

**Draft Minutes of the
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE
Monday, December 22, 2025 – 3:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

Planning Conference Room
795 South Main Street, Bountiful, Utah 84010

Present:	Administrative Committee	Chair Francisco Astorga
		Brad Clawson
		Jill Fraiser
	Assistant Planner	Chaz Leech
	Recording Secretary	Sam Harris

1. Welcome

Chair Astorga called the meeting to order at 3:01 p.m. and welcomed everyone.

2. Meeting Minutes from December 01, 2025

Committee Member Clawson motioned to approve the minutes from December 01, 2025. Committee Member Frasier seconded the motion. The motion was approved with Committee Members Astorga, Clawson, and Frasier voting “aye.”

3. Conditional Use Permit for a Home Occupation Construction Business at 2048 South Bluebell Drive

Chair Astorga opened the Public Hearing at 3:08 p.m. No comments were made. Chair Astorga closed the Public Hearing at 3:09 p.m.

Committee Member Frasier motioned to approve the Conditional Use Permit for a Home Occupation Construction Business at 2048 Bluebell Drive adding a Condition of Approval on the vehicle. Committee Member Clawson seconded the motion. The motion was approved with Committee Members Astorga, Clawson, and Frasier voting “aye.”

4. Adjourn

Chair Astorga adjourned the meeting at 3:11 p.m.