

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE  
JANUARY 6, 2026

**FINAL**

Ken Leetham welcomed those present at 6:00 p.m.

PRESENT: Mayor Brian Horrocks  
Councilmember Tammy Clayton  
Councilmember Suzette Jackson  
Councilmember Ted Knowlton  
Councilmember Heidi Smoot  
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City Recorder.

OTHERS PRESENT: Shandell Smoot, Jason Henderson, Rebecca Henderson, Shannon Wright, Daren Horrocks, Joy Horrocks, Stan Dorius, Barbara Dorius, Camille Horrocks, Molly Wheeler, James Sweeten, Lisa Sweeten, Elaine Horrocks, Ella Titensor, Cambria Drescher, Paisley Drescher; Elizabeth Miller, Michael Miller, Dee Lalliss, Anita Strickland, Conrad Jacobson, Carmen Thompson, Eddy Thompson, Camilla Meeks, Stephen Barton, Carolyn Jacobson, residents; Melissa Ballard, Utah House of Representatives; Todd Weiler, State Senator.

1. PRESENTATION OF COLORS AND PLEDGE OF ALLEGIANCE-NSL POLICE  
HONOR GUARD

The North Salt Lake Police Honor Guard provided a presentation of colors and led those present in the Pledge of Allegiance. They were accompanied by local Girl Scout Troop 914.

2. SWEARING-IN OF NEWLY ELECTED OFFICIALS: MAYOR BRIAN J.  
HORROCKS, CITY COUNCILMEMBER HEIDI SMOOT, AND CITY  
COUNCILMEMBER ALISA VAN LANGEVELD

Wendy Page performed the swearing-in of Mayor Brian J. Horrocks, City Councilmember Heidi Smoot, and City Councilmember Alisa Van Langeveld.

### 3. RECEPTION AND WELCOME OF NEWLY ELECTED OFFICIALS

There was a reception for the newly elected officials from 6:09 p.m. to 6:35 p.m.

### 4. DISCUSSION OF 2026 LEGISLATIVE PRIORITIES WITH REPRESENTATIVE MELISSA BALLARD AND SENATOR TODD WEILER

Melissa Ballard, Utah House of Representatives, shared that she was elected to the House of Representatives in 2018. She spoke on the upcoming Legislative session and her continuation in working on government efficiencies. She noted that this included the use of tax dollars and ensuring government agencies were accountable and transparent. She reviewed two bills she was sponsoring related to federal programs (specifically those associated with financial needs) and simplifying the tax code. She concluded that she would also be focusing on the correctional space including reducing recidivism, the homeless population, and related services and accountability for these topics.

Todd Weiler, State Senator, reported on the priorities of the Senate Majority Caucus which were building a future energy grid, AI, air taxis, biotech, critical minerals, water, investing infrastructure, protecting freedom, innovation, and secure elections.

Councilmember Jackson mentioned her concerns with HB48 Wildland Urban Interface (WUI) and the financial aspects for residents. She said it was problematic for the following reasons: formation of another governmental agency that could tax/fine, City code, property owner requirements, and fire insurance increases or policy cancellation. She also mentioned concern about public infrastructure districts (PIDs) that could be taxation without representation.

Melissa Ballard clarified that a PID was a public infrastructure district and explained that these were created for an entity to perform infrastructure investment. She said the problem was that the developer did not incur any of the cost and it was basically a glorified HOA. She noted there were upcoming bills to address this due to cost of living concerns.

Senator Weiler spoke on the WUI and said there may be efforts to scale some of the requirements back. He reviewed PIDs and how they were only for public improvements (utilities, sewer lines, water, roads). He said PIDs required those neighborhoods that directly benefited from these utilities responsible for the cost and without PIDs the cost would be spread out across the entire city.

Melissa Ballard added that there was a business investment district which was similar to a PID and required the developer to complete all of the costs prior to leaving a project. She spoke on a potential balance between a PID and the business investment district.

Senator Weiler shared the concerns about unelected bodies imposing taxes, gave the example of the mosquito abatement board, and said he agreed with the point of no taxation without representation. Mayor Horrocks noted that the Mosquito Abatement Board was mostly comprised of elected officials. Senator Weiler clarified that although they were elected officials they had not been elected to that Board specifically.

Councilmember Jackson said her concerns were taxation without representation especially with the rise in cost of living. Senator Weiler spoke on the truth in taxation hearings and the ways cities raised revenues including fees and taxes.

Councilmember Knowlton spoke on affordability. He asked about the role of the Legislature and local government related to affordability. Senator Weiler replied that it stemmed in part from rapid inflation and said the cities/counties/school districts collected property tax and the Legislature collected state income tax. He noted that the Legislature had voted to cut state income taxes the last five years which was a step in the right direction.

Melissa Ballard commented that there was support for government at the local level and spoke on the concern of the Legislature related to the lack of housing units. She said short term rentals and second homes also contributed to this issue. She spoke on PIDs, HOAs, and fees.

Senator Weiler noted that there were over 7,000 HOAs in Utah and the creation of the Office of HOA ombudsman which could help residents in remedying HOA issues.

Mayor Horrocks mentioned that Utah was one of nine States that taxed social security and asked if this would be discontinued. Melissa Ballard said the current cap was if a couple earned more than \$90,000 per year then they would pay taxes on that.

Senator Weiler added that he ran a bill in 2016 to remove the social security tax but the fiscal note was astronomical. He said he was committed to this but was unsure of what would happen at the Legislature this year. Melissa Ballard clarified that the tax was only on the amount over \$90,000.

Mayor Horrocks asked if there were any concerns in Utah related to the childcare audits in other States. Senator Weiler replied that he would be shocked if there was 1% of the fraud in Utah and said there were regular audits and other methods of accountability already in place to ensure the

money was properly accounted for. Melissa Ballard was in agreement and mentioned working with the Legislative auditors who oversaw government agencies to ensure accountability and transparency.

Mayor Horrocks spoke on the homeless shelter and the proposed location. He said the City would do whatever was necessary to protect residents and the neighborhoods. Senator Weiler replied that he was unsure if the project would be funded this year as the estimated construction cost was \$75-80 million and \$30 million per year to maintain. He mentioned he was the senate homeless liaison and said there was a lot left to be determined. He noted the concerns of the shelter were the location, policy, and funding.

Melissa Ballard spoke on learning from other States who had successfully reduced their homeless populations, ensuring a bus stop was not located near the shelters, and an emphasis of not having an open door near the City entrance. She added that the new Salt Lake police chief had a no tolerance homeless policy.

Councilmember Van Langeveld spoke on the opposition to the policy for the shelter. She said a macro shelter was not effective as an intervention or cost saving strategy. She continued that micro shelters had demonstrated success in the State and across the country. She urged Senator Weiler to represent the cities first and senate leadership second.

Melissa Ballard commented that the Salt Lake police chief had also expressed concern about the proposed shelter with Salt Lake bearing the brunt of the issue and how other counties should share in the burden.

Ken Leetham thanked Melissa Ballard and Senator Weiler for being responsive and representing the City. He expressed concern about a narrative that was anti municipality and anti housing. He said the cities in Davis County were not anti housing and were involved in ways to provide affordable housing. He mentioned some bills that dictated zoning, lot sizes, and other details of development might create neighborhoods that people did not want to live in. Senator Weiler said the Legislature did not always agree on every bill and felt the best Legislators were former city councilmembers.

Melissa Ballard added that The League of Cities and Towns, Wasatch Front Regional Council were very responsive to legislation and how some colleagues involved these organizations and some did not which was a detriment. She thanked the Council and City for their efforts. She mentioned there would be a Legislative Town Hall on January 24<sup>th</sup> at the Bountiful City Hall for those interested in attending as well as weekly online meetings.

5. ADJOURN

Mayor Horrocks adjourned the meeting at 7:22 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE  
JANUARY 6, 2026

**FINAL**

Mayor Horrocks welcomed those present at 7:24 p.m. Alisa Van Langeveld provided a thought.

PRESENT: Mayor Brian Horrocks  
Councilmember Tammy Clayton  
Councilmember Suzette Jackson  
Councilmember Ted Knowlton  
Councilmember Heidi Smoot  
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City Recorder.

OTHERS PRESENT: Shandell Smoot, Jason Henderson, Rebecca Henderson, Shannon Wright, Darren Horrocks, Joy Horrocks, Stan Dorius, Barbara Dorius, Camille Horrocks, Molly Wheeler, James Sweeten, Lisa Sweeten, Elaine Horrocks, Ella Titensor, Cambria Drescher, Paisley Drescher; Elizabeth Miller, Michael Miller, Dee Lalliss, Anita Strickland, Conrad Jacobson, Carmen Thompson, Eddy Thompson, Camilla Meeks, Stephen Barton, Carolyn Jacobson, residents; Jeff Larsen, Cole Fessler, South Davis Metro Fire District; August Foreman, Davis County.

1. CITIZEN COMMENT

There were no citizen comments.

2. COUNCIL REPORTS

Councilmember Clayton mentioned the upcoming America 250 events to celebrate the United States Semiquincentennial.

Councilmember Knowlton spoke on the culture of respect and ability to debate and disagree while recognizing other's perspectives.

Councilmember Smoot commented that she was impressed with the respect that the Council showed to each other.

Councilmember Jackson was in agreement and said that when residents saw the Council disagree but could still be respectful that this set an example.

### 3. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

### 4. MAYOR'S REPORT

Mayor Horrocks reported on the issue of removing items from the action item list and proposed a policy that items could not be removed when the Councilmember over that item was not present. He also suggested any idea must have a motion and approval by two votes to be added to the list. Councilmembers Knowlton and Jackson were in favor of these suggestions.

Councilmember Van Langeveld was in favor of these suggestions and asked staff to clarify proposed action items with the Council and with Councilmembers before adding to the action items list. She noted that she was not in favor of a formal vote on proposed items.

Ken Leetham commented that staff could prepare a written policy related to action items for the Council to review. He said there was always a concern that action items become unmanageable so having some structure was appropriate.

Councilmember Knowlton asked that the policy include differentiating when an item should be on the agenda versus the action item list.

### 5. CITY MANAGER'S REPORT

Ken Leetham said staff was preparing for the upcoming Legislative Session. He also explained that seating is changed when there is a new City Council member so that the new member is usually seated between two council members.

6. CONSIDERATION OF COUNCILMEMBER JACKSON'S APPOINTMENT TO ARTS COMMITTEE

Councilmember Jackson reported on her appointment to the Arts Committee, Jean Montanaro. She mentioned that the Montanaro family included many artists including David and Jean Montanaro and how Jean had recently painted her father's art as a mural in the City. She said Ms. Montanaro had many ideas and a vision for where the City could go related to arts.

Jean Montanaro introduced herself and thanked the Council for the opportunity.

**Councilmember Jackson moved that the City Council approve her proposed appointment of Jean Montanaro to the Arts Committee with a term ending on 1/1/2029. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, Smoot, and Van Langeveld.**

Councilmember Clayton mentioned that she loved the mural and how it had added to the City.

7. OVERVIEW AND DISCUSSION OF HB48, WILDLAND URBAN INTERFACE REQUIREMENTS BY MEMBERS OF THE SOUTH DAVIS METRO FIRE DISTRICT

Ken Leetham reported that the City Council recently adopted the 2006 Wildland Urban Interface Code per requirements set in HB48. He said the second requirement was for the City to prepare a map indicating which properties were impacted by wildland urban interface. He continued that the Council had requested to have representatives of the South Davis Metro Fire Service Area (SDMFA) to answer questions and provide more information. He introduced Jeff Larsen, Deputy Fire Chief and Cole Fessler, Fire Marshal. He also introduced August Foreman, State Fire Warden assigned to Davis County. Mr. Leetham mentioned that previous discussion with staff and SDMFA included the relationship of the State's Wildland Urban Interface map and local maps created by cities, concerns, and fines/charges.

Councilmember Smoot asked why the City would create its own map if the State would be creating a Wildland Urban Interface map. Ken Leetham clarified that the City would not adopt the State's map, but must create and adopt a map which implements the City's adopted WUI building code which already addressed making homes and construction safer in the event of fire. He noted this map would include forested areas, natural vegetated drainage, etc.

Jeff Larsen, South Davis Metro Fire District Deputy Chief, reported that the Department was surprised by the creation and adoption of this bill. He said the Department had previously



recognized the need and have been working on identifying high risk areas with a focus on an evacuation map and strategy for North Salt Lake.

Cole Fessler, South Davis Metro Fire District Fire Marshal, addressed the question of the need for city and State maps per HB48. He shared that the bill was separated into two components: the State component which creates a high hazard map and high risk areas that would be impacted by the proposed fee. He continued that the city component was to better prepare communities to withstand the risk of wildfire by utilizing the 2006 Wildland Urban Interface Code. He shared the map and said there was no wildland urban interface high risk in Davis County and clarified that no one in SDMFA jurisdiction was located in the red highlighted area that would be fined by the State.

Councilmember Jackson commented that when some addresses were input it showed "high risk". Cole Fessler replied that this was a severity assessment and explained that this map was created by the State to address each property that met the requirements in HB48 (200 meters from another structure, water supply issues). He said that there was a wildfire and mitigation issue in the cities and that the map would help to reduce the risk. He explained the different layers for the State map (burn probability, wildfire assessment, etc.) had different meanings and were confusing.

Cole Fessler clarified the fire risk was there but there are no properties in North Salt Lake that meet the very specific parameters of HB48 to be charged a tax.

Councilmember Smoot asked who had access to this map and if insurance companies could view this. Cole Fessler responded that insurance agencies had already created their own modeling showing risk.

Councilmember Jackson commented that fire preparedness was one of her top priorities as a Councilmember. She said her problem with this bill was that it was financially punitive and mentioned the State was forming its own agency with task members who would assess fines. August Foreman, Davis County Fire Warden, replied that Davis County would not be building a task force as there was no need. He said there still was a fire risk and the need to adopt the 2006 WUI code and create a map. He explained how the map would allow for State funding to be used for fire mitigation and public awareness related to fire safety.

Councilmember Knowlton asked when the City adopted a local map and identified properties if this would have a negative financial impact on residents. Cole Fessler replied that there was no fee or tax associated with the City created map. He said the 2006 interface code contained requirements for fire mitigation for any new construction, modification, change, or relocation.

Councilmember Jackson asked if homeowners in existing homes would be required to change the structure to meet the code. Cole Fessler responded that only if the property owner modified, remodeled, or changed the structure would they would have to meet the 2006 WUI code. He spoke on defensible space which was mandated in the code for new and existing construction.

Ken Leetham commented that with respect to the defensible space around a structure that the City would need to make contact with property owners who needed to create more defensible space (new and existing structures) and were at risk of wildfire per the 2006 WUI code. He noted that there was no penalty imposed and would be handled similar to a code enforcement case. He said staff would work with the Council to implement a program to encourage property owners to create more defensible space in cases where there are violations of the WUI code.

Councilmember Smoot shared a personal example where one insurance company was requiring mitigation while another was not. She said the burden should be on the insurance company and not the City. She suggested not placing a penalty on existing homeowners who were part of the map. Ken Leetham replied that as the City had not yet created this program that the City Council could determine if there was a penalty for non-compliance in creating a defensible space.

Councilmember Jackson said cities should not have code that they were not willing to enforce. She spoke on how this could be problematic for residents and estimated it would be \$50,000 or more to create a defensible space around her home. She expressed concern that this could be problematic and unaffordable.

Mayor Horrocks said the other issue was if a property owner did the mitigation and created a defensible space while their neighbor did not and how this would cause risk to the neighbor who was in compliance.

Councilmember Knowlton asked about understanding risk and the conditions that led to higher risk. Cole Fessler said this was shown on the State fire potential map and looked at vegetation, topography, access, and other critical factors as well as structure exposure score (ember cast), water suppression. He noted other factors included local knowledge, utilizing SDMFA expertise, and weather conditions.

Ken Leetham commented that these questions should be reviewed when creating the map and identifying risk areas and risk factors including defensible space and location. He said staff would review these when they presented the proposed map to the Council.

Councilmember Jackson shared the hypothetical situation the Mayor had presented about neighboring properties that did not create a defensible space and a home that had done

mitigation. She asked what was more likely to start the neighboring home on fire. Cole Fessler replied that the goal was to create a buffer space to protect your home (removing dead growth, cleaning gutters, firewood storage, etc.) and taking proactive measures from top to bottom for fire mitigation.

Councilmember Jackson asked about the water system in the City and what was done on a regular basis to prevent breakage and being prepared for hydrant use. Karyn Baxter replied that the City sent reports to the SDMFA related to fire code including exercising the valves and flushing the hydrants on a regular basis. She noted the City also installed generators for the pump stations in the event of a power failure, had redundancy in tank capacity, and maintaining a minimum amount of water storage in the City's water tanks for fire suppression. She explained how the water system was stress tested, had surge anticipators, modeling, and adequately sized pipes for fire conditions.

Councilmember Van Langeveld mentioned a focus on the east side for fire mitigation but asked if there was a risk for homes near the wetlands. Cole Fessler responded that there was a risk anytime there was natural vegetation near a property or roadway. He spoke on how the freeway and the trails were a defensible space but said property owners should still participate in fire mitigation.

Councilmember Jackson asked about the difference between homes adjacent to the wetlands and those adjacent to the forest particularly when there was a backyard buffer. Cole Fessler explained the difference between the fuel makeup such as timber versus grass.

Councilmember Van Langeveld mentioned the SDMFA firework code that restricted fireworks east of Orchard Drive. She also asked about creating defensible spaces for homes that were closer together (such as in the Foxboro area). Cole Fessler replied that SDMFA advised and made recommendations to the City. He said the potential for fire on the east side and the devastation was substantially different from the risk on the west side. He spoke on the defensible space with homes that were closer together and how separating vegetation reduced the risk of fire.

Mayor Horrocks spoke on the Cove area and the increased potential for fire risk in that area. Jeff Larsen spoke on the biggest concerns including losing a firefighter, losing a resident in a fire, and when the big one happens. He said in 2018 Bountiful had the gun range fire which was a wind driven event. He explained that in the event of a large fire that there would be homes that could not be saved so the focus would be on evacuation.

Jeff Larsen spoke on what SDMFA was doing to prepare for large fires including partnering with wildland deployment program, training, practice scenarios (canyon, hose lines up steep terrain), and new brush trucks. Mayor Horrocks mentioned interlocal cooperation from other agencies, such as Salt Lake, who would also respond to a fire in the City.

Councilmember Jackson spoke on neighborhoods that would need to evacuate and may be lost to fire. She said this code applied more to property owners either mitigating their property or being fined. She was in favor of education and said mandating and enforcing the code may lead to civil unrest.

Councilmember Knowlton asked about expensive versus bang for the buck hardening or mitigation. Cole Fessler replied that there was bang for your buck hardening. He spoke on firewise communities which provided standards for mitigation. He said the recommendation was to start at zero to five feet from the home. He mentioned that there was a balance to do the minimum and increase from there. He continued that the bang for your buck items included clearing gutters, removing limbs from trees within five feet of the home, and continue until you created a defensible space 30 feet from your home.

Councilmember Smoot recommended ways to implement this fire mitigation plan in the City including holding public meetings on Saturdays focused on fire preparedness, financial incentives, days of service to help neighbors, and a collective impact to make a difference.

Cole Fessler said the education piece was a large part of the puzzle but spoke on the lack of buy-in from residents. He explained that things were changing now that it was a Legislative priority but spoke on how it had become an issue because no one had actively been working to mitigate the risk.

Councilmember Van Langeveld offered a suggestion that homeowners could participate in a program through SDMFA rather than the City to mitigate risk. She was not in favor of the City managing the mitigation efforts or providing a financial incentive to those who mitigated their properties as it would apply to a small portion of property owners. She was in favor of a day of service related to fire mitigation.

Councilmember Van Langeveld asked about the WUI code suggestions and if these were currently in the City code. She noted that these included fire resistant materials, establishing defensible space, municipal space guidelines, etc. Sherrie Pace replied that these were part of the WUI code and would become another chapter of the City building code.

Councilmember Van Langeveld suggested adopting code outside of the WUI code as part of the City's building code as best practices. Sherrie Pace gave the example of focusing on the zero to five feet defensible space which could include planting trees a minimum of five feet away from your home. She said these suggestions could be part of the code that would apply citywide as the WUI code only applied to the area specified as WUI.

Sherrie Pace spoke on the different levels (high, medium, low risk) and said the State was addressing the top level with their map while the cities would create maps to address the other levels and mitigation efforts.

Councilmember Knowlton said the City could codify the level of enforcement. Sherrie Pace replied that the City could implement a program as part of the code that was complaint based, required the creation of a defensible space, fines, time limits, etc.

Ken Leetham said the purpose of the City's code enforcement efforts was not to raise revenue. He continued that this issue had taken decades to become the problem it was now. He suggested resident education and creating a reasonable plan to move the City into compliance and create less risk for wildfires. He noted that such a program will take years to be successful.

Sherrie Pace continued that enforcement was based on educating residents and connecting them to resources to solve the problem and make the City safer and more attractive.

Cole Fessler addressed the comment about placing enforcement for mitigation with SDMFA instead of the City. He said the City was the land use authority which meant SDMFA could not create the map or enforce it. He continued that SDMFA was available for education. Councilmember Van Langeveld replied that she made the suggestion for SDMFA to create the map and code because the City was not the expert on fire mitigation.

#### 8. CONSIDERATION OF PROPOSED EAGLERIDGE DRIVE BEAUTIFICATION PROJECT

Ken Leetham shared the plan that staff proposed obtaining bids for. He noted that it was a conceptual plan with the intent to allow the contractor who was awarded the bid to work with staff on a design build project. He said this would allow staff to work on aspects of the project and would result in a lower cost project. He continued that the larger retaining walls and the street lighting reduced the cost by almost 50%.

Mr. Leetham added that the estimated cost was approximately \$325,000. He reviewed potential funding sources including the General and Capital Projects Funds.

Mayor Horrocks asked if there were available funds in the Highway 89 CDA. Ken Leetham replied that there were not a lot of excess funds in the Highway 89 CDA. He suggested potentially utilizing street and roadway impact fees.

Councilmember Van Langeveld expressed concern that the scale of this project may be larger than it should be. She spoke on the proposed tree density and if there were other areas that were City maintained with a similar number of trees. Ken Leetham replied that there were properties in City ownership that needed to be beautified and this project may become a model.

Councilmember Van Langeveld also asked about the level of maintenance required by staff. She spoke on selecting trees that may require less maintenance. Jon Rueckert said the majority of the leaves could be swept up by the street sweeper. He noted that maintenance for this area may require some leaf collection, weed treatment, and drip system.

Councilmember Van Langeveld asked that staff provide an estimate on labor for the proposed plan. She said this project began based on a \$75,000 item in the budget for tree planting and had ballooned to the proposed plan. She felt this was a lower priority for tree density and aesthetics as it was not a place of congregation or a walkable area. Councilmember Jackson noted that runners, walkers, and cyclists did pass this area.

Councilmember Van Langeveld was in favor of beautifying this area but suggested placing a cap on the expense prior to going out for bids. Ken Leetham clarified that the bid was not on a finished construction plan but would be a design bid with a not to exceed price. He said the contractor would provide unit pricing and the project would come back to the Council for award of the bid. In this way, the Council could pick and choose the parts of the plan they wished to fund.

Ken Leetham noted that this project was the start of a City beautification process, and was part of a larger multi year plan to make improvements in the City's appearance. He noted that the \$75,000 referenced by Councilmember Van Langeveld would be used for tree planting on Center Street, that it was in the current budget and that the City will be going out to bid for the project.

Ken Leetham said there were excess revenues from the Redwood Road CDA and that there were several beautification projects planned on the west side of the City using those funds, including Center Street.

Councilmember Clayton suggested that the bid could include the potential for beautification on both sides of the street versus one side of the street.



Councilmember Jackson mentioned signage and beautification and how this was part of City identification and also affected property values. She said the City had an interesting dynamic with a natural disconnect with the east, center, and west sides. She was in favor of continuing to improve multiple parts of the City.

Councilmember Knowlton said if the bid specified the components and excluded certain components that the City could select different components. He recommended not specifying the cap in the motion and only requesting line item amounts.

Councilmember Smoot mentioned the request for line item bids particularly related to beautification on both sides of the street.

**Councilmember Smoot moved that the City Council authorize City staff to advertise for construction bids for the Eagleridge Drive Beautification Project based upon the plans presented to the Council on January 6, 2026. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, Smoot, and Van Langeveld.**

**There was a brief recess from 9:24 p.m. to 9:33 p.m.**

#### 9. OPEN & PUBLIC MEETINGS ACT AND ETHICS TRAINING FOR 2026 ELECTED OFFICIALS

Wendy Page reported that the Open and Public Meetings Act was required annual training per State code for all councils, boards, and commissions that were subject to the Open and Public Meetings Act. Those present then participated in a training on the Open and Public Meetings Act.

Councilmember Van Langeveld commented that there was not a place for the Council to acknowledge or address public comments that were made for items that were not on the agenda. Councilmember Smoot was in agreement that this could cause frustration for residents.

Todd Godfrey said public comment was ingrained in the process and was important but could easily derail a meeting. He stated it was not best practice to create a circumstance for back and forth with the public and the Council. He suggested informing residents that the meeting was not the format for answering questions but referring them to staff who could discuss the item in more depth.

Councilmember Knowlton spoke on a tension and desire to respond during the public comment period. He said that any additional response would result in a back and forth conversation.

Mayor Horrocks commented that there was also the danger of discussing items that were not on the agenda.

Councilmember Van Langeveld asked about the process for staff related to public comments. Ken Leetham said that typically staff would follow up if a response was warranted. He continued that staff would use their best judgement on which items necessitated a follow up response.

Wendy Page suggested that the City Council could always request follow up on an item from the public comments during their council report which was the next item on the agenda.

Wendy Page then provided an overview and presentation of the Municipal Officers' and Employees' Ethics Act and mentioned that during the 2024 Legislative Session, amendments were made to the Municipal Officers' and Employees' Ethics Act. She noted that HB 80 modified provisions related to conflicts of interest and campaign financial disclosure statements. She continued that in 2025 HB 504 made additional amendments to the disclosure requirements in that "elected officials were encouraged to complete the required disclosure reporting per §10-3-1313, §20A-11-1604(6) and §10-3-301.5 and submit it to the City Recorder no later than January 31st or they shall be subject to criminal and civil penalties."

Ms. Page added that there was a significant change that in addition to elected officials, now candidates for municipal office were also required to complete the conflict of interest disclosure when declaring candidacy. She noted the individual (elected official or candidate) or their spouse if classified as an "at risk person" could have certain information redacted before it became public.

Councilmember Smoot inquired who the term "at risk person" applied to. Todd Godfrey commented that this term generally referred to someone who worked in a public safety position with a sensitive role such as "narcotics task force."

Wendy Page provided forms for the Council to complete and reviewed the process to ensure compliance.

Ken Leetham clarified that all members of the City Council had to fill out the form and return before January 31, 2026. Wendy Page confirmed the Mayor and City Councilmember would all need to complete the form prior to January 31<sup>st</sup>.



10. CONSIDERATION OF RESOLUTION 2026-01R: A RESOLUTION ESTABLISHING THE 2026 MEETING SCHEDULES FOR THE CITY COUNCIL AND PLANNING COMMISSION

Wendy Page reported that Utah Code 52-4-202 required that a public body holding regular meetings that are scheduled in advance over the course of a year to give public notice at least once each year of its annual meeting schedule. She reviewed the 2026 meeting schedule for the City Council and Planning Commission. She explained that November 3<sup>rd</sup> and June 23<sup>rd</sup> meeting dates had been shifted due to elections. She continued that meetings could be canceled or additional meetings held as long as public notice was given in accordance with State Code.

Councilmember Van Langeveld asked if the July 7<sup>th</sup> and December 15<sup>th</sup> Council meetings should be canceled in advance. Ken Leetham replied that the first July meeting was difficult due to Liberty Fest. He continued that December was busy and generally there was not a second City Council meeting.

Councilmember Van Langeveld suggested that this year the City Council hold a regular meeting in two other locations in the City (golf course, Foxboro location) and should include a work session that was a community information meeting.

**Councilmember Knowlton moved the City Council approve Resolution 2026-01R: a resolution establishing the City's annual meeting schedule for 2026 minus the July 7<sup>th</sup> meeting. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, Smoot, and Van Langeveld.**

11. CONSIDERATION OF RESOLUTION 2026-02R: A RESOLUTION DECLARING CERTAIN PUBLIC WORKS VEHICLES AND EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING ITS PROPER DISPOSAL

Jon Rueckert reported the surplus items included:

- two generators (Detroit 480V, Mitsubishi 480V)
- one 2007 Wachs Model 77-000-16 Trav-L-Vac valve exercise trailer
- one 2022 Toro Workman 3300D
- One 2004 Ford F-150 (Public Works)

**Councilmember Jackson moved the City Council approve Resolution 2026-02R: A Resolution declaring surplus property and authorizing its disposal. Councilmember Smoot**

**seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, Smoot, and Van Langeveld.**

12. CONSIDERATION OF RESOLUTION 2026-03R: A RESOLUTION APPOINTING MEMBERS OF THE AUDIT COMMITTEE

Ken Leetham reported that the Audit Committee was a great way for Councilmembers to become acquainted with the budget process, fraud risk, and internal workings of the finance department. He continued that Councilmember Jackson and Mayor Horrocks were currently on the Committee. He shared that the Audit Committee held meetings quarterly or as needed and met prior to the City Council meetings.

Councilmember Clayton asked if there was advanced notice for the Audit Committee meetings. She volunteered to serve on the Committee. Ken Leetham replied that public notice was required prior to the meetings and that staff could provide advanced notice as well.

Councilmember Jackson commented that she was willing to relinquish the appointment if Councilmember Smoot was interested. Councilmember Smoot expressed interest in serving on the Audit Committee.

**Councilmember Jackson moved that the City Council approve Resolution 2026-03R appointing Heidi Smoot and Tammy Clayton as members of the Audit Committee along with Brian Horrocks. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, Smoot, and Van Langeveld.**

13. APPOINTMENT OF MAYOR PRO TEMPORE FOR CALENDAR YEAR 2026

Councilmember Van Langeveld suggested that Councilmember Knowlton serve as Mayor Pro Tempore. Councilmember Knowlton commented that he was happy to serve as Mayor Pro Tem.

**Councilmember Van Langeveld moved that the City Council appoint Ted Knowlton as the Mayor Pro Tempore for the Calendar Year 2026. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, Smoot, and Van Langeveld.**

#### 14. MAYORAL APPOINTMENTS OF CITY COUNCILMEMBERS TO VARIOUS BOARDS AND COMMITTEES

Mayor Horrocks spoke on the unique qualifications of each Councilmember. He proposed the following appointments:

- Councilmember Clayton-Youth City Council and Civic Events Committee
- Councilmember Jackson-South Davis Recreation District and Golf Committee
- Councilmember Smoot- Arts Committee, Tree City USA
- Councilmember Knowlton- Jordan River Commission, Trails & Active Transportation Committee
- Councilmember Van Langeveld-Health & Wellness Committee, Legislative Policy Committee for the League of Cities and Towns

**Councilmember Knowlton moved that the City Council approve the Mayor's appointments to the Boards and Committees. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, Smoot, and Van Langeveld.**

#### 15. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of December 16, 2025 were reviewed and approved.

Mayor Horrocks requested a typographical error on line 17 be fixed.

**Councilmember Jackson moved the City Council approve the minutes of December 16, 2025 as amended. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, and Knowlton. Councilmembers Smoot and Van Langeveld abstained from voting.**

#### 16. DISCUSSION OF ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

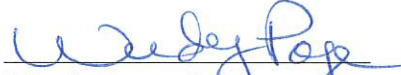
17. ADJOURN

Mayor Horrocks adjourned the meeting at 10:23 p.m.

*The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday January 20, 2026 by unanimous vote of all members present.*



Brian J. Horrocks, Mayor



Wendy Page, City Recorder

