



**CITY OF NORTH SALT LAKE
ARTS COMMITTEE MEETING
NOTICE & AGENDA
JANUARY 26, 2026
6:30 PM**

Notice is given that the City of North Salt Lake's Arts Committee will hold a meeting on the above noted date and time at in the Council Conference Room on the 2nd Floor of City Hall, 10 East Center Street, North Salt Lake, Utah. Some committee members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits:

AGENDA ITEMS

1. Welcome and Introductions-new member
2. Public Comment
3. 2026 Chair and Vice-Chair Appointment
4. Discussion with Events Committee Representative
5. Discussion of NSL Reads Events
6. Discussion of 2026 Mural Program
7. Town Center Urban Design Standards Project and Visual Preference Survey
8. Discussion of 2026 Committee Goals & Priorities
9. Discussion Budget Request Preparation
10. Open and Public Meetings Act Training
11. Approve Meeting Minutes – November 17, 2025
12. Adjourn

Arts Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.gov>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: January 23, 2026

Wendy Page, City Recorder



NSL Reads Overview for City Support

Part A, Thursday, March 5, 2026, NSL Reads Author Day,

Part B, March 5 - July 3, 2026, A250 Reading Challenge dates

BUDGET: \$1,000*. Includes gift certificates for winners.

CITIZEN COMMITTEE: Arts / Next meeting, Monday, January 6, 6:30 pm

CURRENT SOCIALS and FUTURE PRINTED MATERIALS

DETAILS

1. The socials and posts look great! No changes needed (until we get closer to the event - then, more prominent use of author photo (eta mid February).	Change graphics mid-February
2. Materials that need the new City logo, i.e. on fliers, etc.	Linda
3. Printed materials listed under Anticipated Printing Needs below.	
4. 2026 Calendar - created and printed by the City. For the NSL Events table.	City to design / print
5. Pencils with "Make Your Own Magic" on them. Custom pencils we can order.	Committee to order
6. Photographer	TBD

TABLES: City has tables and rectangle black tablecloths. Approx. 7-8 each

<i>(outside chamber in hallway)</i>	
1. NSL Events committee - 2026 Calendar and Event Kick Off (tbd, we are contacting Cathy and Tammy to see if they want to, and who would staff the table)	City calendars printed
2. Davis County Library - Provide a printed list of approved reads for A250, how to get a library card, etc.	Davis County to provide
3. Photo Booth - Use stands and <u>existing backdrop</u> (The blue clouds we used for Kite Festival) with big foam core pencil	City photo booth stand and backdrop
4. NSL Little Free Library - Information and addresses	Possible printing
5. Prize table - Small notebooks with magic-themed stickers to decorate them	
6. Water table. <u>Orange jug of water</u> and cups, (we have the cups, and will give the cookies as they leave the event) (Cookie bags stamped with NSL Reads stamp)	City to provide water jug and water, only
<i>(inside chamber)</i>	
7. Author table	
8. Balloon artist	

ANTICIPATED PRINTING NEEDS at City (NSL Reads committee can cut any items down to size, as needed)

1. (50) color copies. bookmark size. For those who entered the writing contest.	Committee has art
2. (200) black/white. Stamping cards for each table. For each event "participant" towards the final prize (small notebook and stickers)	Committee will design per table to visit
3. (600+) color. half-page, or quarter-page size. Handouts for (3) Elementary School visits	Graphic and information TBD
4. PART B: Cards introducing the "3 by 7/3rd" A250 reading challenge. Add logo and QR Code for a Survey (used for selecting winners/enter-to-win). Prizes 7/6/26	Graphic and instructions TBD

*Does not include NSL Reads totes. Not needed this year.

1 CITY OF NORTH SALT LAKE
2 ARTS COMMITTEE MEETING
3 CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE
4 NOVEMBER 17, 2025
5

6 **DRAFT**
7

8 PRESENT: Rachel Chase, Chair
9 Heather Hendrix
10 Heidi Smoot, Vice Chair
11 Camille Thorpe
12

13 EXCUSED: Tori Beck
14 Suzette Jackson, City Council
15

16 STAFF PRESENT: David Frandsen, Assistant City Manager; Sherrie Pace, Community
17 Development Director.
18

19 OTHERS PRESENT: Jean Montanaro, resident.
20

21 1. WELCOME AND INTRODUCTIONS
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23 Rachel Chase, Chair, called the meeting to order at 6:32 p.m. No introductions were needed.
24

25 2. PUBLIC COMMENT
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27 There were no public comments.
28

29 3. MURAL UPDATE
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31 a) GRANT AWARD
32

33 Sherrie Pace reported that the Discover Davis grant was officially awarded; the City will be
34 reimbursed for half the mural cost. She mentioned the Discover Davis logo still needed to be
35 added to the mural or on a plaque before the County would provide the funding.
36

37 b) DEDICATION EVENT
38

39 Jean Montanaro announced that the mural is fully complete, including the area through the brick
40 and the artist's father's projected signature. Committee Members expressed admiration for the
41 finished work and the positive community feedback received. A dedication event is scheduled for
42 December 1, 2025, at 6:00 p.m., immediately prior to the Winter Lights Festival (which begins at
43 6:30 p.m.). Mayor Horrocks will offer remarks; Jean Montanaro (and possibly her mother) are

44 invited to speak about the artist’s work and the creation process. Sherrie Pace explained that
45 temporary lighting will spotlight the mural that evening; permanent landscape lighting will be
46 may be added later by the property owner later. She mentioned a plaque, story map, timelapse
47 video and webpage with QR code are in progress.

48

49 c) DONATION PLEDGE/ESTABLISH MECHANISM FOR RECEIVING
50 DONATIONS

51

52 Sherrie Pace shared that public art supporters John and Patty Haslack who live in Park City but
53 are familiar with the muralist have pledged \$5,000 toward the 2026 mural program. The
54 Committee discussed the importance of establishing a proper donation-receiving mechanism,
55 preferably through a 501(c)(3) arts foundation or similar entity, to ensure funds are maintained in
56 a dedicated account and to allow tax-deductible donations. Committee Members supported
57 pursuing a 501(c)(3) or partnering with an existing foundation. Sherrie Pace will propose this to
58 City Council at the November 18 work session and gather information from other cities.

59

60 Heidi Smoot suggested future plaques and signage include a QR code linking to a donation page
61 for ongoing arts beautification projects.

62

63 4. REVIEW CITY COUNCIL REPORT AND BUDGET REQUEST

64

65 Sherrie Pace presented a draft PowerPoint for the November 18, 2025, City Council work
66 session report. Committee members reviewed and refined slides covering:

67

- 68 • Successful completion of the inaugural mural and plans for two murals in 2026
- 69 • Public art locations (Hatch Park, Town Center/City Hall plaza/amphitheater, entrance
70 monuments, roundabouts, Eaglewood Golf Course, etc.)
- 71 • Potential public art projects (large and small David Montanaro–inspired chairs, tree-
72 derived sculptures, benches/swings, little free library, utility box wraps, St. George–style
73 rotating sculptures, wayfinding/branding monuments)
- 74 • Programs and events (NSL Reads, photo contest collaboration, potential art exhibits,
75 community concerts at Eaglewood Events Center and Veterans Plaza, America 250
76 collaboration with Events Committee)
- 77 • Budget request separating Arts Committee line items from collaborative beautification
78 items (e.g., tree planting, art maintenance under Public Works)
- 79 • One-time expenditures (small chair/table set, exhibit equipment, etc.)

80

81 Committee Members provided feedback, suggested minor wording changes, and confirmed the
82 presentation comprehensively reflects Committee goals. Several Committee Members planned to
83 attend the November 18 work session in support.

84

85 5. PRIVACY POLICY TRAINING

86

87 Sherrie Pace explained that State law now requires all who may have access to protected
88 personal data to complete annual data-privacy training. An eight-minute training video produced
89 by the State of Utah was shown to the Committee, covering the Government Data Privacy Act
90 (GDPA), records management, and data-privacy obligations for governmental entities.

91

92 Ms. Pace summarized key points: only the minimum necessary personal data should be
93 collected, forms will be updated with privacy notices, and personal data must be protected and
94 disposed of according to retention schedules.

95

96 6. APPROVAL OF MINUTES-OCTOBER 20, 2025

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98 The Arts Committee minutes of October 20, 2025 were reviewed and approved.

99

100 **Committee Member Heather Hendrix moved to approve the minutes of October 20, 2025,**
101 **as written. Committee Member Camille Thorpe seconded the motion. The motion was**
102 **approved by Committee Members Chase, Hendrix, Smoot, and Thorpe.** Committee Member
103 Beck was excused.

104

105 7. ADJOURN

106

107 The Committee briefly discussed scheduling. The previously scheduled December 15, 2025,
108 meeting was cancelled due to multiple conflicts. The next regular meeting will be held Monday,
109 January 26, 2026, at 6:30 p.m. (fourth Monday due to the Martin Luther King Jr. holiday).
110 February's meeting will also move to the fourth Monday (February 23, 2026) because of
111 Presidents' Day.

112

113 The meeting was adjourned at 7:34 p.m.

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115 *The foregoing was approved by the Arts Committee of the City of North Salt Lake on January 26,*
116 *2026 by unanimous vote of all members present.*

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Rachel Chase, Chair

Wendy Page, City Recorder

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