

Upper Community Recreation District Budget Hearing Minutes
Thursday, November 6, 2025,
Altamont Ambulance Building
6:00 pm

Present: Annissa Maxfield, Sherrie Holgate, Jordan Witbeck, Trent McKenna, Johnny Thayne, Bret Reynolds, Luke Row, Virtual Danelle Brinkerhoff
Excused: Donna Brotherson
Pledge: Johnny Thayne
Prayer: Jordan Witbeck

October meeting minutes were approved with the following changes spelling errors –
McKenna, Bret, Volunteers Lake Fork Ward - Motion made by Trent McKenna seconded by Sherrie Holgate Motion Approved

Bret Reynolds report -Approved the change order, Annissa signed the change order for the cement. 2 copies, one for the district and one for Bret. Bret will send it back to Korey. Bret talked to Quality Fencing estimate for \$700 to move 2 posts. They recommended putting a chain link fence on the outside of the panels to keep the kids out of the alley way. Johnny said, Billy has tin about 4 feet high that can be used. Bret recommended putting up signs on the South end. Bret talked to Quality Fencing about completing the project by early next Spring. Bret will contact Quality Fencing and get the change order for the two posts. The announcer stand should be on budget, and restrooms have been started. Need to talk to Korey and make sure that we have a place for a breaker box, lights, and run conduit. Bret will check with Korey and make sure the electrical is in the scope of work. Need the ability to heat the building. Can be added later. Bret will reach out to Jessen Electric about lights for each bathroom and lights by the door.

Danelle presented the rodeo budget - We are over budget and need to make adjustments to the rodeo ground project. Total spent \$885,416, remaining \$344,083. We will meet on December 4th via zoom and discuss the budget for the rodeo grounds. Bret will look at the scope of work and make sure that everything has been completed by Jessen Electric. We are estimating about \$14,162 shortfall. Johnny will talk to Jessen Electric. Bret will talk to the contractor for the Grandstands regarding the change to the concrete to see if there is a surplus in those areas. Complete assignments to finalize the rodeo ground budget.

Luke Row asked for support from the district to help establish a community theater club. Luke met with Mr. Ames regarding using the Altamont theater for practice. Mr. Ames is willing to let them use the theater. The district will help by letting Luke use sports engine to complete registration. Luke is in need of adult supervision, and a place to practice. Annissa told Luke they

can use the amphitheater at the park during the warmer months to practice. The Rec District is supportive of the arts in our community and will do what we can to help.

Moon Lake placed poles for lighting around the rodeo grounds. Johny Billy and Brent dug the holes there were 7 holes, 6 feet deep. Powder River enclosed the fence around the rodeo grounds. Dean and Derrick Thompson came and helped. Johny and Sherrie went to Moon Lake and thanked them for their generous donation and day of service. We need to send out thank you cards to Moon Lake and the bank. We are getting ready for cutting and driving posts, working on cement for the restrooms, working on the containers at the school then they will be moved to the rodeo grounds. They will be setting the main gates next week.

Annissa Maxfield's monthly financials went over the monthly financials. We are on budget YTD. Made our first payment on the loan. Transferred money to pay for Longhorn Days, transferred 86000 to checking. The total balance is 229000, but we still have outstanding bills that need to be paid. Statements were provided to be reviewed. We need to add Cindy and Lowe's to the rodeo ground budget - \$1600 needs to go towards the announcer's booth.

Reviewed proposed budget for next year, General budget, increased to \$15000 for 2026, Longhorn Days will stay at \$20,000, and increased Altamont Park to \$30,000. Rodeo Grounds \$10,000, surplus for \$9,000. We approved \$6800 to go towards the change order. Danelle will update the budget. Youth sports \$12000. Will include Youth football 5-8th. Danelle will check on liability for football. Bluebell Park will receive \$8000 for 2025. Total budget to 130000. Sherrie Holgate 2nd the budget. Annissa made the motion to approve the budget. Motion passed.

Trent McKenna made a motion to adjourn.