are necessary. Ms. Zundel made a motion to remove R156-22-302d(2). No more than 2000 hours of work experience can be claimed in a 12-month period. Mr.

Kobayashi seconded the motion. The motion passed unanimously.

Next Board Meeting:

January 21, 2026, 9:00 a.m.

**ADJOURN:**

Adjourned at 9:29 A.M.

*Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.*

**01/28/2026**

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Date Approved



Arthur LeBaron (Jan 28, 2026 09:23:28 MST)

Chairperson, Utah Professional Engineers and  
Professional Land Surveyors Board

**01/28/2026**

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Date Approved



Bureau Manager, Division of  
Professional Licensing