



**CITY OF KEARNS  
COUNCIL MEETING  
AGENDA  
January 26, 2026**

**\*\*ALTERNATE MEETING LOCATION\*\***

Unified Police Department – Kearns Precinct  
(Basement Conference Room – North Entrance)  
4250 W 5415 S  
Kearns, Utah 84118

**PUBLIC NOTICE IS HEREBY GIVEN** that the Kearns City Council will hold a meeting on the **26<sup>th</sup> day of January 2026** to begin at 6:00 p.m., located at the Unified Police Department – Kearns Precinct, 4250 W 5415 S, Kearns, Utah as follows:

*\*\*Portions of the meeting may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.*

**PUBLIC MEETING**

- 1. CALL TO ORDER**
- 2. DETERMINE QUORUM**
- 3. VISITING OFFICIALS**

**4. CITIZEN PUBLIC INPUT (Limited to 3 Minutes Per Person)**

Any person wishing to comment on any item not otherwise scheduled for a public hearing on this evening's agenda should fill out a “comment card” located at the entrance. Those signing up to speak will be called up to speak by the Mayor. Those invited forward shall step-up to the microphone and give both their name and address for the record. Public comment is limited to three (3) minutes per person.

For those unable to attend in person, members of the public may submit public comments prior to the meeting for the City Council to consider. Please send those to the City Recorder, Diana Baun, at [dbaun@msd.utah.gov](mailto:dbaun@msd.utah.gov) before **3:00 PM on the date of the meeting**.

**ORDER OF BUSINESS:**

- 5. CONSENT AGENDA**
  - A. Approve Council Meeting Minutes
    - a. January 12, 2026 City Council Meeting
- 6. WORKSHOP (Discussion only) - *None***
- 7. COUNCIL BUSINESS – ACTION ITEMS (Discussion/Motion)**
  - A. Kearns Community Council Items
    - a. Discussion and Potential Approval of Community Council Budget – ***Paula Larsen***
    - b. Scheduling of Visionary Workshop with City Council and Community Council - ***Jesse Valdez, Mayor***
  - B. **Resolution R2026-03**, Amending Appointed Representative/Alternate to the Unified Police Department (UPD) - ***Nathan Bracken, City Attorney***
  - C. Letter Appointing a Salt Lake County Animal Services Representative – ***Nathan Bracken, City Attorney***

- D. Letter Appointing a Community Renewable Energy Agency Board Representative – *Nathan Bracken, City Attorney*
- E. **Resolution R2026-04**, Appointing a Wasatch Front Waste and Recycling District (WFWRD) Representative – *Nathan Bracken, City Attorney*
- F. **Resolution R2026-05**, Appointing a South Salt Lake Valley Mosquito Abatement District Representative – *Nathan Bracken, City Attorney*
- G. **Resolution R2026-06**, Appointing a Magna Mosquito Abatement District Representative – *Nathan Bracken, City Attorney*

**8. PRESENTATION ITEMS**

- A. Open and Public Meetings Act Training – *Nathan Bracken, City Attorney*
- B. Training on Kearns Ordinances and Policies – *Nathan Bracken, City Attorney*
- C. Kearns Municipal Code Restatement – *Nathan Bracken, City Attorney*

**9. OTHER BUSINESS**

- A. Future Agenda Business (Motion/Voting)

**10. CLOSED SESSIONS IF NEEDED AS ALLOWED PURSUANT TO UTAH CODE §52-4-205**

- A. Discussion of the character, professional competence or physical or mental health of an individual
- B. Strategy sessions to discuss pending or reasonably imminent litigation
- C. Strategy sessions to discuss the purchase, exchange, or lease of real property
- D. Discussion regarding deployment of security personnel, devices, or systems; and/or
- E. Other lawful purposes as listed in Utah Code §52-4-205

**11. ADJOURN**

View the Kearns City Council Meeting LIVE on YouTube or at a later date by clicking the link below:

<https://www.youtube.com/@KearnsUT>

**When: January 26, 2026, 06:00 PM Mountain Time (US and Canada)**

Upon request with three (3) working days' notice, the Greater Salt Lake Municipal Services District, in support of the City of Kearns, will make reasonable accommodations for participation in the meeting. To request assistance, please call (385) 377-9466 – TTY 711.

A copy of the foregoing agenda was posted at the following locations on the date posted below: Kearns City website at <https://kearns.utah.gov/> and the Utah Public Notice Website at <https://www.utah.gov/pmn/>. Pursuant to State Law and Kearns Ordinance, Councilmembers may participate electronically. Pursuant to Utah Code § 52-4-205, parts of meetings may be closed for reasons allowed by statute.

**POSTED ON: January 23, 2026**



4956 West 6200 South  
P.O. Box 527  
Kearns, Utah 84118

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**Jesse Valdez**  
Mayor  
[jvaldez@kearns.utah.gov](mailto:jvaldez@kearns.utah.gov)

**Chrystal Butterfield**  
Council Member  
[cbutterfield@kearns.utah.gov](mailto:cbutterfield@kearns.utah.gov)

**Lorrin Colby**  
Council Member  
[lcolby@kearns.utah.gov](mailto:lcolby@kearns.utah.gov)

**Lyndsey Longtin**  
Council Member  
[llongtin@kearns.utah.gov](mailto:llongtin@kearns.utah.gov)

**Patrick Schaeffer**  
Council Member  
[pschaeffer@kearns.utah.gov](mailto:pschaeffer@kearns.utah.gov)

January 23, 2026

*Sent via email to*  
[mdinkel@unifiedfire.org](mailto:mdinkel@unifiedfire.org)  
*and*  
[randerson@fabianvancott.com](mailto:randerson@fabianvancott.com)

Unified Fire Authority  
Attn: Dominic Burchett, Chief  
3380 S. 900 W.  
Salt Lake City, Utah 84119

Unified Fire Service Area  
Attn: Rachel Anderson, Administrator  
3380 S. 900 W.  
Salt Lake City, Utah 84119

Dear Colleagues:

Please be advised that the Kearns City Council appointed [insert name] as Kearns's representative to the Board of Directors for the Unified Fire Authority and the Board of Trustees for the Unified Fire Service Area pursuant to the enclosed resolution. [insert name] will replace Council member Crystal Butterfield. [insert name]'s oath of office is also enclosed.

Please include [insert name] in all future UFA and UFSA correspondence. They will do a great job.

[insert name]  
[insert physical address]  
[insert phone number]  
[insert Kearns email address]

Please let me or Diana Baun, the City Recorder, know if you have any questions.

Respectfully,

**CITY OF KEARNS**

Mayor Jesse Valdez

Enclosure

cc: Kearns City Council



4956 West 6200 South  
P.O. Box 527  
Kearns, Utah 84118

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**Jesse Valdez**  
Mayor  
[jvaldez@kearns.utah.gov](mailto:jvaldez@kearns.utah.gov)

**Chrystal Butterfield**  
Council Member  
[cbutterfield@kearns.utah.gov](mailto:cbutterfield@kearns.utah.gov)

**Lorrin Colby**  
Council Member  
[lcolby@kearns.utah.gov](mailto:lcolby@kearns.utah.gov)

**Lyndsey Longtin**  
Council Member  
[llongtin@kearns.utah.gov](mailto:llongtin@kearns.utah.gov)

**Patrick Schaeffer**  
Council Member  
[pschaeffer@kearns.utah.gov](mailto:pschaeffer@kearns.utah.gov)

January 23, 2026

**Sent via Email**  
**to:** [equinton@summitcounty.org](mailto:equinton@summitcounty.org)

Emily Quinton  
Sustainability Program Manager  
Summit County  
650 Round Valley Dr.  
Park City, UT 84060

Re: Kearns Appointment to Community Energy Renewable Agency Board

Dear Ms. Quinton:

Please be advised that the City of Kearns has appointed \_\_\_\_\_ to represent Kearns on the Community Renewable Energy Agency Board pursuant to paragraph 2(a)(ii) of the Interlocal Cooperation Agreement Among Public Entities Regarding the Community Renewable Energy Program. \_\_\_\_\_ will replace Mayor Kelly Bush, whose term of office ended on December 31, 2025. The Council also appoints \_\_\_\_\_ to serve as an alternate on the board to replace \_\_\_\_\_. The contact information for \_\_\_\_\_ and \_\_\_\_\_ is listed below. Please include them in future correspondence regarding the Board. They will do a great job.

_____ (Member)	_____ (Alternate)
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Please include

Thank you for your assistance.

Sincerely,

**KEARNS CITY COUNCIL**

Jesse Valdez, Mayor

Enclosure

cc: Kearns City Council



4956 West 6200 South  
P.O. Box 527  
Kearns, Utah 84118

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**Jesse Valdez**  
Mayor  
[jvaldez@kearns.utah.gov](mailto:jvaldez@kearns.utah.gov)

**Chrystal Butterfield**  
Council Member  
[cbutterfield@kearns.utah.gov](mailto:cbutterfield@kearns.utah.gov)

**Lorrin Colby**  
Council Member  
[lcolby@kearns.utah.gov](mailto:lcolby@kearns.utah.gov)

**Lyndsey Longtin**  
Council Member  
[llongtin@kearns.utah.gov](mailto:llongtin@kearns.utah.gov)

**Patrick Schaeffer**  
Council Member  
[pschaeffer@kearns.utah.gov](mailto:pschaeffer@kearns.utah.gov)

Salt Lake County Animal Services  
Attn: Michelle Blue  
511 West 3900 South  
Salt Lake City, UT 84123

January 23, 2026

**Sent via Email**  
**to:** [equinton@summitcounty.org](mailto:equinton@summitcounty.org)

Re: Kearns Appointment to Animal Services Advisory Committee

Dear Ms. Blue:

Mayor Kelly Bush previously designated Council member Al Peterson to represent Kearns on the Animal Services Advisory Committee. Please be advised that Mayor Bush and Council member Peterson concluded their terms of office with the Kearns City Council on December 31, 2025.

Pursuant to Article 3, Section 1 of the Committee's bylaws, I, Mayor Jesse Valdez, appoint \_\_\_\_\_ to serve as my designee on the Committee. The contact information for \_\_\_\_\_ is listed below. Please include them in all future Committee correspondence. They will do a great job.

[insert name]  
[insert physical address]  
[insert phone number]  
[insert Kearns email address]

Thank you for your assistance.

Sincerely,

**KEARNS CITY COUNCIL**

Jesse Valdez, Mayor

Enclosure

cc: Kearns City Council

KEARNS CITY COUNCIL

**RESOLUTION #R2026-04**

**DATE: January 26, 2026**

**A RESOLUTION APPOINTING \_\_\_\_\_ AS THE  
REPRESENTATIVE APPOINTEE OF THE CITY OF KEARNS TO THE  
WASATCH FRONT WASTE AND RECYCLING DISTRICT BOARD OF  
TRUSTEES**

WHEREAS, the City of Kearns is a member entity of the Wasatch Front Waste and Recycling District (the “**District**”); and

WHEREAS, the Kearns City Council (the “**Council**”) may appoint a Councilmember to the District’s Board of Trustees (the “**District Board**”) pursuant to Title 17B, Chapter 3, Part 3 of the Utah Code; and

WHEREAS, the Council desires to appoint Council Member \_\_\_\_\_ to represent Kearns on the District Board.

NOW THEREFORE BE IT RESOLVED BY THE KEARNS CITY COUNCIL  
EFFECTIVE IMMEDIATELY:

1. The Council appoints Council Member \_\_\_\_\_ as its appointed representative on the District Board.
2. The Kearns City Recorder is authorized to provide the District with this resolution, a copy of Council Member \_\_\_\_\_’s oath of office, and their contact information.

[execution on following page]

ADOPTED AND APPROVED at a duly called meeting of the Kearns City Council on this 26<sup>th</sup> day of January 2026.

CITY OF KEARNS

By: \_\_\_\_\_  
Jesse Valdez, Mayor

ATTEST

\_\_\_\_\_  
Diana Baun, Recorder

VOTING:

Mayor Valdez	voting	_____
Council Member Butterfield	voting	_____
Council Member Colby	voting	_____
Council Member Longtin	voting	_____
Council Member Schaeffer	voting	_____

KEARNS CITY COUNCIL

**RESOLUTION #R2026-05**

**DATE: January 26, 2026**

**A RESOLUTION APPOINTING \_\_\_\_\_ AS THE  
REPRESENTATIVE APPOINTEE OF THE CITY OF KEARNS TO THE SOUTH  
SALT LAKE VALLEY MOSQUITO ABATEMENT DISTRICT BOARD OF  
TRUSTEES**

WHEREAS, the City of Kearns is a member entity of the South Salt Lake Valley Mosquito Abatement District (the “**District**”); and

WHEREAS, the Kearns City Council (the “**Council**”) may appoint a Councilmember to the District’s Board of Trustees (the “**District Board**”) pursuant to Title 17B, Chapter 3, Part 3 of the Utah Code; and

WHEREAS, the Council desires to appoint Council Member \_\_\_\_\_ to represent Kearns on the District Board.

NOW THEREFORE BE IT RESOLVED BY THE KEARNS CITY COUNCIL  
EFFECTIVE IMMEDIATELY:

1. The Council appoints Council Member \_\_\_\_\_ as its appointed representative on the District Board.
2. The Kearns City Recorder is authorized to provide the District with this resolution, a copy of Council Member \_\_\_\_\_’s oath of office, and their contact information.

[execution on following page]

ADOPTED AND APPROVED at a duly called meeting of the Kearns City Council on this 26<sup>th</sup> day of January 2026.

CITY OF KEARNS

By: \_\_\_\_\_  
Jesse Valdez, Mayor

ATTEST

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Diana Baun, Recorder

VOTING:

Mayor Valdez	voting	_____
Council Member Butterfield	voting	_____
Council Member Colby	voting	_____
Council Member Longtin	voting	_____
Council Member Schaeffer	voting	_____

KEARNS CITY COUNCIL

**RESOLUTION #R2026-06**

**DATE: January 26, 2026**

**A RESOLUTION APPOINTING \_\_\_\_\_ AS THE  
REPRESENTATIVE APPOINTEE OF THE CITY OF KEARNS TO THE MAGNA  
MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

WHEREAS, the City of Kearns is a member entity of the Magna Mosquito Abatement District (the “**District**”); and

WHEREAS, the Kearns City Council (the “**Council**”) may appoint a Councilmember to the District’s Board of Trustees (the “**District Board**”) pursuant to Title 17B, Chapter 3, Part 3 of the Utah Code; and

WHEREAS, Council member Tina Snow, whose term on the Council ended on December 31, 2025, is Kearns’s representative of record on the District Board; and

WHEREAS, the Council desires to appoint Council Member \_\_\_\_\_ to represent Kearns on the District Board.

NOW THEREFORE BE IT RESOLVED BY THE KEARNS CITY COUNCIL  
EFFECTIVE IMMEDIATELY:

1. The Council appoints Council Member \_\_\_\_\_ as its appointed representative on the District Board to replace Council member Snow.
2. The Council expresses its appreciation for Council member Snow’s service on the District Board on behalf of Kearns.
3. The Kearns City Recorder is authorized to provide the District with this resolution, a copy of Council Member \_\_\_\_\_’s oath of office, and their contact information.

[execution on following page]

ADOPTED AND APPROVED at a duly called meeting of the Kearns City Council on this 26<sup>th</sup> day of January 2026.

CITY OF KEARNS

By: \_\_\_\_\_  
Jesse Valdez, Mayor

ATTEST

\_\_\_\_\_  
Diana Baun, Recorder

VOTING:

Mayor Valdez	voting	_____
Council Member Butterfield	voting	_____
Council Member Colby	voting	_____
Council Member Longtin	voting	_____
Council Member Schaeffer	voting	_____