

South Summit Cemetery Maintenance District

48 E. 100 North | P.O. Box 782

Kamas, Utah 84036

September 16, 2025
Board Meeting Minutes

Those present: Chair Cindy Butterfield, Board Members Kristie Bair, Jack Clegg, Rhonda Fitzgerald, Donna Ure, and Clerk Brinedette Howick.

Guests Present: None.

Call meeting to order: Cindy called the meeting to order.

Public Input: None.

Ennis Gibbs to address the Board re: 2025 Wreaths Across America and corresponding discussion and potential motion re: donation: Cindy thought Ennis was going to come address the Board. Cindy suggested the Board discuss a donation and let Ennis know the decision.

Jack asked what was donated last year.

Cindy answered that last year's donation was \$250. Cindy suggested the Board donate \$250 again this year.

Donna made a Motion to support Wreaths Across America at the same level as last year of \$250; Rhonda second said Motion; and, Motion carried unanimously.

Discussion and potential motion re: Water for Oakley, North Bench, and Stevens cemeteries: Jack recalled he and Cindy attended a meeting with Oakley when Wilmoth was on the Counsel and Wade Woolstenhulme was the Mayor and Ron Bowen and Paulette Snapp were employed there. Jack remembered the water issue was brought up when the District bought property from them and the District told the City we would let them put their sign on the District's corner property. Jack said he had talked to Blake Frazier about it who said he recalled the conversation. Then Jack talked to Zane Woolstenhulme on the phone and said Blake did not recall the conversation. Brin searched the minutes and found where James Blazzard was going to follow up with Oakley and there was not a reporting of the findings at the following meeting(s) in the minutes.

Jack reported that Oakley said they are going to raise their minimum monthly water to \$70 per account for base usage. Jack said the District will not use more than the base usage now on the North Bench cemetery with the secondary water having been secured. Jack said if you add the three accounts together that will be \$210 per month. Jack said in the summer that would pay for itself. Oakley proposed the billing start in January and the District pay Oakley \$3,000 for the year for all three accounts water usage. Jack was told sometimes the City does not read the water

meter(s). Oakley claimed the high water bill was for two months. Jack asked the Board to decide what they wanted to do and Jack would go tell Oakley. Jack said the District owns the property and if the Board decides the District does not want Oakley to have a sign, we can have them remove it. A lifetime guarantee was not given at the time of the installation of the Oakley sign on District property. Jack said the District may decide one day to put a building there.

Cindy said she is planning to attend the meeting with Jack but would like to give authority to Jack in case she cannot come.

Motion: Kristie made a Motion authorize Jack to speak to Oakley City about the water bills for North Bench, Oakley, and Stevens cemeteries; Rhonda second Motion; and, Motion carried unanimously.

Continued discussion and potential motion re: Columbarium(s); Kristie asked this item be bumped until the March 2026 agenda.

Continued discussion and potential motion re: Fencing in Marion and North Bench cemeteries; Jack thought the estimates would be his two necessary quotes, but the prices for the work are too high, so the District will need to advertise and accept bids.

Cindy called for a Motion regarding putting the project out for bid.

Rhonda made a Motion to bid the fencing for North Bench and Marion; Kristie second said Motion; and, Motion carried unanimously.

Update re: Map Boards: Jack reported the North Bench map board is installed, Oakley will be set up on Thursday or Friday as they need to get more plexiglass first.

Cindy said the Board needs to get a list of the Veterans and suggested Ennis may have a list of all of them.

Donna asked how hard the names would be to swap out. She will need to do a new list but would like to get something up in the meantime.

Jack said they are not bad at all. When the name lists have been formatted correctly Jack will order and pick them up in Salt Lake.

Update re: South Kamas and New Washington Water Companies' improvements to Lois Lane, the Woodland cemetery road: Donna had nothing new to report at this time.

Sexton Reports: Kristie had nothing to report in Francis.

Jack said there is an upcoming burial for Mildred Lemon on the 27th and said the service is with Crandall's. Jack said Crandall's contacted him so and asked Kristie to make sure Crandall has the contact information for Kristie and the other Sextons.

Cindy has given Kamas City an updated contact list.

Rhonda asked what type of rope is used for the flags.

Jack answered a cotton rope will last the longest. Jack said Rhonda can call him when she replaces the rope and he will help her.

Rhonda asked how long she needed to get the rope.

Jack answered 50 feet of rope.

Kristie stated the Francis City website shows her name as Sexton of Francis.

Rhonda asked about the rock engraving in Peoa. The rock is crumbling and looks terrible. Rhonda has painted the engraving and it has come off already. Rhonda would like to either get a new rock or have Saunders redo the one that is there.

Cindy suggested she call Doug Saunders and ask him to look at the rock.

Jack said he does not do rocks anymore.

Cindy suggested Rhonda call Doug and asked if he has the stencil or if he would be able to give her any information.

Jack clarified Doug does the rocks, but he does not install them anymore.

Ronda wondered if the deterioration is because of the salt on the main road.

Jack said they likely salt the area every time they turn around there.

Jack showed the Board a photo of the Marion Veteran memorial stone. Jack said he now needs to go through and make sure the names are all spelled correctly because there can be no spelling mistakes.

Donna reported one burial – Honey Haywood. She reported Ted Morris will be buried on Friday. Donna asked about the thistle issue in Woodland and asked for confirmation that thistles are not part of the lawncare contract with Best Service Around.

Cindy said the thistles are coming from the field across the fence.

Jack said the District has fought that forever. Earl will not do anything about them and suggested Donna try contacting the County.

Cindy asked if the Board could ask Scot or Jeff to do that.

Jack said we could ask them.

Donna asked if we could just tell Scot to spray with a weed master but stay away from the trees and shoot as far over the fence as you can.

Jack said we would have to get the stuff to spray.

Donna asked if we could get the stuff at cost.

Jack said they won't be able to do that either. Jack said Jeff has a tractor but is gone for another week. Jack said he could talk to Jeff.

Donna asked for Jeff or Hayden's number. Donna will talk to Hayden about the water leaks. Donna asked about the trees with dead limbs that need to be packed off and asked if the District has someone who does that.

Jack said Scot usually does.

Donna said she needs a new flag.

Cindy provided a new flag to Donna.

Donna said the Walkers called and want to fix a headstone.

Jack said to tell them to go for it as the District has nothing to do with it.

Donna clarified they want to bring in a tractor. His brother has the equipment and they want to do it themselves.

Cindy said no. Other headstones may be broken.

Donna will tell him they can do whatever they are able as long as it is by hand.

Cindy is going to take a flag for the Kamas cemetery because she got a complaint. Cindy reported that one tree in Oakley was eaten by wildlife. She went and put plastic around it to try to protect it. She will see what happens. Cindy has a burial on October 16, which is cremation coming from California. The decedent is related to the Brinkland family.

Accounts Payable Register dated 9/16/2025 review and approval: Cindy explained the backcountry landscaping bill at North Bench is high because the company purchased the trees from the Nursery rather than the District purchasing the trees and paying them to install the trees. The Board should add Wally Larsen invoice for watering the new trees in North Bench.

Donna thought Wally was going to do that for free.

Cindy said that is why we need to talk about it. It will be another \$500 for the remainder of the time.

Jack thought Wally said he would water them if the District planted them. Jack wondered why Wally said he would water them.

Cindy reported she talked to Wally about it and Wally suggested \$45 each time. Cindy did not realize how many times it would be.

Jack was concerned about Jeff's bill and said the description is \$2,000 maintenance in Marion. Jack said the Board needs to know what Jeff is doing.

Brin read the itemized bill and reminded the Board that she only got the first page of his billing last month and this amount was on the second page of that billing that was submitted this month.

Cindy said the District is having Jeff put in a dripline but the water has been cut off for the season so the trees had to be manually watered. Cindy asked the Board what they wanted to do about paying Wally and going forward. The Board discussed dividing the two months of allowed Sexton expense between the two months.

Kristie made a motion to approve \$630 to Wally and to hold the check to Oakley pending the agreement; Jack second said Motion; and, Motion carried unanimously.

Meeting Minutes dated 8/19/2025 review and approval: **Jack made a Motion to approve the Meeting Minutes of August 19, 2025, as amended; Rhonda second said Motion; and, Motion carried unanimously.**

Adjournment: **Jack made a Motion to adjourn. The meeting was adjourned.**