



## City of Elk Ridge Fee Schedule

Effective of Jan. 2026

### **CITY UTILITY FEES**

- **Deposit** = \$100 (Refundable after 12 months of consistent good payment record)
- **Administrative Fee** = \$10 (paid with deposit)
- **Late Fee** = \$10.00 (After 12 pm on the last day of the month)
- **Shut-off Fees:**
  - Red Tag Fee = \$15 (To deliver warning of shut-off)
  - Disconnect (Shut-off) Fee: \$25
  - Re-deposit: \$100  
(2<sup>nd</sup> Shut-off: If no deposit is on record with the City, with the 2<sup>nd</sup> shut-off within an 18 month period of time, \$100 must be re-submitted to the City - *Non-refundable*)  
This Deposit increases \$25 with each subsequent Shut-off
  - Damaged Water  
Meter/Radio/Lid/Collar/can= Actual Cost of Parts + Labor
  - Rental Properties - \$110 nonrefundable deposit  
Signed Owner/Manager Agreement

### **WATER CHARGES**

#### **1- Residential**

**Base fee** \$50 per month

Charges for water used above base fee:

0 to 10,000 gallons - \$1.50 per 1,000 gallons  
11,000 to 20,000 gallons - \$2.25 per 1,000 gallons  
21,000 to 30,000 gallons - \$3.00 per 1,000 gallons  
31,000 to 50,000 gallons - \$4.00 per 1,000 gallons  
51,000 to 70,000 gallons - \$5.00 per 1,000 gallons  
71,000 to 120,000 gallons - \$6.25 per 1,000 gallons  
120,000 gallons and up - \$7.50 per 1,000 gallons

#### **Non Residential**

**Base fee** \$62.50 per month

Charges for water used above base fee:

0 to 10,000 gallons - \$2.03 per 1,000 gallons  
11,000 to 20,000 gallons - \$3.04 per 1,000 gallons  
21,000 to 30,000 gallons - \$4.05 per 1,000 gallons  
31,000 to 50,000 gallons - \$5.40 per 1,000 gallons  
51,000 to 70,000 gallons - \$6.75 per 1,000 gallons  
71,000 to 120,000 gallons - \$8.44 per 1,000 gallons  
120,000 gallons and up - \$10.13 per 1,000 gallons

### **Out of City**

**Base fee** = \$100 per month

Charges for water used above base fee:

0 to 10,000 gallons - \$3.00 per 1,000 gallons  
11,000 to 20,000 gallons - \$4.50 per 1,000 gallons  
21,000 to 30,000 gallons - \$6.00 per 1,000 gallons  
31,000 to 50,000 gallons - \$8.00 per 1,000 gallons  
51,000 to 70,000 gallons - \$10.00 per 1,000 gallons  
71,000 to 120,000 gallons - \$12.50 per 1,000 gallons  
120,000 gallons and up - \$15.00 per 1,000 gallons

**2-\*SEWER CHARGES:** \$89.50 per month

**3-\*STORM DRAINAGE FEE:** \$6.50

### **4-SANITATION SERVICES:**

A. All Garbage Containers: \$14.75\*

B. Recycle Container (Optional): \$14.75\*

\*Fuel Surcharge and tipping fees on 1<sup>st</sup> garbage can and recycling can will be charged when needed.

### **OUTDOOR WATERING IN VIOLATION FEES:**

- Watering during mandatory restrictions  
1<sup>st</sup> Offense: \$100.00  
2<sup>nd</sup> Offense: \$500.00  
Any Offense Thereafter: \$1000.00 per offense

## **OFFICE FEES**

### **1-COPY MACHINE USE**

- Copy (B& W) = \$.10
- Colored Copies = \$.25

**2-FILE RESEARCH** = \$25 per hour plus copy costs

**3-RETURNED CHECKS** = \$30 per check

### **RECORDS REQUEST FEES**

- Copies per page = \$.25
- Copies per page for certified copies = \$5.00
- Compilation time per hour, 1 hr minimum first 10 minutes are complimentary) plus copy costs = \$25.00
- Accident Report = \$6.50

## **MISCELLANEOUS FEES**

### **1-BUSINESS LICENSE**

- Business license = No annual fee: license renewal due 1 year after date of issuance.
- Solicitors, canvassers, peddlers, & itinerant merchants = \$50
- Temporary Use Permit = \$75
- Food Truck Annual Fee= \$75

### **2-HEARING ADJUSTOR**

- Fixed Fee = \$200 (Non-refundable)
- Initial Hearing Adjustor Deposit = \$300

### **3- SHULER PARK PAVILION RENTAL**

- Rental fee = \$25
- Refundable deposit = \$50
- Resident \$150 Daily fee,- up to 6 hours  
\$500 Deposit  
Hourly \$75

- Non Resident \$250 Daily Fee,- up to 6 hours  
\$500 Deposit  
\$125 Hourly

### **4-PUBLIC WORKS SERVICE CHARGES**

- Camera Sewer Line = \$100.00 surcharge + see Public Works Fees, 1 hour minimum
- Vac Truck Services = \$100.00 surcharge + see Public Works Fees, 1 hour minimum
- Other Equipment= \$100.00 surcharge + see Public Works Fees 1 hour minimum

### **5- EMERGENCY SERVICES**

- Lift Fee – non emergency = \$280

## **BUILDING FEES**

### **1-ACCESSORY APARTMENT PERMIT RENEWAL** = \$30 annually

### **2-BUILDING PERMIT FEES**

- Standard Culinary water connection (1") = \$500  
Oversized: \$75 + Cost of meter
- Sewer connection = \$200
- Non-residential Connection Fees are calculated, based on "Equivalent Residential Connections"
- Plan check deposit for a House = \$1,000
- Plan check deposit for basement = \$100
- Plan check deposit for retaining wall, rock wall, detached garage, additions, etc. = \$200
- Plans lamination fee = \$.80 per foot
- Basement completion permit = \$200

- Contractor water (during construction) = \$100
- Contractor registration fee = \$12 annually
- Performance Bond = (refunded after completion and inspection)  
\$0 - \$10,000 (value of project) = \$200  
\$10,000 - \$100,000 (value of project) = \$1,000  
\$100,000 + (value of project) = \$2,000
- Landscaping Deposit = \$2,500 (\$2,400 refunded after completion and inspection)
- Fire Hazard Evaluation Fee = \$200
- Building permit fee = based upon square footage using the current square foot construction costs reported by the International Code Council plus additional fees based on project if needed
- Plan check fee = 65% of building permit fee footage plus additional fees based on project if needed
- Any Additional Inspection = \$75

### **3-BUILDING INSPECTION FEES**

Each structure is allowed a certain number of inspections included in the permit fees.

- Houses- 18 inspections
- Accessory buildings- 6 inspections
- Additions – 6 inspections
- Basements – 4 inspections
- Retaining Walls – 2 inspections
- Other – Inspection determined through permit process

**Anything above the allotted inspections will incur additional fees.**

- Building permit fees not paid within 180 days will be cancelled. Applicant will have 48 hours to pick up plans before they are discarded.

**Any inspection that the Inspector deems "NOT READY" will be charged \$125.00 no matter the inspection**

### **4-TEMPORARY OCCUPANCY PERMIT** = \$100

### **5- IMPACT FEES** (paid at the time of building permit)

- Electric impact fee = determined by SESD
- Essential roadway impact fee = \$3304
- Park Impact Fee = \$2,393
- Water Impact Fee = \$5,653
- Sewer Impact Fee = \$7018.60 Payson Pass Through Fee / Elk Ridge
- Non-residential Impact Fees are calculated, based on "Equivalent Residential Connections"

## **6- RIGHT OF WAY PERMIT**

Application Fee \$150 Plus \$50 daily permit fee.

- Insurance: \$2 Million Liability Insurance,
- \$1 Million Workers Comp
- Bond: Equal to cost of work done in a right of way
- Performance Bond \$1500

Associated Penalty Fees:

- \$500 Working Without a Permit
- \$500 Failure to Implement Temporary Traffic Control
- Peak Hour Violation \$125/15 min increments (excluding Emergencies)
- Incomplete Traffic Control Setup and Maintenance - \$100 per instance
- Inadequate Maintenance of Temporary Surface Repair-\$100 per instance
- Unacceptable Debris or Material Within the Right of Way-See City Codes Fee Schedule
- Failure to Stop Work- \$2,000 per Day
- Fees doubled for violations in arterial and regional right of ways

## **DEVELOPMENT FEES**

**Required fees shall be paid at time of application. All fees required for Development or General Plan / Code are non-refundable. Should additional fees be required, they will be the responsibility of the applicant and paid prior to the meeting for which the fees correspond.**

***\* A project will not be vested until Preliminary Plat Submittal.***

### **INITIAL PLANNER CONSULTATION**

Review and consultation

- \$500 minimum retainer – \$225 hour, 1 hour minimum
- Additional Planning Commission and City Council Meeting: \$480 per meeting
- Each additional TRC Meeting/Review: \$700

### **1-ANNEXATION**

- Petition / Resolution to Annex

Fixed Fee = \$1,200 (Non-refundable)

- Application Processing
- Staff Review
- Engineering/Planner Review
- City Council Consideration
- Resolution

- Annexation Fee

Fixed Fee = \$4,800 (Non-refundable)

- Staff Review
- Engineering/Planner/Attorney Review
- Engineering/Planner Review
- 2 TRC Meetings
- Planning Commission/City Council Field Trip
- Public Hearing/Notification
- Planning Commission/City Council Meetings
- Legal Documents/Recordation (County Fees separate)
- Annexation/Development Agreement:  
City Planner: \$225 /hour  
City Attorney: \$225 /hour

### **2-PERFORMANCE GUARANTEES**

- Durability retainer = 10% of bonded improvements
  - Cash bond required for roadway overlay/equal to cost estimate + 10%
- Engineering inspection deposit (min. \$1,000)
  - 6% of bonded improvements under \$1m
  - 3% of bonded improvements over \$1m
- Administration fee = 5.0% of engineering Inspection bond
- Bond Release Fee for Multiple or Partial Releases = \$50 per release

### **3-SITE PLAN APPROVAL**

Fixed Fee = \$900 (Non-refundable)

- Staff Review
- Engineering/Planner Review
- 2 TRC Meetings
- Public Hearing/Notification
- Planning Commission/City Council Meetings
- Recordation (County Fees separate)

### **4-SUBDIVISION**

**\* If additional review/meetings are required due to site specific issues, or incomplete submissions by the applicant, additional fees will apply as defined in the fee schedule.**

1-6 Lot Subdivision (Lot fronting existing street): \$4800

- Preliminary and Final Combined ONLY if there are no dedications, no additional water, sewer lines and storm drains necessary.
- Staff Review/Water Right Appropriation, Bonding
- Engineering/Planner Review
- 2 TRC Meetings
- Public Hearing/Notification (con't. next page)

- Planning Commission/City Council Meetings
- Pre-Construction Meeting
- Recordation (County Fees Separate) additional Recordations \$50
- Subdivision Environmental Considerations (HR-1 & CE-2/3 Zones): \$1400
  - Staff review
  - Engineering/Planner Review
  - 1 TRC Meeting
  - Planning Commission consideration

- **Preliminary Plat** (*No Contingencies*)  
Fixed Fee = \$3600 + \$50 per lot or unit
  - Application Processing
  - Staff Review
  - Engineering/Planner Review
  - 2 TRC Meetings (additional meetings \$700)
  - Public Hearing Notification
  - Planning Commission/City Council Meetings

- **Final Plat**  
Fixed Fee = \$4200 + \$50 per lot or unit
  - Application Processing
  - Staff Review/Water Right Appropriation, Bonding
  - Engineering/Planner Review
  - 2 TRC Meetings included
  - Planning Commission/City Council Meetings
  - Recordation (County Fees Separate)
  - Pre-Construction Meeting

#### **Annexation/Development Agreement:**

City Planner: \$225 /hour

City Attorney: \$225 /hour

- Water Rights Transfer, Draft Change Application = \$1,200
- City drafted water rights change application for applicant. (Applicant is responsible to provide necessary information, submit the application and defend the application.)
- Construction Water Usage Fee: \$100 per lot
- Construction, Water Meter - \$2,500 deposit

#### **Development Promotional Sign Permit = \$200 per year**

- Signs are not allowed to be posted indefinitely. Signs can only remain if building lots are still available for purchase.

Planner Hourly Fee: \$225

Engineer Hourly Fee: \$225

**Public Works Hourly Fee:** \$90 for one employee + \$30 for additional employees if needed

#### **Plat Amendment after Final Approval**

Fixed Fee = \$4800

- Staff Review
- Engineering/Planner Review
- 1 TRC Meeting
- Public Hearing/Notification
- Planning Commission/City Council Meetings
- Recordation (County Fees Separate), additional recordations \$50 + \$2 per lot

#### **Lot line adjustment**

Outside of Subdivision no plat required = **\$1200**

- Review for code compliance
- 1 TRC Meeting
- Compliance Letter

Within Subdivision Fixed Fee = **\$3600**

- Staff Review
- Engineering/Planner Review
- 1 TRC Meeting
- Public Hearing/Notification
- Planning Commission/City Council Meetings
- Recordation (County Fees Separate) additional recordations \$50 + \$2 per lot

#### ○ **Street vacation**

Fixed Fee = \$2400

- Staff Review
- Engineering/Planner Review
- 1 TRC Meeting
- Public Hearing Notification
- Planning Commission/City Council Meetings
- Recordation (County Fees Separate)

#### **5 – INSPECTIONS**

***\*If the work is not ready for an inspection, charges will still occur.***

Public Work Inspections: \$300 per lot

BacT Water Sample Fee: \$65 per unit

Planner Hourly Fee: \$225

Engineer Hourly Fee: \$225

Public Works Hourly Fee: \$90 for one employee + \$30 for additional employees if needed

Fire Chief Hourly Fee: \$90 for one employee

+ \$30 for additional employees if needed

## **6 - CONDITIONAL USE PERMIT**

### Land use permit

Fixed Fee = \$1,200

- Application Processing
- Staff Review
- Engineering/Planner
- 1 TRC Meeting
- Public Notification
- Planning Commission/City Council Meetings/Administration

### Accessory Apartment permit

Fixed Fee = \$400

- Staff Review
- Engineering/Planner
- 1 TRC Meeting
- Public Notification
- Administrative Review/Approval

### Request to Amend or Revoke

a Conditional Use Permit = \$300

## **GENERAL PLAN / CODE AMENDMENT FEES**

### **1-CODE AMENDMENT**

#### ○ Code amendment request

Fixed Fee = \$1400

- Staff Review
- Engineering/Planner Review
- 1 TRC Meeting
- Public Hearing/ Notification
- Planning Commission/City Council Meetings

### **2-GENERAL PLAN AMENDMENT**

#### ○ General Plan Amendment (Includes Zoning Map Changes)

○ Fixed Fee = \$1400

- Staff Review
- Engineering/Planner Review
- 1 TRC Meeting
- Public Hearing/Notification
- Planning Commission/City Council Meetings