

Interlaken Town Council Regular Meeting Minutes
Tuesday, 06 January 2026, 6:30 PM – 7:47 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJOdGVsUE1ldz09>

Meeting also held at the town pumphouse – 326 Luzern Rd., Midway

1. Call to Order - Mayor Harrigan called the meeting to order at 6:30 pm

2. Roll Call

Greg Harrigan, Mayor
Sue O’Nan, Council Member and Treasurer
Jill Jacobson, Council Member
Erin Merryweather, Council Member

Timm Dixon, Council Member, was absent

3. Presentations: None

4. Public Comment:

Tasha Lingos, 311 Interlaken. Tasha was concerned about dog walkers who leave their dog’s droppings in the roadway, and in particular when they are left in plastic bags. Town administrator Smith agreed to send a reminder to residents to pick up after their dogs. Tasha also pointed out that our snow removal operations tend to pile snow up in front of her home, creating a blockage and excessive runoff in the spring. Greg mentioned that SuperDave has a routine he’s developed over the years and he’s hesitant to redirect his effort. Greg offered to help if she is blocked.

Shelli Gladwin, 267 St. Moritz. Shelli noted that some of the town’s street signs are old and worn out, making them less readable. Although the town budgeted for sign updates last fiscal year, we ran over budget in some of our more pressing projects, like asphalt patching, Harrigan and Smith pointed out. We will look at sign projects next summer.

Matt Hermann, 230 Edelweiss. Matt asked about whether Edelweiss would be marked on the edges to prevent snow removal efforts from disturbing shoulder areas. Greg noted that SuperDave typically marks the roadway where he needs to be aware of vulnerable shoulder areas, so he may do that if necessary. But it’s possible during any snow removal operation that the shoulder area could be disturbed. This is part of the town’s right of way, and wouldn’t be responsible for any disturbances in that 33-foot wide area. Matt also requested that the town consider placing a “dead-end” sign at the junction of Edelweiss and Interlaken Dr. to reduce the number of vehicles who head up that street in error and turn around. Smith noted that it would be considered with other signage projects next summer.

5. Approval of Agenda or Changes

Motion: Council Member O’Nan moved to approve the agenda.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

6. Approval of 12/02/2025 Council Regular Meeting Minutes

Motion: Council Member O’Nan moved to approve the 12/02/25 Council Meeting Minutes.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Town Council Elected Officials – Oath of Office

Town Administrator Smith administered the oath of offices to the newly elected officials:

- Greg Harrigan, Mayor
- Sue O’Nan, Council Member and Treasurer
- Erin Merryweather, Council Member

8. Planning Commission Membership Appointments

Greg noted that Diana Duer intends to step down as planning commission chair, and 3 Interlaken residents have offered to serve on the commission. Matt Hermann, who is currently serving on the PC, would like to continue serving. The Planning Commission may have up to 3 regular members, and up to 2 alternate members, who could be asked to serve for any matter requiring a quorum, when a regular member is absent. Greg proposed the following appointments to the planning commission:

- Scott Merryweather, chair
- Matt Hermann, vice-chair
- Bruce Gladwin, member
- Brenda McCasland, alternate member

Motion: Council Member O’Nan moved to approve the new planning commission appointments proposed by Mayor Harrigan.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

9. Interlaken Enforcement

- Dark Skies Ordinance – the council briefly discussed enforcement of the town’s Dark Skies ordinance. It was suggested that we distill it down and make it more widely accessible on the town’s website. They may also consider adding time constraints for the holiday periods, so that the lights do not remain on all night. It was also suggested that we add a fine schedule to the town’s fee schedule. Smith prepared a report on our current dark skies code, with suggestions on ways to tighten it up.
- Noise Ordinance – Smith presented a draft ordinance restricting noise labelled as “disturbing the peace,” making it unlawful to -
“...knowingly, intentionally or willfully disturb the peace and quiet of another by unusually loud noise, tumultuous conduct, or by threatening or yelling in a manner likely to incite another to confrontation or violence.”

The ordinance is targeted especially at human generated noise during daytime hours. See the attached ordinance for more information. The council discussed it as follows:

Sue – who will enforce this? Greg -maybe Wasatch County Sheriff. He also intends to get a bullhorn and address the disturbances from a distance.

Jill – will we add machine generated noise to the ordinance? Greg – yes, there is already an ordinance in place restricting noise from machinery, and specifically during construction work. We can add more regulations to this ordinance, separate from this one.

Erin – do we have a fee schedule for this ordinance? Greg – not yet, but we will add it.

Jill – do we have code regulating pickleball courts? Greg – no we don’t specifically have that. Bart noted that he’s never received a complaint about noise from the 2 existing courts, so we haven’t considered it yet.

Motion: Council Member Jacobson moved to approve the Ordinance No. 18 “An Ordinance Enacting Chapter 4.05 – Disturbing the Peace.”

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

- Wasatch County Sheriff Enforcement – Greg and Bart may meet with the sheriff to go over this and other town specific ordinances and see what the county is willing to enforce. We should be able to handle most enforcement, but it makes sense to make the county sheriff aware of any new code.

10. Burgi Hill Ranches RMA Amendment Discussion

Burgi Hill Ranches presented an amendment to Interlaken’s Road Maintenance Agreement that aligns the agreement’s terms with the corresponding Reserves RMA agreement. The council discussed the terms of the amendment and the report prepared by Bart Smith regarding these new terms. See the attached report for more details. The council expressed concern about giving BHR more latitude with review and payment options for invoices from the town, especially since they were uncooperative with past invoices, delaying payment for 7 months. The council agreed to table the discussion and not accept the proposed amendment as currently written.

11. Wildland Urban Interface Discussion

The council discussed the Utah HB 48 WUI bill and its impact on Interlaken. The bill requires municipalities to adopt the state WUI code and the FFSL map that assigns wildfire risk levels to geographical areas designated as wildland urban interface. Greg and Bart met with Wasatch Fire District a few weeks ago and were told that there was nothing required of the town currently, as the bill has not been widely implemented and the wildfire risk map is preliminary. For now, we will track developments and stay in communication with WFD. See the attachments for more information about the bill.

12. FY2026 Water Billing

Smith will be sending out the annual water bills later this month. He prepared a report that shows this year’s usage compared to last year’s, and the resulting charges. This year’s usage for the town was significantly less, by over 1.1 million gallons. Smith thinks notifications sent out to lot owners for continuous flow alarms has helped track and fix leaks more quickly. These alarms are texted to Bart, Derek, and the watermasters in real time by the Sensus Analytics system. See the attached usage report.

Smith also noted that the town charges significantly less for new service connections than Midway. The town charges \$2,300 for a new connection, while Midway charges both an impact fee and an installation fee totaling \$3,600. Greg suggested that Smith look into the real cost of installation and see if we need to charge more.

13. Financial Reporting

- + FY2025 State and Annual AUP Reporting Status – Smith noted that the annual AUP is nearing completion, and that the town is current with other required state reports.
- + FY2026 Current Revenue & Expenses Reporting – See the attached reports.

14. Planning Commission Report on Building Permits

Matt Hermann reported that the underground electrical work was completed for 319 Jungfrau Hill Rd, the Merryweather garage project.

15. Other Business - None

16. Council Comments - None

17. Adjournment

Council member O’Nan moved to adjourn the meeting. Council member Merryweather seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:47pm. The next regular town council meeting is scheduled for Tuesday January 27, 2026, at 6:30pm via Zoom.