



**NOTICE AND AGENDA
SANTA CLARA CITY COUNCIL WORK MEETING
WEDNESDAY, JANUARY 28, 2026
TIME: 4:00 PM**

Public Notice is hereby given that the Santa Clara City Council will hold a Work Meeting in the Santa Clara City Council Chambers located at 2603 Santa Clara Drive, Santa Clara Utah on Wednesday, January 28, 2026, commencing at 4:00 PM. The meeting will be broadcasted on our city website at <https://santaclarautah.gov>.

1. Call to Order:

2. Working Agenda:

A. General Business:


1. Discussion regarding Washington County Fair Presentation by Ruffin Judd.
2. Discussion regarding Temporary Signs. Presented by Jim McNulty, Planning Director.

3. Staff Reports:

4. Adjournment:

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodation during this meeting should notify the city no later than 24 hours in advance of the meeting by calling 435-673-6712. In accordance with State Statute and Council Policy, one or more Council Members may be connected via speakerphone or may by two-thirds vote to go into a closed meeting.

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Santa Clara City limits on this 22nd day of January 2026 at the Santa Clara City Hall, on the City Hall Notice Board, at the Santa Clara Post Office, on the Utah State Public Notice Website, and on the City Website at <http://santaclarautah.gov>. The 2026 meeting schedule was posted to the Utah State Public Notice Website.


Selena Nez, CMC
City Recorder

Mayor

Jarett Waite

City Manager

Brock Jacobsen



City Council

Christa Hinton

David Pond

Janene Burton

Mark Hendrickson

CITY COUNCIL

Meeting Date: January 28, 2026

Agenda Item: 2

Applicant: Santa Clara City

Requested by: jmcnulty@santaclarautah.gov

Subject: Chapter 17.44.130, Temporary Signs Discussion

Description:

City staff would like to discuss an amendment to the Temporary Signs allowing for America's 250 and similar events.

Recommendation: Discussion

Attachments: N/A

Cost: N/A

Legal Approval: N/A

Finance Approval: N/A

Budget Approval: N/A

17.44.130: TEMPORARY SIGNS:

A. Definition: A temporary sign is a noncommercial sign intended for use during a specified limited time and which is not specifically prohibited or permitted elsewhere in this chapter.

B. Where Temporary Signs Are Prohibited: No person may post any temporary sign on city property or within any public right-of-way unless the person is an employee or agent of the city who is acting with authorization from the city council to post the temporary sign. Temporary signs may be used on private property only in accordance with this section.

C. Maximum Time Allowed: Temporary signs advertising an event or events may be placed up to sixty (60) days prior to the event or events and should be removed as quickly as possible after the event or events to which they relate. Temporary signs advertising real property for sale or lease shall also be removed as quickly as possible after the sale or lease closes. Any of the foregoing signs left for longer than five (5) days following the event(s) or closing to which they relate may be removed by the city.

D. Each temporary sign shall be maintained in good repair at all times, or it may be subject to removal by the city.

E. Temporary signs must be located at least two feet (2') behind the property line or public right-of-way, whichever is nearest. Only one (1) temporary sign is allowed on any one (1) parcel of property at any time. However, for up to sixty (60) days before a general, local government or special election, an unlimited number of political signs (see Chapter 17.44.135, Political Signs) may also be placed on any one 1 parcel of Property.

F. No temporary sign shall exceed thirty-two (32) square feet in area, or four feet (4') in height, except for project development signs or construction site signs, addressed below.

G. No permit is required for temporary signs, except for project development signs or construction site signs, addressed below. Permits for project development signs or constructions signs shall be obtained from Santa Clara City in the course of obtaining required development or construction approvals.

H. ~~Swiss Days Exception~~City Sponsored Events:

~~For the city's annual Swiss Days celebration, temporary signs in the form of wood cow replicas may be displayed on private or public property for up to thirty (30) days prior to the start of Swiss Days, and fifteen (15) days following the conclusion of Swiss Days. The temporary signs including the wood cow replicas shall be placed so as not to block rights-of-way or create an obstruction of view when exiting a driveway or entering a public street from an intersection.~~

1. For city sponsored events (e.g., Swiss Days, America's 250 Celebration and similar events) temporary banners may be displayed on private or public property not to exceed thirty-two (32) square feet in area, or four feet (4') in height, and may be

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utilized for a period of up to 1-year in duration. Any such request will be reviewed and approved by City staff prior to temporary sign placement.

2. For the city's annual Swiss Days celebration, temporary signs in the form of wood cow replicas may be displayed on private or public property for up to thirty (30) days prior to the start of Swiss Days, and fifteen (15) days following the conclusion of Swiss Days. The temporary signs including the wood cow replicas shall be placed so as not to block rights-of-way or create an obstruction of view when existing a driveway or entering a public street from an intersection.

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I. Project Development Signs:

1. A temporary sign advertising a subdivision or housing project may be used for a period of time not to exceed one (1) year from date of preliminary plat approval, unless extended by the city staff. Such temporary signs shall be removed when the project is sold out or completed.
2. Only one (1) such temporary sign may be erected per development project unless there are several access roads serving the project, in which case the city staff may determine the total number of signs to be allowed.
3. Project development signs may not exceed eight feet by eight feet (8' x 8') and may not exceed a height of twelve feet (12').
4. All project signs shall be removed when all original lots have been sold or when all lots for dwelling units have been sold. Project signs shall also be removed whether or not, or when, a permanent monument sign has been installed.

J. Construction Site Signs:

1. A construction site sign not exceeding six feet (6') in height shall be allowed on each lot or parcel of land after a building permit for that lot or parcel has been issued by the city. The sign shall be approved by the city staff.
2. A construction site sign shall not exceed sixteen (16) square feet in size or four feet by four feet (4' x 4') in dimensions.
3. A construction site sign may also include the owner's name, site address, permit information, and any other information that may be required by the city.
4. Construction site signs shall be removed within five (5) days following the issuance of a certificate of occupancy by the city.

K. Exception for Safety: Temporary signs of any kind that create a hazard to health or safety may be moved or removed by city staff as they determine necessary. (Ord. 2025-05 § 1: Ord. 2019-13 § 1: Ord. 2018-02: Ord. 2012-03)