

**Draft Minutes of the  
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE  
Monday, January 26, 2025 – 3:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

**Planning Conference Room**  
795 South Main Street, Bountiful, Utah 84010

Present:	Administrative Committee	Acting Chair Amber Corbridge
		Brad Clawson
		Jill Fraiser
	Assistant Planner	Chaz Leech
	Recording Secretary	Rachel Coleman

**1. Welcome**

Acting Chair Corbridge called the meeting to order at 3:01 p.m. and welcomed everyone.

**2. Meeting Minutes from December 22, 2025**

Acting Chair Corbridge notified the committee of one change that needed to be made to the Meeting Minutes. Changes were noted and changed by Recording Secretary Coleman.

Committee Member Clawson motioned to approve the minutes from December 22, 2025.

Committee Member Frasier seconded the motion. The motion was approved with Committee Members Corbridge, Clawson, and Frasier voting “aye.”

**3. Short-Term Rental Permit within an Accessory Dwelling Unit at 36 West 1350 North**

Acting Chair Corbridge opened the Public Hearing at 3:06 p.m. No comments were made.

Acting Chair Corbridge closed the Public Hearing at 3:06 p.m.

Committee Member Frasier motioned to approve the Short-Term Rental within an Accessory Dwelling Unit at 36 West 1350 North. Committee Member Clawson seconded the motion. The motion was approved with Committee Members Corbridge, Clawson, and Frasier voting “aye.”

**4. Adjourn**

Chair Corbridge adjourned the meeting at 3:07 p.m.